

RICHMOND CITY COUNCIL

JANUARY 19, 2016

The regular meeting of the Richmond City Council was held at the Richmond City Office Building located at 6 West Main, Richmond, Utah on Tuesday, January 19, 2016. The meeting began at 7:00 P.M., Mayor Michael Hall was in the Chair. The opening remarks were made by Mayor Hall.

The following Council members were in attendance: Brad Jensen, Paul Erickson, Jeff Young, Cheryl Peck and Tucker Thatcher.

City Manager Marlowe Adkins, City Recorder Justin Lewis, City Engineer Darek Kimball and City Treasurer Christine Purser were also in attendance.

Note: Council Members Erickson, Young and Thatcher took their Oath of Office for their new City Council member terms starting in January 2016 on Friday, January 15th at the annual City employee Christmas party.

APPROVAL OF CITY COUNCIL MEETING MINUTES

A motion to approve the December 8, 2015 City Council meeting minutes was made by Cheryl, seconded by Paul and the vote was unanimous.

Yes Vote: Jensen, Erickson, Young, Peck, Thatcher

No Vote: None

PRESENTATION OF AN AWARD TO MONICA MERRILL FOR PLANNING & ZONING COMMISSION PARTICIPATION.

MAYOR: We would like to thank Monica Merrill for her years of dedicated service on the Planning Commission. Monica served from May 2007 through November 2015.

****Mayor Hall presented Monica Merrill with a plaque of appreciation from the City Council.****

QUARTERLY REPORTS

FIRE AND EMT

BEN LUNDGREEN: Chief Dennis Wood is at the local fire chief's monthly meeting this evening and asked that I attend this meeting in his place. I am providing a summary of calls for 2015. There were 38 medical related calls and 42 fire calls. The total dollar loss from the fire calls was \$2,500. There were not any reported injuries to any of the firemen. The average response time of the Department was five minutes and forty seconds. There were 80 total calls in 2015. Usually we average around 100 calls per year. It appears that public education is working. Dustin Mayhew has returned to the Department. Dustin works in Ogden a couple of

days a week so when he is not working down there he will be able to offer daytime assistance here.

PAUL: What is the total dollar loss in regards to?

BEN: It was the car that caught fire at Maverik.

PAUL: So this is not a City related loss?

BEN: Correct, it is a civilian loss. Three Department members are in the Fire I class right now and three members just finished the EMT class. I am sorry to report that Travis Petersen who works for the Cache County Fire Department has cancer.

BRAD: Have we received any new applications?

BEN: Not that I am aware of. Are there any issues or concerns with Dustin returning to the Department?

BRAD: I don't have any concerns.

JEFF: Is there anything being done to specifically ask people to join?

BEN: No. It is a countywide problem right now. We ask people to join but very few people are willing to donate their time.

JEFF: Except in Lewiston. They have a big Department.

BEN: All of their employees are required to be firefighters. They just advertised a job and part of the job description was the new hire would also be a firefighter. It helps them to have daytime coverage all the time. I think it would be a good idea in the future for us as well.

MAYOR: I think that is a good idea.

****The consensus of the Council was to let Dustin Mayhew rejoin the Richmond City Fire and EMT Departments.****

BRAD: Has anyone left the Department recently?

BEN: No.

MAYOR: I would like to thank our Maintenance Department for snow removal. It has been a busy few weeks. I have had nothing but good comments from the residents. Our roads look better than other local communities.

PAUL: We just ordered our second order of salt for the year.

BEN: It actually arrived today. This salt is a blue color and works better than what we were using in the past. The cost analysis is better as well. There are not any cleanup costs in the spring either. In the past, we have always had to go back in the spring and sweep out the sand. The flash point is at a lower temperature as well. Shane Lewis has been experimenting with how much to apply as he operates the small snowplow truck. One inch of snow seems to be the slickest. This salt seems to work really well in low temperature.

MAYOR: I would ask that you thank everyone in the Department. The sidewalks have been cleaned great as well.

BEN: Shane and Scott have done a great job in that regard.

