

RICHMOND CITY COUNCIL

FEBRUARY 16, 2016

The regular meeting of the Richmond City Council was held at the Richmond City Office Building located at 6 West Main, Richmond, Utah on Tuesday, February 16, 2016. The meeting began at 7:00 P.M.; Mayor Michael Hall was in the Chair. The opening remarks were made by Tucker Thatcher.

The following Council members were in attendance: Brad Jensen, Paul Erickson, Jeff Young, Cheryl Peck and Tucker Thatcher.

City Manager Marlowe Adkins, City Recorder Justin Lewis, City Engineer Darek Kimball and City Treasurer Christine Purser were also in attendance.

APPROVAL OF CITY COUNCIL MEETING MINUTES

A motion to approve the January 19, 2016 City Council meeting minutes was made by Jeff, seconded by Paul and the vote was unanimous.

Yes Vote: Jensen, Erickson, Young, Peck, Thatcher
No Vote: None

BID OPENING FOR THE 500 WEST SEWER IMPROVEMENT PROJECT

MAYOR: Tonight we will open the sealed bids for the 500 West sewer improvement project.

DAREK: There are two parts to each bid, the regular bid and an additive alternate bid that may or may not be awarded.

Darek opened the sealed bids and the results were as follows:

Company Name	Base Bid Price	Additive Alternate Price
Fusion Pipeline Inc.	\$134,828.00	\$55,834.25
Allied Underground Technologies	\$137,487.06	\$49,923.78
AAA Excavation	\$147,604.00	\$64,901.00
Terry R. Brotherson Excavating, Inc.	\$119,569.37	\$36,821.32
Counterpoint Construction	\$139,706.00	\$71,967.00

PAUL: What is the start date of the project?

DAREK: The completion date is May 30th. The contractor can start at any time. We want the project completed and paid for by the end of the fiscal year.

MAYOR: Darek and his firm will review the bids line item by line item to make sure they confirm to the specifications of the project and then the project can be awarded at that time.

***A motion to have the bids for the 500 West sewer improvement project reviewed for conformance to the bidding requirements by the City staff, City Attorney and Engineer

and to award the project to the responsive responsible bidder was made by Brad, seconded by Jeff and the vote was unanimous.***

Yes Vote: Jensen, Erickson, Young, Peck, Thatcher
No Vote: None

DEPUTY'S REPORT

DEPUTY BRAD NELSON: I need to get the dates for Black & White Days and the City party so our Department can start planning.

JEFF: Black & White Days is May 16th through the 21st.

DEPUTY NELSON: When is the parade?

JEFF: Saturday the 21st.

CHRIS: Starting at 5:00 P.M.

DEPUTY NELSON: Will there be anything special this year? A fireworks show?

MAYOR: Not this year. The event will be like in the past with just the regular items.

DEPUTY NELSON: Do you need any special type of enforcement at any time?

JEFF: Just the same as usual. The cow sale is Wednesday night and we like to have more patrol that night. Friday night is the movie in the park and it is nice to have officers walking around the grounds.

DEPUTY NELSON: Do you have a date for the City party?

MARLOWE: It is not set yet.

JEFF: We usually don't set the date until after Black & White Days.

MAYOR: We like to see the schedule for Sky View High School and Utah State University Football games so we don't have the same evening as it really affects attendance.

DEPUTY NELSON: Deputy Keller has been moved to the Investigations Unit so I am the only deputy assigned to the City at this time. Do you have any concerns for any areas of town?

MAYOR: Thank you for the larger presence on 500 North as well as 300 East.

DEPUTY NELSON: You might want to consider adding a stop sign somewhere on 300 East. That road is just one big long straightaway. We have clocked vehicles going 45 to 50 miles per hour on that section of road.

JEFF: I know one of the concerns of the City Engineer is stopping the flow of traffic. I wonder if we install some flashing warning lights like I have seen in other cities.

MAYOR: Do you know how it works in downtown Hyrum City? I know speed is monitored as people drive that road.

