

August 21, 2012

RICHMOND CITY COUNCIL

The regular meeting of the Richmond City Council was held at the Richmond City Office Building located at 6 West Main, Richmond, Utah on Tuesday, August 21, 2012. The meeting began at 7:00 P.M., Mayor Michael Hall was in the chair. The opening remarks were made by Brad Jensen.

The following Council members were in attendance: Brad Jensen, Paul Erickson, Terrie Wierenga, and Jeff Young.

A motion to approve the July 17, 2012 City Council meeting minutes was made by Paul, seconded by Terrie and the vote was unanimous.

COUNCIL MEMBER INTERVIEWS

MAYOR: As announced at the last Council meeting, Council member C.J. Sorenson resigned from his position on the City Council as he relocated to another part of the state for work related reasons. Tucker Thatcher and Shawn Nye have submitted applications for that vacant position. The vacancy was published in the local newspaper, *The Herald Journal*, and posted in other local areas. The appointment will be through December 31, 2013. There will be public interviews this evening for those that applied for the position. I will have them both stand and introduce themselves and then answer some questions from the Council. We will then go into an Executive Session to discuss; no decision will be made it is for discussion purposes only. We will then come back into the public meeting and a formal decision will be made. Both candidates have been vetted and meet the qualifications for the position.

****Mayor Hall read the advertisement and qualifications that were posted for the position.****

TUCKER THATCHER INTRODUCTION

TUCKER THATCHER: I have lived in the City most of my life. My wife, Rebecca, is here with me this evening and we have two girls, ages 2 years and 7 months. I have worked here in town for many years at Lower Foods. I have a desire to serve the community. I know there is a need to manage growth and solve problems. I have been here my whole life. I enjoy the small community and that is why I have chose to stay here and raise a family. I want to serve.

PAUL: What is your civic involvement up to this point?

TUCKER: I am a member of the Lion's Club and have helped with their projects. I have been on the Planning & Zoning Commission for just about a year. I have also helped on many local service projects.

PAUL: Tell us about Planning & Zoning and the issues you have dealt with and what you want to focus on.

TUCKER: I think the City is headed in a good direction in regards to zoning. We have areas that should remain the way they are. To some degree we need to protect our friends in agriculture from what might intrude on them. Development will happen and needs to be carefully dealt with. I also want to have a nice community for new comers as well.

BRAD: What are your thoughts on the recent increase in the monthly water and sewer utility fees?

TUCKER: It is not fun to see but I realize that tough decisions must be made. We have to keep up with rising standards and I know the City is under pressure from both the State of Utah and the federal government. I know those effects are felt everywhere. Sometimes they are just necessary.

PAUL: Does your work schedule allow for attendance at all of the scheduled meetings?

TUCKER: Yes, it is good in that regard.

BRAD: What do you think about personal property rights in general?

TUCKER: I am not sure what you mean.

BRAD: What is your thought on a nuisance versus personal property rights?

TUCKER: We have some pretty good ordinances to keep front yards clean and old cars gone. I think it is covered well. People can do what they want as long as it falls within ordinance and does not affect their neighbors such as loud noise. I would hope that the property owners could work out something like that.

SHAWN NYE INTRODUCTION

SHAWN NYE: I bought the house that I grew up in. My grandparents are Jed and Helen Robinson so my roots are deep in the community. I have been married for seven years and have a boy and a girl. I sell insurance for Allstate and have been doing so for 17 years. I started selling insurance when I was 19 years old. I had an office in Ogden but I just cannot leave Richmond. I want to raise my kids here. I love Richmond and want to be part of it.

TERRIE: What civic groups have you been involved in?

SHAWN: I have helped with the local scouting program for about 1 1/2 years and been to a couple of scout camps.

PAUL: What are your thoughts on what the City needs? An assessment of the community in general and what you want to focus on.

SHAWN: Not anything huge. When I was little and growing up the town always looked nice and I want to keep it that way. I don't know of a bunch of things that need to be changed, I think it is a good town.

MAYOR: What are your thoughts on the recent water and sewer rate increases? Thoughts on personal property rights versus nuisances as well?

SHAWN: I think that people are entitled to their personal property but it cannot be an eyesore or harm their neighbors. I deal with rate increases everyday and everything goes up and must be dealt with.

TERRIE: What do you see as the City's biggest issue?

