

RICHMOND CITY COUNCIL

JUNE 17, 2014

The regular meeting of the Richmond City Council was held at the Richmond City Office Building located at 6 West Main, Richmond, Utah on Tuesday, June 17, 2014. The meeting began at 7:00 P.M., Mayor Michael Hall was in the chair. The opening remarks were made by Paul Erickson.

The following Council members were in attendance: Brad Jensen, Paul Erickson, Jeff Young, Cheryl Peck and Tucker Thatcher.

City Manager Marlowe Adkins, City Recorder Justin Lewis and City Treasurer Chris Purser were also in attendance.

A motion to approve the May 20, 2014 City Council meeting minutes was made by Jeff, seconded by Cheryl and the vote was unanimous.

Yes Vote: Jensen, Erickson, Young, Peck, Thatcher

No Vote: None

DEPUTY'S REPORT

MAYOR: We are getting a new STAR Deputy. Deputy Hatch has served the City for several months and now has been reassigned. Deputy Brad Nelson has now been assigned to the City. He was invited to attend this evening but we have not heard from him today.

DISCUSSION AND POSSIBLE PASSAGE OF ORDINANCE 2014-1 ENTITLED "AN ORDINANCE UPDATING CHAPTER 6-400 TO THE CODE OF REVISED ORDINANCES OF RICHMOND (1975, ADOPTED 1976) ENTITLED "IMPACT FEES AND HOOK-UP FEES FOR THE CULINARY WATER SYSTEM AND THE SEWER SYSTEM".

MAYOR: This ordinance is in regards to updating the impact fees. We have been discussing them for several months and this would be the last step in the process. The public hearing was held last month.

BRAD: The analysis has been revised and changed several times. The public hearing was held last month and it was very quiet in the response from the community. The sewer fees are being reduced in one area of town. A new project is being added on the North West side of town. The new project will be discussed in detail later in the Council meeting.

A motion to adopt Ordinance 2014-1, AN ORDINANCE UPDATING CHAPTER 6-400 TO THE *CODE OF REVISED ORDINANCES OF RICHMOND (1975, ADOPTED 1976)* ENTITLED “IMPACT FEES AND HOOK-UP FEES FOR CULINARY WATER SYSTEM AND THE SEWER SYSTEM” was made by Brad, seconded by Paul and the vote was unanimous.

Yes Vote: Jensen, Erickson, Young, Peck, Thatcher

No Vote: None

CHERYL: Anna Marie Isaacson asked me why there is a difference between the north and south (*sewer*) impact fees. I think we should put an explanation in the newsletter explaining why this change was made.

PAUL: People can review past City Council meeting minutes and read the discussion as well.

CHERYL: I think the public needs to be aware of the new change.

DAREK: A project has been added on the north end to increase capacity. Most of the projected growth will be on the north end. New residents are paying for the growth and added capacity. Businesses would pay as well, if located in that area. No new projects were added to the south zone.

PAUL: Just to clarify, those living on the south end do not see any benefit from the changes to the north zone, therefore, they pay less.

DAREK: That is correct, the new project would only serve the north zone.

MAYOR: We will ask Terrie to include something in a future newsletter and she can work with Darek for specifics, if needed.

DISCUSSION ON THE SEWER UPGRADE PLANNING IN CONJUNCTION WITH NEW IMPACT FEES.

MAYOR: This will be a discussion on the new project that is needed on the sewer system in the north zone.

DAREK: Brad asked me to discuss the sewer project that is needed on the north zone. In 2011, a sewer master plan was completed. The collection system was reviewed and capacity was reviewed as well as a list of deficiencies was created. Some projects that needed to be done within the next five years were identified. One of the projects is at approximately 150 North 600 West. The project would be to increase the capacity of the sewer main line. The majority of the projected growth is on the north end of town and would feed into this main line. This project was included in the new impact fee analysis that was just adopted. The project would be at about 200 North and run from the highway to the railroad tracks to the west. Right now there is a potential bottleneck of flow just east of the railroad tracks on that line. The project would be to upsize the main line. More flow would be added to help capacity as the City builds out in the future. The cost estimate we are considering is from the highway to the railroad tracks and may include getting under the railroad track to the west side. The master plan called for a cost of \$194,000 for this project. This project is included in the new impact fee analysis. The road is

still gravel in this area and the line is actually quite shallow so those are both good items in regards to cost. I think we are on target for this project and just need a plan of when to move forward. There would be some engineering that is required and then the project could go to bid. The \$194,000 estimate includes bidding, engineering and the cost of the actual work.

CHERYL: What happens if the cost of the project is over \$194,000?

DAREK: Then the scope of the project would be changed, if needed. In the next 10 to 15 years the remainder of the main line to the sewer plant will need to be updated as well. There are no surface improvements in the area of this project right now, if there were asphalt costs the project would cost significantly more. There are some easement issues that need to be checked out and resolved if needed.

BRAD: If the cost of the project is over the estimate then we did not do our due diligence for the study that was just completed. Our impact fee ordinance would have to be reviewed. We will be under that dollar amount for this project. With the cost of current construction prices doing the project right now may save us money. We might be able to do some of the work that was planned in the 10 to 15 year time period. This project is for sure needed in the future.

TUCKER: I agree. This project won't get cheaper in the future. Growth on the north side of town is inevitable. Growth will happen. I think it is good to look at it.

BRAD: I think we should give J-U-B the approval to come up with the fees and plan for this project.

PAUL: Are there any other alternatives?

DAREK: To limit growth on the north end. That pipe will eventually be full but growth is paying for the project. Existing residents won't pay for that project.

JUSTIN: The sewer fund would have to pay for the project and then the impact fees collected in the future would be paid back to the sewer fund to cover the cost of this project.

A motion to authorize J-U-B Engineers to establish a cost analysis and provide construction drawings for the sewer project from approximately the highway (200 West) to the railroad tracks on approximately 200 North was made by Brad, seconded by Tucker, and the vote was unanimous.