BUSINESS LICENSE REQUESTS

BLUE COLLAR LANDSCAPES, INC.

GARRISON "GUS" ALLEN: I operate a licensed landscape maintenance business. I do personal gardening as well. I focus on large estates. At the peak of the year I employ around 10

people. We do everything in landscaping. We do fertilizing, sprinkler repair and maintenance, tree trimming and lawn care.

PAUL: Do you store any herbicide or fertilizer?

GUS: I subcontract all of the spraying to Travis White and Specialized Pest Control. I do stock a couple of gallons of broad leaf control.

BRAD: How big is your fleet of vehicles and where do you store them?

GUS: I currently have three trucks but hope to have four or five in the future. I hope to have three or four trailers in the future as well. Right now I am renting a storage space in Smithfield to park my equipment. I would say the most trucks I will have at home is one or two and possibly up to two trailers. I don't want to store my equipment at home. I hope to have a shop at my home in the future.

A motion to approve the business license request for Blue Collar Landscapes, Inc. (Garrison Allen) was made by Tucker, seconded by Jeff and the vote was unanimous.

Yes Vote: Jensen, Erickson, Young, Peck, Thatcher

No Vote: None

ELEVAR, LLC

PAULA BODILY: I have been doing industrial sewing at my home for around 20 years. I just relocated from Logan and need to get a business license. I manufacture mostly sporting good related items such as backpacks and baseball practice nets. I also work with Aardvark Cyclery who is a local company. I take the raw product and produce and deliver a finished product.

MAYOR: Any customers coming to your home?

PAULA: I might have one or two a month. I do deliver product to my customers on a weekly basis. UPS and FedEx might drop off product a half dozen times a year.

A motion to approve the business license request for Elevar, LLC (Paula Bodily) was made by Brad, seconded by Cheryl and the vote was unanimous.

Yes Vote: Jensen, Erickson, Young, Peck, Thatcher

No Vote: None

YOUTH COUNCIL REPORT

TAMARA HARDY: I have been put in charge of the Youth Council for the year thanks to Jeff Young. I am excited to be involved. I have a list of names of those that were elected.

ALLIE THACKER: I was elected as the Vice Mayor. Justin Lewis came and talked to us about voting and the process that is involved. Afterward we held our yearly election. The Youth Council will meet the second Saturday of each month at 10:00 A.M. here at the City Office building. Four of us are going down to the Day at the Legislature activity on January 27th. Our project for next month will be to design the t-shirts for the year with a logo and mission statement.

JEFF: How many attended the last meeting?

JUSTIN: Over 40.

TAMARA: There were between 50 and 60 that signed up stating they wanted to be involved.

MAYOR: That is fantastic.

TAMARA: We have some fun things planned for this year. I recently had breakfast with the presidency and we are going to do a big summer kickoff. We are going to invite all the local communities to a dance. We will also help out with Black & White Days.

PAUL: We would appreciate the help of the Youth Council at the annual citywide cleanup which is the first Saturday of May.

TAMARA: We are planning on it. I would like one of the Youth Council leaders or member of the presidency to come before the Council each month to give an update on what we are doing and what we have scheduled.

MAYOR: We will plan on that. We appreciate the service of the leaders as well.

TAMARA: I am excited to be involved.

MAYOR: When I was young there were only a couple of local Youth Councils. Now almost every city has one. Thank you and the other leaders for what you do.

Youth Council Adult Leaders: Tamara Hardy (Chairman), Fran Schumann, Stephanie Tanner, Janet Bair

Mayor: Kayla Keck

Vice Mayor: Allie Thacker

Secretary: Jenny Vail

12th Grade Representative: Helaman Talua

11th Grade Representative: Parker Holt

10th Grade Representative: Mitchell Koch

9th Grade Representative: Ryan Smith

8th Grade Representative: Ian Alleman

QUERY BY A CITIZEN RELATIVE TO A CHRISTMAS LIGHT PROJECT IN RICHMOND.

