

May 21, 2013

RICHMOND CITY COUNCIL

The regular meeting of the Richmond City Council was held at the Richmond City Office Building located at 6 West Main, Richmond, Utah on Tuesday, May 21, 2013. The meeting began at 7:00 P.M., Mayor Michael Hall was in the Chair. The opening remarks were made by Chris Purser.

The following Council members were in attendance: Brad Jensen, Paul Erickson, Terrie Wierenga and Jeff Young. Tucker Thatcher was excused.

A motion to approve the April 16, 2013 City Council meeting minutes was made by Paul, seconded by Terrie and the vote was unanimous.

INQUIRY RELATIVE TO A FLAG BUILDING LOT AT APPROXIMATELY 649 SOUTH STATE

MAYOR: We have received a request for a flag building lot with limited frontage at 649 South State.

DUSTIN BOWDEN: I have an inquiry about a flag lot that is currently not being used. The lot once had a building on it and there are utilities available in that area. The building burned down previously. I know you have a concern about accessibility for fire apparatus. I have brought in some maps from the Cache County website for your review. We would access the lot from the main road (State Street). We could put a loop at the top of the driveway as well. There could be access from 600 South as well. The property to the north of this lot is owned by my grandpa (Ray Murray). He is willing to leave the access point open.

TERRIE: You are talking about the highlighted area on the map?

DUSTIN: Yes.

TOM TIMKEN: I am the owner of the lot and the City divided it up the way it is. The house burned down in the early 1990's. We were going to keep the lot and eventually do something with it but I was approached by a buyer about purchasing it. The buyer was told that flag lots are not allowed. The City is the one that divided it years ago without the frontage and with a unanimous vote. I am paying over \$400 per year in property tax and \$600 per year in liability insurance. I am not going to build on the lot and want to sell it. It has cost me thousands. If I cannot sell for a building lot then I will donate it to the school system, I guess. Ray Murray built a building (shed) on this road and I guess the City okayed that. This issue has been voted on previously and been settled twice in the past. I am tired of paying for it and going to get rid of it. Now I am back at square one again.

PAUL: Do you remember when this came before the Council?

TOM: September of some year. One person I remember on the Council was Clair Sherner and I believe the Mayor was the Casper's guy (Derwin Merrill). I believe sometime in the 1990's. I just kept the lot and moved to Oregon.

PAUL: When did the restrictions on flag lots pass?

MAYOR: Part of the reason you are back is that our ordinances have changed between the 1990's and now regarding flag lots. Our bylaws don't allow for flag lots, period. We could not approve the request even if we wanted too. The ordinance was passed by a previous Mayor and Council. We would have to revisit the ordinance to make a change. Another possible option is an inner-block development. We could see if it would fit. You would need a 100 foot cul-de-sac for emergency response purposes. Is it worth it to purchase it knowing that? You would need to determine that. Normal setbacks would be required.

BRAD: We are bound by our ordinance. There is not an exception to an ordinance.

PAUL: The second access is by a road?

MAYOR: Yes, from 600 South.

TOM: There is access from the Preece residence as well.

DUSTIN: The main access is from State Street and the loop to 600 South would go across my grandfather's property. His property is open across the back. The access would be between the Ray Murray residence and Justin Smith residence. I don't know about a right-of-way.

TOM: I believe there is a right-of-way from both properties.

JEFF: If you were able to get a right-of-way does it work?

MAYOR: A dedicated road is required for an inner-block development and it would need to be 48 feet wide.

MARLOWE: There is not a recorded easement off of 600 South.

PAUL: You could possibly get easements from the landowners.

DUSTIN: There is not enough room for a full road through my grandpa's property.

MAYOR: The current access would be through a 16 foot joint right-of-way between Ray Murray and Randy Bair.

BRAD: It can be done as part of a development.

PAUL: What about a single access with a hammerhead right-of-way?

MAYOR: I would think so.

PAUL: So just a normal cul-de-sac.

JEFF: Question. I understand the flag lot concept. I don't like what it does to some blocks in town. It can create a fire hazard of brush and weeds that are not maintained.

BRAD: In order to allow it there would need to be a change to the current ordinance.

JEFF: Is that the only way to utilize that area?

BRAD: Yes, unless done as an inner-block development.

JEFF: Logic tells me there should be a way to allow without.

BRAD: In and out is not a flag lot.

TERRIE: Roads would need to be of a proper width.

JEFF: That is not possible for a mid-block lot.

TERRIE: It is possible in some situations but not in this one. Some other areas could be done.

JEFF: There is not a way to have a private road to allow for fire access?

TERRIE: We would violate our own ordinance. The majority of citizens are against flag lots based on the information obtained in the updating of the General Plan. The Council needs to review inner City areas. We need to see what can be done and allow for beneficial use.