Yes Vote: Jensen, Erickson, Young, Peck, Thatcher

No Vote: None

MONTHLY FINANCIAL REVIEW WITH DISCUSSION AND DECISIONS AS NECESSARY.

JUSTIN: I have provided a summary of the property tax rates of the communities in the valley. I try and do a comparison on a yearly basis and thought I would pass this information along. I know we have one of the higher utility rates in the valley but you can see our property tax rates are quite a bit lower than most of the other communities. General Operations is money that goes into the general fund to help operate the City. This amount does not include dedicated tax for items such as a library. North Logan and Logan City both charge a dedicated library tax. Smithfield has a dedicated recreation bond tax. General operations does not include any of the

dedicated tax. Surprisingly, Lewiston has the highest rate in the valley for general operations at .002288 and Millville is the lowest at .000673. Richmond ranks 13 out of 20 for the lowest at a rate of .001129. The total property tax charged includes the dedicated tax amounts. Cache County is the highest at .002307 and Millville is the lowest at .000673. Richmond is number 15 out of 20 for the lowest rate with a total rate of .001129. This does not include the cemetery as the Cemetery District is its own entity. I have also shown the total property tax collected. Cache County is the highest at \$12,776,797 and Trenton is the lowest at \$17,326. Richmond is number 11 of 20 of the amount of total property tax collected at \$107,064. I was surprised to see that Logan City only collects \$4,454,325 in property tax. I believe they can keep it this low because they are transferring approximately \$6,000,000 per year from their enterprise funds to their general fund. For informational purposes there are seven Cemetery Districts in the valley. There were \$20,126 in Class C Road Funds collected in May. I expect us to be right in the same area as previous years at around \$100,000 for the year. Black and White Days activities brought in \$6,301.65. Youth baseball brought in \$2,150 in registration fees and we spent about the same amount in expenses. I would like to thank those involved in getting this program going again. It has been many years since we have had a Little League team as we have just had very young kid teams. Thanks to all involved and those donating their time. Sponsorship fees of \$3,825 have been collected so far for the Black & White Days event. The auditors will be here at the City office the week of October 13th. The monthly water rate and sewer rate will increase \$1.00 per month in July and if passed later this evening the Central Dispatch fee will increase \$1.00 per month as well. So far we have paid about \$7,700 in expenses related to Black & White Days. Many more invoices will be paid this evening. It was a great event, like always. Last month there were expenditures of \$2,561 in regards to the concession stand at Cub River. For those that are not aware the concession stand is now open and I have received a lot of positive input that it is open. There is about \$2,500,000 left in the bond reserve account for the water tank project. Marlowe submitted the payment for the well driller and the remaining amount after that invoice is paid will be about \$2,100,000. Marlowe is working to submit the final paperwork on the grit removal project at the sewer plant and that project paperwork will be completed in this budget year and the contractor paid out. In June of last year the sewer fund and capital projects fund loaned the water fund so money until the water tank project could be completed and we could determine if the CIB would allow us to use some of the bond proceeds to pay for the water rights. The project is not yet completed but the loans were for one year. When the loans were done a year ago they were approved at 1.5% as that was 0.5% above what we were earning in the state investment accounts. I would suggest renewing the loans for an additional year at a 1.00% interest rate as that is 0.5% above the current amount being earned at the state. The water project will be completed in the next budget year and then we can finalize these loans and the remaining bond proceeds.

BRAD: Has the State been asked about using some of the bond proceeds to pay for the water rights?

JUSTIN: Not yet, we figured that there was no reason to make this request until we knew exactly how much of the bond proceeds would be leftover and then we could have a formal conversation with accurate numbers.

DAREK: The drill rig is back on site to finish up the well cleaning. The workers won't be on site until next week to do the work.

MARLOWE: I am just waiting for approval from the State and the well driller will be paid. The paperwork has been submitted. The final request to pay off the sewer project is being submitted and this will release the retainage funds being held by the State and Nelson Brothers will be paid-in-full.

JUSTIN: Currently, the water fund owes the capital projects fund \$348,293.87 and the water fund owes the sewer fund \$390,613.99.

A motion to renew the loan from the sewer enterprise fund to the water enterprise fund for a period of one (1) year at an interest rate of 1.00% was made by Brad, seconded by Paul and the vote was unanimous.

Yes Vote: Jensen, Erickson, Young, Peck, Thatcher

No Vote: None

A motion to renew the loan from the capital projects fund to the water enterprise fund for a period of one (1) year at an interest rate of 1.00% was made by Brad, seconded by Jeff and the vote was unanimous.

Yes Vote: Jensen, Erickson, Young, Peck, Thatcher

No Vote: None

JUSTIN: The new interest rate will start in July.

PUBLIC HEARING RELATIVE TO MAKING ADJUSTMENTS TO THE BUDGET FOR THE PERIOD OF JULY 1, 2013 THROUGH JUNE 30, 2014 AND DISCUSSING THE NEW BUDGET FOR THE PERIOD OF JULY 1, 2014 THROUGH JUNE 30, 2015.

A motion to close the regular Council meeting and open the public hearing was made by Jeff, seconded by Paul and the vote was unanimous.

Yes Vote: Jensen, Erickson, Young, Peck, Thatcher

No Vote: None.

The public hearing opened at 7:32 P.M.

JUSTIN: There are a few changes from the tentative budget. I have included the \$37,000 RAPZ tax project approval that was just received for Black & White Days area upgrades. We were approved for a GIS mapping grant for \$49,765 and included it in the current budget year but it will be moved to the new budget year as the project was not completed this year. The proposed increase to the central dispatch fee has been included as well. As a point of reference the beginning budget for last year called for an original budget of \$925,487 of which required a transfer from the capital projects fund to the general fund in the amount of \$39,545. This year the proposed general fund budget is \$1,007,410 with a proposed transfer of \$16,365 from the capital projects fund. I hope that transfer does not have to occur and we get some additional revenue or spend less to get us back to even. The main reasons for the increase in the budget over last year is the addition of the GIS grant and the approval of the RAPZ tax project as well as the increase to the central dispatch fee. Additions to the current budget include changes to property tax, fee in lieu, franchise tax, youth baseball, RAPZ tax collected and donations. These are all increases to revenue. Some of the main increases to expenses will be engineering, Class C Road Funds, sundry in the parks department, youth baseball, fire department sundry, additions for the library state grant received and an additional transfer to the Cub River Sports Complex. Sewer samples expenses are being increased as well as attorney fees to name a couple of items. Water attorney fees will see an increase as well as a few other items.

