

**RICHMOND CITY COUNCIL**

**JULY 18, 2017**

The regular meeting of the Richmond City Council was held at the Richmond City Office Building located at 6 West Main, Richmond, Utah on Tuesday, July 18, 2017. The meeting began at 7:00 P.M., Mayor Jeffrey Young was in the Chair. The opening remarks were made by Justin Lewis.

The following Council members were in attendance: Paul Erickson, Tucker Thatcher, Cheryl Peck and Lyle Bair.

Kelly Crafts was excused.

City Manager Marlowe Adkins, City Engineer Darek Kimball, City Recorder Justin Lewis and City Treasurer Christine Purser were also in attendance.

**APPROVAL OF CITY COUNCIL MEETING MINUTES**

\*\*\*A motion to approve the June 27, 2017 City Council meeting minutes was made by Lyle, seconded by Paul and the vote was unanimous.\*\*\*

Yes Vote: Erickson, Thatcher, Peck, Bair

No Vote: None

Absent: Crafts

**QUARTERLY REPORTS**

**FIRE & EMT DEPARTMENT**

**MAYOR:** Chief Hooley is working this evening and has asked Lyle to provide an update on the department.

**LYLE:** The department has been doing some painting at the station. There was a call the department responded to this morning where a fatality was involved. These calls are really hard on the staff. The department has been busy recently responding to calls. This morning was a very hard situation. Some of the department members are deployed on wildfire assignments. Cache Valley Cabinets and Tops donated and installed a counter top in the station. It is in the washing area. I would like to make sure they are sent a thank you letter.

**MAYOR:** Marlowe will send them a thank you letter from the Council and Mayor.

**LIBRARY**

**LORA SMITH:** The summer reading program lasted for six weeks and is now done. I am hoping it can be longer next year. Other libraries in the valley go for six to twelve weeks. Logan City does theirs for 12 weeks. We had over 100 kids in attendance on the last day. I will be attending a conference in Southern Utah in September and a Library Director retreat in October. We no longer have a volunteer to oversee the robotics program.

**PAUL:** Who has been over the program in the past?

**LORA:** Jon Haws. It was part of an LSTA grant. We are going to continue to use the robotics but will divide them into kits so kids can check them out and take them home. This will allow more kids to participate.

**PAUL:** I know someone studying robotics at BATC that might be willing to help.

**LORA:** Park School will no longer have an after school robotics program. I want to show a short two minute video from the ULA that shows the power of libraries. The video shows what libraries can be.

*\*\*\*A two minute video presentation was shown.\*\*\**

**LORA:** Myself and the Library Board want to thank the Council for being supportive of what we want to do. There are many things to consider as we consider whether to relocate the library to the Park School building or stay in the Carnegie Library.

**MAYOR:** The Council wants to thank you and your staff as well. Relocating to Park School is a long term possibility. We are going to move the City offices down there later this year. We will start a conversation with the community about the possibility of relocating the library. We will form a community committee to discuss, review and come up with options. Eventually, I would like to see a proposal come before the Council about whether or not it is best for the library to be relocated to the Park School building or not.

## **BUSINESS LICENSE REQUESTS**

### **SHEAR SEDUCTION SALON**

**HEATHER MUNOZ:** I have done hair for 22 years. I want to now do it at home so I can be with my kids. I would offer a full service salon with services such as hair, manicures, pedicures, spray tanning and eyelash extensions. I had a daycare facility at my home previously and there is plenty of parking. I have a current clientele that would come here.

**LYLE:** Has the daycare business closed?

**HEATHER:** Yes.

**CHERYL:** Do you plan on any type of signage?

**HEATHER:** Possibly just a portable sign that I can put in my yard and take up and down.

**CHERYL:** The name is a little risqué for a small town like this.

**HEATHER:** I don't plan on any signs at this time.

**TUCKER:** You have a current clientele?

**HEATHER:** Yes, I have never worked at home before but have at a salon for many years.

**TUCKER:** How many clients a day would you estimate?

**HEATHER:** I would guess between five and ten. I mainly do eyelash extensions which take one to two hours per session. There would only be one car and person coming at a time.

