

January 15, 2013

RICHMOND CITY COUNCIL

The regular meeting of the Richmond City Council was held at the Richmond City Office Building located at 6 West Main, Richmond, Utah on Tuesday, January 15, 2013. The meeting began at 7:00 P.M., Mayor Michael Hall was in the Chair. The opening remarks were made by Mayor Hall.

The following Council members were in attendance: Brad Jensen, Paul Erickson, Terrie Wierenga, Jeff Young and Tucker Thatcher.

A motion to approve the December 18, 2012 City Council meeting minutes was made by Terrie, seconded by Jeff and the vote was unanimous.

DEPUTY REPORT

DEPUTY HATCH: I don't have anything to pass on from the department. Do you have anything that I need to report back?

MAYOR: Please continue to monitor the stop sign on 500 North 300 East.

PAUL: Please make monitoring that area part of your normal routine.

JEFF: I appreciate the presence of the Sheriff's office in town. Kids are walking to school and sometimes just seeing a cop car is a good reminder to be safe and more cautious. It is a good reminder for all of us.

DEPUTY HATCH: I will send a reminder email to the other deputies about the stop sign.

PAUL: I appreciate the service and protection you offer for the community.

MAYOR: I gave a good report to the Sheriff's Office the other day on the local deputies. I told them we don't want you to go anywhere and continue on in the City. Thanks for what you and the other deputies do for the community.

QUARTERLY REPORTS

FIRE & EMT DEPARTMENTS

LYLE BAIR: For the year 2012, there were 112 total calls. Sixty-four were medical and 48 were fire related. There were not any major fires in town last year. It was pretty calm that way but we did respond to some small fires. We also did respond to some big fires as well but none of them were in the community. We have lots of people in classes right now. There are currently five training in Fire 1/Hazmat. There is a "saw" training class as well and there are five in that class as well. It is ten different people, none of the people are taking both classes. There were a few new applicants in December. Two of them would only be here on a short term basis but they are both willing to pay for their classes so there would not be any cost to the City for them. Those two are in the current Fire 1 class. They won't live here in the long term but

they will for sure help in the short term. Both of them are interested in both Fire and EMS. Their names are Angie Smith and Eric Turner. Randy Owen is a previous department member and is a long haul truck driver and has not been part of the department for a while due to his work schedule. Due to some recent medical issues in his family there was an out pouring of help from the community and in return he wants to give back to the community. He has been through the EMT program in the past and offered to pay for the class this time. He wants to be an EMT. He will go to class in March. There is a fair amount of training going on as you can see. There have not been any calls for service so far this year.

JEFF: We were discussing fire hydrant location in the City before this meeting. I have a map that I will email you of the hydrants. I think we need to update it and put it on Google maps. We need to have available in a PDF form as well that way we can email to groups that are willing to help. Lots of people have contacted me about their willingness to clear the snow from around the hydrants but they need to know where they are all located.

LYLE: In the past couple of years there has not been enough snow to cover them but this year is different. They need to be cleared out. I will see if I can put together something for the newsletter. There needs to be three feet of space cleared around each hydrant.

JEFF: Richmond 1st Ward is going to be doing a service project of clearing around the hydrants on four or five blocks in town.

LYLE: A current map would be great.

TERRIE: FYI, there has been talk of using tractors to help clear around them.

JEFF: The tractors will only be used where there are big snow piles in the way and need to be cleared to allow access.

LYLE: State of Utah Code states there needs to be three feet of clearance all the way around each hydrant.

TREASURER REPORT

CHRIS: I have prepared a roll on/roll off dumpster report for 2012. We got hit pretty hard for some tractor tires that got put in the dumpster in October. The workers reported the tires were not there when they left on Saturday and that somebody snuck in on Sunday and put them in. The total costs of the bins after including the income and deducting the expenses is \$10,064.74.

JUSTIN: Maybe we should put this information in the newsletter to let people know that it cost the City an extra \$684 because someone carelessly snuck in four tractor tires.

MAYOR: We usually put something in the newsletter.

JEFF: It costs all of us money when something like that happens.

MARLOWE: Every citizen pays \$1.00 per month for this service as part of their monthly utility fee and then the applicable charges at the dumpster as well.

MAYOR: There is a fine line of having the dumpsters and the cost or having people just put the garbage wherever they want to leave it throughout the community.

MARLOWE: We will put something about the dumpsters in the summer newsletter.