ANN BOWCUTT: I am not here to criticize. I know that everyone is busy but I would like to propose doing something to get the Christmas lights and decorations out. I don't know if the decorations have become unusable. Is it possible to get RAPZ tax funding to pay for some new lights?

MAYOR: We cannot get RAPZ tax for Christmas lights or decorations. We actually don't own the lights and decorations, they are owned by the Lion's Club.

ANN: Do I need to go to them?

MAYOR: Please tell us what you are proposing. The City park is decorated by the Lion's Club as well as here between the City Office and the Library.

ANN: I am willing to help. We can get the Youth Council involved or even have some Eagle Scout projects completed. There are people that are willing to help.

JEFF: What exactly are you wanting to see done?

ANN: I would like to see a couple of trees decorated. Maybe have a ceremony when the lights are turned on. We could use the Community Building so people would not have to be out in the cold. Santa could be involved and we could have children and adults attend. I think it would be

a good time for the community to gather together. Maybe we could serve some cookies from Pepperidge Farms. There are people willing to help.

MAYOR: I am in favor of what you are proposing but you need to work with the Lion's Club since they own the lights and decorations.

ANN: I know their numbers are shrinking and they cannot get very much help anymore.

MAYOR: The overall age of those in the club is increasing. It is hard to get people to be involved. I have talked to Roger Priest who is over the Lion's Club in this regard. They have a lot of old lights that no longer work. They have someone in Preston willing to help change the light bulbs to LED bulbs but they need some funding.

ANN: We could do a fundraiser. I helped with the spaghetti dinner fundraiser for the Veteran's Memorial here by the City Office building. I am willing to help.

MAYOR: You have some great ideas but let's talk to Roger and the Lion's Club. I know that Terrie Wierenga is involved as well. We are in favor of what you want to do.

ANN: I think it would be good to get started now.

MAYOR: I know an official kickoff was done in the past but it was stopped as nobody was attending.

ANN: I think we could do some advertising.

MAYOR: The Fire Department could bring Santa as well.

INITIAL PRESENTATION AND DISCUSSION ON A MULTI-FAMILY UNIT PROPOSED TO BE CONSTRUCTED IN THE AREA OF 375 WEST MAIN FOLLOWING THE PRIOR APPROVAL OF THE REQUEST BY THE PLANNING & ZONING COMMISSION ON DECEMBER 1, 2015.

MAYOR: Doug Poole is here this evening to discuss a proposal he has for some apartments at 375 West Main on the property formerly owned by Beth Skidmore.

DOUG POOLE: I live in Whitney, Idaho. I previously lived in Salt Lake City for 30 years. I am retired now and want to establish a few things locally. I am not a developer. I need your input as I am new to Richmond. I looked around Logan and Salt Lake for property to purchase but after talking to Marlowe I felt this property was best for what I want to do. There would be three units on the ground level. I am very conscience of what to build. The three units would access from the Main Street. I have made one modification to the plan that you have since it was submitted. We had to shift the entrance further to the east to avoid a natural gas line. There will only be one entrance off of Main Street. The front of the building will be brick and siding. The front units will each have a two-car garage and be three bedrooms. The units will be about 1,350 square feet each. I plan on having a lot of grass around the area and keeping some of the existing pine trees. I want the area to be as open as possible. Backing onto the highway (Main Street) is hard so I have narrowed the entrance so people cannot park there. People will have to drive into the driveway of a unit to be able to turnaround. There will be parking in the rear for the rear units. There is a 25 foot right-of-way to access the property at the rear. Vehicles from the front cannot drive to the back and vehicles in the back cannot drive to the front. I thought by separating the two areas it would reduce the impact on the area.

MAYOR: Where is the driveway on the back of the parcel?

DOUG: It will be the south edge of the property.

BRAD: From 300 West?

MARLOWE: Yes. The easement/right-of-way is from 300 West to the property.

BRAD: So there will be two entrances. One from Main Street and one from 300 West?

DOUG: Yes.

BRAD: Is the hay barn going to go away?

DOUG: Yes.