JEFF: Is there a deadline on the GIS grant?

DAREK: Yes, September 30th.

PAUL: What is the plan with the RAPZ tax money that was received for Black & White Days upgrades?

JEFF: There will be a lot of cement work done on the south side of the pavilion in the wash rack area. There are some drainage issues there. The wood bleachers will be removed from inside the pavilion and replaced with portable steel or aluminum bleachers. The new bleachers would be used in the pavilion during the week and then hauled out to the ball diamond for the horse pulls on Saturday evening. The grandstand area would be addressed as well. The seating would all be redone and we would consider doing some painting and new siding if there are any funds remaining.

PAUL: How does the population based assessment we receive work?

JUSTIN: We would most likely use those funds in conjunction with the Black & White Days project. Those funds must be used for RAPZ tax approved expenditures.

There was not any resident input.

A motion to close the public hearing and reopen the regular Council meeting was made by Paul, seconded by Jeff, and the vote was unanimous.

Yes Vote: Jensen, Erickson, Young, Peck, Thatcher

No Vote: None

The public hearing was closed at 7:35 P.M.

DISCUSSION AND POSSIBLE APPROVAL OF THE BUDGET FOR THE PERIOD OF JULY 1, 2014 THROUGH JUNE 30, 2015 AND ADJUSTMENTS TO THE BUDGET FOR THE PERIOD OF JULY 1, 2013 THROUGH JUNE 30, 2014.

A motion to approve the budget for all funds for the period of July 1, 2014 through June 30, 2015 was made by Paul, seconded by Tucker and the vote was unanimous.

Yes Vote: Jensen, Erickson, Young, Peck, Thatcher

No Vote: None.

A motion to approve the adjustments to the budget for the period of July 1, 2013 through June 30, 2014 was made by Paul, seconded by Tucker and the vote was unanimous.

Yes Vote: Jensen, Erickson, Young, Peck, Thatcher

No Vote: None

PUBLIC HEARING TO ESTABLISH A ONE DOLLAR (\$1.00) PER MONTH PER UTILITY BILL PASS THROUGH FEE TO MAINTAIN THE EMERGENCY RADIO SYSTEM.

MAYOR: This is the public hearing on the proposed increase to the central dispatch fee for upgrades to the county wide radio system.

A motion to close the regular Council meeting and open the public hearing was made by Jeff, seconded by Cheryl, and the vote was unanimous.

Yes Vote: Jensen, Erickson, Young, Peck, Thatcher

No Vote: None

The public hearing opened at 7:37 P.M.

MAYOR: This proposed fee would increase the monthly fee by \$1.00 per utility hookup per month. Richmond City would collect the money in behalf of the County and pass it through. The additional money is used to fund an update to the countywide emergency radio system.

JUSTIN: The monthly Central Dispatch fee would increase from \$2.00 per month to \$3.00 per month per household.

PAUL: Chief Wood what are your thoughts on this system? Is there value in the system?

DENNIS WOOD: We have been busy the last few weeks. This is a good system and we must have it in place.

MAYOR: Is the old system no longer supported?

DENNIS: That is correct. The old system is starting to have a lot of issues with pagers not being communicated with.

MARLOWE: If we don't pass the increase the County will still bill us and it will be through a per capita amount and it will cost the City more.

A motion to close the public hearing and reopen the regular Council meeting was made by Paul, seconded by Brad and the vote was unanimous.

Yes Vote: Jensen, Erickson, Young, Peck, Thatcher

No Vote: None

The public hearing was closed at 7:40 P.M.

PRESENTATION, DISCUSSION AND POSSIBLE PASSAGE OF ORDINANCE 2014-2 ENTITLED "AN ORDINANCE AUTHORIZING THE PASS THROUGH COLLECTION IN THE SUM OF ONE DOLLAR (\$1.00) PER MONTH PER EACH UTILITY SERVICE POINT WITHIN RICHMOND CITY FOR THE MAINTENANCE OF THE EMERGENCY COMMUNICATIONS SYSTEM WITHIN CACHE VALLEY".

MAYOR: This is just a proposed pass through collection on the Central Dispatch fee.

PAUL: About how many hookups do we have?

CHRIS: About 750.

PAUL: Is the fee increase the same for a residence and a business?

CHRIS: Yes, that is correct.

A motion to adopt Ordinance 2014-2, AN ORDINANCE AUTHORIZING THE PASS-THROUGH COLLECTION IN THE SUM OF ONE DOLLAR (\$1.00) PER MONTH PER EACH UTILITY SERVICE POINT WITHIN RICHMOND CITY FOR THE MAINTENANCE OF THE EMERGENCY COMMUNICATIONS SYSTEM WITHIN CACHE VALLEY, was made by Brad, seconded by Jeff and the vote was unanimous.

Yes Vote: Jensen, Erickson, Young, Peck, Thatcher

No Vote: None

CITIZENS QUESTIONS AND POSSIBLE DISCUSSION RELATIVE TO CEMETERY MAINTENANCE.

MAYOR: Adrienne Gilbert has asked for some time to discuss the cemetery.

ADRIENNE GILBERT: I have asked LeeAnn to lead the presentation.