MAYOR: I know when helping to clean out the nature park that we found garbage from years and years. There was cement and tires and other debris.

2012 ROLL ON/ROLL OFF DUMPSTER REPORT

Income \$983.55
Wages (\$4,016.00)
Dumpster Fee (\$7,032.29)

Loss/Cost (\$10,064.74)

BUSINESS LICENSE

ER CODING

MAYOR: Emily Rigby is here this evening to request a business license for ER Coding.

EMILY RIGBY: I am an independent contractor that does medical coding on-line at home. I am the only person in the business and it is all done from home.

MAYOR: Any traffic?

EMILY: No, it is all data entry and done just by myself.

A motion to approve the business license request for ER Coding/Emily Rigby was made by Brad, seconded by Tucker and the vote was unanimous.

FUNK FIREARMS

MAYOR: Alan Funk is making a request for a business license to sale firearms from his residence. He is not able to attend this evening but we have him on the phone via conference call.

ALAN FUNK: I have been selling firearms for years and let my existing City business license lapse and need to renew it. One part of the ATF regulations is that I have a current business license. I have been paying sales tax for years to the State. I want to be in full compliance with the ATF.

MAYOR: Will the sales be from home? On the internet? Any traffic?

ALAN: Just to friends and referrals from friends. The transactions will happen at my home.

TERRIE: Will you be selling ammunition?

ALAN: No, I don't sell ammunition, just firearms.

PAUL: Your stock of firearms, is it secure? Under lock and key? Any regulations?

ALAN: It is very secure. It is well locked and well keyed.

PAUL: Is that an ATF requirement?

ALAN: The ATF requires storage but not under lock and key like I have it.

PAUL: Are you required to carry liability insurance?

ALAN: Not by the ATF. I just have to comply with local Planning & Zoning laws through the community according to the ATF.

A motion to approve the business license request for Funk Firearms/Alan Funk with the restriction that ammunition cannot be sold from this business was made by Brad, seconded by Terrie and the vote was unanimous.

CITIZEN INQUIRY REGARDING POSSIBLE LAND PURCHASE AND CITY REQUIREMENTS

MAYOR: Clint Ward has been before the Planning & Zoning Commission regarding some property at 250 East 825 South. He has some questions regarding what the City requirements would be if he purchases the property to put a new home on.

CLINT WARD: I have a contract on a parcel of property that I would like to purchase and a rezone request has been made with the Commission but I would like to clarify what I would be required to do before I make the purchase.

MAYOR: His question is about the infrastructure not the rezone request to the Commission.

CLINT: The sewer line is on the north side of the road and stops in front of the Kade Smith residence. If I were to purchase the property would I just have to extend the main line to the edge of the property and then run a line straight across the road to my property?

MAYOR: Yes, the main line has to be run at least to the edge of your property line. Then you would be required to bore your connection line under the road to get service to the property.

CLINT: The property is about 4 1/2 acres, what about sidewalks? That could be a very big cost.

PAUL: You would be required to put sidewalk on the land that borders the City streets on improved roads. This would only apply to the areas that border City roads not County roads.

CLINT: I would access the property through this private roadway and all of the property is in the City boundary. I just want to know what you require upfront.

MAYOR: I know that you would not be purchasing the entire parcel from the current owner, please show us the area you are planning to purchase.

CLINT: I would start here at this last tree and then over and down. I will do whatever the City requires.

MAYOR: How does the ordinance specifically read in regards to sidewalks?

MARLOWE: I will go and pull the ordinance and we can read and review.

CLINT: I know that another issue is that there is only 30 psi of water pressure at the fire hydrant. State law requires 40 psi to the house. I have checked the elevation and it is going to be close to see if we can obtain the 40 psi. I figure that I am going to have to place the home at least 25 feet below the fire hydrant to get the required pressure.

PAUL: Please show me the location of the fire hydrant.

CLINT: It is right here by the Kade Smith home. The higher I can stub into the line the higher I can put the house. I will have to hire someone to properly check to make sure I can get the necessary psi.

MAYOR: The pressure source is a culinary water question. If the pressure is not quite at 40 psi we can see if the State is willing to work with us on it. It is a State ordinance that needs to be complied with. I am glad you are doing this process correctly, asking all the questions and finding out the answers before starting on the project. I did not realize that the water line is located past 825 South.

DAREK: There is just one section of pipe that was added past the "T" so the line was extended by 20 feet.