DEPUTY NELSON: Those signs are owned by the respective city and have a radar unit installed on the sign.

MAYOR: Are they a good idea?

DEPUTY NELSON: Yes. The units also record data as well. Times and speeds can be monitored and then when speeding is occurring enforcement can be beefed up at that time. Nibley has this type of sign as well.

MAYOR: Marlowe please find a price on a couple of these signs and let's review at the next council meeting.

BRAD: I know the flashing signs at Park Elementary School cost around \$3,500 and they don't have a radar system.

DEPUTY NELSON: The nice thing about these signs is they can be moved around the City.

MAYOR: We appreciate your service and the service of the Department.

DEPUTY NELSON: I will focus on getting the appropriate staffing in place for Black & White Days.

DISCUSSION AND POSSIBLE APPROVAL OF A MULTI-FAMILY UNIT COMPLEX IN THE AREA OF 375 WEST MAIN FOLLOWING THOROUGH DISCUSSION AT THE JANUARY 19, 2016 CITY COUNCIL MEETING

MAYOR: This request was reviewed last month by the Council but could not be voted on as it was not listed as a voting item on the agenda.

JEFF: I was quite impressed with Mr. Poole's presentation and his attention to detail on the project. I think it fits the area as much as possible. I don't have any concerns.

PAUL: I agree. I thought it was a good presentation as well. I have reviewed the minutes as I wanted to make sure it was clear that both entrances need to be paved. I have also reviewed several City ordinances to make sure it conforms and it does.

BRAD: The cost of the impact fees needs to be reviewed with the project owner once he makes some final determinations on the project. I would suggest once the project starts the sidewalk on Main Street is covered up during the construction process so it is not damaged. I don't know how thick the cement is in that section of sidewalk.

DAREK: If garbage trucks have to go in there the sidewalk will need to be thicker concrete.

BRAD: The second access point will be 300 West?

MARLOWE: Yes, there is a small legal easement to that road.

PAUL: The easement is only wide enough to allow access to the apartments.

MAYOR: Are the garbage cans placed on Main Street to be dumped?

JOHN WATTERSON: Yes, the garbage cans are put on the State road for dumping purposes.

BRAD: We will need to determine the final grade at the access point on 300 West for the sidewalk.

MAYOR: When the time comes we can have the property owner do a walkthrough on the site and discuss with Darek to determine what is appropriate.

JOHN: I am the adjoining neighbor to the south. Where will the runoff water go?

MAYOR: It will be accounted for when we see the final engineered plans. There are factors, such as parking lot size, that are still not known so until those items are completed the swell or detention pond cannot be finalized.

DAREK: It is a concern that needs to be addressed. The runoff water will be kept off of the neighboring property.

MAYOR: That requirement must be approved and signed off on by the City Engineer.

BRAD: Just for clarification John lives on 400 West just south of this proposed project.

PAUL: What triggers if a detention pond is required as opposed to a swell?

DAREK: The amount of impervious area determines the size of the containment area.

BRAD: John what is the slope of the land in that area?

JOHN: The slope puts the runoff water right onto my property which at this time is a hayfield.

BRAD: The concern will be reviewed and addressed before the building permit is issued. I have reviewed the City ordinances and all of my other concerns have been resolved or addressed.

A motion to approve the multi-family housing project as requested by Doug Poole at approximately 375 West Main was made by Paul, seconded by Tucker and the vote was unanimous.

Yes Vote: Jensen, Erickson, Young, Peck, Thatcher

No Vote: None

YOUTH COUNCIL REPORT

TAMARA HARDY: Allie Thacker, Ryan Smith and Kayla Keck are here with me this evening.

KAYLA KECK: Several of us attended the Day at the Legislature event in January and we are here to give you a report.

RYAN SMITH: We attended the event which is held in conjunction with Local Officials Day. We were able to meet with some local representatives. We went to lunch with Jack Draxler, Ed Redd, Curt Webb and Senator Lyle Hillyard. It was very fun and we learned a lot. An employee of National Geographic was the keynote speaker. Tamara made the event fun for all that attended. We would like to thank the City Council for supporting us and allowing us to attend.