**TUCKER:** Do you store any chemicals?

**HEATHER:** Yes, I have small amounts of the products that I use. They are expensive so they are all less than one gallon in size. They are flammable.

*\*\*\*A motion to approve the business license request for Shear Seduction Salon (Heather Munoz) was made by Tucker, seconded by Paul and the motion passed by a vote of 3-1.\*\*\**

Yes Vote: Erickson, Thatcher, Bair

No Vote: Peck

Absent: Crafts

### **TYRELL HESTER**

**TYRELL HESTER:** I will be receiving packages at my home and in the mail. I do have chemicals I purchase for the tanning process.

**PAUL:** What types of chemicals?

**TYRELL:** Degreaser and citric acid.

**PAUL:** How do you dispose of the chemicals?

**TYRELL:** I don't use the chemicals at my home. I use them at the tannery which is located outside of the City.

**PAUL:** What quantity do you purchase?

**TYRELL:** Normally five gallons at a time.

**PAUL:** Are the chemicals toxic?

**TYRELL:** Nothing I use is toxic. I don't do leather tanning. I tan wildlife skins for taxidermy purposes. I use regular soap for degreasing purposes.

**JUSTIN:** So none of the tanning process is done in Richmond City?

**TYRELL:** That is correct. I have a facility located in Cache County where the work is completed.

\*\*\*A motion to approve the business license request for Tyrell Hester was made by Paul, seconded by Lyle and the vote was unanimous.\*\*\*

Yes Vote: Erickson, Thatcher, Peck, Bair

No Vote: None

Absent: Crafts

### **SCOUT PROPOSAL FOR AN EAGLE SCOUT PROJECT**

**HARRISON KIMBALL:** On the west side of the cemetery maintenance shop building there is an area of dirt and debris. For my Eagle Scout project I would like to build a commodity bin there with some cement blocks to store topsoil.

**MAYOR:** How many blocks are needed for your proposal?

**HARRISON:** Six. The blocks would form a U-shape and be about 12 feet long by 8 feet wide.

**TUCKER:** Would you put the blocks on a cement pad?

**HARRISON:** I was just planning to level the ground in the area and put them on dirt or gravel.

**JUSTIN:** I know the staff has some concerns about the size and possibly want to make it bigger than proposed. Right now the area is just a big mud hole when wet.

**MAYOR:** This area has always been an issue. Mud tracks from the area onto the asphalt and onto the grounds. This is a great project. You would need the support of the Cemetery Board to proceed. Kevin Graham is the chairman of the Board.

**JUSTIN:** I will work with Harrison and Darek Kimball as well as the Cemetery Board to coordinate the project.

**PAUL:** How do you plan to pay for this project?

**HARRISON:** Kyle from Staker & Parson Companies said they would be willing to donate the cement blocks.

**MAYOR:** We might need to add some additional blocks as well. We will work together with you on this. Our maintenance staff can help you.

**LYLE:** How do you plan to move the blocks into place?

**HARRISON:** We would need to use the City backhoe for this part of the project.

**DAREK:** Kevin Graham mentioned to me over the winter it would be nice to have an area to store the top soil. We thought this would be a good project but need to use the city equipment to help complete the project.

**PAUL:** How much do the cement blocks weigh?

**DAREK:** Around 4,000 pounds each. Bret Christensen is willing to transport them for us from Smithfield to Richmond. We will need to use the city backhoe to take them off the trailer and put them in place.

**MAYOR:** City equipment can be used to help with this project as well as the staff. Contact Shane Lewis and he can help coordinate from the City side.