BRAD: What is the square footage?

DOUG: Total square footage is 4,061 square feet. All of the units are three bedrooms.

BRAD: So it looks like all of the zoning requirements have been met as well as parking concerns. There needs to be parking spaces for 2 ½ times the number of units built.

MARLOWE: There is parking in the front and rear to meet that requirement.

BRAD: So there are five total units?

DOUG: Yes. There are five parking stalls in the rear and eight in the front. Each garage has two stalls and then an additional one parking stall on the east and west end.

BRAD: The front access will need to be asphalt.

PAUL: Will the back access be paved?

DOUG: I am not sure if that is required or not.

BRAD: The water and sewer service are on each side of the road. One of the services will need to be bored to go under the highway (Main Street). That road is a State road not a City road.

DOUG: Do you know the depth of the services?

BRAD: I was told one is eight feet deep and the other fourteen.

MARLOWE: I believe the sewer is eleven feet.

BRAD: The depth will need to be verified as we can only base the depth on the depth of the manholes in the area.

MARLOWE: The sewer service is on the south side of Main Street and water service is on the north side of Main Street.

BRAD: What does C900 mean?

MARLOWE: That is the pipe specification which is industry standard.

MAYOR: Will the front area be asphalt?

DOUG: Yes.

MAYOR: Will the entrance on 300 West be asphalt?

DOUG: That has not been addressed yet.

PAUL: The ordinance requires that driveway to be asphalt as well.

BRAD: Asphalt and sidewalk will be required per City ordinance.

DOUG: I have read the code but I am confused on the required width of the road on 300 West.

MAYOR: Is it a private driveway?

MARLOWE: No, it does not qualify.

MAYOR: Twelve feet will be adequate.

CHERYL: Are there any fire setback issues?

BRAD: This is like a flag lot but not a flag lot. There is the 25 foot right-of-way for access. There is actually more access to this parcel than normal with the two access points. I think there is adequate room for fire protection.

MAYOR: How big is the entire parcel?

DOUG: Right around 0.90 acres. The dimension of the lot is approximately 245 feet by 149 feet or so.

MARLOWE: This request has been to the Planning Commission and it fits in the overlay zone. There is sufficient distance to the next multi-family unit.

BRAD: The pine trees that are remaining are in the City right-of-way. We need to keep the walk clean in the winter as kids use the sidewalk to walk to school. I would tell you to consider removing the pine trees unless you really like them. I am not sure if any of them are in good condition and will survive. The existing sidewalk needs to be protected as well when construction crews come and go.

PAUL: Are there any frontage issues?

BRAD: No. We need to consider sidewalk in the area. The grade needs to be reviewed.

PAUL: I would suggest when you get ready for the new sidewalk we walk the area with Doug and determine the best location and grade. The area gently slopes to the south if I recall correctly.

BRAD: I like the layout of the project.

PAUL: We have a need in town for something like this as well.

JEFF: Thank you for presenting a good project to the City and area.

DOUG: It has been a positive experience working with the City.

PAUL: I understand there are challenges. I have done some developing myself. I appreciate you being here to answer our questions.

TUCKER: The discussion with the Planning Commission was relatively positive. The concerns were minimal. There was concern about the two basement units. The Commission was worried about the grade and depth.

BRAD: That area might be really rock when you start to dig as well.

MAYOR: Can we approve this tonight?

MARLOWE: Yes.

MAYOR: Actually we cannot as it does not say it is a decision item on the agenda.

MARLOWE: My error. That is correct. It would have to be approved next month.

BRAD: I am not aware of any other concerns from the Council.

PAUL: When do you want to start construction?

DOUG: When the weather gets better. Do I need to attend next month?

MAYOR: You are welcome to but not required.

PAUL: I would suggest attending in case anything changes between now and then.

MARLOWE: Can we work on getting him the required building clearance?

MAYOR: Yes.

PUBLIC HEARING TO DISCUSS ADJUSTMENTS TO THE BUDGET FOR THE PERIOD OF JULY 1, 2015 THROUGH JUNE 30, 2016.