MAYOR: We want to thank you for attending. I talked to Senator Hillyard and he commented how impressed he was by the youth from the City.

TAMARA: I visited with Senator Hillyard and we are making arrangements for a couple of the Youth Council members to be able to job shadow him for a day.

KAYLA: There were around 25 of us at our monthly meeting on Saturday. We came up with a mission statement for the year. We want to do events through service and empower local youth to help out. During the meeting we also came up with ideas for new T-shirts for the year. Black & White Days as well as mountains will be included in the design. Next month we will discuss with the City Council our plans for Black & White Days.

TAMARA: We are going to go to Badger Screen Printing and have them help finalize the design of the T-shirt. We feel it would be appropriate if the kids paid \$5.00 towards the cost of the shirt. We don't want kids involved just to get a free shirt.

MAYOR: I think you have some great ideas.

TAMARA: We want to be involved.

JEFF: The Youth Council has inquired about the possibility of running the Hamburger Stand during Black & White Days this year. The current group has done it for three years and we had previously mentioned we would allow other organizations to be involved on a rotating basis.

PAUL: Would only the Youth Council be staffing the stand? What about during school hours?

TAMARA: We would ask some parents to be involved to help out during that timeframe.

CHERYL: An adult will always need to be in attendance and an adult must have a food handler's permit.

TAMARA: The Youth Council would really like this opportunity. We want to do more than just hamburgers. Maybe add some items like fried Twinkies. I want the kids involved from the beginning. I want them to do the shopping and everything. This would be their project and the leaders would just assist.

JEFF: The Youth Council has always helped out in the past and usually had three to ten kids helping at the stand. One year they had fifteen. We have more kids participating in the Youth Council this year, thirty to fifty, and the cost to operate the Youth Council is higher because of

the numbers so this would allow them a chance to make some additional funding for their projects.

PAUL: A decision would need to be made soon.

JEFF: By the next Council meeting.

BRAD: How much of an income source is this to the Fire Department?

CHIEF DENNIS WOOD: Right now I have three members in classes and four other members teaching classes. There are only twelve members on the Department right now. Spouses have helped out in the past. If the Youth Council is willing to do it we are fine letting them take over. We just don't have enough staff right now to man the stand.

MAYOR: With that being said I think we let them take it over.

CHIEF WOOD: We just cannot do it right now with our staff not having enough members to properly man the stand.

JEFF: We had considered changing it up every three years so no group got burned out. I would suggest that the Youth Council work with Chief Wood and others that have helped out to get input of what works and what does not work. As you make changes remember tradition is a big thing during Black & White Days and I would suggest adding items and not taking any away.

RYAN: Do each of us need a food handler's permit?

MAYOR: No, just one is required.

BUSINESS LICENSES

ARM SECURITY, INC.

MAYOR: We received a letter from ARM Security, Inc. requesting a business/solicitor license from the City. They represent Vivint, Inc. They have been in the City before but did not renew their license in 2015.

MARLOWE: That is correct. They have previously held a license but let it lapse. They want to come back to the community this year.

JEFF: This is how I prefer door to door sales are done. They come in and register with the City so we know what is going on. There is more accountability. It gives us a name and a contact person if there are issues. I am not against what they are doing.

A motion to approve the business license request for ARM Security, Inc. was made by Tucker, seconded by Paul and the vote was unanimous.

Yes Vote: Jensen, Erickson, Young, Peck, Thatcher

No Vote: None

JOANNE JONES – INDEPENDENT CONTRACTOR

MAYOR: Joanne Jones is requesting a license for a home based accounting and bookkeeping service business. The application says there will be limited traffic as clients pick up documents on occasion.

JOANNE JONES: I do accounting and bookkeeping and want to start my own business. Most of the time I go to my clients place of business. I have one client I can access their computer

from my home computer. I mostly deliver the documents to my clients but on occasion they might stop by and pick them up.