CLINT: Is that an issue to hook onto?

DAREK: No, it just made it easier to extend in the future. The rule reads that it must be 40 psi at the point of connection. It is an eight inch main line.

SCOTT BALL: Yes, 40 psi at the connection not necessarily at the house.

DAREK: Some people will run water uphill and that makes the psi less.

TUCKER: You could lower your point of connection as well.

CLINT: I talked to the neighbor and he has 32 psi.

PAUL: Will State law allow for a pressurizing pump?

DAREK: No, they are strictly forbidden. Water would have to be run into a tank and then be pressurized from there. It would require a special waiver and they may not approve it. I only know of one that was approved in the past.

CLINT: Any idea of how long the process is with the state?

DAREK: No, it has to go before the Division of Drinking Water for approval. A recommendation is made by the staff and then the director has to review and sign off or deny the application.

TERRIE: So none of the line work we have recently done will increase the pressure?

DAREK: No, not at that end of town. It is so high and far away. That area is fed from the concrete tank. To get better pressure it would require a new line to be run from Main Street all the way over there so it could be fed by the new tank.

BRAD: I know when we talked about a fire booster in that area the cost was over \$250,000.

CLINT: I know the neighbor said when the tank is full they have more pressure and as it goes down they lose pressure.

MAYOR: Will the new tank help that?

DAREK: Yes, because of more storage capacity. When you are in the same elevation as the tank you can feel changes in pressure as the level in the tank drops.

CLINT: I don't know if it is an option but a couple of homes to the east of the property are tied into the City Creek water. I am not sure where it goes or ends. I don't know if it is treated either.

MARLOWE: That line is for only one home and it is untreated. That was an agreement with the Tripp's from many years ago when the line was run. It states in the ordinance in 2.02.2 that a sidewalk must be installed on existing streets and proposed streets. On Item "E" it states all new projects must have a sidewalk and that a park strip is required as well. The sidewalk must be five feet wide and four inches thick of six bag concrete.

JEFF: So is it required on both sides of the property?

TUCKER: The ordinance is not zoning specific?

MARLOWE: No, the only difference is that commercial areas require thicker concrete.

JEFF: This is just not feasible for large parcels.

MAYOR: Just City roads only?

MARLOWE: Just City roads only, we have no control or authority over County roads.

MAYOR: Sidewalk would then be required up 825 South but not on the east side as that is a County road.

CLINT: I will be accessing the property from a private road. I want to keep the parcel in agriculture and not develop it. I would be glad to donate the money for the sidewalk to the City

for other areas since there is not a sidewalk in this area and most likely only my children will utilize it.

PAUL: This has been an issue in the past and came up last summer. That request has been denied in the past.

JEFF: I think this is a valid point of discussion for the future. This issue becomes more complex the further you get away from the main part of the City.

MARLOWE: If the rezone request is granted you won't be dealing with A-5 zoning.

PAUL: What is your timetable? When do you want to start building?

CLINT: I would like to start building in April if possible. If all goes as planned the rezone would not be officially approved until the April 17th Council meeting.

MAYOR: The culinary water issue is the biggest issue. Please work with Darek and J-U-B on this issue. I know that Darek has some additional information for you.

BUSINESS LICENSE

ANN WHITE PHOTOGRAPHY

ANN WHITE: I would like to start a small in-home photo business. It is pretty small and simple. I am getting more people asking for pictures all the time. I would take the pictures at different locations.

TERRIE: All of your work is digital?

ANN: For sure.

PAUL: Any chemicals?

ANN: No, not any at all.

TERRIE: Do you anticipate parking problems if you have a large family group coming to your house for pictures?

ANN: No, the pictures would be taken at different locations not at my house.

A motion to approve the business license request for Ann White Photography/Ann White was made by Jeff, seconded by Tucker and the vote was unanimous.

QUARTERLY COURT REPORT

JUDGE FUNK: I do not have much of note to report. We have changed our meeting night from Wednesday night to Thursday night for those of you that don't know. I have seen a recent uptick in criminal investigations, mainly in DUI's. There were four or five in the last two weeks. It is always along the highway for some reason. I know that the majority of them were on New Year's Eve.

PLAQUE PRESENTATION TO SHANE LEWIS FOR YEARS OF SERVICE

MAYOR: The Council and I would like to thank Shane Lewis for his years of service on the Cache Mosquito Abatement District. Shane served from January 1, 2009 through December 31, 2012 and we appreciate your service to the community.