LEEANN LUNDGREEN: I would like to give a brief Power Point presentation and then talk about the cemetery. I decided it was easier to do a power point presentation to get some points across. I am originally from Lewiston and I am 29 years old. I have been married for 10 years, have two kids and graduated from Utah State University in 2011. I work at USU full-time. I do accounting work part-time and I am trying to run the Top of Utah marathon. I see the cemetery as an important issue and I needed to be here this evening. I am confused on the agreement with the Collins. Are they independent contractors or employees of the City? I am confused by this. The Collins are using City equipment but usually a subcontractor provides the equipment. At the end of the job when a subcontractor is involved the job is done to certain specifications or they have to go back and fix it until it is done right. The Logan City Cemetery is 53 acres of

which 45 acres are occupied. Logan has one sexton, two full-time employees and two part-time employees. I talked to the sexton and he said as part of their normal routine they do not weed eat around the graves each time. They weed eat the entire cemetery twice per month. Here are some pictures of the graves from there. As you can see the Smithfield City Cemetery is very decorated. Some of the items are even located on the grass. I asked the full-time worker there what would happen if he moved the items or does he move the items? He said if he moved the items he would lose his job. The Smithfield City Cemetery is 21.7 acres and 15.5 are currently used. They have one full-time worker for eight months per year and two part-time workers that work approximately 30 to 40 hours per week in the summer. They do have a sign up that says all Memorial Day flowers will be removed on a certain date but it only says Memorial Day flowers not the others. The Smithfield City Cemetery is very decorated and has many hooks, flowers and lights. I am not sure the size of the Lewiston City Cemetery. They have one groundskeeper that manages the burials and one part-time person six months per year. The Richmond City Cemetery is roughly eight to ten acres and has one independent contractor doing the work and it is Ted Collins and his wife. Here are a few pictures of the Richmond Cemetery and as you can see it is very bare. Here are some pictures of the Hinkle Sue Gibbons grave and it has been redecorated. They decorated it for her birthday. It is so pretty and I took a picture of it. I would ask that you all close your eyes and ponder this thought. I want you to visualize that you are a parent and you raise a child and they graduate and then there is an accident and the child is gone. It is the worst possible scenario and no parent should ever have to bury their child. Somehow parents have to find a way to get through it. They will always be missed. Imagine this is you dealing with this and you put lights and decorations on your child's grave. People want to put lights, flowers and decorations to memorialize their family and then all at once all of these items are gone. It put a horrible ache in my stomach. How did we feel that day when we went to the cemetery and realized everything was gone? I put a letter on Facebook and in the Herald Journal. I don't think many people live here and I wanted those that don't reside here to be aware. I received a call from a former Mayor of Logan City and from some people that reside in Tucson, Arizona that are concerned as well and this is a problem to them. That is why we are here. We want to discuss the issue and have our views seen. We want to work together as a City and community members to resolve this.

MAYOR: Thank you, we appreciate you coming in. We are aware of the issue that took place at the Cemetery District. The City has apologized on how that played out. We have some new employees and are happy with their work. We are going to use this experience as a training ground. From time to time we get complaints on all employee work, not just in the cemetery. We will use this as a way to improve their practices and skills. Everyone needs to improve. I have talked with the Collins and walked the cemetery grounds with them; nobody feels worse. You need to realize they work with both the City and the cemetery but the City has no authority over the cemetery or what happens there. We did agree to allow you to come before the Council

and make a presentation as we are involved with the cemetery through the agreement with the contractor. They do not just work in the cemetery but on the City parks, buildings, and other City grounds. The District might have the equivalent of ½ of one groundskeeper in regards to time. The old part of the cemetery is around 9.7 acres and the new section is 4.8 acres. They are taking care of more than just the main grounds. The City Council has apologized for what occurred. The City has a contract with the Collins for the work they do and they are allowed to use City equipment and vehicles. The main reason we do this is for financial reasons. The Cemetery District cannot afford to buy a backhoe so we allow the District to use the City backhoe on a case by case basis and then the District reimburses the City for the time used. The City is made whole financially. Each entity is audited on a yearly basis.

CORI LUNDGREEN: What steps are being taken to make sure this does not happen again in the future? We need to help the employees make the cemetery look more presentable.

PAUL: Please give us some suggestions. What have you seen that is inappropriate?

CORI: I see a section or two getting done each day. Smithfield mows their grounds all at once. I think the cemetery should be focused on for a day or two.

PAUL: So you want to see it all mowed at once?

CORI: It can all be done in 12 continuous hours of mowing or one or two days.

PAUL: Do you want to see this just around Memorial Day weekend or all year long?

CORI: All year long not just Memorial Day.

PAUL: How do you propose we fix it?

CORI: I think they should just focus on it for two days and be done. People are there on Sundays and maybe the work could be done on Thursday and Friday. I don't want to see it watered on Sunday when people are there.

MAYOR: The contractor had permission to water on a couple of Sundays to catch up from the Memorial Day weekend.

JEFF: I have to approve all Sunday watering. We water on Sunday based on how the grounds look. Until this week, there has not been much rain.

MAYOR: Typically we don't water the week before Memorial Day as people start putting items on the graves over a week in advance. Usually, we don't water the week after Memorial Day either so the items placed on the Memorial Day weekend are not ruined. After that period

of time we hit it hard. The weather has been dry until now and the Sunday watering has been approved.

JEFF: Watering is only done on approved days.

CORI: Don't water on Sunday as that is a day for family outings and is a peaceful time. One day of the week of no watering won't hurt. Don't water it Sunday and water it Monday. I don't want to walk the grounds in the water just wait one day longer to water.

PAUL: When irrigation water is used, time allowed for use is dictated by the irrigation company and we might not have any choice but to water on Sunday.

CORI: Just tell them you don't want to water on Sunday.

PAUL: Be reasonable

CORI: I am being reasonable. I was on the Smithfield Irrigation Board and know it can be changed.

PAUL: We must water when the irrigation company dictates we can have the water. You need to be reasonable in your request.

CORI: Please don't water on Sunday and that is my request.

PAUL: Sometimes that might not be feasible.

CORI: My husband works for the City and he used to help at the cemetery for many years and I don't remember him ever watering on Sunday.