A motion to approve the business license request for Joanne Jones – Independent Contractor was made by Brad, seconded by Cheryl and the vote was unanimous.

Yes Vote: Jensen, Erickson, Young, Peck, Thatcher

No Vote: None

PRESENTATION, DISCUSSION AND POSSIBLE PASSAGE OF ORDINANCE 2016-1 ENTITLED “AN ORDINANCE REVISING TITLE 11-000, SECTION 11-345 OF THE CODE OF REVISED ORDINANCES OF RICHMOND (1975, ADOPTED 1976) TO ESTABLISH CERTAIN RESTRICTIONS FOR VEHICLE PARKING ON CITY STREETS AND ROADS DURING THE WINTER”.

MAYOR: This is consideration of updating an old ordinance. Bruce Jorgensen and Kelly Smith, legal counsel for the City and Judge Funk have all reviewed the proposed ordinance.

JEFF: I want to table this ordinance for a month. My main question is the 20 feet suggestion when there is not curb and gutter in an area. I am curious the reasoning behind this number. Twenty feet is a fair distance from the road. How do driveways play into this if a vehicle is parked in a driveway but within twenty feet of the road? I have some questions that I need to ask legal counsel. I don't want anyone in danger from the snowplow truck drivers to the residents.

TUCKER: I agree on the twenty feet recommendation and think it needs to be reviewed.

CHERYL: If twenty is appropriate I would like to know why and how this number was determined.

MAYOR: What about the five minutes for loading and unloading of residential vehicles?

PAUL: I think it should be ten or fifteen.

JEFF: I agree.

MAYOR: What is your preference?

PAUL: I think ten minutes works. I would like to see what other cities are doing in regards to the twenty feet consideration when curb and gutter is not present. I know larger cities have more curb and gutter than we do. I agree with the idea of delaying approval at this point.

JEFF: I think ten feet is better.

MAYOR: Marlowe please email Judge Funk and legal counsel to see where they came up with twenty feet. Let's clarify before the next Council meeting and then review at that time. We can easily change the five minutes to ten minutes. I think we table this item until next month.

MARLOWE: You are okay with the wording for commercial loading and unloading?

MAYOR: It is currently written as thirty minutes.

PAUL: That seems excessive.

JEFF: I am actually not concerned about that.

BRAD: This only applies for the period of 10:00 P.M. to 7:00 A.M. in the winter months. We only have two plow trucks that would be affected by this.

JEFF: The intent of this ordinance is not to babysit and catch people. We need to make sure people are not abusing this and parking in the streets at night. Some people would park in the road if allowed.

MAYOR: The ordinance as written gives both the Judge and Prosecutor discretion.

JEFF: I want to keep the ordinance fairly simple. Winter is just a problem from parking to driving to cleaning up. Let's keep this simple. The more we add on, the more we have to enforce. Police officers, the City Prosecutor and the Judge all need to be able to have discretion on a case by case basis in this instance.

PAUL: One major problem we have is people parking items in the City right-of-way long term. This issue is not just a winter issue but a year round issue.

A motion to table the Ordinance regarding winter parking enforcement and rules was made by Jeff, seconded by Paul and the vote was unanimous.

Yes Vote: Jensen, Erickson, Young, Peck, Thatcher

No Vote: None

MARLOWE: In view of this action, please renumber the two following proposed ordinances which are shown as 2016-2 and 2016-3 to 2016-1 and 2016-2 respectively.

PRESENTATION, DISCUSSION AND POSSIBLE PASSAGE OF ORDINANCE 2016-1, ENTITLED "AN ORDINANCE MODIFYING TITLE 14-000, SECTION 14-119 OF THE CODE OF REVISED ORDINANCES OF RICHMOND (1975, ADOPTED 1976) ESTABLISHING AN EQUITABLE CHARGE TO COVER THE COST OF NON-ELECTRONIC SERVICE TERMINATION NOTICES".

