

RICHMOND CITY COUNCIL

DECEMBER 8, 2015

The regular meeting of the Richmond City Council was held at the Richmond City Office Building located at 6 West Main, Richmond, Utah on Tuesday, December 8, 2015. The meeting began at 7:00 P.M. Mayor Michael Hall was in the Chair. The opening remarks were made by Paul Erickson.

The following Council members were in attendance: Brad Jensen, Paul Erickson, Jeff Young, Cheryl Peck and Tucker Thatcher.

City Manager Marlowe Adkins, City Recorder Justin Lewis, City Engineer Darek Kimball and City Treasurer Christine Purser were also in attendance.

APPROVAL OF CITY COUNCIL MEETING MINUTES

A motion to approve the November 17, 2015 City Council meeting minutes was made by Paul, seconded by Jeff and the vote was unanimous.

Yes Vote: Jensen, Erickson, Young, Peck, Thatcher

No Vote: None

BRAD: One of the items from the audit was to have training on open and public meetings. Will we discuss that in January?

MAYOR: Yes. I have asked Justin to lead the discussion.

PAUL: What is the date of the January Council meeting?

MAYOR: January 19th.

JUSTIN: If you are not going to be able to attend the January Council meeting please let us know and we will move the training to another month. I need to be able to show that all Council members and the Mayor were in attendance.

DEPUTY REPORT

DEPUTY NELSON: I don't have much to report this evening. I am not aware of much coming up either.

MAYOR: I want to make you and the Department aware of some new stop signs that have been installed.

BEN LUNDGREEN: New stop signs were installed at 100 North 100 East, 100 South 100 East, 300 South 100 West and 300 North State Street.

DEPUTY: When will they be installed?

BEN: They have been installed.

DEPUTY NELSON: I will send out a message notifying the officers in our Department.

MARLOWE: I hear a husband and wife were arrested in connection with the robberies in town?

DEPUTY NELSON: It would appear so. I was involved in the chase when they were apprehended. The chase ended around 600 West 200 North in Logan. I was also involved in the rescue of a woman that had fallen through the ice at Mantua Reservoir. I am not sure if you are

aware but I work for Mantua City part-time. I had just gone on shift on a Sunday morning when I received a call that someone had fallen through the ice on the lake. About two years ago each officer received a rescue disc device that I never expected to use. The woman had fallen through the ice about 130 feet from the bank. She had been in the water at least 10 minutes before I arrived. The length of the rope on the disc was not long enough so I had to walk out on the ice to get close enough to throw her the disc. Once she caught hold of it; it was relatively easy to pull her out.

CHERYL: What happened to her dogs?

DEPUTY NELSON: They got out and are fine. She was out walking her dogs and there was an open patch of water with some ducks on it and the dogs went after the ducks. The woman went onto the ice to pull the dogs out of the water but ended up falling through. The woman kept pushing her dogs out of the water but they thought it was a game and kept jumping back in. Every time the woman tried to push herself out of the water the ice would crack and break and she would fall back in. She would have frozen to death if she had been in the water much longer.

JEFF: It seems right now all we see in the news is the bad stuff that law enforcement is involved in. It is nice to see moments like this to show what good is accomplished.

CHERYL: I think it is very refreshing to hear stories like this.

JEFF: This is a good reminder of all the good police departments do. It is a very positive report. Thank you for your willingness to serve.

MAYOR: We appreciate your service and the service of the entire Department.

REPORT ON THE ANNUAL VETERAN'S DAY DINNER

TED HEGEMANN: This year was our 5th annual Veteran's Day dinner. I think it ran smoothly and there were many volunteers that helped. The vast majority were local community members. Dave Johnson helped oversee the food preparation. Rhonda Davis was in charge of the decorations. I appreciate the willingness of the City to allow us to use the building. The number attending this year was down. In the future I think it would be better if we held the dinner on November 10th and not the 11th. There are so many programs and dinners on the 11th that it is hard for the veterans to decide where to go. This is the third year in a row we have had a surplus of funds. Right now there is \$1,400 in the account to help pay for future dinners. The City holds these funds. The average cost of the dinner is \$300 to \$500. So the dinner still could be held for a few years without any more donations being collected. The Lion's Club has been very generous and donated yearly. We appreciate everyone who donates.

PAUL: This is a great cause and we appreciate your service.

TED: Donations were received from the local schools, businesses and individuals. I am sad to report this is my last year helping out. We are going to put our home up for sale and most likely move south of Richmond. We don't need such a large sized home anymore as our children are grown up and have moved out. I would prefer an organization not be in charge but I know the Lion's Club would help if nobody else will.

GALE ALVEY: What about asking the American Legion?

TED: That is a possibility. My brother lives in Soda Springs, Idaho and the veterans up there have to organize and pay for the meal. I don't want to see that happen.