****Mayor Hall presented Shane Lewis with a plaque of appreciation.****

SHANE LEWIS: Thank you.

BUDGET PUBLIC HEARING

****A motion to close the regular Council meeting and open the Public Hearing was made by Jeff, seconded by Terrie and the vote was unanimous.****

JUSTIN: I have presented you a list of proposed adjustments to the current budget. I am proposing \$121,173 in changes to the General Fund. This is mainly for adjusting for the purchase of the two dump trucks back in July. We had been planning on this expense for a long time but had not included it in the original budget as we were not sure when those trucks would ever be purchased. The increase in the Administration area is mainly for the engineering fees on the new General Plan. The changes to the Water Enterprise and Sewer Enterprise Fund are mainly for the inclusion of the impact fees that have been received so far this year. The main additions to the sewer and water expense side is for the inclusion of the dump trucks as the general fund paid 1/3, sewer fund 1/3 and the water fund 1/3 of the expense.

****A motion to close the Public Hearing and reopen the regular Council meeting was made by Paul, seconded by Terrie and the vote was unanimous.****

MAYOR: We would need a motion to formally approve these changes.

****A motion to approve the following changes to the budget for the period of July 1, 2012 through June 30, 2013 was made by Jeff, seconded by Paul and the vote was unanimous.****

General Fund Revenue \$121,173

General Fund Expenses

Administration	\$19,661
Building	\$6,280
Public Safety	(\$1,447)
Streets	\$87,547
Parks	\$5,647
Fire Department	\$3,216
EMT	\$97
Library	\$172
Total	\$121,173

Water Enterprise Fund Revenue \$22,143

Water Enterprise Fund Expense	\$43,422
Sewer Enterprise Fund Revenue	\$16,500
Sewer Enterprise Fund Expense	\$25,703

SENIOR CITIZEN CENTER DISCUSSION AND POSSIBLE VOTE

MAYOR: This is a continuing discussion from last month. The group making the request is looking for some funding from Richmond City and Lewiston City to help fund their test pilot program. Based on how the test project goes they then hope to obtain State and Federal funds. This senior support center would service the north end of the valley. We need to address if we want to support it. We talked about supporting it in the range of \$200 to \$500. We did receive a thank you letter from the group thanking the Council for allowing them to attend the last Council meeting and make their presentation. They did request that we have representation from the City and Marian and Vern Fielding are willing to serve if we accept being part of this project.

JEFF: I am good for helping with the pilot program.

TERRIE: Was the cost around \$120?

MAYOR: I thought it was \$120 times two?

TUCKER: I thought the proposal was based on how many people from the community attended? I think it is safer to authorize up to a certain amount rather than just wait for a bill.

JEFF: So up to \$200?

BRAD: I think up to \$500 for the pilot program where it would be a benefit to the community.

JEFF: I like the idea of this project.

MAYOR: If approved, I think they should come back and make a presentation after the pilot program is completed.

PAUL: How are we going to allocate the funds?

JUSTIN: It would go from the Administration - Sundry account.

TERRIE: I would be okay with authorizing a payment of \$150 now and up to \$500 for the entire pilot period.

MAYOR: So we want to do this with an initial payment of \$150 now but not to exceed \$500 for the entire project?

JEFF: I am good up to \$500.

BRAD: I am fine with up to \$500 and go \$250 now and more later if needed.

MAYOR: The balance would be due and payable upon invoice.

A motion to approve supporting the Senior Support Center in Lewiston City/Gay Jorgensen by donating \$250 immediately and up to \$500 total for the pilot testing program was made by Brad, seconded by Tucker and the vote was unanimous.

MAYOR: Gay, we will need an invoice for the first half and upon receipt we will pay it. We won't authorize the payment of anything over \$250 until you report back to the Council how the pilot testing project went after it is completed.

GAY JORGENSEN: So \$500?

MAYOR: The City will pay up to \$500 but won't exceed it. I need an invoice for the current payment and any future payment for auditing purposes.

GAY: I brought a travel waiver to show you this evening. This is a resident waiver of liability. Every time a person gets a ride they have to fill out this liability waiver and sign it. The State of Utah does require that each driver have their driver's license validated through the local sheriff's office. This assures that the driver has a valid license and has not had any prior offenses that would be an issue.

MAYOR: The Fielding's will be the City representative's on this project.

GAY: Local resident, Barbara Ziegler, is going to be on the board as well.