JEFF: Just for a matter of clarification, I am the Cemetery District chairman. All changes to the rules and procedures must be approved by the Cemetery Board. I think this has been a good discussion. I have visited with the other Board members and talked to them. The cemetery grounds are not easily maintained. This is the first year in the seven years that I have been involved that I did not have to physically help on the cemetery grounds the week before Memorial Day either trimming or mowing. We have Black & White Days and then have to immediately shift our focus to the cemetery and getting ready for Memorial Day. It does not mean it cannot be done as people want but it is hard. In regards to the trimming, I am not sure if anyone is aware but it takes approximately 2 ½ hours per section to weed eat an entire section and there are 12 sections. The west side is easier to trim than the east side as there are not as many headstones. The District is well aware of what happened and we can adapt and make changes as needed on the mowing and trimming. We have tried having four employees up there all using a mower to mow the grounds and done some other things as well. Right now we are choosing to mow it by sections. That is not set in stone and we try and review periodically.

Until last year, the rules of the cemetery were not standardized. Last year the Board met several times and looked at the rules from various other cities and came up with the rules for our cemetery. We have our own procedures that we follow. The rules were immediately posted on the City website and are available for anyone to review. The rules talk about the care of the cemetery and we are doing the best we can. It is a difficult job to do. The work being done is not the only thing the contractor is doing. The issue at hand was not done intentionally. There are have been many different City employees and contractors that have worked up there. The City and the Board both review this yearly. For many different reasons, especially financially, the current route is the best route and logically it made sense. If you have specific changes I would suggest bringing them to the Board in the next regular meeting in November.

ADRIENNE: Could a special meeting be called sooner?

JEFF: Yes, if requested. I have only been contacted by two people about this issue.

CORI: Not everybody is going to come to you. It is not easy to come to members of the Council but I am willing to come before the Board.

JEFF: If nobody brings anything forward it is hard to act on hearsay. Nobody has attended our meetings in the past.

CORI: There has not been a big issue like this in the past. This is the biggest issue I have ever seen.

MAYOR: That is not true, I receive complaints every year on every employee.

CORI: Did you get any other complaints but us?

MAYOR: This is the first year that I have not received any complaints about the cemetery during Memorial Day or the Memorial Day weekend. The complaints I did get were not received until now.

LEEANN: There were not any issues until after Memorial Day as that is when the personal items were removed.

MAYOR: I am just saying this is the first year I have not had a complaint during Memorial Day weekend.

PAUL: I am wondering if any you took the time to read the rules.

LEEANN: I did, I printed it.

****Paul read several sections of the cemetery rules.****

PAUL: The District owns the land and the headstone is the only item of personal property there.

CORI: Then why do I have to pay money yearly?

PAUL: I am not finished. Perpetual care is paid for on a limited basis. The headstone is personal property and the groundskeepers try not to damage them but the District is not liable for damage. I know everyone here and some are good friends of all of us. There is a lot of finger pointing going on and it is because people have bad information. The Cemetery District is its own body. The cemetery grounds are not private property. Legally all of the items can be removed but maybe they should not all be taken down but their bylaws say they can. I hear a lot of complaining but what was done is what the rules say will be done. Go to the Cemetery Board and bring in some good changes. I have family there and live by it. I am a neighbor to the cemetery. They are doing the best they can with the money they have. Never assume people that work up there have bad intentions. The rules, as written, state those items don't belong.

CORI: There should have been a follow up on the rules to let people know what was going on.

ADRIENNE: The rules just changed last year. I have seen some shepherd's hooks in the same place for the last 12 years. How am I supposed to know they should have been taken down? Several different items have been there for 12 years plus and not disturbed including baskets and hooks.

JEFF: After Memorial Day a mistake was made. The mistake fell within the guidelines but what happened had not been done before and that is why we apologized. There are rules and the Collins have been instructed to follow the rules if they have a question and the policy was followed. All of the items were placed on the south side of the maintenance shed. Nothing of value was thrown away and that is a policy. I explained to the contractor that in the past those items had been left alone. They were confused by the policy as they were just trying to follow the rules and a mistake was made. If we fired an employee every time they made a mistake there would not be any employees left. Everyone would be fired.

ADRIENNE: I suggest in the newsletter, before Memorial Day next year that people understand what is allowed and what is not allowed. It needs to be explained. There will be a cleanup and this is what will be taken should be explained. There was nothing in the newsletter this year. There was a sign saying that things would be cleaned up and in years past mums and things like that were cleaned up but not everything like this year.

JEFF: I think that is very reasonable.

ADRIENNE: Explain that if you want your items you better go and take them or they will be removed. If I was told this was going to happen I would have went and got my items. I went to the maintenance shed and I don't know which shepherd's hook is my families. I am out a shepherd's hook and have to buy a new one and that is frustrating. We were not told it was happening and our belongings are gone. Things were broken and cannot be replaced. It was done in a heartless way, even if a mistake. Mistakes do happen but it was just how it happened. I want to make sure it does not happen again next year or even the rest of this year.

PAUL: Another major point to understand is what is left in the cemetery becomes property of the Cemetery District if not taken within the seven days.

ADRIENNE: Nothing should be taken if it is in the cup holders on the headstone. My things were ruined by the weed eaters last year and it was not during Memorial Day. I was up there walking when they did it and they just picked up my flowers and threw them in the trash. I saw them and took a picture and sent it to Jeff.

PAUL: When was that?

ADRIENNE: Last fall. The items were in the pots that I was told that I could have.

JEFF: We had a Board member that was confused on what could stay and go and had to have a discussion with him about what to leave. I appreciate your request and think what you are asking for is reasonable.

ADRIENNE: That is all I want out of it.

JEFF: I don't feel what you are saying is out of line. We have tried to apologize but when some people are mad and they just throw it back in our face even after an apology. I have sent a letter to the Board asking them to consider additional signs. There will be new signs and pictures up to the cemetery in the future. Everyone can review them. I appreciate your concern. Nobody has argued the concern was not valid. We will review the rules and look at getting new signs on both the left and right side as people enter the grounds. The rules and some key bullet points should be listed on the signs as well. I have met multiple times with Ted and Yumi on basic protocol and they know that certain things have to come to the Board. Everyone needs to have the same understanding.