GALE: Maybe the City Council could help out.

TED: The food comes from Lee's Marketplace so it is not hard to deal with.

JEFF: I would like to see if Patricia Forsgren would be willing to oversee the dinner.

TED: She has always supported the dinner in the past.

MAYOR: We could certainly ask her.

MARLOWE: I agree with Ted's thoughts about moving the dinner to November 10th.

MAYOR: I appreciate what you have done. Ted, please speak with Patricia and let her know what is involved and ask if she would be willing to help in the future. We can find help, if needed.

TED: I will speak with her and let you know what she says.

PRESENTATION, DISCUSSION AND POSSIBLE PASSAGE OF RESOLUTION 2015-8 ENTITLED "A RESOLUTION ACCEPTING THE TRANSFER OF ALL ASPECTS OF RESPONSIBILITY FOR THE VETERAN'S MEMORIAL FROM THE VETERAN'S MEMORIAL COMMITTEE".

MAYOR: Gale have you had a chance to review the proposed Resolution?

GALE ALVEY: Yes. I have read it several times and I agree with what it says.

WENDY CHRISTENSEN: I approve as well.

****Mayor Hall read Resolution 2015-8.****

GALE: I am still getting some additional names to include. I am hesitant to get them added as I keep getting more names almost weekly.

MAYOR: This area involves buildings and parks. Who wants to be over it?

PAUL: I think parks and recreation or the entire Council.

MAYOR: I think we will have Paul, who is over buildings, and Jeff, who is over parks and recreation, work together as needed.

JEFF: I think we need to establish a reasonable amount of time when the new names will be added.

PAUL: I think annually.

JEFF: Or when we have a certain amount of names.

MAYOR: How has it been done in the past?

GALE: We put on all of the original names at once and then added some at random times after that.

CHERYL: What are the requirements for a person to be added on?

GALE: The person has to have been born in Richmond or lived in Richmond at one time. We want to list their name and the war or conflict they served in.

CHERYL: What about those serving in the National Guard?

GALE: I would include them.

MAYOR: We could set an annual time to have them added on before July 4th or November 11th of each year.

GALE: I am fine with that.

JEFF: I think we could put on the June agenda of each year to discuss the memorial and any possible updates or additions.

MARLOWE: I will include on the agenda calendar for June of each year.

JUSTIN: I would avoid adding them in November as it could be too cold to remove and add the plates without damaging the monument.

MAYOR: We will have a yearly update in June of each year.

TUCKER: How are the plates removed?

GALE: There is one that can be removed. The rest are sealed on.

TUCKER: Who does the engraving of the names?

GALE: Skip Dopp oversaw the engraving in the past. There is a new person that will do the engraving in the future. I had a hard time finding someone to do the engraving until recently. Eric Durrant is willing to help out. He has volunteered to help. I appreciate his willingness to help.

JEFF: You are going to finish up with the existing names to be added?

GALE: Yes.

CHERYL: If we have names who do we get them to?

GALE: To Chris Purser. I talk to her periodically about any new requests. We got another name a week or so ago.

MAYOR: We appreciate the committee and what they have done. The memorial is a focal point of the city.

GALE: Al Lewis stops and cleans the bronzes periodically.

A motion to adopt Resolution 2015-8, A RESOLUTION ACCEPTING THE TRANSFER OF ALL ASPECTS OF RESPONSIBILITY FOR THE VETERAN'S MEMORIAL FROM THE VETERAN'S MEMORIAL COMMITTEE, was made by Paul, seconded by Jeff and the vote was unanimous.

Yes Vote: Jensen, Erickson, Young, Peck, Thatcher

No Vote: None

GALE: We appreciate the willingness of the Council to take on this responsibility.

MONTHLY FINANCIAL REVIEW WITH DISCUSSION AND DECISIONS AS NECESSARY.

JUSTIN: The Christmas bonuses approved at the last Council meeting will be deposited within the next couple of weeks. In January we will hold a public hearing on making adjustments to the budget. Typically we adjust the budget in January, May and June of each year. We received \$19,982 in Class "C" Road funds last month. The County paid their annual payment of \$4,570 as part of our interlocal agreement for ambulance response and service. The Fire Department and EMT Department both received donations of \$50.00. Rocky Mountain Power donated \$300 towards Youth Council program as well. I have been working with Verizon and they reviewed our account to make sure we have all of the phones on the current plan and paying the least amount possible. After they reviewed the account they said everything is where it should be and they did not recommend any changes.

JEFF: They review our account annually.

JUSTIN: The property tax on the cell phone tower and Handi Hut parcel has been paid. The election cost a little bit more than anticipated as publishing the ballot in *The Herald Journal* cost over \$300 but is a mandatory requirement.

PAUL: I was disappointed *The Herald Journal* did not do any election coverage on the City.