**PUBLIC HEARING FOR THE PURPOSE OF DISCUSSING A REQUEST BY JARED GILLMAN TO DISCONNECT PARCEL NUMBER 09-041-0002, 10.8 ACRES, FROM WITHIN THE RICHMOND CITY LIMITS TO CACHE COUNTY. THE PARCEL IS LOCATED AT APPROXIMATELY 1600 EAST 11800 NORTH (CACHE COUNTY ADDRESS).**

**JUSTIN:** Jared and Lisa Gillman made a formal request with the City to disconnect 10.8 acres from within the City limits to Cache County. The request is exactly the same as the request that was previously made by Corey and Brenda Anderson. The parcel is relatively close to the Anderson parcel. City water and sewer service are located approximately one to two miles from this parcel. The Gillman's intend to put one home on the parcel in the future. The request has been advertised as required by State of Utah code. If the Council approves the request the information is then sent to the Lieutenant Governor's office for review and official approval. This parcel is also land owned by Gary Gibbons as was the parcel disconnected by Corey and Brenda.

\*\*\*A motion to close the regular Council meeting and open the public hearing was made by Cheryl, seconded by Tucker and the vote was unanimous.\*\*\*

Yes Vote: Erickson, Thatcher, Peck, Bair

No Vote: None

Absent: Crafts

The public hearing opened at 7:32 P.M.

There were not any comments or questions.

\*\*\*A motion to close the public hearing and reopen the regular Council meeting was made by Paul, seconded by Lyle and the vote was unanimous.\*\*\*

Yes Vote: Erickson, Thatcher, Peck, Bair

No Vote: None

Absent: Crafts

The public hearing closed at 7:33 P.M.

**PRESENTATION, DISCUSSION AND POSSIBLE PASSAGE OF ORDINANCE 2017-5 ENTITLED “AN ORDINANCE TO DISCONNECT CERTAIN DESCRIBED LAND FROM THE CORPORATE LIMITS OF RICHMOND CITY, COUNTY OF CACHE, STATE OF UTAH”.**

**PAUL:** What is the water line that is listed on the survey?

**JARED GILLMAN:** It has to do with the canal. It is a water line easement. Gary Gibbons had some shares in a water system and the line runs across this parcel. What you see on the survey is a dedicated easement.

**PAUL:** Do you plan on drilling a well for your home?

**JARED:** Yes.

**PAUL:** How new is this survey and who asked for it to be completed?

**JARED:** Gary Gibbons had Timothy Christensen of A.A. Hudson do a new survey within the last month.

**PAUL:** If the main road in front of this parcel was owned by the City and not the County I would not be in favor of granting this request. It is a County road. There will not be any City services to this area for a very long time, most likely, so I am not opposed to the request.

**MAYOR:** Requests like this could lead to potential problems down the road. There are other parcels that could make this same type of request. This parcel and three others bordering it were annexed into the City not long ago because of a very large proposed subdivision. We have included all of this area in our Master Plan. The Gibbons property was four parcels and the boundary lines keep getting adjusted; no new lots have been created. They could still potentially make this request again.

**PAUL:** There cannot be any further divisions of the parcels without it being considered a subdivision.

**MAYOR:** The fear is who is next with another 10 acres just like this request and the last one. This cannot continue to happen. If this parcel was flat and closer to the City the request would not be allowed.

**TUCKER:** I agree with Paul’s comments on the road. I would vote against the request if the City owned and maintained the road in front of this parcel. In this case the road is owned by the County.

**MAYOR:** The surrounding parcels are in the County as well. There are exceptions and unique situations that come up from time to time. This is not a standard that will be applied all across town.

**PAUL:** If the request is close to town or borders a City road I would not vote for it. The two requests that have been made both have frontage on County owned and maintained roads.

**MAYOR:** Justin what did our legal counsel say on a request like this?

**JUSTIN:** City Attorney, Miles Jensen, stated in his opinion the only time a disconnect request should be granted is when the City cannot reasonably supply City services to the parcel. What reasonably means could be open for debate but having to run water and sewer service for over one mile does not seem reasonable for one home.