SHAWN: I know there is a concern about the ski resort but I don't know a lot about it.

PAUL: What are your thoughts on the ski resort from what you know?

SHAWN: I have not looked at the books or anything. I think it would be nice but must look at the cost to the City. We must weigh the good versus the bad. I went to Beaver Mountain skiing

twice this last year but it had been several years since I went before. I do think local businesses would thrive because of it.

BRAD: What about growth in Richmond, commercial and residential?

SHAWN: I think there could be a few new businesses but I like the small town. Nothing really big but I miss Theurer's Store being gone. I am sure all the residents would like a little store. I think a small grocery store would do well here. I don't think we need any more restaurants or gas stations. Just a little grocery store right now.

TERRIE: In regards to residential growth, do you want to see more subdivisions or more spread out lots? What are your views on that?

SHAWN: All growth cannot be stopped. I don't know where the growing parts of Richmond are right now. I know that my grandparents (Jed & Helen Robinson) sold a few lots down by their place but I don't want to see that entire field full of homes.

MAYOR: Thank you.

A motion to close the regular Council meeting and open the executive session was made by Jeff, seconded by Brad and the vote was unanimous.

A motion to close the executive session and reopen the regular Council meeting was made by Terrie, seconded by Paul and the vote was unanimous.

MAYOR: No decision was made we just gave our thoughts regarding the interviews. We will now discuss more and then have a motion to appoint. I appreciate you both applying and your willingness to serve. If the person not selected this evening is willing to serve in another capacity I would like to keep you in mind for other positions within the City. There are always chances and places to serve.

JEFF: I appreciate you coming and applying where I am a younger member of the Council I think it is really important that we have young people with families being involved. That was my main drive to want to serve. I wanted to be part of Richmond and protect those simple values that I like. This is a position with many consequences. It is hard to make decisions that you know will benefit the majority but at the same time hurt some people's feelings.

A motion to appoint Tucker Thatcher to the Richmond City Council in place of the seat vacated by C.J. Sorenson through the period of December 31, 2013 was made by Terrie, seconded by Brad and the vote was unanimous.

MAYOR: Shawn, I would like your permission to consider you for other vacant spots within the City as they arise.

JEFF: Just for your information, C.J. applied for the vacant seat when Keith Ward resigned and was not appointed. He then was appointed to the Planning & Zoning Commission and eventually ended up on the City Council. It is and was a process.

TERRIE: Remember, elections will be held next year.

****Tucker Thatcher was sworn in as a member of the Richmond City Council through the period ending December 31, 2012 by Richmond City Recorder Justin Lewis per the provision of Utah Code Annotated 20A-1-510.(2).****

MAYOR: Tucker congratulations and we all look forward to serving with you.

TERRIE: We can set up a City email address if you want or you can use your personal email address.

JEFF: Most of us use our personal email accounts so we don't have to have another one.

BUSINESS LICENSE

THE TECHNICAL WRITER

TED HEGEMANN: My wife and I have been doing some freelance technical writing in the past and she does not want to do it anymore. It will be done at our home and all done via email. There would not be any traffic issues. The business also complies with the H.O.A. requirements as well and you can review that information if needed.

MAYOR: No traffic, it is all electronic.

TED: Yes.

A motion to approve the business license request for The Technical Writer/Ted Hegemann was made by Brad, seconded by Terrie and the vote was unanimous.

MAYOR: Ted, I know you were in charge of the Veteran's Day dinner last year, are you doing it again this year?

TED: Yes, we are looking for volunteers to help. I know that Dave Johnson is going to help and that Rhonda Davis is going to help with the decorations.

600 SOUTH FROM STATE STREET TO APPROXIMATELY 200 WEST BID APPROVAL AND DISCUSSION FOR ROAD REPAIRS

MAYOR: Darek will be providing the details of the four companies that applied for this project. The companies that applied were LeGrand Johnson, KCA Construction, Brent Webb Excavation and Staker Parson Companies. Darek will take it from here and give the numbers and the details. We can ask questions, discuss and then award the contract.