MAYOR: This ordinance has to do with the staff issuing utility hang tags on a monthly basis. I have worked with Justin on this and he will explain why the ordinance is being proposed.

JUSTIN: On a monthly basis we have to issue hang tags or notices to residents who have not paid their monthly utility bill. This process can take Chris up to four hours and the Maintenance crew another four hours or more to deliver the notices. The City is spending several hours on a process that does not generate income and takes away the limited time the small staff of the City has. Smithfield charges \$15 to put out a hang tag. In reviewing with the Mayor we feel it would be more appropriate to charge \$5 but the other part of this ordinance states if the notice can be delivered via email or text that no charge will be incurred. Using the Parlant system to send the hang tag notice can be done in minutes and the time incurred by the City staff will drop from hours to minutes. Right now around 70% of the City is included in the Parlant system operated by the City. People have the option not to submit their email or phone number to the City but in turn they can incur a \$5 hang tag fee if a hang tag notice is required.

JOHN WATTERSON: How do you know if a person reads the email?

JUSTIN: The system tells me if the email was delivered but I have no way of knowing if they opened the email.

CHERYL: Some people don't pay attention to the hang tag notice that is delivered to their door step.

CHRIS: Some still claim they never received the notice when it has been physically placed on their door.

PAUL: How many are distributed monthly?

CHRIS: Around 20 to 30.

MAYOR: Most of them are the same people each month. I think the first month we waive the fee if they submit their email to the system.

BRAD: I agree. The first time allows the waving of the fee if they sign up for electronic delivery of the notice via email or text.

PAUL: Only charging \$5 is a deal, I think \$10 would be better.

BRAD: We still charge the \$3 late fee if they don't pay their bill on time.

MAYOR: There is also a \$25 disconnect fee if the water service is physically turned off or on.

PAUL: People need an incentive to comply and \$5 is not enough to encourage them to comply.

MAYOR: We will give people the time to sign up to the system and waive the fee the first month.

A motion to adopt Ordinance 2016-1, AN ORDINANCE MODIFYING TITLE 14-000, SECTION 14-119 OF THE *CODE OF REVISED ORDINANCES OF RICHMOND (1975, ADOPTED 1976)* ESTABLISHING AN EQUITABLE CHARGE TO COVER THE COST OF NON-ELECTRONIC SERVICE TERMINATION NOTICES was made by Brad, seconded by Jeff and the vote was unanimous.

Yes Vote: Jensen, Erickson, Young, Peck, Thatcher

No Vote: None

PRESENTATION, DISCUSSION AND POSSIBLE PASSAGE OF ORDINANCE 2016-2 ENTITLED "AN ORDINANCE FORMALLY ESTABLISHING THE PERSONNEL MANUAL IN TITLE 3-000, CHAPTER 800 OF THE CODE OF REVISED ORDINANCES OF RICHMOND (1975, ADOPTED 1976) AND REVISING THE CONTENTS OF SECTION X AND SECTION XII THEREOF".

JUSTIN: This proposed ordinance has come up with the recent departure of Ben Lundgreen as he has accepted employment elsewhere. The topic is not specifically about Ben but just the process of the City when an employee leaves. Right now the City allows an employee to accrue personal leave time (vacation time) up to 240 hours and the amount of time over 240 hours as of December 31st of each year is paid to the employee in January of each year. The issue is when an employee, such as Ben, leaves employment with the City. At that time we pay the employee for their accrued hours. Ben will be paid approximately 250 to 260 hours of time. The issue is not the time being owed to Ben or any other employee but the amount could drastically affect the budget of departments in the City. My proposal is to change the accrual limit from 240 hours on December 31st to 120 hours on December 31st. All current employees would still be allowed to accrue up to 240 hours but all new employees hired after the ordinance is passed and are eligible for personal leave time would only be allowed to accrue 120 hours as of December 31st. To be clear, no current employee would be affected. Nothing is being taken away from the employees, they still earn their time but the City just is adjusting the upper limit so that we don't have such a financial burden when an employee leaves. The time has been earned and is due to the employee but we need to be able to better manage how much is owed.