JEFF: I would like to research this.

BRAD: Inner-block developments and flag lots are totally different things.

JEFF: That cuts out most possibilities in the City.

TERRIE: I think some can be done.

JEFF: So if I buy a lot, I need to buy a lot that allows for a 48 foot wide road. I am just saying, is this the best option for our City?

TOM: Wouldn't this lot be grandfathered in from the past?

MAYOR: No, in order to be grandfathered the structure would have had to be replaced within one year.

PAUL: And have continuous use.

TOM: It was occupied for over 100 years.

PAUL: When did it burn down?

TOM: Around 1990, it was one of the older homes in the City.

MAYOR: The grandfather clause would only apply for one year from then.

BRAD: This is an ordinance issue.

MAYOR: By ordinance this request would not be allowable at this point. The Council is willing to look at other options. You are welcome to visit with the landowner's about acquiring property for a 48 foot wide road.

JEFF: I would personally like to look at some other options. I know that this has been mentioned before at the Utah League of Cities and Towns meetings and it is not a cut and dry issue. In the late 1990's and early 2000's there was a big state wide ban on these types of lots. Some are now being adjusted because inner City is being blocked. That does not help Dustin right now with his access and fire concerns. We cannot currently allow it by ordinance but we can still review. We need to see what is logical and can leave it or change it. I would like to review what other cities do and see the advantages and disadvantages.

TERRIE: Right now it is not allowed by our ordinance but I think it is something that all of us would reconsider in the future.

TOM: When?

TERRIE: Probably within the next year. We are currently reviewing our land use ordinance and need to look at our construction standards as well. I would think it could be reviewed later this year. There are processes that we have to follow. The citizens may want to keep it as it currently is written. We are responsible to the citizens and what they want.

BRAD: Inner-block can dictate certain areas.

REQUEST TO UTILIZE THE CITY BALL DIAMOND FOR A CAR SHOW

BROCK MEACHAM: I am the owner of Northern Utah Diesel Experts in North Logan. I would like to have a customer appreciation car show on the City ball diamond. I specialize in diesel truck repair but would include high end cars in the show as well. They would be there for display purposes. Currently, if this proposal is allowed we would be teaming up with Import Auto as a co-sponsor. There might be some custom jeeps from Thunder Mountain Outfitters as well. We would like to put up a little jeep obstacle course on the dirt portion of the area.

MAYOR: What date are you proposing?

BROCK: August 3rd.

TERRIE: The Highland Games are the end of August so there should not be a conflict there.

BRAD: No permanent obstacles?

BROCK: No, just some boulders from the local landscaping place on the highway for them to climb over. Maybe some old cars to crawl over.

BRAD: What about insurance?

LYNZI MEACHAM: I have been working with Sharon at Cache Valley Insurance and they will insure it however needed per your request. The event will be insured for sure.

TERRIE: We will need to contact our insurance to ask if there are any special requirements needed.

BROCK: If the jeeps are an issue we would still like to do the car show. We were wondering about the possibility of having your Fire Department or local group man the hamburger stand so they can make some money and we can have some drinks and food. L.D. is Lynzi's grandpa and is supportive of the project as well.

BRAD: I think it is a great idea.

JEFF: I like the idea as well.

BROCK: We think it is the perfect area for such an event. We are hoping to make this an annual event.

MAYOR: Any objections?

PAUL: As long as it is insured, I am fine with it.

MAYOR: I will have you work with City Manager, Marlowe Adkins, on the insurance requirement. We can speak with Sharon as needed as well.

TERRIE: Are you charging for admission?

BROCK: No.

JEFF: I will let the Highland Games representative know that date is not available. I know if we could coordinate the events back to back that would help on bulk food purchases. I think this is a great idea.

BRAD: There is not a sprinkler system so the only item you need to worry about is the light poles.

BROCK: It is the perfect area for us.

MAYOR: You have the blessing of the Council.

PAUL: Is a business license required?

TERRIE: No but they will need to fill out a standard rental contract. We just need a written request for the event. Are we going to waive the reservation fee?

JEFF: Yes, let's just allow them to use it.

MAYOR: Let's see if the fire department wants to run the hamburger stand for that event.

TERRIE: What time for the event?

BROCK: From about 8:00 A.M. until 6:30 or 7:00 P.M. at the latest.

TERRIE: What about motor noise?

BROCK: The obstacles will be on the dirt and there won't be engine revving. All of the jeeps have exhaust systems. They idle over the rocks.

TERRIE: Just wanting you to be aware of our concern since there are residents that live by there. During the daylight noise is not a concern.

BROCK: We will be cleaning up in the early evening so that won't be an issue.

MAYOR: On the rental agreement just write your proposed hours.