RESOLUTION 2013-1

MAYOR: Resolution 2013-1 is a resolution to appoint Raymond Smith as the new Cache Mosquito Abatement District representative for Richmond City. He would be replacing Shane Lewis. We presented his name last month and he has accepted. This would make it official. It is a four year term and he can be reappointed again in four years.

TERRIE: There are no term limits.

A motion to adopt Resolution 2013-1, A RESOLUTION APPOINTING MR. RAYMOND SMITH AS TRUSTEE REPRESENTING RICHMOND CITY ON THE CACHE MOSQUITO ABATEMENT DISTRICT BOARD OF TRUSTEES, was made by Terrie, seconded by Jeff and the vote was unanimous.

FINANCIAL REPORT

JUSTIN: Just a few items of note. Please notice Line Item 3666 (Income - Grave Digging) on Page 1. The City charges the cemetery district for each burial and we just charge them twice a year. In June and December. This is the fee for July through December of \$775. Notice the negative number in Line Item 3693 (Rent - Community Building). The reason for the negative is that we charge \$100 for the use of the building and then refund \$50 back if left clean. Last month we had more refunds than revenue. Keep in mind the \$100 was collected before December and then after the Christmas parties the \$50 was refunded. On Page 3, "Streets - Salaries" and Page 4, "Parks - Salaries" have negative numbers. This is because throughout the year we allocate the City workers hours to Parks, Streets, Water and Sewer. In December, we then calculate the workers hours that have been spent at the cemetery and allocate them to the cemetery fund and deduct them from the other departments. The 2012 hours have now been allocated for the year. On Page 7, Line Item 3722 (Water - Interest Restricted), we earned \$1,762.24 last month on the remaining portion of the bond funds. I have allocated depreciation for July through December and you will see that in Line Item 5145 (Water - Depreciation Expense) and Line Item 5245 (Sewer - Depreciation Expense). See Line Items 5178, 5182, and 5183. These are the interest line items on the water loan payments that are made in December of each year. The total payments were \$100,205.74 which consisted of \$96,000 in principal and \$4,205.74 in interest. These are annual payments that are made in December of each year. The MBR plant yearly loan payment is made in May of each year and it is a zero interest loan. On the balance sheet see

Line Items 1122 (Market Interest - Water 7305) for \$3,005,534 and 1123 (Market Interest - ABC Escrow) for \$294,702. Line Item 1122 is the remaining balance in the CIB loan fund account and the escrow account is the 5% retainage that is held back from ABC Construction on their payments for the culinary water project. After the project is completed and signed off on by the City those funds are then paid to ABC. Balance sheet Line Item 1220 (Capital Projects Fund loan to Water Enterprise Fund) is now down to \$133,947 after the payment that was approved last month. The remaining principal balance amounts on the water fund loans are \$57,946.50, \$49,946.49, \$227,000 and the CIB loan of \$5,145,000.

COUNCIL MEMBER REPORTS

PAUL: I should have the draft copy of the General Plan for review in March. We met again last week and had very good attendance. All but one person attended. Thanks to everyone that is helping out. I really appreciate Terrie's insight. She is a part of so many programs and I appreciate her willingness to serve on this board as well. Cordell Johnson has tremendous insight as well. He is the only current member that served on the last General Plan update as well and he offers great insight to why things were done the way they were done previously. It has been a long process but it is coming together and the draft copy should be ready for review in March. We are meeting on Thursday at 2:00 P.M. with the contractor at the nature park to accept the job up to this point. It cannot be 100% completed because of the cold weather. The fixtures have been purchased and are secured away until it is time to install them. The water is not turned on and the sewer has to be finished on the project. The sewer line connection could be up to \$50,000 but we are looking at some less costly options that are within our ordinance guidelines as well. I figure we will have about \$10,000 of the RAPZ tax allocation left that will help to purchase picnic tables and connect the sewer. The sewer will be a discussion topic in the future when we know our exact options.

TERRIE: Due to the very generous donation from Gordon Olson and his wife, I have met with Juliene Parrish and gone through the projects we would recommend with this donation. We also used input from the current staff and citizen's that use the library on a frequent basis. The list I have presented is somewhat in order. I agree with the needs. I think the most pressing issue is the water that is coming up through the floor in the kitchen. I think it needs to be addressed immediately. Right after that we would like to look at getting a lighter weight door at the entrance. The current door is so heavy that kids have a hard time opening it and can easily pinch their fingers. We also need a bigger slot to return the books. The current slot is not very wide and some books have to be opened up to fit through the slot and that is hard on the books. Window blinds are also a priority and will help from an energy efficiency point. The windows are from 1914 or so. Another issue with not having blinds is the sunlight that comes through and hurts the collection from exposure to the UV rays. Those are the top three. Depending on the cost we have other projects as well. Some are simple, some are more of a challenge.