MAYOR: I have talked to other mayors and the amount of employees they have with 240 hours or more of accrued time is staggering. If several of those employees left in the same year the budget would be in severe disrepair. This would help the current Council and future Councils to be able to keep the hours in line. No current employee would be affected by this change.

JOHN WATTERSON: Why not use a use it or lose it policy?

JUSTIN: The problem with that system is our City staff is so small that if an employee got to December and wanted to take the entire month off to use their hours we could not allow it as we don't have any replacements to fill in and cover those hours. For example, we only have two employees with CDL's so it would not be possible to allow an employee that much time off in the winter when snowplowing will occur.

PAUL: They have earned the hours and they should be paid for them when they leave if they have not used them.

MAYOR: They have the option to cash them out or let them accrue.

JOHN: I know the Federal government has a use it or lose it policy.

BRAD: Maybe we should look at other items in the Personnel Manual as well and review them. I see that we list work hours for employees and I know the staff works different hours than listed.

MARLOWE: We have not had any problems in the past. I realize it is in the manual but common sense should prevail.

BRAD: Where it is listed in the manual I don't want it to be an issue.

JUSTIN: I would suggest making this change tonight and then have you review the new Personnel Manual that Smithfield City just passed. Not everything in their manual would apply to Richmond but they had Bruce Jorgensen review the manual word by word and page by page. Their manual meets all legal requirements as well as what the Council wants for the employees.

JEFF: I share Brad's concern about hours being listed but the staff working something totally different. If what is listed in the personnel manual does not apply we should not list it and get it removed. Parks and recreation would be a big issue as in the summer when it is really hot they want to mow early in the morning or late at night and right now it says they would need to work in the hottest part of the day.

CHERYL: Snowplowing roads would be another issue as they start early in the morning.

MAYOR: These are items that can be reviewed. I think we take Smithfield's manual and review it and then discuss how to proceed at that point.

MARLOWE: You could table this ordinance until you review these other items.

JEFF: I like the proposed change and would prefer it go into effect now.

BRAD: The ordinance is sound, it is other items not included in this ordinance that need to be reviewed.

A motion to adopt Ordinance 2016-2, AN ORDINANCE FORMALLY ESTABLISHING THE PERSONNEL MANUAL IN TITLE 3-000, CHAPTER 800 OF THE *CODE OF REVISED ORDINANCES OF RICHMOND (1975, ADOPTED 1976)* AND REVISING THE CONTENTS OF SECTION X AND SECTION XII THEREOF was made by Paul, seconded by Jeff and the vote was unanimous.

Yes Vote: Jensen, Erickson, Young, Peck, Thatcher

No Vote: None

MONTHLY FINANCIAL REVIEW WITH DISCUSSION AND DECISIONS AS NECESSARY.

JUSTIN: In January \$10,849 in property tax was collected bringing the fiscal year total to \$89,241. Normally we receive around \$104,000 to \$107,000 per fiscal year. Local option sales tax received totaled \$20,895 which is actually for sales and receipts in November. We are

distributed the funds two months after they are collected by the state. Business licenses and dog licenses are due for renewal in January so Chris and Marlowe have been busy with them the last month. Class "C" Road funds received total \$52,692 at the mid-point of the budget year so we are on course to have more than we expected. The new projected amount we receive of \$105,000 over the budgeted amount of \$95,000 does not include the new \$0.05 per gallon gas tax increase that should net the city around another twenty to twenty-five percent increase in Class "C" Road funds collected. I attended some health insurance training and a seminar and felt after some review that the City is paying too much for health insurance for the employees. I did some research and found out we can offer the same plan but at a smaller monthly premium price. I had the City employees meet with Erric Hammond of the Moreton Agency to review the health insurance plans. After consideration the City is changing from Altius to Select Health and offering the same coverage at a substantial savings. The new plan will start on March 1st. We received the reimbursement request for the conference that Juliene attended and it is reflected in the Library budget.