BUSINESS LICENSE REQUEST

Z & C WINDOW CLEANING, LLC

ZACHARY WEBB: The business is as simple as the name except that we will clean gutters and pipes as well. The business is based out of my truck. I live in the apartments on Main Street. Most of my work is in Logan and Ogden.

PAUL: Any chemicals?

ZACHARY: I have a gallon of two different products. No bulk amounts.

MAYOR: It is out of his truck so no chemicals on-site either.

A motion to approve the business license request for Z & C Window Cleaning, LLC (Zachary Webb) was made by Brad, seconded by Jeff and the vote was unanimous.

MBR PLANT DISCUSSION RELATIVE TO BID OPENING FOR UPGRADE PROJECT

MAYOR: This discussion is in regards to the updates at the MBR plant. The bid opening was on May 14th and J-U-B is here this evening to discuss. The bids came in higher than we anticipated and we have talked to legal counsel to find out the appropriate steps of how to proceed from here. Bruce Jorgensen, City Attorney, has prepared a written statement that includes three options of how we can proceed.

****Mayor Hall read the letter from Bruce Jorgensen to Darek Kimball of J-U-B Engineers. The letter is included at the end of these minutes.****

MAYOR: The City is still in the driver's seat with the first two choices which are to reject all bids and rebid or to work with the lowest bidder.

DAREK: The bids were opened last Tuesday. All of the bids were over our budgeted amount. Our budget was approximately \$600,000 and all of the bids were over \$1,000,000. We can negotiate with the lowest bidder. Remove some of the items from the bid list and only install the most important. We could also discuss with the lowest bidder of how to reduce costs. The lowest bidder would have the option to say we want to leave our bid as-is. If they won't make any changes then we can reject all bids and start over. The line item prices are fairly constant. We need to talk with the staff of the MBR plant and decide what is most important and if any items can be removed. I have talked to the State of Utah and they have no problem with us removing some of the items. There only requirement is that it is legally done through the proper bid process.

MAYOR: What is your professional opinion on how we should proceed?

DAREK: I would consider approaching the lowest bidder and ask them if they will entertain removing some items.

MAYOR: If they don't want too then we reject all bids and rebid?

DAREK: Yes. There are definitely certain items that need to be kept. All of the bidders are aware of the budget we had for this project.

PAUL: Is there a reason not to rebid?

DAREK: Then the project would have to be substantially reduced for certain projects or items.

JEFF: There is such a big difference they would not be able to reduce enough to come within our budget.

DAREK: I am not sure what type of risk they have assumed in the project.

BRAD: Let's do a summary of why we are here on this project this evening to make everyone aware. When we built the MBR plant we obtained funding through the State of Utah at zero percent interest. There are some deficiencies in the plant as well as some unanticipated deficiencies from the original design. Some line items we need to address. We have an independent opinion of how to proceed now we need to see how the Council wants to proceed. We could not just hire a contractor for each line item. The State preferred we bid as one package. The insulation that keeps falling from the roof could ruin the membranes. They are the biggest expense. There is also a blower project.

SCOTT BALL: When we go into a diffuser clean we shut down the air to keep the bugs alive. We need an extra blower to keep the plant going. This has been an issue since the start.

BRAD: The electrical room is not properly cooled and this is where many electrical devices are kept that control the operation of the plant. The lagoon lift station is because of sludge removal. There is also grit that gets in the basins and keeps plugging up the pumps.

SCOTT: At the start, the pumps would get plugged every two years now they are plugging about every six months.

BRAD: If the grit gets past the pumps then it gets into the membranes which are the most expensive part of the plant. The only bid item we are not currently using is Line Item 3 which is called "Dewatered Sludge Screw Conveyor Modifications". There is not a lot we can remove from this list. We need to hope to do a reduction in cost. Find out the concerns or worries of the contractor.

DAREK: We need to discuss this with the bidder.

PAUL: As far as you can tell each bidder is qualified?

DAREK: We did a contractor prequalification on this project. Only electrical and general contractors with a history of doing this kind of work were allowed to bid the project.

MAYOR: Jim what is your opinion?

JIM GOODLEY: I work with J-U-B and this is my area of expertise. My professional opinion is to go with suggestion two which is to conditionally approve per your Attorney. I would conditionally approve to the lowest bidder.

PAUL: With an option to reject?

JIM: Yes, if they won't renegotiate. You can rebid or halt the project at that point.

BRAD: Based on the opinion of our City engineer, our wastewater professional and City Attorney, I would like to make the following motion.

A motion to conditionally accept the lowest bid on the Wastewater Treatment Plant Improvement Project with the condition that the City and the lowest bidder be able to achieve the desired reduction in the work and price, or the bid will be considered rejected and the City free to rebid the project was made by Brad, seconded by Paul and the vote was unanimous.

MAYOR: Darek will lead us through this project at this point.