\*\*\*A motion to adopt Ordinance 2017-5, AN ORDINANCE TO DISCONNECT CERTAIN DESCRIBED LAND FROM THE CORPORATE LIMITS OF RICHMOND CITY, COUNTY OF CACHE, STATE OF UTAH, specifically Parcel Number 09-041-002 was made by Tucker, seconded by Paul and the vote was unanimous.\*\*\*

Yes Vote: Erickson, Thatcher, Peck, Bair

No Vote: None

Absent: Crafts

**REQUEST BY A MUSIC GROUP TO UTILIZE THE AUDITORIUM FOR A CONCERT ON SATURDAY, SEPTEMBER 16<sup>TH</sup>.**

**BRYCE WOOD:** I love live music. My band is actually playing in Preston, Idaho on Friday night before the fireworks celebration. We like and want wholesome entertainment. We want kids, toddlers and grandparents to be able to attend. We want our concerts to be accessible to everyone. We did a show here in your auditorium about eight years ago. We are not a big stage show but do have a video screen, fog, lasers and bright lights. Our style is similar to the Eagles, Johnny Cash and REO Speedwagon. We would sell tickets for \$5.00 each and hope to sell some cd's and shirts after the performance as well. We would like to hold a concert here in the building on Saturday, September 16<sup>th</sup>. We would like to start setting up on September 13<sup>th</sup>. Paying to rent the space is not a problem.

**CHERYL:** Is anyone else scheduled to use the auditorium at that time?

**CHRIS:** No.

**LYLE:** What time will you be setting up? Rehearsing?

**BRYCE:** We will be done before 10:00 P.M. I would expect setup and practice to mainly be from 7:00 P.M. to 9:00 P.M.

**PAUL:** I like to see the stage utilized.

**MAYOR:** We have had a few groups use the stage area in the past and all we ask is you leave it better than you found it.

**CHERYL:** I think the concert is a great idea.

**MAYOR:** If you need to use our equipment we would ask you to make minor repairs or do what needs to be done.

**BRYCE:** We can look at your stuff but we bring all of our own equipment. We just need your stage and seating area.

**MAYOR:** The fee is \$100 to use the building and you will get \$50 refunded back to you if you leave the area clean. Work with Chris to get the event scheduled and on the calendar to reserve the space.

**INTRODUCTION, PUBLIC HEARING, DISCUSSION AND POSSIBLE PASSAGE OF ORDINANCE 2017-2 ENTITLED “AN ORDINANCE ESTABLISHING A MONTHLY BILLING AND RATE SCHEDULE FOR THE RICHMOND CITY SANITARY SEWER SYSTEM AND TREATMENT AS AUTHORIZED BY TITLE 14-000, CHAPTER 14-500 OF THE CODE OF REVISED ORDINANCES OF RICHMOND (1975, ADOPTED 1976).**

\*\*\*A motion to close the regular Council meeting and open the public hearing was made by Lyle, seconded by Tucker and the vote was unanimous.\*\*\*

Yes Vote: Erickson, Thatcher, Peck, Bair

No Vote: None

Absent: Crafts

The public hearing opened at 7:50 P.M.

**TERRIE WIERENGA:** What is involved in this ordinance since I was not able to review before the meeting? What is being proposed? How many gallons are included in the base rate?

**MARLOWE:** This is renewing a previous ordinance that is expiring. The base rate for sewer still includes 15,000 gallons per month per ERU. It does include a \$1.00 per fiscal year increase to the base rate in July of each year.

**TERRIE:** If the base rate for water and sewer each increase \$1.00 per month per year that is hard for those on a fixed income. A lot of us don't use 10,000 gallons which is included in the culinary water base rate. I would encourage the Council to reduce the number of gallons included in the base rate. Almost everywhere else I am aware of only includes 3,000 to 5,000 gallons in the base rate.

**JUSTIN:** The thing we have to keep in mind is we have to keep our base rate high enough to cover our debt service and expenses. We cannot rely on water sales to cover costs. If a City relies on water sales to cover costs they go against everything they preach to the residents. Cities preach water conservation but if paying the debt is based on the number of gallons sold then the City cannot conserve water or they cannot pay their bills.