****A motion to close the regular Council meeting and open the public hearing was made by Paul, seconded by Tucker and the vote was unanimous.***

Yes Vote: Jensen, Erickson, Young, Peck, Thatcher

No Vote: None

The public hearing opened at 7:45 P.M.

JUSTIN: Normally we make budget adjustments two or three times per year. We are at the midway point of the fiscal year. I would like to propose the following adjustments. This year the total adjustments at the halfway point are relatively small. We have not had any major

projects or changes since the start of the budget year. I would propose an increase in revenue and expense in the General Fund of \$19,226. The majority of the revenue comes from a library grant in the amount of \$2,585, the surplus sale of equipment totaling \$13,290, sale of scrap metal \$2,400 and road improvements of \$3,000. The road improvements are the cuts in the roads that were made by the irrigation company as part of their piping project. This money has not yet been collected but will be this spring. In the past the General Fund has always paid 100% the cost of the audit. I feel it would be appropriate to have this cost split over the General Fund, Water Enterprise Fund and Sewer Enterprise Fund. The administrative department shows a decrease because of reclassifying the audit. The buildings department shows an increase for the roof repair to this building. Streets show an increase for engineering for the work done for the grant application on 500 North. Parks has a small increase for insurance. We try and estimate, as best as possible, based on historical trends the number of calls of the fire and EMT departments and this year Fire Department wages were up and EMT wages were down from our estimate so we will adjust accordingly. Training is up quite a bit in the Fire Department so we are adjusting for that as well. The Library Department is increased for the grant that was received. We do not budget any connection fees or impact fees at the start of the budget year. Revenue increases in the water fund and sewer fund would be for the actual amount received through the end of December for connection fees and impact fees. Expense increases to the water and sewer fund would be for their portion of the audit as well as equipment rental fees. The Cub River Sports Complex would show a revenue increase and expense increase of \$6,560 for the remaining balance of the playground project that was funded through RAPZ tax funding. I would also like to point out the proposed adjustments include paying Morley Cox \$4,000 for one acre foot of water.

A motion to close the public hearing and reopen the regular Council meeting was made by Paul, seconded by Jeff and the vote was unanimous.

Yes Vote: Jensen, Erickson, Young, Peck, Thatcher
No Vote: None

A motion to approve adjustments to the budget for the period of July 1, 2015 through June 30, 2016 was made by Jeff, seconded by Cheryl and the vote was unanimous.

Yes Vote: Jensen, Erickson, Young, Peck, Thatcher
No Vote: None

GENERAL FUND

Revenue	19,226
Expense	
Administration	(1,536)
Building	12,388
Streets	4,014
Parks	300
Fire Dept	2,390

EMT Dept	(1,260)
Library	2,930
Total	19,226

WATER ENTERPRISE FUND

Revenue	25,988
Expense	9,323
1 Acre foot of Water from Morley Cox	4,000

SEWER ENTERPRISE FUND

Revenue	25,013
Expense	9,338

CUB RIVER SPORTS COMPLEX SPECIAL REVENUE FUND

Revenue	6,560
Expense	6,560

OPEN AND PUBLIC MEETINGS TRAINING FOR CALENDAR YEAR 2016.

JUSTIN: One of the items that I could not show in the last fiscal year was that each of you had attended any open and public meetings training. I know that you are all aware of this as none of you are new but I need to remind you of a few things. Three or more of you in a meeting constitutes a quorum and the meeting would need to be advertised and meeting minutes taken. All meetings must be advertised. The agenda needs to be posted on the State Public Notice website, City Office building, Library and Post Office. We also submit the agenda to *The Herald Journal* but it is up to them if they choose to publish since agendas are published free of charge. All actions that are voted upon require in the minutes that a yes or no be listed for each Council member on how they voted. All Planning and Zoning related issues as well as the budget require a public hearing before a vote can be taken. All meetings require official meeting minutes be put together and the meetings must be recorded. The Council is required to meet at least once per month. If a conflict of interest arises the Council member should announce the conflict and if it is an issue or potential issue. No vote can be taken on an item unless the item is listed on the agenda as a vote will be taken.