For information purposes only, the total overall bids on the project were as follows:

Nelson Brothers Construction	\$1,053,340
Spindler Construction	\$1,055,480
Gerber Construction	\$1,103,980
Hills Construction	\$1,215,001
COP Construction	\$1,265,000
Ellsworth Paulsen	\$1,350,300

PUBLIC HEARING REGARDING CHANGES TO THE BUDGET FOR THE YEAR OF JULY 1, 2012 THROUGH JUNE 30, 2013.

A motion to close the regular Council meeting and open the public hearing was made by Terrie, seconded by Paul and the vote was unanimous.

JUSTIN: I would like to propose the following adjustments to the current budget. The general fund changes are mainly for the road work of \$146,737 by North Cache. There is also the addition of a water and sewer impact fee on the revenue side of the enterprise funds. On the general fund we are also including the addition of \$4,357 for a library grant that was received.

MONTE FRANSEN: What are the impact fees?

JUSTIN: For a 3/4" meter connection the current water impact fee is \$4,401 and the current sewer impact fee is \$5,500.

DAREK: As a citizen I would like to comment on the 600 South project. The overall cost of the project was around \$167,000 and the City received over \$146,000 from the County for this project. The difference in the cost was paid by the City in either dollars or labor. What a great project.

MAYOR: It was a great grant. It is a small tax of one tenth of one percent that goes into a fund to be allocated by the County for road projects only.

JUSTIN: This project would never have been accomplished without this grant. Our Class C Road Funds for an entire year normally don't even exceed \$100,000.

A motion to close the public hearing and reopen the regular Council meeting was made by Paul, seconded by Terrie and the vote was unanimous.

A motion to approve the following adjustments to the budget for the period of July 1, 2012 through June 30, 2013 was made by Jeff, seconded by Terrie and the vote was unanimous.

Budget Adjustments

General Fund

Revenue \$233,093

General Fund Expenses

Administration	\$22,901
Building	\$2,996
Public Safety	\$8,055
Streets	\$171,298
Parks	\$22,443
Fire Dept	\$1,758
EMT Dept	\$600
Library	\$3,042
Total	\$233,093

Water Enterprise Fund

Revenue \$10,951

Expense \$19,642

Sewer Enterprise Fund

Revenue \$5,500

Expense \$38,204

FOLLOW UP DISCUSSION RELATIVE TO THE CACHE MOSQUITO ABATEMENT DISTRICT

MAYOR: This is a follow up item from last month and Council member Terrie Wierenga who is also a member of the Cache Mosquito Abatement District will be leading the discussion.

****Terrie stepped down from her seat on the City Council to address the Council as a member of the Cache Mosquito Abatement District, not as a member of the Richmond City Council.****

TERRIE: I would like to follow up on the comments made by the Frandsen’s (Monte & Karen) at the last Council meeting. The Council wants to hear both sides of the issue. I have brought some information with me. Some of it is from the National Pesticide Information Center. There is a general fact sheet and information on the product used. The product is based on a natural chemical and it is used to control a number of insects. It is contained in many products. Less than 4% of its overall use is for mosquitoes. It is used in some shampoos as well. I have

reviewed all 16 pages of letters and information from the Frandsen's. I reviewed the references in the articles as well. I looked up the doses used in those experiments. The amounts used in those studies are 10,000 times more than what we use. They are using them more often as well. We mostly do the fogging only once per week. We want to reduce mosquito habitat and get rid of stagnant water to kill the mosquito larvae. A natural product is used to stop the mosquito larvae. BTI is used to kill just larvae. Adult fogging is just one part. It is a minor part of what we do but the most visible part of what we do. Fogging is done for two to three hours in the evening when the mosquitoes are most active. We only spray when wind is 1 to 10 miles per hour and the humidity is less than 70%. All of the trucks have GPS tracking technology. We maintain records of where and how much is being distributed. This information can be supplied to people upon request. The same is true for the larvicide areas as well. It will identify the products used as well. We need to identify the specific type of mosquito and it is easier to identify adults. If a mosquito trap picks up over 50 in one night in an area then we start fogging. We recheck the area the following night as well. We do offer courtesy no spray requests and there is a plan for that. We honor requests made by people with beehives and organic gardens as well. Beehives should be listed with the state as well. If a person has a doctor's note or just does not want the service then we will honor that request up to the point of a disease outbreak. I have brought an actual label for the Kontrol 30-30. We only use 1/3 of what the EPA allows.

JEFF: Who decides the percentage to use?

TERRIE: The District uses the smallest amount possible to do the job. We review what has worked based on past experience. We are using government funds to run the District and very aware of the costs. The cost to a homeowner on a residence valued at \$200,000 is approximately \$8 per year. We are committed to people's health and the environment as well as protecting livestock. The disease can transmit through livestock.

