

RICHMOND CITY COUNCIL

JUNE 26, 2018

The regular meeting of the Richmond City Council was held at the Park Community Center located at 90 South 100 West, Richmond, Utah on Tuesday, June 26, 2018. The meeting began at 7:00 P.M.; Mayor Jeffrey Young was in the Chair. The opening remarks were made by Tucker Thatcher.

The following Council members were in attendance: Paul Erickson, Tucker Thatcher, Cheryl Peck, Lyle Bair and Kelly Crafts.

City Administrator Jeremy Kimpton, City Engineer Darek Kimball, City Recorder Justin Lewis, Librarian Lora Smith and City Treasurer Christine Purser were also in attendance.

VISITORS: DeeAnn Wood, Matthew Wood, Chad Andersen, John Watterson, Brian Webb and Brent Webb

APPROVAL OF CITY COUNCIL MEETING MINUTES FROM MAY 15, 2018

A motion to approve the May 15, 2018, City Council meeting minutes was made by Lyle, seconded by Tucker, and the vote was unanimous.

Yes Vote: Erickson, Thatcher, Peck, Bair, Crafts

No Vote: None

DEPUTY'S REPORT

DEPUTY TYSON NIELSEN: Right now, Deputy Bergsjø and myself are both on the graveyard shift. It has been pretty quiet in the city. There are some speeders and such but nothing major. Let me know if you have any concerns.

MAYOR: The motorcycle cops seem to give out more tickets than anyone else. I saw them ticket five people recently. It is something I have noticed, and you are more than welcome to pass it along.

DEPUTY NIELSEN: I know the motorcycle deputies are getting much more active now summer is here.

MAYOR: I would like to see how many citations and warnings have been issued in town.

DEPUTY NIELSEN: That information is included in the monthly information sent to you.

CHERYL: Should I receive a monthly report?

MAYOR: Yes. We will make sure your email is added to the email list.

TUCKER: For the month of May, 31 citations were issued and 16 warnings were issued.

MAYOR: We will never tell you how to do your job but would like to see those numbers even. You guys do a fantastic job.

JOHN WATTERSON: State Road 142 (Main Street) has a speed limit of 45 miles per hour. My neighbor was recently hit and killed on that road. I would like to see the speed limit reduced to 25 miles per hour.

DAREK: That is a state highway. A speed study is required to change the speed limit. The speed limit will be set at the 85% percentile. Speed limits are set based on federal standards. I don't think 25 miles per hour is possible on that road. If you notice in Preston, Idaho, the speed limit is 55 miles per hour through a residential area. This is because of federal standards.

MAYOR: Outside of the recent accident I am not aware of any speeding complaints. I know motorcycles speed throughout the city, but I am not aware of any automobile complaints on that road.

JOHN: My new neighbor told me her grandson almost got hit on that road, but he was also running towards the road as well.

MAYOR: I am not sure that speed was involved in the Marvin Traveller accident.

DAREK: Smithfield City is 45 miles per hour through the city on the highway, and we are as well.

DEPUTY NIELSEN: I can put out a community concern with the other officers to monitor this area if you want.

LYLE: There was an accident on this road west of the railroad tracks today, but I don't know the specifics.

MAYOR: There is a process to change the speed limit on a state road.

DAREK: The city can request a speed study to be completed, but the state will determine and post the speed.

MAYOR: Let's try some additional presence down there for now. The residents can let us know if there is a concern.

DAREK: Crash rates are considered as part of the study as well for the specific area of road included in the study.
PAUL: There is sidewalk on both sides of the road in that area which is rare in the city. People should not be walking on the road.
MAYOR: If you can let your department know, the city party will be on Friday, September 7th. The rides will start at 5:00 P.M. and dinner will be served at 6:00 P.M. This is our next big community event.