CHERYL: The conference was in Little Rock, Arkansas.

JUSTIN: The reimbursement request for RAPZ tax funding for the costs associated with the delivery and pickup of the bleachers was received by the City.

MAYOR: How much funding is left on that project?

JUSTIN: Approximately \$7,000.

MAYOR: What is our plan with the remaining funds?

PAUL: Either some fencing, additional trees or ground improvements.

JUSTIN: We have spent all of the funding on all of the other projects except for the current population based assessment which is about \$4,000.

BRAD: We could use that money to replace the damaged asphalt in front of the Hamburger Stand.

JEFF: I agree that area has been a problem for years.

MAYOR: It always looks better when our previous applications are all paid out before we make additional requests.

JUSTIN: A water and sewer impact fee was collected for one of the new homes built by Visionary Homes in the White Pine Subdivision. After discussion with Scott and Brad it is time to replace the membranes at the MBR plant. The cost is around \$100,000 and will show up when we pay for them in the next month or two.

BRAD: The new membranes will last longer this time because of the addition of the grit removal system.

JUSTIN: I am in the process of getting bids for a new sidewalk on 100 North from State Street to 100 West. We will need to work with a property owner in this area to see if they will allow us to remove some trees that have significantly damaged the existing sidewalk. I will email Brad the bid on the commodity bins and Jeff the bid on the sidewalk.

JEFF: I want to email Senator Lyle Hillyard on our sidewalk concern. He offered to review the issue and I will provide him the information.

CHERYL: Any word from Comcast on their day of service application?

JEFF: I have the application. I just need to fill it out and turn it in.

CHERYL: When would it be for?

JEFF: For next year. The cities have already been selected for this year.

JUSTIN: The day of service happens on the last Saturday of April on a yearly basis.

COUNCIL MEMBER REPORTS

PAUL: Norton Thurgood is a subcontractor for the City that does an index report on all of the roads in town on a yearly basis. We pay him around \$2,000 per year for his services and it is money well spent. Norton identifies the worst roads in town and the best repair or replacement procedure for those roads. He will start his road review process for 2016 very soon. After his report is complete we will plan the areas for chip and seal for the year. The Scott Tripp access road project is being worked on slowly. A section of roof was replaced on this building. We have some potholes in town that are getting larger and when it gets warmer we will have the City staff work on them. We have saved a significant amount of money by having the City staff do the pothole repairs rather than a private contractor.

CHERYL: I don't have any additional items this evening.

JEFF: It is time to start preparing for Black & White Days.

PAUL: Is the race to the Cherry Peak ski resort going to happen again this year?

JEFF: Yes. I hope there are more participants this year than last year. I do have a question for the Council. The Highland Games have been held on the ball diamond area the last few years on a Saturday in July. They do a bunch of physical activities. They have reached out to me and they are wondering if they can hold this activity during Black & White Days.

CHERYL: How and where?

JEFF: They need about 50 yards of area for their activities. It is very entertaining to watch. Some of the ball diamond area is not currently utilized during Black & White Days. The Highland Games would be done and completed before the draft horses arrive in the late afternoon.

CHERYL: I have seen them do the activities on the grass.

JEFF: I want to meet with them. The event would be held on the Saturday of Black & White Days. The horse pulls would not be affected. The event would be in the morning.

CHERYL: What about the fair booths?

JEFF: They would still have the same area and not be affected. The proposed time for the games to start would be 9:00 A.M. and I would expect a couple of hundred people would attend.

PAUL: What would be the hours of the activity?

JEFF: They proposed from 9:00 A.M. to 3:00 P.M. but said they could extend to 5:00 P.M. if we wanted the activity to last longer. They would block off the area they are using. I would need to discuss this with the Lion's Club since they oversee the fair booths. We have some open area they could use.

PAUL: Would this compete with or compliment Black & White Days?