PAUL: How many cases of West Nile Virus have been reported?

TERRIE: At its peak there were 14 people, 12 horses and numerous birds affected. We tested chickens previously as well. The virus is passed to a bird, multiplies in the bird, then the mosquito bites the bird and then bites a human and transmits the disease. This is something we look at when we are trapping is to test for the presence of the virus.

PAUL: Is that something you typically find every year?

TERRIE: We did not have any confirmed last year but it was very dry last year as well. Also, the Health Department collects and provides information on their website.

JEFF: Is this the desired effect of what was intended?

TERRIE: There are a combination of things. Larviciding is done in the hot spot areas like in Clarkston and down by the gun range in Logan. We started the larvicide control the first week of May and have seen a reduction since then. The plan is working and the larvicide is reducing. For more information it can be viewed on our website at www.cachemosquito.com.

KAREN FRANDSEN: Can we ask questions?

MAYOR: Yes, please come forward.

MONTE FRANDSEN: Can you tell us how the fogging kills the mosquitoes?

TERRIE: We use an ultra-low volume of the product of approximately 30 micron droplets and it hangs in the air for 15 minutes. This is done when the mosquitoes are actively flying. They are killed almost immediately. The sodium channel is affected in the mosquitoes and this is what kills them.

MONTE: So is it a neuro toxin to affect the sodium channel?

TERRIE: It depends on the sodium channel of the particular organism.

MONTE: From the information that I have gathered there is no safe level for small children or pregnant women.

TERRIE: I have different information than you have. The doses used in some cases were 500 times the rate we are using.

MONTE: That is different than the information I have. The information I have says that 6-15% of people get sick by this process. It will make my son physically ill for 24 to 48 hours. Is it fair that I have to leave town when the spraying occurs?

TERRIE: We have a no spray policy. Any product out there will affect some people. It is similar to the peanut allergy, it effects some but not others. Same thing with pesticides.

MONTE: What is the distance not sprayed per request?

TERRIE: Within 300 feet and that goes down to 100 feet if an active mosquito area. I do have a local call list of three people that request we call them and notify them before we spray.

MONTE: What percentage of population control is done by the larvicide killing?

TERRIE: For every one mosquito killed in May that will result in two million fewer mosquitoes by Labor Day.

MONTE: So is spraying done based on the threat of West Nile Virus or when the mosquito population is high?

TERRIE: Both. There are two different species that carry the West Nile virus.

MONTE: Can I get the MSDS information on the Kontrol 30-30?

TERRIE: It should be on our website and if not I can get it for you.

CULINARY WATER LINE UP CHERRY CREEK CANYON DISCUSSION

MAYOR: Our culinary water line runs down the Cherry Creek road. One of the principals of the ski resort in the canyon is here this evening to give us an update on the road. This is just basically an update on their property in the canyon on a County road but our water line runs down the road.

JOHN CHADWICK: I have brought Rick Rowberry who is the CEO of the ski resort and Bret Christensen who will do the road work for the project. Bret knows more than I do so I will let him explain. I know one concern is that the depth of the culinary line below the road is not known. Bret has found the company that did the installation of the pipe 30 or so years ago. I tracked down the foreman of that project and he said the depth is a minimum of five feet. We will be surfacing the road and putting on asphalt. There will be 22 feet of finished road surface.

BRET: There is about two miles of roadway that will be done and it will be from the Forsgren turn up to the resort. The road will be 22 feet wide.

JOHN: The shoulder requires a minimum of one foot per side so the road will be at least 24 feet wide.

MAYOR: On the County permit does it specify any type of turnarounds?

JOHN: That is something that we wanted to do but the County road engineer said no. We would like your help to get some put in. There will still be the turnaround at the DNR area. There are a couple of existing ones along the way. I personally think we stay in the easement and keep them. We don't want to mess with your pipeline. There will not be any excavation or removal of the existing road. Some areas of the road will actually be raised three feet. The

existing road will actually be the road base and the asphalt will increase the road height four inches.

MAYOR: Are you cutting into the hill on the south side? What about the steep drop off on the north side?

JOHN: There will be a guard rail on the north side. The irrigation canal will be piped for about 1,000 feet and we will actually relocate the canal a little bit. We will only cut into the hill where we have to and it will be retained with a cement retaining wall.

MAYOR: I appreciate you just keeping us in the loop. Does our City engineer have any concerns?

DAREK: We expressed our concerns to the County in our letter last year. The depth of the water line does not go deep or shallow and they won't be messing with that. They won't be cutting the pipe and there should not be any traffic issues. If they are moving dirt they know this is the sole source of water to the City and would need to fix any issue immediately.

SCOTT BALL: I know the pipe was set at five feet when installed but that road has been graded several times since then and some of the valve boxes are only down three feet now. We will have some breaks at that depth.