BUSINESS LICENSE REQUESTS

WOOD FAMILY GARDENS

DEEANN WOOD: We would like to get a business license for a produce stand for August, September, and October. We would be in the parking lot just north of the Big J's Burgers building. We have talked to the Egbert family, and they are allowing us to be there. It would be the area where the car wash used to be.
PAUL: How far off of the sidewalk will you be? I would like to see the exact location on the map.
DEEANN: We would be quite a ways off the sidewalk. We want to set up on the back of the asphalt. This would just be temporary. We are from Lewiston.
TUCKER: What would your hours of operation be?
DEEANN: We would harvest the produce in the morning. The intent would be to open around noon until 7:00 P.M. or so. The stand would be manned the entire time it is open.
CHERYL: What are you going to do for signage?
PAUL: Please make sure to review the city sign ordinance.
DEEANN: It would be a café style removable sign we would put up and take down daily.
CHERYL: Will the sign be on the sidewalk?
DEEANN: No, we will put it in the park strip between the sidewalk and road.
JEREMY: People will need to be able to see over it as they enter and exit the highway.
DEEANN: It will be about four feet tall. It will be taken down each night.
PAUL: Please make sure and not attach any signage to city street light poles.
DEEANN: It will be free standing.

A motion to approve the business license request for Wood Family Gardens (DeeAnn Wood) was made by Tucker, seconded by Cheryl, and the vote was unanimous.

Yes Vote: Erickson, Thatcher, Peck, Bair, Crafts
No Vote: None

CLEAN X

CHAD ANDERSEN: I have a pressure washing and detailing business. It is all mobile. All of the equipment is mounted on a trailer. I do work all over the valley and in the Brigham City area. I go where the work is.
MAYOR: Is your focus automobiles?
CHAD: The detailing is mainly automobiles, and the pressure washing is large commercial equipment as well as farm equipment. I do not pressure wash buildings. I have a 14 foot flatbed trailer I use.
PAUL: Do you use any chemicals?
CHAD: All of the chemicals I use are approved by the EPA (Environmental Protection Agency).

A motion to approve the business license request for Clean X (Chad Andersen) was made by Paul, seconded by Kelly, and the vote was unanimous.

Yes Vote: Erickson, Thatcher, Peck, Bair, Crafts
No Vote: None

DISCUSSION AND VOTE ON PAYING AN ADDITIONAL \$50,000 IN PRINCIPAL ON THE LOAN FROM THE SEWER ENTERPRISE FUND TO THE WATER ENTERPRISE FUND.

JUSTIN: At the May council meeting I asked the council to approve an additional principal payment of \$50,000 on the loan from the sewer fund to the water fund. Where this is a financial item it should have been an agenda item. I have included this as an agenda item on tonight's agenda and am asking you to approve the request formally. The current outstanding loan balance is \$308,327.55.

A motion to approve paying \$50,000 in additional principal on the loan from the Sewer Enterprise Fund to the Water Enterprise Fund was made by Paul, seconded by Cheryl, and the vote was unanimous.

Yes Vote: Erickson, Thatcher, Peck, Bair, Crafts
No Vote: None

PUBLIC HEARING, NO SOONER THAN 7:15 P.M., FOR THE PURPOSE OF DISCUSSING THE RENEWAL OF THE LOAN FROM THE SEWER ENTERPRISE FUND TO THE WATER ENTERPRISE FUND.

A motion to close the regular council meeting and open the public hearing was made by Tucker, seconded by Paul and the vote was unanimous.

Yes Vote: Erickson, Thatcher, Peck, Bair, Crafts
No Vote: None

The public hearing opened at 7:20 P.M.

JUSTIN: The outstanding loan balance after the \$50,000 is paid will be \$258,327.55. The state requires the interest charged on the loan to be what the city would earn if the funds were in an interest bearing account. For Fiscal Year 2018, the interest rate charged was 1.50%. The current earnings of the city are 2.35%, so the interest rate needs to be adjusted. The loan would be renewed for a period of one year which is for Fiscal Year 2019. Bi-monthly payments of \$8,000 would be paid on the loan.

A motion to close the public hearing and reopen the regular council meeting was made by Paul, seconded by Lyle, and the vote was unanimous.

Yes Vote: Erickson, Thatcher, Peck, Bair, Crafts
No Vote: None

The public hearing closed at 7:22 P.M.

DISCUSSION AND POSSIBLE VOTE ON THE RENEWAL OF THE LOAN FROM THE SEWER ENTERPRISE FUND TO THE WATER ENTERPRISE FUND.

A motion to renew the loan from the Sewer Enterprise Fund to the Water Enterprise Fund at an interest rate of 2.35% with bi-monthly payments of \$8,000.00 for the period of July 1, 2018, through June 30, 2019, was made by Tucker, seconded by Cheryl, and the vote was unanimous.