JUSTIN: The subcontractors overseeing the green waste and garbage dumpsters have been paid. The dumpsters are now gone until spring time. So far Class “C” Road fund expenditures have been \$78,129 in this budget year.

JEFF: I think we need to come up with a phone list of who to call regarding questions on the dumpsters.

PAUL: Why is that necessary?

CHRIS: Sometimes they close early, the person shows up late, etc. Tammy Murray has been responsible in the past and she has been very sick this year and was not able to help out. She wants to help next year.

MAYOR: Let’s review this concern in the Spring after we talk to Tammy and see how much she wants to be involved considering her current health situation.

JUSTIN: The Fire and EMT departments held their annual Christmas party and the members of the Department were paid for all of the calls they respond to as well as fires over the last year. The Department members don’t want to receive \$8.00 every time they attend a drill and chose to get one check per year at their annual Christmas party. Ben Lundgreen was named Volunteer Fire Fighter of the Year and Chris Ross was named Volunteer EMT of the Year. We finally received the reimbursement request, in the amount of \$62,054, for the portable bleachers. This reimbursement came from RAPZ tax funding.

JEFF: There still should be about \$11,000 left for other projects out there.

CHRIS: There is a travel and delivery expense request that will be paid tonight in regards to the bleachers being picked up and delivered.

BRAD: I think we should use the remaining funding to put down permanent pad areas for the bleachers.

PAUL: Great idea. I think concrete would be best.

JUSTIN: The City has three outstanding yearly bond payments for the Water Enterprise Fund. Two of the three payments are made in December of each year. The payments change a little bit yearly and totaled about \$51,000 for the two payments. If not paid off sooner these bonds will be paid off in 2019.

BRAD: Does everyone understand what the line item entitled “Water – 12” UDOT Line” is for?

PAUL: It is our portion of the UDOT water line project on the highway.

BRAD: That is correct. We are paying the cost to upgrade the pipe from eight inch to twelve inch. This will help us later on as the City grows.

DAREK: There is a pre-bid meeting that is being held next week on this project. The project will then go to bid the following week. The contractor will have 90 days to complete the project. I am surprised they are taking the project to bid in the winter. This is a UDOT sponsored project.

MAYOR: What are the parameters of the project?

DAREK: UDOT was going to install an eight inch water line out to their building across from Pepperidge Farms. The City is going to pay to upgrade the pipe size from eight inch to twelve inch. The City is only paying the cost difference between the pipe sizes. UDOT is paying for all of the labor and the cost of an eight inch pipe.

MAYOR: We have budgeted \$60,000 for this project.

JEFF: Where is the project exactly?

PAUL: From White Pine Middle School to the UDOT shed east of Pepperidge Farms.

DAREK: There is around one mile of pipe that will be installed.

JUSTIN: The Cemetery District is meeting on Thursday night, December 10th, to finalize their budget for calendar year 2016. Depending on what the Board approves, most likely, West Block 6 will be approved and lots will be able to be purchased after the start of the year in that section. The new section consists of approximately 320 new plots.

PAUL: I would have an interest in seeing a fence installed on the east boundary.

JEFF: The board will work with all of the landowners in the future when a fence is considered for the entire grounds.

PAUL: What is going to happen with the existing new section?

JUSTIN: If the budget is approved as presented and the property tax increase approved both the east and west roads bordering West Block 6 will be paved in 2016. The small area connecting the roads on the north end will be paved as well or a temporary surface added.

PAUL: How many plots are left in the existing grounds?

CHRIS: There are under 50 left for purchase. The ones remaining for purchase are by the maintenance shed on the southwest corner of the grounds. We have around 100 people that we don't know where they are exactly buried based on poor recordkeeping over 80-100 years ago so there are some areas we don't dare sell plots in.

BRAD: I want everyone to be aware we are going to be spending a significant amount of money on the MBR plant for maintenance and repair.

PAUL: What is being replaced?

BRAD: We are starting to replace some of the membranes and cartridges. It is time to start maintaining many of these items as the plant ages and these are budgeted expenditures.

JUSTIN: The CD at Cache Valley Bank for the Capital Projects Fund has expired and was renewed at a rate of 0.65%. The rate is the same rate as the State fund so we elected to leave the money there rather than move it elsewhere at this time.

COUNCIL MEMBER REPORTS

PAUL: The roof has been repaired on the City office building. We are working with the County on a water diversion project at 250 East 600 South. The project should be wrapped up in a few months. The major part of the work is done. The main goal of the project, diverting runoff water, has been accomplished. We are still working with the landowner on some items. I have also spoken with the City Attorney and representatives of Cache County on the project. We are going to ask the County to install a permanent surface on the road area. Some roads in town were repaired with asphalt tailings. We are still working with Albert Robinson on the sidewalk issue in front of his house. I don't expect that issue to be resolved until Spring now that Winter has arrived. Jane Larsen committed \$500 towards the replacement of the sidewalk in front of Albert's home and we have not yet received the payment.