DAREK: The more shallow the pipe the more likely it can break.

PAUL: Do we need to have a formal agreement with the landowner if there is a break?

JOHN: I know that I paid for the road to be graded before.

BRET: The County graded it once and John paid for it once.

JOHN: Where is it shallow at?

SCOTT: Where the line goes to the ditch and another area down the canyon by a curve.

MAYOR: The thing to do is to have Scott mark those areas so they can realize that there is possibly an issue in that area.

SCOTT: I don't have a problem with what is going on, I am just passing along some information.

BRAD: What is the agreement in the event of a break?

MARLOWE: In the letter to the County it states that if there is a break that Bret will fix it immediately.

MAYOR: Let's get a copy of that letter to include with these minutes.

DAREK: Shallow lines are subject to frost as well.

PAUL: Does that line have a locator wire?

JOHN: A metal detector can be used as it is an iron pipe.

JEFF: Where the road will be built, the cost to repair problems down the road will be more expensive. Do we just take on that responsibility?

TERRIE: It depends on the source of the break, whether a natural event or someone digging into it.

BRAD: All easements are intact regardless of the road surface.

PAUL: What is the start date for this project?

JOHN: Bret will start next week and we want to open the resort this fall.

DAREK: We will start cutting the new tank into the system within two weeks. I will let you know the dates. The road will be closed for two days when we do that.

LYLE BAIR: The turnarounds would be good for access. Use the recommendations in the fire code book if possible. We have large equipment to turn around.

JOHN: There is lots of room at the resort, you will love it when you see it.

LYLE: That will really help us out when we respond.

DAREK: We did mention that concern in the letter to the County. That is where the turnarounds come into play.

JOHN: There will be a complete loop once entering the resort. The turnarounds are easy to do.

BRAD: Is the County going to maintain the road in the winter?

JOHN: Yes but we have a vested interest and will most likely plow the snow before the County gets to it.

TERRIE: We appreciate you coming in.

MAYOR: Thanks for keeping us informed.

BLACK & WHITE DAYS REPORT

JEFF: It was a great success.

LYLE BAIR: The hamburger stand worked out very well. All but two of the people that were supposed to help showed up and one of those had a family function they needed to attend. Some of the spouses and children helped out as well.

MAYOR: I saw you over there cleaning last night.

LYLE: We finished cleaning up last night. It is cleaner than it has been in years. The Department members really enjoyed it and they were all happy we made some good money. They liked participating.

MAYOR: You guys did a great job.

JEFF: I just want to thank everyone for their participation. One thing I love about this City is the willingness of people to help. There are so many committees involved and so much that goes on. There is lots of help needed for a big community event. I appreciate all of that. It makes it a lot easier to help with it when so much good comes from it.

JUSTIN: How did the addition of the eight port-a-potties work out?

JEFF: They dictated when they were cleaned this year. We need to dictate when they are cleaned in the future. We must have them in place before the events start. They delivered them during the shows and then pumped them during the last show. We just need to coordinate better. They allowed us to move them where the other companies would not. We moved them with the loader. It was nice to have some of them on the field by the booths for Saturday. There were not any clogged restrooms this year. The first time I can remember in a long time. We will need to do some additional cleaning next year but it is easier to ask people to clean them when they are not so dirty. Eight was a good number to have. I have some numbers to share. The horse pulls were down this year in revenue. We brought in \$1,402 this year compared to \$2,964 last year. The rain did not help and contributed to this. We also offered free tickets to those that donated. Donors were given four or two tickets based on their donation. I will review these numbers with Chris and make sure they are correct.

JUSTIN: I was told there were 75 or so participants in the race even though it was raining.

CHRIS: In the future we need to put the time and price on the City mailer that is sent out.

JEFF: We also need to list everyone's contact information and not just mine.

MARLOWE: I referred everyone to the website as I was told to do. There was just not enough info on there.

TERRIE: I put on all the information that I had been given.

JEFF: The hard part is a lot of that information is not available until the last minute.

CHRIS: I think the flyer solves most of those problems.

FINANCIAL REPORT

JUSTIN: On Page 1, see Line Item 3627 in the amount of \$146,737 this is the amount we received from the County for the road work south of North Cache. As of the end of April we had only received \$250 in Black & White Donations/Sponsorships but now we have received up around \$2,000 with more to follow.

TERRIE: I think some thank you cards need to be sent.

JEFF: I agree, a card needs to be sent to the lady who sang at the horse pulls as well. I would like the thank you letters to be signed by all of the Council.