Yes Vote: Erickson, Thatcher, Peck, Bair, Crafts
No Vote: None

PUBLIC HEARING, NO SOONER THAN 7:20 P.M., FOR THE PURPOSE OF DISCUSSING AMENDMENTS TO THE FISCAL YEAR 2018 BUDGET (JULY 1, 2017, THROUGH JUNE 30, 2018).

JUSTIN: The majority of the budget adjustments were made in May. There are some this month as we come to the closing of the fiscal year. The biggest increases to general fund revenue are for Black & White Days sponsorship

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fees, Class "C" Road Funds, road cuts, franchise tax and sales tax. There are changes to general fund expenses as well. A decrease in the Administration fund for wages and benefits. The Building fund increases for wages, benefits and utilities. The utilities for the Park Community Center were an unknown, and we did not own the building until after the fiscal year started, so we are accounting for all of the utilities for the building now. Streets are increasing for Class "C" Road Funds, as well as wages and benefits. Parks are increasing because of Black & White Days expenses. Revenue was up, and expenses were up as well. The Library is seeing an increase for travel and training, as well as utilities. Water revenue is increasing for impact fees and the monthly utility fee. Increases to expenses for benefits and travel and training. Sewer revenue increases for impact fees and the monthly utility fee. Increases to expenses for wages and benefits. Capital Projects revenue is increasing because of an increase in the amount of interest received.

A motion to close the regular council meeting and open the public hearing was made by Tucker, seconded by Paul and the vote was unanimous.

Yes Vote: Erickson, Thatcher, Peck, Bair, Crafts
No Vote: None

The public hearing opened at 7:28 P.M.

PAUL: When will impact fees be reviewed?

JUSTIN: I reviewed this with Jeremy, and we will start the process in January 2019.

A motion to close the public hearing and reopen the regular council meeting was made by Lyle, seconded by Kelly, and the vote was unanimous.

Yes Vote: Erickson, Thatcher, Peck, Bair, Crafts
No Vote: None

The public hearing closed at 7:29 P.M.

DISCUSSION AND POSSIBLE VOTE ON AMENDMENTS TO THE FISCAL YEAR 2018 BUDGET.

A motion to approve amendments to the budget for the period of July 1, 2017, through June 30, 2018, was made by Lyle, seconded by Tucker, and the vote was unanimous.

Yes Vote: Erickson, Thatcher, Peck, Bair, Crafts
No Vote: None

PUBLIC HEARING, NO SOONER THAN 7:30 P.M., FOR THE PURPOSE OF DISCUSSING THE REZONE REQUEST BY BRIAN WEBB, AGENT FOR WEBB PROPERTIES, LLC, TO REZONE A PORTION OF PARCEL NUMBER 09-067-0053, 1.90 ACRES, FROM MLI (MANUFACTURING/LIGHT INDUSTRIAL) TO RLD (RESIDENTIAL LOW DENSITY). THE PARCEL IS LOCATED WEST OF APPROXIMATELY 50 SOUTH 400 WEST AND SOUTH OF APPROXIMATELY 450 WEST MAIN STREET.

JEREMY: The request is to rezone 1.90 acres. The planning commission reviewed and approved the request and has sent to the council for consideration.

PAUL: On the survey, what is the hashed area on the north end of the parcel?

BRIAN WEBB: It is showing the location of the proposed new road to the development.

PAUL: There will be two access points: 400 West and Main Street?

BRIAN: Yes.

PAUL: The request is compatible to the area.

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A motion to close the regular council meeting and open the public hearing was made by Tucker, seconded by Lyle, and the vote was unanimous.

Yes Vote: Erickson, Thatcher, Peck, Bair, Crafts
No Vote: None

The public hearing opened at 7:33 P.M.

JOHN WATTERSON: Can someone please explain the request in detail?

JUSTIN: Currently the parcel is zoned MLI and RLD. The request is to rezone 1.90 acres which is currently zoned MLI to RLD. Basically, move the current zoning line 1.90 acres further to the west for the RLD portion of the parcel.

JOHN: What is the frontage of the parcels?

BRENT WEBB: It is 140 feet. There will be eight new residential homes in the development.

JOHN: So the number of homes is not increasing?

BRENT: No.