BRAD: Dave Church always goes through this training at the Utah League of Cities and Towns meetings in September of each year. I recommend for everyone to attend.

DISCUSSION AND POSSIBLE DECISION ABOUT A WEED CONTROL SYSTEM AT THE OLD SEWER LAGOON AREA.

MARLOWE: There is not a discussion on this topic. Scott Ball has already put an agreement in place with a gentleman to have some sheep grazing the edge of the sewer ponds for this summer.

MONTHLY FINANCIAL REVIEW WITH DISCUSSION AND DECISIONS AS NECESSARY.

JUSTIN: In December, \$75,811 in property tax was received. The City has an agreement with the Cemetery District where the District pays for burials when the City staff digs the graves. The City collects the burial fees from the district in June and December of each year. The amount collected for July through December was \$1,087. The City has notified the District of the intent to increase the burial fee cost in July of this year. The rate has not changed for many years and needs to be adjusted. As part of the interlocal Fire Department agreement we get a portion for ambulance service. The amount collected this year was \$2,300.

PAUL: Did the Cemetery District pass the property tax increase?

JUSTIN: Yes.

MAYOR: The intent of the fee charged for burials is just to cover the cost to the City.

JUSTIN: Utility expense from Questar and Rocky Mountain Power will be significantly higher right now for the winter months. The new roof on a portion of the Community Building was paid for at a cost of \$12,388. Just a reminder the payment to the Cache County Service area for garage, recycling and 911 service is a pass through cost. The City does not make any money off of these services. Lewiston City was paid \$4,899 for the costs associated with picking up and delivering the new portable bleachers. The reimbursement request has been sent to the County since this is a RAPZ tax project. Water impact fees collected through December total \$20,345. Sewer impact fees collected through December total \$22,513. Depreciation expense is entered twice per year, in December and June. The annual payment on two of the three water fund loans due to the State was paid in December. Those two loans will pay off in 2019 if they are not paid off ahead of schedule. We have budgeted to pay the cost difference on the UDOT water line project on the highway and I will let Darek give us an update on that project.

DAREK: There is a contractor preconstruction meeting tomorrow. The State still needs to give us the total amount we will owe for the project. The cost of the entire project was favorable.

BRAD: How much money do we have left to purchase water meters this year?

JUSTIN: Right around \$6,000.

BRAD: How many of the meters in town have been replaced to the radio read meter style?

SCOTT BALL: I am guessing around two thirds.

BRAD: Chris do you know?

CHRIS: I would have to look before I can give you a number.

BRAD: We are slowly getting all of the meters changed out to radio reads. We need to make sure the big meters are functioning properly as well.

MARLOWE: We will need to cut and cap the culinary water line that feeds the Hendricks home on the highway as part of the UDOT project. Right now the service line running to the house is from State Street. When this project is complete the service line will come off of the highway instead.

DAREK: Correct. The City staff need to cut and cap the line on State Street when the project is completed.

COUNCIL MEMBER REPORTS

BRAD: Ben presented the annual Fire Department report earlier. There was a concern about the proposed fire engine swap with Hyrum City. I have talked to Cache County Fire Chief Rod Hammer. There are not any issues to worry about. The County is aware of our needs and our budget. I have no concern about what we are giving up and getting in return. The interlocal agreement is good for the City. In regards to water and sewer, the issue with the land where the water tank sits still needs to be resolved. The price of the land needs to be finalized. The permit to operate the well has been received. Do we have final approval now?

DAREK: Yes. We are in the process of developing a source protection plan and will get it submitted as well.

BRAD: Our next big sewer project will be the new line that parallels 500 West. A deficiency was determined and figured in our last impact fee schedule review. The engineering for the project is being worked on and there is a permit from the railroad company we have to have in place before the project can start.

DAREK: The project is almost ready to go. I just need to sit down and review with the Council.