JUSTIN: The horse show revenue was \$430 and the breakfast revenue was \$958. Pretty good considering the rain. On Page 2, Line Item 4160 (Bad Debt Expense) is now back to the good side. The collection company has been vigilant and collected a bunch of the bad checks in the last month. With Justin Gilbert's employment ending with the City we paid out his compensation time and personal leave time. This will show up on the May financials and we will have to adjust the budget in this regard. I wish him nothing but the best in the future at his new job. On Page 6, Line Item 3764 (Cub River – Use Fee) there was \$382 collected for the use of the Cub River soccer fields for the spring youth league. The interest on the bond funds was \$1,351 for the month of April. There is a new cemetery worker that is working part time up there and doing a great job if anyone asks the situation since Justin (Gilbert) is no longer with the City. On the balance sheet you will actually see an increase in the PTIF account for the water tank project. The reason for the increase was that there was an error on the retain age for ABC and that error was fixed and funds transferred by the state from the retain age account back to the regular account. The MBR plant yearly payment will be made this month. The new budget was presented for review this evening and the budget must be passed by June 22nd so we will pass it at the next Council meeting.

COUNCIL MEMBER REPORTS

PAUL: We have contracted to get the water and electrical run to the bathroom at the nature park. The remaining RAPZ tax funds will be used to pay for that expense. We will be discussing the sewer at the Nature Park restroom next month. There is not a timeline to finish it so we will do what is best on the sewer. The fixtures in the restroom have been installed. During our pre-Council discussion we all went out and looked at the road in the front of this building. It is a mess and we will get some options and bids from Staker-Parson's of what can be done. Scott will be contacting them to get some bids. We will be discussing either a remove and replace project or chip seal project. The open house for the General Plan at Black & White Days did not occur because of the rain. That is a meeting we will need to reschedule.

TERRIE: How about doing it during the movie at the park?

PAUL: The latest we would want to do it is at the City party in September.

DAREK: I would suggest getting it done as soon as possible.

TERRIE: Can I put a copy on the website for people to review?

DAREK: Yes.

TERRIE: Is it the same copy as at the last meeting?

DAREK: No, there was a planning and zoning discrepancy that needed to be fixed.

PAUL: Thanks to Mayor Hall and Mayor Field of Lewiston City we were able to get \$75,000 in RAPZ tax funding for recreational opportunities at the Cub River Sports Complex. We will be looking at one playground or two playground areas. The Board needs to meet and work out the logistics. The issue is if we are going to put a road on the east and north side. If the road goes in that will alter the site of the playground. I have talked to the County about allowing a second access point and got a positive response but I have not submitted a formal application yet. I am hoping to apply by Fall.

MAYOR: In regards to the RAPZ tax we will be getting a secondary allowance which is population based. If Lewiston is willing to put their population based assessment towards it then we will as well.

PAUL: I think they would. We normally receive about \$3,000 per year in population based income.

TERRIE: In regards to the Library I have spoken with Justin about getting some bids for the work at the Library. I would really like to get the project completed by October 2014.

MARLOWE: I will prepare a letter of update to the Olsen family for Mayor Hall to sign as things go along.

TERRIE: The EMT's are doing fine and I have not heard anything else otherwise. I know they have responded to a couple of major calls lately.

MAYOR: A resident had an accident about a week ago and I got notice and went to the hospital. Both Sheriff Nelson and the Deputy Sheriff that responded commented on how the EMT's responded and they both said they have not seen anything better in regards to service, even from full time programs.

TERRIE: I would gladly put our volunteers against professional people anytime. They do a great job with limited funds. There are currently 14 in CERT training and another 20 on the CERT team. Nancy LaMunyon is organizing the CERT group based on what she told the Council.

MARLOWE: They will be meeting on June 13th and not June 6th as there was a conflict for the Community Building that evening.

TERRIE: Nancy is the CERT coordinator and has lots of folks involved. The website is going well and I know that directing questions about Black & White Days to the website worked as I got many calls on it.

JEFF: I answered a lot of emails and it worked great.

TERRIE: The Harvest Market will open on June 1st. There are entertainers lined up and I have received lots of calls. Moving the Cache Valley Gardener's Market to Willow Park has sent some people to us due to the location change and cost change.

JUSTIN: I have never heard anything but positive comments about the market.

TERRIE: It is very rare that the vendor's do not sell out.

MAYOR'S REPORT

MAYOR: I have met again with the Cache County School District about Park School and the property. Basically, if the bond passes they would be willing to deed over the school and property to the City. There is also a small piece of property on the east side of the road that is

the School Districts as well. There used to be an old wood framed school house on it. It is about 80 feet by 80 feet and it would be included as well. I don't think they knew or we knew until recently about that parcel.

BRAD: I have seen it on a map previously.

MAYOR: At this point, I have asked them to prepare an operating and maintenance budget on that building for the last couple of years.

BRAD: We would also like to know the construction dates of the building portions as well.