BRIAN: My original request was for medium density zoning which would have allowed for up to 11 homes. With the request staying in low density zoning, it would allow for eight homes.

JOHN: It sounds good to me. I know a lot of semis travel on 400 West. The semi traffic has increased to 10 to 15 semis per day as they head down to Itty Bitty Equipment Company. This road is an accident waiting to happen. This subdivision will add more flow onto 400 West and more street controls will be needed.

A motion to close the public hearing and reopen the regular council meeting was made by Lyle, seconded by Tucker, and the vote was unanimous.

Yes Vote: Erickson, Thatcher, Peck, Bair, Crafts
No Vote: None

The public hearing closed at 7:36 P.M.

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| DISCUSSION AND POSSIBLE VOTE ON THE REZONE REQUEST FOR A PORTION OF PARCEL NUMBER 09-067-0053. |
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MAYOR: I want to discuss something mentioned at the June planning commission meeting. There used to be a city ordinance where all rezone requests had to be for parcels five acres or larger. This council and previous councils have asked why this ordinance was put in place? What was the purpose? Before this rezone request was made, we reached out to legal counsel and asked them to review our ordinance and offer an opinion. Legal counsel recommended the five acre requirement to be removed. They were not sure why it was in place as well. Nobody knows why it was on the books. At our last council meeting we removed this requirement. The entire council agreed with legal counsel the change needed to be made. I want to clarify the ordinance change was totally separate from this rezone request. The ordinance was not amended to allow for this rezone request to be made. Neither legal counsel nor the city council could find a legal reason to keep the five acre requirement in place. I want to be very open why we made the change. It was the right thing to do. There are other changes we need to make in the future as well. Another item to consider is flag lots. Our ordinance does not allow for flag lots. I am not aware of any other city that does not allow them. I am asking why we are different. Any time we have an ordinance in place no other local city does, it makes me ask myself why and have we done the right thing. The council has not done any backdoor dealings with the Webb's on this request. We changed an ordinance which was totally separate from this request.

LYLE: Will the culinary water lines through this parcel be effected? Do you have any idea where they are located?

PAUL: I know there are some in the MLI zoned area of the parcel.

BRENT: I am not sure of the exact location but I know there is a culinary water line running through the parcel.

DAREK: There is a water line running down to the water meters feeding the homes.

BRIAN: There is a meter vault in the area.

DAREK: Marvin Traveller asked us to draw up an easement for the water line, but then he changed his mind and would not sign it.

BRIAN: I am aware of that water line you are referring to.

DAREK: The water line feeds the three homes.

BRENT: It feeds the old office building as well.

MAYOR: Is this something we need to review and get cleaned up?

DAREK: It is always nice to have these items cleaned up.

MAYOR: I would rather discuss this and get it resolved.

BRIAN: The water line will have to be addressed, as it conflicts with our development plan.

DAREK: I need to review, but I believe it is a three-inch water line.

PAUL: I would think the city line could be in a closer location to the homes off the main line.

DAREK: We are aware of this issue and others similar in nature, but they have not been cleaned up.

MAYOR: We need to get this one cleaned up. We need to talk about it. I am not sure why the homes are not fed from the Main Street mainline.

BRIAN: I don't know why either, as the line was installed decades ago.

MAYOR: I will have Darek send you a copy of the right-of-way agreement Marvin Traveller asked us to draw up. You can review it, and we will work towards getting it cleaned up.

PAUL: Where does the Main Street line end at?

DAREK: Around the railroad crossing sign east of the railroad tracks.

PAUL: Do you know the size of the line?

DAREK: I am not sure the size of the line under the road. It is an old historic line.

JEREMY: We show it as a six-inch line.

TUCKER: The homes are fed from the east, not the north?

BRENT: I think the water line is located between the two parcels owned by the Dodge family. The mainline is on the north side of Main Street.

DAREK: I was told the water line runs almost against the foundation of the Dodge family home.

MAYOR: We need to sit down with you and work something out to get this resolved.

BRIAN: I agree.

MAYOR: Please work with Jeremy to get something put together. Darek will send us a copy of the proposed agreement from the past. Both sides can review, and let's come up with something that works for both parties.

TUCKER: This is a good time to review and resolve, as we handle approval of the subdivision.

BRENT: I am sure you are aware, but Marvin would not sign the agreement as drafted.