**PAUL:** We could look at some cost shifting options if we knew the amount of water that was going to be used.

**MARLOWE:** This topic has been discussed many times over the last several years and each Council who has reviewed the ordinance felt this was the best possible solution at the time. It is hard to balance what is best in regards to the base fee gallon allowance.

**TERRIE:** I have always been concerned about this, now and when I was on the Council.

**PAUL:** If either the sewer or water fund get in a good enough position we could consider fixed income abatements if needed.

**JUSTIN:** Right now \$32 of the monthly water base fee paid by each account is for the debt service on the water tank project only.

**CHRIS:** Will the \$1.00 per year increase ever stop? I get asked all the time.

**PAUL:** How many new homes are being built per year?

**MARLOWE:** Right around 20 this year.

**PAUL:** Long term growth will help to pay costs.

**MARLOWE:** The proposed ordinance will expire in five years but the Council can amend it at any time.

**JUSTIN:** We all need to keep in mind that with the funds we have coming in it does not allow for any infrastructure replacement. We are only repairing as needed. We need to replace sections each year and we never do that as we don't have the funding to do it. All of the infrastructure in Hill Haven needs to be replaced and the bid is for several million dollars and we cannot afford to do the project.

**DAREK:** Also, when the water tank project was done it was anticipated there would be three significant rate increases and only two were implemented.

**JUSTIN:** The base rate is about \$10 per month cheaper right now than we anticipated.

**TERRIE:** I still feel the base rate of 10,000 gallons per month is overly generous. Single family homes and older couples don't use that much water.

\*\*\*A motion to close the public hearing and reopen the regular Council meeting was made by Tucker, seconded by Paul and the vote was unanimous.\*\*\*

Yes Vote: Erickson, Thatcher, Peck, Bair

No Vote: None

Absent: Crafts

The public hearing closed at 8:07 P.M.

**PAUL:** If we don't pass the ordinance the rate will stay the same with no increase.

**MAYOR:** We had cost projections when the water tank project started and we have been able to stay under the projected monthly amount. I think small increases are always better than a big increase all at once. I want to avoid having to implement the third water rate increase if at all possible.

**JUSTIN:** Keep in mind by increasing the base rate \$1.00 per month that equates to less than \$10,000 per year collected by the City.

**MAYOR:** We need more people to help pay the debt service. I have been involved and understand the current and past discussions of the Council on this topic.

**TERRIE:** I understand the need to cover the debt but think the tiered rate could be changed.

**PAUL:** We don't have a lot of high water users other than a couple of commercial users. I think the way it is set up right now is as fair as possible.

**LYLE:** We are going to continue to grow. Hopefully we will have Lee's Marketplace in the future. We could force people to not come here if we have large increases all at once. We need to keep growing and at the same time cover our expenses. I support small increases, not large increases.

\*\*\*A motion to adopt Ordinance 2017-2, AN ORDINANCE ESTABLISHING A MONTHLY BILLING AND RATE SCHEDULE FOR THE RICHMOND CITY SANITARY SEWER SYSTEM AND TREATMENT AS AUTHORIZED BY TITLE 14-000, CHAPTER 14-500 OF THE CODE OF REVISED ORDINANCES OF RICHMOND (1975, ADOPTED 1976) was made by Paul, seconded by Lyle and the vote was unanimous.\*\*\*

Yes Vote: Erickson, Thatcher, Peck, Bair

No Vote: None

Absent: Crafts

**INTRODUCTION, PUBLIC HEARING, DISCUSSION AND POSSIBLE PASSAGE OF ORDINANCE 2017-3 ENTITLED AN ORDINANCE ESTABLISHING A MONTHLY BILLING AND RATE SCHEDULE FOR CULINARY WATER FROM THE RICHMOND CITY CULINARY WATER SYSTEM WITH ADDITIONAL CHARGES AUTHORIZED BY TITLE 14-000, CHAPTER 14-500 OF THE CODE OF REVISED ORDINANCES OF RICHMOND (1975, ADOPTED 1976).**

\*\*\*A motion to close the regular Council meeting and open the public hearing was made by Cheryl, seconded by Lyle and the vote was unanimous.\*\*\*

Yes Vote: Erickson, Thatcher, Peck, Bair

No Vote: None

Absent: Crafts

The public hearing opened at 8:13 P.M.