ADRIENNE: Will you let us meet with the Board?

JEFF: Yes, absolutely.

ADRIENNE: Was everyone on the Board aware of what was going to happen after Memorial Day?

JEFF: The removal of the shepherd hooks was not planned. Just to make it clear, I did not give a personal directive to clean everything off of each grave.

ADRIENNE: They just want their job to be easier.

MAYOR: It was not that. The contractor is new and looked at the bylaws and followed them.

JEFF: They have asked for a directive in the past of what they need to do. I have said to follow the rules. They know it is a sacred place. It is the most emotional time of many people's lives. There was a miscommunication.

ADRIENNE: You want them to follow the rules but the public is not aware of the rules. People that don't live here are not aware either and have other people take care of those graves during the year. People that don't live here are not aware of what happened in the area.

BRAD: The Council was not aware that this action was going to happen until we started to receive a response from people after Memorial Day. The Council was unaware that it was going to happen and the Cemetery Board was unaware as well. Something tragic happened and needs to be resolved moving forward. You are taking some appropriate steps to do that. I watched the Power Point presentation and saw the property tax assessments earlier in the meeting. There are more hours dedicated to other cemeteries per the Power Point presentation. Is that what you were getting at?

LEANN: The Power Point was just trying to show the size of the cemetery and what it takes for other cities to maintain it.

BRAD: I have personal connections to this cemetery. One of the pictures in the Power Point was a member of my family. Did you know that?

LEEANN: I didn't.

BRAD: The cemetery is dear to my heart; that was my mother's and grandparent's headstones. I don't want contention among the living in regards to the dead that we are trying to respect. My question for you is if the cemetery is underfunded to adequately take care of the cemetery would you be supportive of a property tax increase to cover the additional costs to properly maintain the cemetery?

ADRIENNE: I am not the right person to ask that question.

BRAD: I think it should be considered.

ADRIENNE: I think the hours given to maintain the cemetery are generous.

BRAD: I would suggest asking the Cemetery Board if they have a big enough budget to cover the costs of what needs to be done. We need to get the most we can from the dollars available. It is a tragic event that happened and it was not intended. We need to move forward and make sure it does not happen again. It did happen and it is bad, we all know that.

ADRIENNE: I would be glad to meet with the Cemetery Board to see what things we can do to make sure it does not happen again.

BRAD: You can ask them to meet earlier than their November meeting in a work session. The emotion needs to be kept out of the meeting so things can work. Improvements can be made so that the problem does not happen again in the future. We don't want contention among neighbors.

MATT FUNK: I reside in the Cemetery District but don't know those that are involved or on the Board. I assume being on the Board is a volunteer position?

MAYOR: Yes.

MATT: I think they all give great service. I have lived here all my life and there are four or five generations of my family there. I think the grounds have always looked good. I think they have always done well. I think the area is treated with honor and dignity. I think it looked particularly good this year and there were fewer weeds than last year. I talked to a funeral director at a recent burial and he commented the Richmond Cemetery is one of the nicest in the valley. I appreciate what is being done. I don't think property taxes have been raised since 1971 or so. I appreciate the efforts of everyone involved.

ADRIENNE: There is way more we could say but I just want to meet with the Cemetery Board and want to work together.

MAYOR: All Cemetery and Council meetings are public and anyone is welcome to attend. I doubt they have ever had anyone attend in the past.

JEFF: In the entire time I have been involved nobody has ever attended.

ADRIENNE: Please let one of us know when the next meeting is being held by the Board so we can attend.

MAYOR: I want to thank everyone for attending. We can use this experience as a training tool. Some good information has been offered and some good suggestions were made. When an issue occurs, please contact any member of the Council or myself. We are easy to get ahold of and are very accessible.

MARIE LUNDGREEN: We never get called back.

JEFF: I don't agree with that, I called back.

ADRIENNE: I don't think the Council is very receptive to getting phone calls.

ALLEN LUNDGREEN: You said you would call me that next morning and you never did.

JEFF: I left a message. I got a call from you and I returned it.

MAYOR: Anyone of us can be contacted if needed. People are always welcome to come before us or contact us. We are more than willing to address the issues in the open.

PAUL: Marie Lundgreen has something to say to the Council.

MARIE LUNDGREEN: Jeff has not returned a call; he has told people he returned a call. He left a message on Allen's phone saying it is late and he would return the call in the morning. He never called back. We need to be honest. Things are being surmised. Let's be honest with what happened.

JEFF: You say I am not being honest?

MARIE: You did not call back.

JEFF: I did call back.

MARIE: It does not matter now, Jeff.

MAYOR: I met with Mr. Lundgreen the Saturday after this.

MARIE: Yes, you did.

MAYOR: He personally told me that Jeff had called him.

MARIE: He did not return a call to discuss it.

MAYOR: Any other questions or comments?

LEEANN: I put the article in *The Herald Journal* and I did not mention Jeff by name. I did not mention anyone by name. I wanted to get the word out to people not living in Richmond. I wanted more attention to the matter to be honest. I don't think I would have gotten a faster response if I had not gone that direction. I am glad to be here and would love to attend a Cemetery Board meeting. I am glad to discuss the issues and options. We want to move forward. We don't want to harbor bad feelings against anybody. We don't want anyone to lose their job, nobody wants that. We thought this was our best avenue to take.

MAYOR: We will disagree with that. Marlowe do you remember ever turning someone down that wanted on the agenda?

ADRIENNE: It is easier to come before the Council and not call a Council member. Nothing would change by calling someone.

MAYOR: I don't believe that.

PAUL: The Council does not agree with that.

MAYOR: We are willing to address it either way. We are always open to putting items on the agenda. This has turned into some personal name calling through Facebook or wherever else.

PAUL: We have read all of the posts.

MARIE: We have rights also as citizens.