BRAD: Scott is doing our first major cartridge changeover at the MBR plant. The grit removal system will extend the life of the plant. Maintenance costs will be down because of the grit removal system.

SCOTT BALL: If the grit removal system would have been installed at the beginning we would not be changing out cartridges right now.

BRAD: The sewer fund cash balance has been increasing the last few years in anticipation of costs like this. The storage container has been received and put down at the maintenance shop. The container will store pipe, fittings and other various items. I don't have any additional nuisance complaint information at this time.

JEFF: The video cameras have been installed here in the City Office building and at the new water tank.

CHERYL: Is audio captured from these?

JEFF: No. They are very expensive when audio is captured. We ran cables in anticipation of capturing audio in the future.

JUSTIN: I would like to thank Jeff for finding such a good group of volunteers to lead the Youth Council. We have never had 40 kids attend and they have almost 60 that have signed up this year. Kudos to Jeff and those that are willing to volunteer and help to help the future leaders of the City.

TUCKER: There was a request at the Planning and Zoning meeting at the start of the month to rezone some property to allow for storage units. I would expect this will come to the Council in the next few months. The Planning Commission asked the project owner to contact the owners in the area to see if they supported the idea of having storage units in their backyard.

CHERYL: Where is this at?

PAUL: What does it border?

TUCKER: It is behind Big J's on the highway between 100 South and 200 South.

MAYOR: So the request is for a rezone at this time?

TUCKER: Yes.

PAUL: Do we have zoning that allows for storage units?

MARLOWE: Industrial - Light Manufacturing is the zoning classification that allows for storage units. The parcel in question is currently zoned Highway Commercial on the east side and Residential on the west side.

TUCKER: The developer does not think it is a big deal to change the zoning to Industrial - Light Manufacturing. The Planning Commission is considering the request but wants more information. The developer has ideas for the entire parcel. They won't commit but did mention they would consider finishing 300 West from 100 South to 200 South if this project is approved. They said they would possibly do it but would not commit for sure.

MAYOR: The change would be to rezone the entire parcel from Residential and Highway Commercial into Industrial - Light Manufacturing.

TUCKER: There was a lot split request at the meeting as well and the paperwork is being finalized. There was also a request for a small curio shop to be allowed on the side of a residence but it does not look like it will be possible after visiting with the County about the request.

MAYOR'S REPORT

MAYOR: Darek do you have any additional items tonight?

DAREK: No. I wanted to talk about the UDOT water line project and we did that earlier this evening.

MARLOWE: I would like to mention the Legislature is likely to pass the creation of a wildfire district which will in turn make it so we are paying an assessed amount to the district on a yearly basis. It would be something similar to an interlocal agreement and we will need to budget for it.

JEFF: I want to show a demonstration on the eight new video cameras. The cameras have about a two to four second time delay. The cameras were installed in different areas. There is one in the main office that looks out towards people coming in to pay at the front desk. There is one at the main entrance to the building. One covers the entire dance hall area. The dance hall camera gives a broad view of the entire floor area. In the City Council room there are two cameras. One looking out at the audience and the other looking at the City Council. There is also one at the entrance to the Library that monitors people going in and out of the Library building. Two were installed at the Fire Department. One in the front of the building and the other in the back of the building. The area in the back of the building is very dark. The cameras are infrared and will catch movement if someone comes by. When filming in infrared it is hard to see distinguishing features. If we need it we can install a small light source in the area. Right now the video feed you are seeing is a low resolution view. The recorder actually records in high definition. So if we need something specific we can go back and watch in high definition.

MARLOWE: The main reason the Council room cameras were installed is because of Court being held in the Council room and some security concerns.

MAYOR: I think the system looks good.

JEFF: The cameras are activated by motion sensors. They start recording when they pick up motion. They do not record 24/7. We don't need as much storage space when they are not recording all the time. I would think we can capture three to four weeks of footage with the existing storage space we have. The cameras can be accessed remotely. The same setup is at the

water tank. Four cameras were installed up there. They are independent and cannot be accessed from anywhere because we don't have internet or WiFi access at the tank site.