**TERRIE WIERENGA:** My comments on this ordinance are the same as they were on the sewer ordinance. Other options should be reviewed and considered long term on the base gallon allowance.

\*\*\*A motion to close the public hearing and reopen the regular Council meeting was made by Tucker, seconded by Paul and the vote was unanimous.\*\*\*

Yes Vote: Erickson, Thatcher, Peck, Bair

No Vote: None

Absent: Crafts

The public hearing closed at 8:14 P.M.

**PAUL:** I am thankful to have culinary water at my home.

**MAYOR:** We know we are at the higher end for rates in the valley.

**CHERYL:** I am thankful for water at my home as well as I know a person that has to walk many miles to get water for their home and to use each day.

\*\*\*A motion to adopt Ordinance 2017-3, AN ORDINANCE ESTABLISHING A MONTHLY BILLING AND RATE SCHEDULE FOR CULINARY WATER FROM THE RICHMOND CITY CULINARY WATER SYSTEM WITH ADDITIONAL CHARGES AUTHORIZED BY TITLE 14-000, CHAPTER 14-500 OF THE CODE OF REVISED ORDINANCES OF RICHMOND (1975, ADOPTED 1976) was made by Lyle, seconded by Tucker and the vote was unanimous.\*\*\*

Yes Vote: Erickson, Thatcher, Peck, Bair

No Vote: None

Absent: Crafts

**INTRODUCTION, PUBLIC HEARING, DISCUSSION AND POSSIBLE PASSAGE OF RESOLUTION 2017-4 ENTITLED “A RESOLUTION ADOPTING UNIT COSTS TO BE APPLIED WHEN CALCULATING THE COST OF WASTEWATER TREATMENT”.**

**MARLOWE:** The proposed resolution is approving the fees charged for certain sewage treatment costs such as BOD (Biochemical Oxygen Demand), TSS (Total Suspended Solids), TKN (Total Kjeldahl Nitrogen) and TP (Total Phosphorous).

**JUSTIN:** This is mainly for commercial users that dump effluent into our system above allowable limits. I am not aware of a residential user this resolution would affect.

\*\*\*A motion to close the regular council meeting and open the public hearing was made by Paul, seconded by Lyle and the vote was unanimous.\*\*\*

Yes Vote: Erickson, Thatcher, Peck, Bair

No Vote: None

Absent: Crafts

The public hearing opened at 8:15 P.M.

There were not any comments or questions.

\*\*\*A motion to close the public hearing and reopen the regular Council meeting was made by Lyle, seconded by Tucker and the vote was unanimous.\*\*\*

Yes Vote: Erickson, Thatcher, Peck, Bair

No Vote: None

Absent: Crafts

The public hearing closed at 8:16 P.M.

\*\*\*A motion to approve Resolution 2017-4, A RESOLUTION ADOPTING UNIT COSTS TO BE APPLIED WHEN CALCULATING THE COST OF WASTEWATER TREATMENT was made by Tucker, seconded by Lyle and the vote was unanimous.\*\*\*

Yes Vote: Erickson, Thatcher, Peck, Bair

No Vote: None

Absent: Crafts

**INTRODUCTION, DISCUSSION AND POSSIBLE PASSAGE OF ORDINANCE 2017-4, ENTITLED “AN ORDINANCE ESTABLISHING THE DRINKING WATER SOURCE PROTECTION PLAN TO ENDURE THE PROVISION OF SAFE AND SANITARY CULINARY WATER SUPPLY FOR RICHMOND CITY BY ESTABLISHMENT OF WATER SOURCE PROTECTION ZONES SURROUNDING THE NATURAL SPRINGS, DEVELOPED SPRINGS, AND WELLHEADS FOR ALL CULINARY WATER SOURCES WITHIN THE RICHMOND CITY CULINARY WATER SYSTEM”.**

**MARLOWE:** This ordinance should have been passed before the end of 2016. I was not aware until recently the previous ordinance had expired. We are currently out of compliance with the State until this ordinance is adopted. The ordinance has to be updated and approved every five years.