MAYOR: Yes, you do and we recognize that and have let you come in and say your piece. We appreciate you all for coming in. Thank you.

COUNCIL MEMBER REPORTS

PAUL: As mentioned earlier, both cities jointly agreed to pay for some repairs to the Cub River concession stand. The repairs have been completed and the concession stand is now operating. There are just a couple of minor things left. With some of the remaining RAPZ tax money for the playground area six new trees were planted. The remaining funds will be used towards installation of a fence. Until Casper's Ice Cream makes a decision on a road that adjoins the property we cannot finalize the fence installation. The Lion's Club will be helping to build a bridge in the Nature Park. After the bridge is built the pathways will be worked on. Potholes will always be something we continue to work on. I appreciate the citizens that help to identify them. There are still some really bad pothole areas in town. Pothole repairs are always just a temporary fix to an existing problem. The moisture cannot be taken out of the bad area and it is hard to square them up. The reality is that the proper fix is to remove and repair the area and then chip seal it. The City has been working with a professional road consultant, Norton Thurgood, for several years and the road on 300 East from 300 North to 500 North has been deemed the worst road in the City for many years. The road is very narrow and the road is buckling on the shoulder due to the heavy traffic as vehicles have to drive on the shoulder when they pass each other. There are many large potholes and other issues on that section of road as well. We contacted Staker & Parson Company and got a bid. The bid was very good and lower than we expected. The money being charged is less than what we paid for a similar project on 600 South. That project was paid for with a grant from the county. Our chip sealing in the City

is pretty much caught up so we decided to do this road project. This will help with current and future issues and save money in the long run. We have been deferring repairing the small road between the highway and the stake center for many years. The road is in such bad condition we did not spend a penny on it previously. The road needs to be completely replaced and that project is being done right now as well. On Main Street and 100 West on the south west corner of the intersection there has always been a drainage issue in that area due to a bridge that accesses the Stake Center. There is almost always standing water and the asphalt continues to buckle in that area. The City consultant concluded the issue was the bridge. The bridge has been removed and replaced with a new approach. The cement work is done and the paving work will be done next week and then the project will be complete. Those are the three projects that are currently being worked on. The consultant evaluated all of the roads in town and then the Council decided which projects to complete based on budgetary numbers. Safety and cost are always considered. If there are any remaining funds they will be used to work on a drainage problem at approximately 250 East 500 South. The cost of that project is estimated at about \$15,000. We met with Staker & Parson a week ago and they were not going to start the project until this week on 300 East. They were ahead of schedule and actually started last Friday before we could contact all of the homeowners in the area. I finally was able to meet with Bruce Traveller and apologized for not notifying him sooner of what was being done as he is affected by the south end of the project on 300 East. All three projects should be paved and completed by next Monday or Tuesday. It was impossible to contact everyone when Staker & Parson started a week sooner than expected. The intent all along was to let people know in advance but the project started early.

BRAD: I know there is an infrastructure improvement that should be done while that roadway is torn up. Please get Darek involved and make sure that project is completed. This would be for the sewer line for the new subdivision.

DAREK: The owner of the subdivision has made arrangements for the sewer line to be run and the work should be completed tomorrow.

SCOTT BALL: The equipment arrived today for the sewer line installation.

JEFF: That is a great idea to get that done now so that road won't have to be disturbed again.

PAUL: It will be good to not have to bore or cut it later on. There won't be any sinking or rising issues where the work is being done now. The repair work on 300 South has been extended an additional 100 feet or so to the south as well to fix another problem on that road.

CHERYL: The Library Board met last week and Juliene is happy with the new carpet and blinds. Misti Dawn has accepted full-time employment elsewhere and will need to be replaced.

Story Hour has started and there was a huge turnout. Many parents are involved. The group is actually being broken into several smaller groups. I don't have any new EMT news. Chief Wood do you have anything you would like to add?

DENNIS WOOD: I don't have any new items or things to update the Council on.

CHERYL: CERT met last Thursday. Nancy was disappointed that only six people showed up. A good presentation was given. The Fire Chief attended as well. There are three CERT members that are Ham radio operator certified as well. The LaMunyon's will be moving at some point and we will need to get a new CERT director. Terrie Wierenga is willing to help on a countywide level but we would need a new local director.

MAYOR: Are there any current CERT members that could take over?

CHERYL: I am not sure, I did not ask.

MAYOR: I would visit with Nancy and get her thoughts on it.

CHERYL: Nancy suggested getting a Ham radio for the Fire Station.

DENNIS WOOD: Ken Marshall is helping us get one and the last estimate I was given was \$95.

PAUL: My property adjoins the cemetery. I have watched Ted and Yumi work. I know them personally. Unfortunately, by them following the rules this issue has become a hateful event. Several of the people here this evening said they have read the rules but they must not understand them. The land is public property owned by the District. The perpetual care of the cemetery is set by the District in the bylaws and will affect everyone. All cemeteries have rules. It is impossible to maintain the grounds the way people want with the limited amount of funds available. It is important that we as citizens understand that ignorance of the rules does not give us the right to not obey the rules. I appreciate everyone that came and they are all good people. It is important to me that the rules are followed. If people don't like them they need to go before the governing body and ask them to be changed. There needs to be an open dialogue that happens. We as a Council and Mayor are all easily contactable. I don't mind complaints but I don't like it when people want to complain and not give suggestions or help to remedy the issue.

BRAD: Was anyone on the Council personally contacted about this issue? I would like to know.

PAUL: I was not.

CHERYL: I was not contacted either.

TUCKER: I was not contacted and just heard rumblings from a few people.

JEFF: I was contacted by two individuals. I talked to both of them. I explained why we remove a lot of the items and why it was done. It is my desire to create a better way for things to happen in the future. The current procedures were followed.

PAUL: Was anyone on the Council contacted by anyone that was in attendance this evening?

