

Richmond City Planning and Zoning Commission Meeting

Date: May 4, 2010

Place: City Hall Council Chamber

Members Present: Randy Jones as Chair, Commission members Daryl Black, Chris Anderson, Monica Merrill and Suzanne Dent present. Lee Anderson was absent. Allen Lundgreen - City Council representative and Marlowe Adkins, City Manager, present.

Meeting was called to order at 7:00 p.m. Minutes for the April 6, 2010, meeting were read and approved. Daryl Black moved to approve, seconded by Chris Anderson. Vote was unanimous.

Release of current member, seating of new member: Dr. Randy Jones, currently the Chair and a member of the P&Z Commission for five years, was honorably released from the Commission by Council member Allen Lundgreen. He was recognized for his contributions to the Commission and City. A formal plaque will be presented to him at the City Council meeting on Tuesday, May 18, 2010. Council member Lundgreen then presented Carl J. (CJ) Sorenson to the Commission. Carl was approved by the City Council to fill Randy's position upon the expiration of Randy's term.

Determination of a new Chair: Council member Lundgreen, speaking for the City Council, expressed their desire to have the Commission select a new Chair from the Commission midst. The selection will be formally ratified at the May 18th City Council meeting. After short discussion, the Commission selected Chris Anderson to serve in the position as Chair. Chris immediately moved to take that position for the balance of this meeting.

Preliminary request for an exception to current ordinance requirements for a minor sub-division concept: The applicant, Mr. Paul Erickson, communicated to the City earlier today that he did not have all the materials in place that he desired, and requested that he be removed from this agenda.

Request for a sign permit at approximately 145 South 200 West: Mr. Reed Ripplinger, accompanied by his wife Sarah, appeared and requested that the Commission allow him to place a sign advertising rental spaces in his trailer court. Not aware of the sign ordinance, Reed had rented a small piece of land at approximately 145 South 200 West and established a sign. Once made aware of the necessity to obtain a permit, he immediately removed the sign and asked to be on this agenda. The Commission first looked at photographs of the original sign, then discussed which would be the appropriate category. After discussion it was settled that this sign fell into the "Free Standing" category, and they then looked over and discussed the current placement of the sign vs the set-backs required by ordinance. Reed was advised that he would have to move the posts slightly to attain a set-back of 15 feet from both the west and south property lines, and he'll need to raise the sign a few feet to allow the 8 foot clearance beneath the sign. Reed was provided a copy of the classification requirements, and he was agreeable to the

conditions. Suzanne Dent moved approval of the permit subject to the sign being moved as noted above. Seconded by Monica Merrill. The vote was unanimous.

Meeting adjourned at 7:30 p.m.

Next meeting is scheduled for June 1, 2010.

Chris Anderson Chair, P&Z Commission