**PAUL:** What are the main changes between this ordinance and the one adopted five years ago?

**MARLOWE:** Primarily changing Source 5 which is the Cherry Creek Well from unpermitted to permitted.

**PAUL:** The source protection zones are the same?

**MARLOWE:** Yes.

**TUCKER:** Is there a protection zone already in place for Source 5?

**MARLOWE:** Yes. We can modify this information at any time as well. Our sources are the following: (1) Cherry Creek Springs, (2) City Creek Springs, (3) the well on 600 South which it is not usable at this time, (4) the well by the maintenance shop and it can only be used in emergency cases because of high nitrate levels, and (5) is the new Cherry Creek well. We had an independent evaluation completed in 2010 and it included everything but Source 5.

\*\*\*A motion to adopt Ordinance 2017-4, AN ORDINANCE ESTABLISHING THE DRINKING WATER SOURCE PROTECTION PLAN TO ENSURE THE PROVISION OF SAFE AND SANITARY CULINARY WATER SUPPLY FOR RICHMOND CITY BY ESTABLISHMENT OF WATER SOURCE PROTECTION ZONES SURROUNDING THE NATURAL SPRINGS, DEVELOPED SPRINGS, AND WELLHEADS FOR ALL CULINARY WATER SOURCES WITHIN THE RICHMOND CITY CULINARY WATER SYSTEM, was made by Paul, seconded by Lyle and the vote was unanimous.\*\*\*

Yes Vote: Erickson, Thatcher, Peck, Bair

No Vote: None

Absent: Crafts

## COUNCIL MEMBER REPORTS

**PAUL:** Our annual chip seal work was completed this week. The City crew helped to cover the manholes. Chip sealing is a good program for the City for the associated cost. I am guessing we will spend around \$40,000 this year on chip sealing. It costs over \$100,000 to replace one block of asphalt. We have a very good interlocal agreement for road work with the County. We did an extra block of chip sealing this year we were not planning on. An inquiry was made by the builder of the new home at approximately 150 East 400 South to cut the road rather than bore the road. The request has been denied and we have instructed the contractor to attempt to bore the road first. We want to preserve cutting the asphalt anytime we can. There are not any cuts in the asphalt anywhere on this block of road. I believe the area is boreable. We met with Principal Healy about some sidewalk and crosswalk improvements that will be completed before the start of the school year.

**MAYOR:** What is the chip seal process?

**PAUL:** Some cities will go back after the work is completed and collect the loose chips. We leave them and let them go. They will either get rolled into the road or will get pushed to the side

and help sustain the edge of the road. A pneumatic roller is used to originally push the chips into the freshly laid oil. If we have really bad areas we can broom them off. The hotter the weather the better the end result when chip sealing. In February or March of each year we do crack sealing as well. Normally we spend around \$15,000 to \$20,000 per year on crack sealing. The County does our chip sealing and a private contractor does the crack sealing. We still have road problems in the City but we have not increased taxes or had a loan on roads so we make do with the funds we have available.

**TUCKER:** In June there was an inquiry about a possible five lot subdivision at approximately 300 East 300 South. I have been told it is on the backburner now. It is the property owned by the Verl Halverson family.

**MARLOWE:** The project will not happen as the requestee has walked away from the project.

**TUCKER:** I am not aware of anything else that is new and coming in.

**MARLOWE:** There are a couple of items to discuss at the August Planning Commission meeting.

**TUCKER:** I am aware of a possible lot split we need to add to the agenda as well. I am going to let Cheryl give us an update on the information she gathered on the roof of the Post Office.