MAYOR: The School District may or may not keep the temporary buildings. It is a great opportunity and a huge building. At some point if this progresses we would need to decide what we want to move down there and what we want to keep here.

TERRIE: We could get certified as a community kitchen and rent it out as well.

MAYOR: The timing would be around 2015 if the bond passes. It is out there a ways but could be a great opportunity. Head Start is currently being taught out of one of the temporary buildings. We would offer to allow them to use the building if needed. For my last issue I would like to discuss fowl permits. This issue has come up in other cities. I just want you to be aware of this issue as we discuss LUDMA and LUDMO. Do we want to address this issue? I know that it is becoming more of an issue as I get more chicken related calls than dog calls. We need to figure out a way to tidy that issue up. The major problem is not those that are housed but those that are allowed to run loose.

TERRIE: My personal opinion is that 30 is way too many for one lot.

MARLOWE: They would need to meet the square footage requirements to allow that many.

TERRIE: I know of other communities that have chicken ordinances. They allow no more than six chickens on a property and they must be housed. They also charge an annual registration fee.

JUSTIN: I have an example of the Smithfield ordinance to review.

BRAD: I went to a round table discussion on this issue at the League meetings. There is lots of information out there.

MAYOR: Do we want to do a separate ordinance? I do like Terrie's idea.

TERRIE: It would just be part of our animal ordinance.

BRAD: It will be addressed with LUDMO.

MARLOWE: It should be addressed in our animal ordinance which needs to be reworked anyway. Judge Funk has some concerns as it currently sits.

MAYOR: Let's discuss at our next Council meeting on June 19th. Let's review Smithfield's ordinance as well. Justin please forward the Council a copy of the Smithfield ordinance.

A motion to pay the following bills was made by Terrie, seconded by Jeff, and the vote was unanimous.

A&D Landscaping	393.85
A.A. Hudson	486.00
Aflac	178.38
Allen Rock	959.51
Allred Jackson	3165.00
Alpine Industries	100.00
Al's Trophies	476.50

Altius	3448.99
American Legion Emblem Sales	1174.20
Angela Fomesbeck	20.00
Badger Printing	680.30
Bear River Health	40.00
Beazer Lock	186.83
Bennett's Paint	167.25
Boyds Refridgeration	142.11
Brent Webb	691.77
Cache Chemical	874.31
Cache Design	126.50
Cache Service Area	15493.10
Cantwell	154.68
Centurion Holdings	152.00
Century Link	1194.44
Chris Purser	325.48
Christina Palmer	53.43
Coats	503.35
Coca-Cola	638.80
Colonial Flag	57.50
Comcast	429.20
Denny's	77.98
Ecosystems	1174.10
Electrical Wholesale Supply	215.73
Evergreen Printing Supplies	83.45
Fastenal	232.57
Gall's	239.68
Gordon's Glass	167.00
Hall's Store	104.74
Hobbs Turf Farm	38.08
Industrial Tool & Supply	35.84
Interstate All Battery	23.38
IPACO	16.58
JG Builders	4414.00
KVA Electric	625.28
L.D.'s	404.31
Laser Precision	76.00
Lee's	14.99
Lewiston City	531.56
Librarians Choice	99.57
Lyle Bair	120.00
Maverik Cemetery	38.40
Maverik City	921.48

Maverik Fire	108.51
NAPA	466.86
National Geographic Society	46.70
Nextel	301.56
North Cache Vet	224.00
Oldcastle	3028.84
Olson & Hoggan	4184.75
Parsons	2032.00
Paul Erickson	389.97
PEHP	135.48
Peterson Plumbing	32.28
Pitcher Propane	1119.20
Pizza Villa	44.50
Questar	1739.91
Randy's	54.45
Richmond Irrigation	228.00
Robertson Mfg	1985.00
Rocky Mountain Power	14566.00
Ron Keller Tire	574.17
Safety West	45.89
Senior Support Center	500.00
Smithfield Auto	237.47
Smithfield Imp	119.75
Staples	69.92
Terry Moore	150.00
The Herald Journal	129.18
The Home Depot	309.17
The Logo Shop	294.44
Thomson Electric	118.37
UEN	173.27
ULGT	148.64
Ut Business Licensing Assoc	40.00
Ut League of Cities & Towns	1043.41
UT St Division of Finance	133000.00
VISA	4433.54
VISA-library	454.24
Water Environment Federation	114.00
Watkins	483.90
Western Construction	2591.10
Wex Bank	85.90
Wheeler	162.65
Workforce Services	42.27
Wrights Rainbows	397.50

Xerox	502.19
Xi3	451.17

A motion to adjourn was made by Terrie, seconded by Jeff, and the vote was unanimous.

Adjournment at 9:25 P.M.

Michael E. Hall, Mayor

Justin B. Lewis, Recorder