JEFF: It would bring more people and more food would be sold by the booths since more people are in attendance.

BRAD: We need to relocate the horse trailer parking.

JEFF: I agree.

BRAD: The lawn was totally ruined last year. Don't we have a hard surface they could park on?

JEFF: The areas they could park on are too tight and they cannot turn the trailers to get into the building. Before Shane Spackman took over the horse pulls lasted until 11:00 P.M. or midnight. I told him that they needed to speed them up and be done by 10:00 P.M. He has been able to do that. The pullers like it and the crowd appreciates it. The key is the horses have to be close by

and ready to go as soon as the weight class in front of them is done. To accommodate the fast pace we need them as close to the pulling area as possible.

CHERYL: Do they want to hold the Highland Games during Black & White Days this year?

JEFF: Yes.

MAYOR: We need to review with them some areas they could use and see if the area will work for them. The corner lot by Park Elementary School might work well.

PAUL: They would need to be done, cleaned up and gone before the parade starts at 5:00 P.M.

JEFF: They have already agreed to that. I will work with them and the Lion's Club and come back with some ideas.

MAYOR'S REPORT

MAYOR: It is time to submit the RAPZ tax proposals. We are going to submit two proposals. One is for new playground equipment for the park on 300 East that is part of the White Pine Subdivision. The second application is for a land acquisition. Which one is the priority as we have to list our preference? The dollar amount of each project is about the same.

BRAD: The 300 East project is better for the community at this point. We are committed on that project whether through funds from the general fund or through RAPZ tax funding.

PAUL: I agree.

MAYOR: Since the consensus of the Council is the playground is a higher priority I will list that way. Applications are due by March 1st. The mid-year Utah League of Cities and Towns meetings are April 6th through the 8th. I need to know who is attending so we can make arrangements for hotel rooms as they fill up fast.

JEFF: I will be.

PAUL: As will I.

MAYOR: Brad and myself will be as well.

CHERYL: I am not sure. The local Republican convention is during that period of time.

MAYOR: The next Council meeting is on March 15th.

A motion to adjourn and pay bills was made by Jeff, seconded by Paul and the vote was unanimous.

Yes Vote: Jensen, Erickson, Young, Peck, Thatcher

No Vote: None

A&D Landscaping	193.20
Aflac	228.18
Air Comm	42.50
Altius	2677.97
Bear River Health	40.00
Beeline Digital	60.00
Bennetts Paint	88.15
Cache Chamber of Commerce	270.00
Cache Chemical	8.85
Cache Valley Fire	520.00

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Century Link	241.58
Comcast	362.96
Deseret Book	5.34
Ecosystems	872.71
Fastenal	299.23
Follett	149.00
Hall Oil	604.40
Interstate all battery	181.50
Ipaco	960.38
Itty Bitty	620.13
JUB	8105.50
Lee's	3.79
Les Olson	122.86
Lewiston City	29.25
Logan City	17241.26
Maverik	479.47
Maverik cemetery	204.48
Moore Medical	185.11
Motorola	1825.20
NAPA	118.83
Olson & Hoggan	3518.00
PEHP	460.84
Pepsi	75.50
Peterson Plumbing	487.85
Pitcher Propane	3090.69
Poster Compliance	158.00
Questar	3030.72
Randy's	68.90
Rocky Mtn Power	11250.20
Saltworx	9284.40
Shannon Demler	100.00
Staples	79.45
Stotz	14.00
Symbol Arts	1875.00
Tamara Hardy	135.42
Tess A. Davis	555.00
Thatcher	543.15
The Herald	
Journal	238.96
The Home Depot	295.34
USA Bluebook	613.08
Utah Education Network	143.93
Verizon	261.57

Wex Bank	84.99
Wheeler	110.87
Zions Bank Visa	2015.50

Adjournment at 8:20 P.M.

RICHMOND CITY CORPORATION

Michael E. Hall, Mayor

ATTEST:

Justin B. Lewis, City Recorder