**CHERYL:** Cedar shake roofs are not repaired they are replaced. The roof could be redone with metal sheeting or asphalt shingles. Insurance costs would decrease if shakes are no longer used. We could save approximately \$1,000 if we removed the shakes rather than have the contractor do it. If the contractor has to do all of the work the cost will be around \$7,000 for metal sheeting. Metal sheeting is a permanent long term fix and won't be done again. If asphalt shingles are done they will last 20 to 30 years and the project cost would be \$5,000 to \$5,500. Roofing contractors are very busy right now so it would be late summer or fall before the project could be completed.

**MAYOR:** Were the current shakes installed in the 1970's?

**MARLOWE:** It was in 1983.

**MAYOR:** I would guess shakes were installed because of the historic look?

**PAUL:** Yes.

**MARLOWE:** We don't want to use volunteers for a project like this because of liability reasons.

**PAUL:** This is a project we just need to pay the contractor to complete from start to finish. Let's get it scheduled and do either metal sheeting or asphalt shingles.

## **MAYOR'S REPORT**

**MAYOR:** The City party will be held on Friday, September 8<sup>th</sup>. The kid's rides will start at 5:00 P.M. and go until 8:00 P.M. Kelly has sent out a list of assignments and made arrangements already for many of the items. The Utah League of Cities and Towns meetings will be held from September 13<sup>th</sup> through the 15<sup>th</sup> in Salt Lake City. I will be attending and I know Justin is as well. All of the council is invited to attend.

**PAUL:** I have other commitments that week.

**TUCKER:** I will be out of town for the September 19<sup>th</sup> Council meeting.

**EXECUTIVE SESSION DEALING WITH BOTH A LAND AND A PERSONNEL MATTER.**

\*\*\*A motion to close the regular Council meeting and open the executive session was made by Paul, seconded by Lyle and the vote was unanimous.\*\*\*

Yes Vote: Erickson, Thatcher, Peck, Bair

No Vote: None

Absent: Crafts

The executive session opened at 8:40 P.M.

Those in attendance: Paul Erickson, Tucker Thatcher, Mayor Young, Cheryl Peck, Lyle Bair, Darek Kimball, Marlowe Adkins and Justin Lewis.

Paul was excused at about 9:05 P.M.

\*\*\*A motion to close the executive session and reopen the regular Council meeting was made by Cheryl, seconded by Tucker and the vote was unanimous.\*\*\*

Yes Vote: Thatcher, Peck, Bair

No Vote: None

Absent: Erickson, Crafts

The executive session closed at 9:40 P.M.

\*\*\*A motion to adjourn and pay bills was made by Cheryl, seconded by Lyle and the vote was unanimous.\*\*\*

Yes Vote: Thatcher, Peck, Bair

No Vote: None

Absent: Erickson, Crafts

Adjournment at 9:41 P.M.

Bills approved for payment:

Aflac	110.44
Airgas	27.12
Alltech	1040.00
Bear River Health	80.00
Beazer Lock	156.47
Bluestakes	104.66
Bridgerland	3000.00
Brown Monument	95.00

Richmond City Council Meeting Minutes, July 18, 2017

Cache Chemical	265.11
Cache County Weed Control	70.00
Century Link	250.33
Chemtech Ford	560.00
CNH Capital	536.85
Coca Cola	65.56
CV Extermination	490.20
Ecosystems	1081.15
Ferguson	774.62
Hall's Oil	127.01
IFA	37.99
Logan City	1069.24
Maverik	129.03
Maverik Cemetery	490.66
Maverik Fire	259.41
Mentally Awake	1191.00
Meterworks	2300.00
Olson & Hoggan	3446.00
Restore	250.00
Richmond	
Irrigation	2828.00
Rocky Mtn. Landscape	400.00
Select Health	1032.00
Smithfield Rec Center	22.76
Staples	16.82
Tess A. Davis	165.00
The Herald Journal	159.67
Troy Hooley	1945.00
ULGT	41893.36
UV Dr. Lamps	1986.69
Verizon	323.46
Wex Bank	275.30
Wheeler	1978.50
Zions Visa	2430.87

**RICHMOND CITY CORPORATION**

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Jeffrey D. Young, Mayor

**ATTEST:**

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Justin B. Lewis, City Recorder