MAYOR: I know, and I don't know why. Marvin was the one requesting the agreement to be drawn up and then did not want to finalize it.

BRIAN: The water line can be relocated if it is better for everyone involved.

BRENT: I assume you know the fire hydrant at the factory is dead with no water flowing to it. There is no fire protection in the area.

A motion to approve the rezone request of 1.90 Acres of Parcel Number 09-067-0053 from MLI (Manufacturing/Light Industrial) to RLD (Residential Low Density) was made by Paul, seconded by Tucker, and the vote was unanimous.

Yes Vote: Erickson, Thatcher, Peck, Bair, Crafts

No Vote: None

PAUL: Who is in charge of updating our zoning map?

JEREMY: We supply J-U-B Engineers any changes, and they print a new map.

DAREK: The map is updated until tonight's approval which we will incorporate.

MAYOR: Let's include that change and get a new map printed that we can hang in the council room.

DISCUSSION AND POSSIBLE VOTE ON OFFICER AND EMPLOYEE DISCLOSURE STATEMENTS.

MAYOR: In the city, as a general practice, we like to use local vendors, suppliers, and residents for projects. We try and use businesses owned by residents when possible. I own a technology company and do work for the city. Lyle has an automobile repair facility and does work for the city. I would expect every council will have at least one or more members who own a company that does work for the city. We want to use local people when we can. Building and sidewalk projects are done by local companies when possible. We have talked to legal counsel to make sure we stay in compliance. We want to make sure we are in compliance. We want to make sure we disclose what is required. I want to make sure I disclose all of my work dealings with the city. I try and give the community a

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discount when I can. Legal counsel has presented us with a disclosure statement. It is a document both Lyle and I need to sign and have on file with the city. My company is called Alltech, LLC. The disclosure statement lists the company I own that does work for the city, the hourly rate I charge, and how much my company was paid by the city last year. Both Lyle and I will have the statements on file with the city since we each own a company that does work for the city.

LYLE: My wife and I own an automobile repair facility. We will charge the city \$75 per hour for labor plus parts for fiscal year 2019.

MAYOR: The hourly rate I charge the city is \$75 per hour as well. In calendar year 2017 my company was paid \$22,300 for work completed for the city. I want this information to be public. It is already public information, but I don't want anyone to think it is hidden. All financial information is public information. I want the community to ask questions if they have them. We have some very talented residents, and we need to use them when we can.

A motion to accept the Officer and Employee Disclosure Statements from Mayor Jeffrey Young and Council Member Lyle Bair was made by Paul, seconded by Cheryl, and the vote was unanimous.

Yes Vote; Erickson, Thatcher, Peck, Bair, Crafts

No Vote: None

JUSTIN: The only time these are required is after an election. Usually they are completed and approved in January after an election.

MAYOR: I will make sure to mention this yearly. I want to be honest and open across the board.

MONTHLY CITY ADMINISTRATOR REPORT

JEREMY: We are working on getting the new codification system ready to take live online. We recently installed approximately 60 new water meters. We have 44 left to install. We will be ordering more in July in the new budget year. We will be looking at replacing some of the one-inch and larger meters. Twin "D" will be doing some sewer line cleaning this week and next week. I am working with them on the map of the areas to clean. Some storm drain basins will be cleaned as well. We did a walkthrough of our parks with Jason Watterson from the Utah Local Governments Trust. We have a list of items we need to improve on. Kelly is aware of the concerns. One of the main things is we need to get some chips under the swings. We talked about rubber material, but it is too expensive.

MAYOR: Before we make any changes to the playground areas I would like to review and discuss with you and Kelly.

JEREMY: There are some minor items we need to do now, but nothing major will be done.

PAUL: Thanks for getting the city maintained park strips mowed.

JEREMY: We still have to mow around the springs. The mower broke, but we should be able to get back at it around Thursday of this week. I am hoping to complete all of the mowing on Thursday and Friday.

PAUL: Are all of the chemical applications done?

JEREMY: Yes, Cache Valley Extermination sprayed all of the requested areas.

MONTHLY FINANCIAL REVIEW WITH DISCUSSION AND DECISIONS AS NECESSARY

JUSTIN: Just a reminder about the joint planning commission/city council meeting on Tuesday, August 7th. The August council meeting has been rescheduled from August 21st to August 14th. The property tax public hearing must be held before August 17th.