PAUL: Are there any restrictions on the donation?

TERRIE: The work has to be on the physical upkeep of the building not for book purchases.

DAREK: Is there any ADA access to the library?

PAUL: None.

TERRIE: The staff has to help those with special needs. We had thought about ADA access but not sure how to make it work.

JULIENE PARRISH: It is such a great opportunity and we appreciate the donation.

PAUL: The challenge is that the needs are more than the available funds.

JUSTIN: I would suggest that we get some estimates and then decide after seeing some actual numbers.

MAYOR: I think the best way is to bid the project item by item and then discuss each item. The Council could then decide at that point which projects to approve. We will see what can or cannot be done. I definitely think we take into account the priority list.

BRAD: I think if we use volunteer labor and in-house maintenance labor we could do a lot of these projects just for the cost of the materials.

JEFF: I think the Youth Council would be willing to help as well.

MAYOR: Let's price a new window package and front door with large drop slot.

TERRIE: The building is on the Historic Registry but that does not limit what we can do in some ways. We just need to keep within the current character of the building. Keep the style of the current building.

PAUL: How are the mechanical systems in the building?

JULIENE: The furnace and air conditioning are fine and not a problem. I am not sure how old the systems are but they both work properly.

MAYOR: How do we need to announce the bid process?

MARLOWE: Where it is being pieced out we don't have to get formal bids to advertise.

DAREK: Most public works limits are \$125,000 but this would not be a public works project.

MARLOWE: I know for a project like this it is less and I think it is \$25,000 but would need to double check.

BRAD: We also need to decide what projects can be done with volunteer labor. I still think most of these projects can be done with community service and in-house maintenance labor.

MAYOR: I want to bid the windows and new door.

TERRIE: What about the old kitchen floor issue? Nothing we have tried in the past has worked. I think we need more drainage away from the building. I believe it is more a storm water problem than ground water problem. We installed new down spouts but they get moved when the lawn is mowed and not reinstalled.

BRAD: We could look at funneling the water to the curb and gutter to the south.

TERRIE: I think we need some dirt to slope everything away from the building.

DAREK: You could use some of the leftover material from the tank project if needed.

MARLOWE: I think we could run a drain pipe to the curb and then cut access into the curb for the drain to enter.

MAYOR: Let's get a professional opinion on the water issue. Scott, please bring Mike Abbott down here after meeting him at the nature park and get his opinion on the issue.

PAUL: We need to define exactly what needs to be done.

JEFF: I like the list that has been put together.

BRAD: I want to see carpet and stuff like that. Those are noticeable/beneficial items.

MAYOR: We will stretch the donation as far as we can. We will select some contractors and get some bids. It is a good list and I like the list of proposed projects.

TERRIE: In regards to CERT. Our last training session was about four years ago and was about eight to ten years before that. A number of the folks that were trained at that time are no

longer physically able to help out. We have a decrease in trained CERT members. I can get the trainers and it takes about six to eight weeks. The backpack or duffel bags cost around \$50, do we have it in the budget for this?

JUSTIN: Yes, please get it arranged and done.

JEFF: That is a good idea.

TERRIE: I have people willing to train. Last year our current members helped with some flooding issues and during the wind storms. We need more trained people for when the next earthquake happens.

MAYOR'S REPORT

MAYOR: I have asked Jeff to take a couple of minutes to discuss a recent happening in the Youth Council.

JEFF: Suzie Barrett is a new member of the community and has contacted me and wants to volunteer to help out. I have asked her to take Wendy Poyner's place as the advisor for the youth Council. Wendy talked to me a few months ago about finding a replacement as she has been over the Council for a few years. I have asked Suzie to take her place. It is very good timing for Suzie and Wendy. The youth Council will be meeting within the next month. I want to see the Council more involved in the Utah State Youth Leadership program. I have supplied Suzie some information and will get her some other information as well.

A motion to approve Suzie Barrett as the new advisor to the Richmond City Youth Council was made by Terrie, seconded by Paul and the vote was unanimous.