CHERYL: I don't have any additional items.

MAYOR'S REPORT

MAYOR: The next City Council meeting will be on January 19th. There will be a public hearing on the budget and training in regards to open and public meetings at that meeting. The

employee Christmas party will be held on January 15th at 6:00 P.M. at the Birch Creek Golf Course. I need to discuss the proposed agreement with Morley Cox regarding purchasing water rights from him.

****Mayor Hall read the proposed purchase water right agreement between Richmond City Corporation and Morley Cox.****

MAYOR: Bruce Jorgensen has read and approved of the agreement. The agreement starts in 2015 and ends in 2022. The City will pay \$4,000 per acre foot of water purchased. There will be an escrow agreement that holds the water right certificates until they are paid for. The payment for the purchase will be made by November 15th of each year. We need to meet with the seller and have him review the proposed agreement.

MARLOWE: The agreement will be signed and notarized in behalf of the City by the Mayor and Justin. Since the issue is not a financial item at this time it is not listed on the agenda. When the actual purchase happens the item will be approved as a line item at a future City Council meeting. We will comply with all requirements in regards to agendas and hearings as needed.

TUCKER: Is any water being donated like in the past?

MAYOR: No. There is not a donation at this time.

MARLOWE: We have previously purchased four acre feet of water from Morley. He needs to show the water is committed so the right is not forfeited.

CHERYL: What if Mr. Cox passes away before the entire length of the contract?

MAYOR: The certificates are being held in escrow. His heirs and the current Council would need to work together on any future purchases.

MARLOWE: The agreement states the Council should consider the purchase in the future but the council is not held to making the purchase.

TUCKER: Will the right be transferred to the new well?

MARLOWE: We are purchasing one acre foot at a time and the right is currently being held at the maintenance shop well (WDCI).

TUCKER: Will some of the purchase be lost when it is transferred?

MARLOWE: When the use changes we could lose some of the gallons allowed. The right at some point needs to be converted from irrigation use to culinary use. I think the point of diversion will be changed to the Cherry Creek well as well. We will possibly be purchasing another 5.6 acre feet in the future.

DAREK: I don't think the water right can be transferred to the Cherry Creek well based on past legal opinions on water in that area. We recently protested a request in that area. We need to make sure the right is transferred into municipal use in the future.

MARLOWE: If the right is municipal it won't be forfeited.

****A motion to present Morley Cox with the water right purchase agreement for his consideration was made by Jeff, seconded by Paul and the vote was unanimous.****

Yes Vote: Jensen, Erickson, Young, Peck, Thatcher

No Vote: None

MAYOR: I want to acknowledge and thank Rocky Mountain Power and George Humbert for their \$300 donation to the City in behalf of the Youth Council. Rocky Mountain Power has been sent a letter of thanks and appreciation for what they do for the City.

A motion to adjourn and pay bills was made by Jeff, seconded by Paul and the vote was unanimous.

Yes Vote: Jensen, Erickson, Young, Peck, Thatcher

No Vote: None

A&D Landscaping	191.12
Advanced Heating	225.00
Aflac	228.18
Allen Rock	110.74
Allred Jackson	13500.00
Alltech	5300.00
Al's Trophies	63.94
Altius	2677.97
Blake Pulsipher	360.00
Burton Lumber	317.06
Cache Chemical	436.17
Cache County	
Corp	428.00
Century Link	241.29
Coca Cola	74.90
Comcast	229.40
Dennis Wood	118.15
Ecosystems	627.98
Fastenal	402.37
Gall's	402.82
Glenn's Electric	93.44
Hach	620.67
Hall Oil	1026.32
IBEC	3000.00
Industrial Tool & Supply	58.66
L.N. Curtis	2386.50
Lee's	89.35
Lewiston City	4928.44
Logan City	17991.54
Maverik	645.91
Maverik cemetery	307.42
Micromarketing	38.25
NAPA	229.74
Nickerson	12822

Richmond City Council Meeting Minutes, December 8, 2015

Pepsi	75.50
Pitcher Propane	1503.25
Pizza Villa	100.39
Platt	1029.95
Questar	889.81
Rocky Mtn Power	9870.02
Safety Supply and Sign	492.30
Sprint Print	76.00
Standard Plumbing	154.46
Staples	18.06
Tamara Hardy	37.33
Tess Davis	600.00
The Clean Spot	226.63
The Herald Journal	173.49
The Home Depot	34.14
Tree Wise	715.00
ULGT	47.40
USA Blue Book	195.45
USPS	225.00
Verizon	261.32
Watkins	495.96

Adjournment at 7:56 P.M.

RICHMOND CITY CORPORATION

Michael E. Hall, Mayor

ATTEST:

Justin B. Lewis, City Recorder