JEFF: Allen Lundgreen contacted me at about 9:45 P.M. on Friday night and I was at a family gathering and missed the phone call. When I got home at around 10:30 P.M., I called him back and left a message stating that I was sorry to call so late but that he would be contacted on Saturday. I was at the cemetery on Saturday morning and the Mayor stopped by and informed me that he had just met with Allen. I took that as him being contacted by one of us. Until tonight, I was not aware that people did not think I did not contact them. I talked to Cemetery Board member Denise Allen as Adrienne Gilbert had contacted her. I think this is a good item for the Board to review.

MARLOWE: As far as at the City Office, I had two people stop in at different times and ask me who they could contact about the cemetery and I gave them Jeff's contact information.

CHRIS: Only one person asked me.

MARLOWE: I am only aware of a couple of inquiries by citizens.

CHRIS: I did have one more recently.

MARLOWE: The City has had very minimal contact on this issue by anyone.

SCOTT BALL: I got one call and the person asked me who to contact and I provided them Jeff's information.

CHRIS: When will the road work be done by the north pavilion at the park?

MAYOR: It is supposed to be paved on Monday.

CHRIS: I have had some issues with the north park pavilion being booked and nowhere for people to park. Fortunately, I have been able to move them to the south pavilion as it was not booked. Both pavilions are booked quite a bit moving forward.

PAUL: Progress is never painless. The intent was to have a week to notify people. The contractor was doing two pours on the Stake Center approach and then Parson's would get the work done. They just started a week ahead of schedule.

MAYOR'S REPORT

MAYOR: We received the RAPZ tax notifications from the County. Our 2014 population based assessment is \$3,909. The application for the work at the Black & White Days area was approved for \$37,000. That project will be done in the new budget year and we will use the population based assessment on that project if needed. The joint application between the City and Lewiston City for some items at Cub River was denied.

PAUL: Did Lewiston get approved for any projects?

MAYOR: Yes, they applied for one in the City and received it.

PAUL: RAPZ tax funding has been a great asset to the City.

BRAD: I would like to thank the Mayor for all of his work on always doing the RAPZ tax applications.

PAUL: The RAPZ tax Board has always been kind to the City.

MAYOR: We have also done well with the money. We do the labor for free in most cases and the funding has been used to pay for the materials. Each of you have the draft minutes of the last Planning and Zoning meeting.

TUCKER: There will be three or four subdivision issues or lot splits to discuss in the July Council meeting.

MAYOR: Employee evaluations will happen in the late summer or early fall. The end of year bill paying Council meeting needs to be rescheduled. We won't have a quorum for the currently scheduled meeting on June 27th at 7:00 A.M. Let's move the meeting to Monday, June 30th at 7:00 A.M. as we can have a quorum at that time. Brad will oversee the meeting as I will be out of town. The next Council meeting is on July 15th.

PAUL: I will be out of town and won't be able to attend that meeting.

MAYOR: I appreciate the City Council. Almost every one of us has been up at the cemetery at some point helping out. We have all helped to spruce up the place and Chris and Leslie Erickson help on a yearly basis. I have had more good comments this year than ever before. I was with Matt Funk and heard the comments from the funeral director. His comment was made that the Richmond Cemetery looked as good as any other cemetery in the valley.

CHERYL: I took the girls from our ward up there for activities day and we had a great experience. I have visited there with my husband as well.

MAYOR: We are not the only cemetery with issues. Smithfield and Preston have had recent issues as well. Emotions always run high when people talk about a cemetery.

PAUL: We all understand that is a sacred place but people need to be reasonable at the same time.

A motion to adjourn and pay bills was made by Jeff, seconded by Cheryl and the vote was unanimous.

Yes Vote: Jensen, Erickson, Young, Peck, Thatcher

No Vote: None

Abbey Carpet	4404.00
Aflac	178.38
Allred Jackson	3000.00
Al's Trophies	370.58
Badger	1952.46
Bear River Health	40.00
Bennetts Glass	888.00
Bennetts Paint	2359.66
Bridgerland	238.00
Cache Chemical	106.20
Cache Co. Service Area	16835.09
Cardwell	210.65
Century Link	234.71
CNH	1319.18
Coca Cola	951.60
Cody Stokes Plumbing	150.00
Darold Fitzgerald	100.00
Denny's	85.98
Ecosystems	547.69
Electrical Wholesale Supply	365.85
Expertec	20.00
Frank Edwards	52.17
Gateway Mapping	949.00
Hall's	1857.26
Hobbs Turf Farm	202.50
Horizon Distributors	84.62
IFA	537.44
IPACO	1116.4
Itty Bitty	15.00
J. Rock Concrete	3795.00
JUB	55709.47
K&B Service	44.83

KVA Electric	376.00
L.D.s	228.88
Lance Jenkins	76.88
Landon Schumann Sound	100.00
Lee's	2828.94
Lewiston City	1249.55
Logan Memorials	170.00
Maverik/ Fire	238.92
Maverik/Cemetery	550.92
Maverik/City	777.02
Meterworks	3755.64
Micromarketing	256.13
North Cache Vet	141.50
Northstar's Ultimate Outdoors	19.56
Oldcastle	545.27
Olson & Hoggan	3270.75
Phillips 66	63.25
Pitcher Propane	30.00
Questar	573.89
Randy's	282.28
Reliable Business Systems	510.70
Rocky Mountain Power	9054.19
Roto Rooter	1160.00
RSM Food Service	360.29
Safe Choice Electric	3076.22
Smithfield Imp	134.64
Specialized Pest Control	357.00
Standard Plumbing	168.71
Staples	69.39
The Herald Journal	74.58
The Home Depot	93.37
The Logo Shop	127.49
Treewise	1700.00
UEN	150.44
Utah Vet Diagnostic Lab	67.14
Verizon	249.65
Visa	2120.08
Watkins	107.50
Wexbank	352.05
Wheeler	837.83
Wrights Rainbows	275.00
Ytech	180.00

Adjournment at 9:04 P.M.

RICHMOND CITY CORPORATION

Michael E. Hall, Mayor

ATTEST:

Justin B. Lewis, City Recorder