MAYOR: At the August 7th meeting, there will be some training as well. We need to discuss policies and procedures, as well as some other general items. This will be the monthly planning commission meeting.

JUSTIN: Our 5th allocation of Class "C" Road Funds was received in the amount of \$24,710. We will receive one more for this fiscal year. The total received so far in this fiscal year is \$108,834. Two road cuts were paid for in the amount of \$1,000. When a road is cut rather than bored, a fee of \$500 is paid to the city. The revenue from the Black & White Days activities totaled \$9,271. The Black & White Days breakfast had revenue of \$1,291, and sponsorship revenue totaled \$4,950 which is down from previous years. Through May, the total paid for the Park Community Center renovation project is \$68,566. The annual bond payment on the water tank project is due this month in the amount of \$232,869. The bond payment on the MBR plant was made in May in the amount of \$163,000. That loan is at zero percent interest, so the payment is all principal. The auditors require the council to approve the wages for

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the employees for the new fiscal year. A three-percent cost of living increase has been included for any employee who did not get a merit raise throughout the year. The salaries listed include the amount we allocate for a Christmas bonus as well. The hourly employee rates listed do not include a Christmas bonus, as they are approved at a later date. There would not be a change to the stipends paid to the mayor, council, fire chief, or assistant fire chief.

EMPLOYEE WAGES/STIPENDS FOR JULY 1, 2018 THROUGH JUNE 30, 2019

| | | |
|--------------------|----------------|--------------------------|
| | Yearly | |
| Bair, Robert | \$52,541 | |
| Collins, Yumi | 37,621 | |
| Ervin, Maklen | 8.24 per hour | |
| Forsgren, Patricia | 10.93 per hour | |
| Funk, Matthew | 15,394 | |
| Gilbert, Jan | 516 per month | (When school in session) |
| Guymon, Mack | 386 per month | (When school in session) |
| Hawes, Kristie | 406 per month | (When school in session) |
| Hooley, Troy | 58,000 | |
| Karren, Holly Jo | 15.50 per hour | |
| Kimpton, Jeremy | 69,210 | |
| Lewis, Justin | 25,261 | |
| Lewis, Shane | 53,027 | |
| Purser, Christine | 40,614 | |
| Reese, Janessa | 8.76 per hour | |
| Reese, Tina | 11.14 per hour | |
| Smith, Lora | 24,942 | |
| Titensor, Melissa | 8,176 | |

| | |
|---------------------------|------------------------|
| Roll On/Roll Off Dumpster | 9.25 per hour |
| Firefighter/EMT | 9.00 per call or drill |

| | |
|----------------------|-------|
| Stipends | |
| Mayor | 6,000 |
| Council Member | 2,400 |
| Fire Chief | 2,400 |
| Assistant Fire Chief | 1,200 |

A motion to approve wages and stipends for Fiscal Year 2019 was made by Lyle, seconded by Paul, and the vote was unanimous.

Yes Vote: Erickson, Thatcher, Peck, Bair, Crafts
No Vote: None

JUSTIN: The fee charged by the city for garbage, recycling and central dispatch is set by the county and Logan City. The garbage rate has not increased for many years. Recently, the County and Logan City (it is a joint venture between the two entities), increased the monthly rate effective in July 2018. This is a pass-through to the city. We do not generate income for this service. We invoice the residents and in turn pay Logan City for this service.

MAYOR: I supported the increase. I think they waited too long to implement the increase. I don't like waiting until we are behind. I like small yearly incremental increases. It is estimated it is going to cost over ten million dollars to close the Logan City landfill when the times comes. The new area in Clarkston has to be paid for as well. There is also a transfer station in Logan which will stay open. The fees we pay are pretty low compared to other areas of the state. I am told the rates in Idaho are a little bit cheaper, but for the State of Utah we pay a very cheap rate.

COUNCIL MEMBER REPORTS

CHERYL: The library board is considering increasing the number of board members on the board. A notice was put out asking for people willing to serve. Four people applied but one withdrew.

LORA: One current board member resigned, and we would like to replace her with Kayleen Bell. Kayleen would be over library presentations. We would like the council to consider going from a five-member board to a seven-member board. We are growing. The goal is to improve service. Long term, we will consider relocating into this building. The intent is to spread the workload over more people. Are you willing to increase the number of board members from five to seven? Do you have any questions?