MAYOR: The only remaining issue on the water tank project is the land. We have met with Bruce Jorgensen on the matter. The City cannot reach out to the State of Utah Property Rights Ombudsman; the property owner would have to do that. Bruce is following up with the landowner to contact the ombudsman. We want to get this paperwork and project completed no later than the end of the fiscal year. It is time for RAPZ Tax applications. I will do the write up and presentation. The applications are due by March 4th. What projects do we want to consider? I am not aware of anything pressing. I know we have had some in the past that have not been approved we could try for again but I know that a splash pad will not be approved.

DAREK: You could review the master plan and see if it shows anything.

PAUL: What about the nature park?

BRAD: I think we should consider a land acquisition for the park on the highway.

DAREK: Irrigation water lines are needed at the nature park and the new park for the White Pine subdivision.

BRAD: The City committed to pay 50% of the cost of the playground equipment for the playground in the White Pine Subdivision.

JUSTIN: I would submit two applications. One for the park land acquisition and one for the playground equipment.

MAYOR: I agree.

JEFF: The Black & White Days committee was very appreciative of the RAPZ tax project for the grandstand and drainage project. They are in need of replacing all of the lights in the pavilion and we could apply for new lighting if it qualifies.

JUSTIN: It won't qualify as it is considered a maintenance and repair item. RAPZ tax is for new items not replacement of current or existing items.

MAYOR: Our next meeting will be on February 16th.

A motion to adjourn and pay bills was made by Jeff, seconded by Paul and the vote was unanimous.

Yes Vote: Jensen, Erickson, Young, Peck, Thatcher

No Vote: None

A.A. Hudson	2640.00
Advanced Heating	79.00
Aflac	228.18
Airgas	296.35
Alltech	50.00
Al's Trophies	64.00
Altius	2677.97
Bear River Health	40.00
Beazer Lock	231.12
Beeline Digital	46.00
Bennett's Paint	203.93

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Blue Creek Communications	189.00
Blue Stakes	277.69
Brown Monument	255.00
Building	
Specialties	1256.12
Cache Chemical	75.11
Cache County	
Corp	145.01
Cache Mayor's Assoc	350.00
Cardwell	633.41
Century Link	241.29
Comcast	387.01
Darold Fitzgerald	100.00
Dennis Wood	70.00
Dennys	167.96
Ecosystems	3094.87
Edge Excavation	472.95
Freedom Electric	5000.00
Goble Sampson	411.00
Hall Oil	1175.00
Industrial Tool & Supply	16.83
Intermountain Workmed	65.00
IPACO	445.52
Itty Bitty	93.72
JUB	3894.31
Lee's	46.42
Lewiston City	29.25
Logan City	17319.7
Maverik	1010.45
Maverik Cemetery	279.46
Micromarketing	29.75
Mountain Peak Builders	12388
NAPA	61.78
Off Premise Catering	1163.40
Olson & Hoggan	8044.75
Parsons	1000.00
PEHP	230.42
Peterson Plumbing	1268.44
Pitcher Propane	2817.90
Platt	600.37
Questar	2263.77
Randy's	45.95
Rear River Health	40.00

Rockmount	264.92
Rocky Mountain Power	11032.34
S.L.County	
Library	8.59
Safety Supply & Sign	1669.88
Six States	489.08
SKM	1271.10
Smithfield Imp	267.93
Square One	45.00
Staples	570.67
Stotz	1773.15
Tess A. Davis	210.00
Thatcher	1777.00
The Clean Spot	142.89
The Herald	
Journal	32.90
The Home Depot	102.96
ULGT	15296.7
USDA Forest Service	77.08
UT Division of Finance	51393.95
Verizon	261.01
Watkins	110.00
Weidner	1327.00
Wex Bank	109.55
Wheeler	101.27
Zions Visa	2148.53

Adjournment at 8:26 P.M.

RICHMOND CITY CORPORATION

Michael E. Hall, Mayor

ATTEST:

Justin B. Lewis, City Recorder