

**Richmond City Planning and Zoning Commission Meeting**

**Date:** September 2, 2014

**Place:** City Hall Council Chamber

**Members Present:** Rod Going, Chair; Commission members Sue McCormick, Kimball Judd, Jerry Kidd and Zane Bagley. **Absent:** Monica Merrill. City Council member Tucker Thatcher, and City Manager Marlowe Adkins were also present.

**Meeting was called to order at 7:12 p.m.** Minutes for the July 1, 2014, meeting were read and approved. Commissioner Zane Bagley moved to approve, seconded by Commissioner Jerry Kidd. Vote was unanimous.

**Request for a business sign:** Leslie Judd appeared before the Commission to request permission to establish a business sign at 253 South 200 West. Before Leslie made her petition, Commissioner Kimball Judd recused himself as he is the spouse of the petitioner. Leslie stated that she would like to establish a metal sign supported by two posts for her Karate School in the building behind the residence at this address. She had already examined the sign portion of the zoning ordinance. The sign will be 3 feet by 2 feet and located close to the driveway that goes back to the building used for the school. She will follow the ordinance for setback, which is three feet from the property line. She isn't certain about illumination at this point, but if she does it will be exterior lights shining on the sign, with compliance to the 10 p.m. lights off provision. In response to questions from the Commission, it was verified that this is located in a Residential Medium Density zone, with the Highway Commercial zone being on the west side of 200 West. Essentially this will be a low monument-style sign for a home occupation.

Commissioner Zane Bagley motioned for approval, seconded by Commissioner Jerry Kidd. Voting was unanimous with Kimball Judd abstaining and Chair Rod Going voting.

**Motion to Adjourn** made by Commissioner Kimball Judd; seconded by Commissioner Jerry Kidd. Vote was unanimous.

Meeting adjourned at 7:25 p.m.

**Next meeting is scheduled for October 7, 2014.**

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Rodney Going      Chair, P&Z Commission