JUSTIN: You can approve adding Kayleen as a board member, as that is an administrative item. The request to increase the number of board members should be an agenda item.

A motion to appoint Kayleen Bell as a board member on the Richmond City Library Board was made by Kelly, seconded by Lyle, and the vote was unanimous.

Yes Vote: Erickson, Thatcher, Peck, Bair, Crafts

No Vote: None

MAYOR: We will add an agenda item to the July council meeting to consider going to a seven-member board.

MAYOR'S REPORT

MAYOR: Our RAPZ tax application for the 300 East trail project was denied. We have received other grants to help pay for the trail system on 300 East.

JEREMY: The two grants total approximately \$115,000.

MAYOR: We will notify the property owners on the east side of 300 East about the project very soon. The intent is to start the project later this year. An eight-foot-wide walking trail will be installed. The trail will go from 500 North to Main Street. The road on 300 East is very narrow, so this will allow people to stop walking on the road. A joint RAPZ tax application with Lewiston City was approved in the amount of \$80,000. This will be used for the parking lot. Long-term, the goal is to allow people to park on the east side of the grounds as well. Right now people park on the main road on the south end of the complex, and parking is not allowed there.

CHERYL: Do we know the price to pave the parking lot?

MAYOR: We will not be able to asphalt the entire parking lot for \$80,000. Casper's Ice Cream is going to install a new road just west of the parking lot. The intent is to work with Casper's to have one entrance/exit to their building as well as the parking lot of the complex. After a recent land swap, the complex now has additional land on all sides that can be used for parking. The long-term plan is to allow parking on all sides, except the south side along the main road. The sidewalk project on 100 North has started. There have been major issues with dropping off and picking up students at White Pine Elementary. Right now, it is just a free for all. People have been parking wherever they want. They have parked west, east, and south of the entrance to the school at 100 North 100 West. When complete, this project will allow people to park on the north side of the road on 100 North from State Street to 100 West. There were not many options, and I think this is the best option. We received a \$25,000 grant to help pay for the sidewalk. Thanks to Jeremy for applying for the grant.

JEREMY: The grant is through UDOT (Utah Department of Transportation).

CHERYL: Are there any stipulations with the grant?

JUSTIN: The project is for the sidewalk on this road, and UDOT will not reimburse the city until Fiscal Year 2020.

MAYOR: We are basically floating the funds for a year. We will do the project in the new budget year but not be reimbursed until the following budget year. We will be using some Class "C" Road Funds to assist paying for a portion of the project which the funds are allowed for. The project will include a new sidewalk and curb and gutter. The cars will be able to pull up along the curb and gutter.

TUCKER: What is going to be placed in the area between the curb and gutter and existing asphalt?

MAYOR: It would recommend we use mill tailings this year to fill in that area. Then next year, chip seal the entire road. It would have cost \$50,000 for asphalt, but the tailings will only cost \$3,500.

BRENT WEBB: If you spray the tailings with some tack they will bond back together. It is best to do that when it is hot outside.

BRIAN WEBB: The hotter the better.

MAYOR: This project will start next week. This project is not cheap, but we have to get the cars off of the road. The project will be complete before August 22nd when school starts.

TUCKER: Do we really need to install curb and gutter?

PAUL: Class "C" Road Funds will be used to pay for the curb and gutter portion of the project.

Richmond City Council Meeting Minutes, June 26, 2018

MAYOR: I received some bids for the curb and gutter tonight but have not had a chance to review them. The city party will be held on Friday, September 7th. It will be the same as normal.

CHRIS: Who is going to attend the league meetings? I need to get reservations made.

MAYOR: I will be.

PAUL: I will be as well.

CHRIS: The meetings are September 12th through the 14th in Salt Lake City.

MAYOR: They are good meetings to attend. There are a lot of discussions on real life scenarios.

TUCKER: I will be attending as well.

A motion to adjourn and pay bills was made by Paul, seconded by Tucker, and the vote was unanimous.

Yes Vote: Erickson, Thatcher, Peck, Bair, Crafts

No Vote: None

Adjournment at 8:28 P.M.

RICHMOND CITY CORPORATION

Jeffrey D. Young, Mayor

ATTEST:

Justin B. Lewis, City Recorder