MAYOR: Curt Webb has told me about a State Legislator Day and I think it would be wise to contact him about getting the Youth Council involved with that program as well. I recently met with Steve Norton who is in charge of the Cache County School District to speak about the Park School Elementary building. If the new proposed school plan is adopted Park School would no longer be used and White Pine would become an elementary school. Steve inquired if the City would have an interest in the building if the school projects proceed as outlined. I told him that we would be willing to discuss the building in the future and we are interested. I asked him to provide us a rough sketch of the building. The quonset buildings are not on permanent foundations and can be moved if needed. If the local community does not want the building then it has to be knocked down and hauled away per State Code. This could be a win-win for the City and school district both. It is a big building. If we ever have serious discussions about the building I have told them we would need to know a schedule of maintenance costs. We will just see where it leads at this point. The school district was just trying to see if we had an interest in the future. I informed him that, yes, we do have an interest. It appears that a serious discussion would not occur until at least sometime in 2014. The City owns everything around the school and I think it would be a natural fit. It is probably at least a year down the road before we discuss again.

PAUL: The new portion of the building opened in 1979 and was built in 1978.

MAYOR: You each have a copy of the approved Planning & Zoning Commission meeting minutes from the December 4th meeting. I am sure this is an issue we will have to address again in the future and possibly as soon as February.

DAREK: I have the plans turned into the State for the MBR plant upgrade review. Once we get it approved, we can then put the project out to bid. ABC has backfilled as much at the tank project as they can at this point. There won't be any more dirt moved around to the front of the tank until the little building is built in front. There is going to be quite a bit of excess dirt and it all has to be hauled away. Our permit with the DWR has expired and I am waiting for one signature to get it renewed.

MAYOR: I have asked Scott to get some sand bags and be ready if needed. I am hoping we won't need them but want to be ready. We can get a load of sand from Webb's or Facer's if needed.

JEFF: Make sure the load of sand is housed under the Black & White Days building.

BRAD: What about an auto filling station for sand bags?

DAREK: It is possible but I am not sure how it would be done.

A motion to pay the following bills was made by Jeff, seconded by Paul, and the vote was unanimous.

Advanced Heating	576.50	
AFLAC	178.38	
Agri-service	116.59	
Allred Jackson	9000.00	
Al's Trophies	53.91	
Altius	1936.67	
Angela Fannesbeck	170.00	
Bear River Health	80.00	
Beeline Digital	132.88	
Blue Stakes	222.59	
Brag Area Clerks Assoc	32.00	
Broad Reach	166.60	
Cache Chemical	509.64	
Cache County Service Area	16107.70	
Cache Mayor's Assoc	350.00	
Cantwell	77.70	
Cardwell	1154.56	
Century	306.80	
Century Link	23.93	holding until
Century Link	30.09	ok from Jeff
Century Link	560.55	
Century Link	41.90	
Century Link	82.20	
Coca Cola	220.17	

Cody Stokes Plumbing	150.00
Comcast	214.86
Electrical Wholesale Supply	112.80
Gall's	1034.44
Glenn's Electric	415.00
Harris Computer Systems	2010.75
Intermountain Hydraulics	52.00
Interstate All Battery	56.80
IPACO	80.21
Itty Bitty	983.25
Johnson Welding	650.00
JUB	20804.91
JUB	8793.69
Lee's	274.51
Logan Pharmacy	245.66
Lowe's	170.52
Maverik	1142.08
Nextel	304.38
North Cache Vet	70.00
Oldcastle	509.43
Olson & Hoggan	6019.00
Oneiric	675.00
PavAs	750.00
PEHP	135.48
Peterson Plumbing	176.28
Pitcher Propane	6692.05
Pizza Villa	73.65
Postmaster	190.00
Questar	1937.99
Randy's	1018.85
Rocky Mountain Power	2988.63
Safety Supply & Sign	692.3
Smithfield Auto	60.2
Staples	118.44
Symbiotics	670.20
The Herald Journal	77.09
The Home Depot	166.33
UEN	258.72
Ut Local Gov Trust	12526.06
Utah Workforce Services	211.35
VISA	651.46
Weidner	790.04
Wex Bank	37.80

Zoll

105.00

A motion to adjourn was made by Jeff, seconded by Paul, and the vote was unanimous.

Adjournment at 8:55 P.M.

Michael E. Hall, Mayor

Justin B. Lewis, Recorder