CITY ENGINEER DAREK KIMBALL: Just as a quick recap. In May there was an opportunity to apply for some funding through the Cache County Council of Governments. The City applied and was awarded \$146,737.50 with a \$17,000 match to the City for a total of about \$164,000. We invited seven contractors to bid the project and only four submitted bids. Bret Christensen, Cameron's Excavating and Consolidated Paving were all tight on work and did not want to bid this project. I have a copy of the bid tabulation. The LeGrand Johnson bid is for \$109,201.90. The Brent Webb bid is for \$124,094.00. The bid from KCA Construction is for \$119,906.92 and there was a \$1,000 error in the bid that we fixed. The Staker Parson bid was for \$105,572.25. Those are the results and all of the contractors are qualified to do the work. It is up to the Council to select the bid. Once approved, we will give notice of award and then go into the bonding and insurance portion of the project.

MAYOR: The bids came in less than expected and that will allow us to push a little further west with this project. We got the okay to do that from the Cache County Council of Governments.

JEFF: What is the timeline for this project?

DAREK: Hopefully we can start within two weeks. We will talk with the school and CVTD as the school buses will have to be allowed through there three times per day.

MAYOR: We will also be in contact with those living on that street as well.

A motion to award the bid contract for the road work on 600 South State from State Street to approximately 200 West to Staker Parson Companies in the amount of \$105,572.25 was made by Paul, seconded by Brad and the vote was unanimous.

MAYOR: I appreciate Darek, Norton (Thurgood) and Tim's (Christensen) help on this project.

INTRODUCTION OF NEW CITY NATURE PARK

PAUL: Tonight I would like to formally announce the intent of having a nature park in the City. It will be located on land that we already own. We were approved with some RAPZ tax funding for a bathroom facility on the parcel and it will be a block structure. I have asked two local contractors to supply bids for the project. There has been a lot of initial work already completed with several service projects being completed. We will try and get the bathroom facility installed this fall. The area for the park is at approximately 350 South 300 East next to the City owned horse arena.

MAYOR: This will be a formal park within the City limits and we need to acknowledge as such.

A motion to approve the parcel of property owned by Richmond City at approximately 350 South 300 East as a City nature park was made by Terrie, seconded by Jeff and the vote was unanimous.

PAUL: My involvement on this project has come through the General Plan. Several citizens have made comment about wanting walk able areas in the community. I hope we eventually have a trail system down the road.

JEFF: The concept is a cool idea. I hope we have a good sidewalk up Main Street eventually and that this park will eventually connect to it. Right now we don't have a main thorough fare through the community. It will be years down the road before we can tie everything together.

MAYOR: About two to three weeks ago the North Cache Single Adult Ward had a service project there that involved about 150 kids. They were there for two hours or so helping to clean up. They cleaned up piles of debris.

PAUL: There is a bunch more to go as well.

MAYOR: I have had several positive comments about what was cleaned up as well.

BRAD: Just one comment. This is a City parcel of land and like other parcels that are not used it becomes a dumping ground like this area has become. It is good to see it transform into something useful.

PAUL: The Lion's Club has asked to be the caretaker's of the park down the road. They will do trash collection and basic maintenance. If there are any remaining funds a fence will be installed on the boundary.

TERRIE: In the past the Lion's Club has taken care of a picnic area up High Creek but the Forest Service has abandoned that area.

ORDINANCE AND RESOLUTION DISCUSSION REGARDING USE FEES AT THE COMMUNITY BUILDING.

MAYOR: This proposed ordinance and resolution has been discussed quite a bit over the last few months. We need to review and make sure it is where we want it and see if we missed anything. The formal adoption could come next month. One thing that we are going to do that was suggested is to leave the custodial closet unlocked and put a lockable cabinet in there with the chemicals in it. That way when people mop the floor they can use the drain in the closet. There is a mop sink in there. I have asked Marlowe to get some prices for a lockable cabinet. We will have Charles (Chism) install it when it comes. It is not a very big room. Is there anything that needs to be changed or updated?

MARLOWE: Let's go over the ordinance first, please.

TERRIE: That room was used for Sunday School meetings in 1962 after the earthquake.

MARLOWE: We need to eliminate "sunrise".

TERRIE: We need to make sure both the ordinance and the resolution have "sunrise" removed so that they match.

MARLOWE: They have to be the same.

PAUL: As a point of discussion, how often do we have overnight events?

CHRIS PURSER: I have been to an overnigher here many years ago.

PAUL: I think overnight event's need to be approved.

MARLOWE: The only time I can recall for overnight use is New Year's Eve and Christmas Eve and that was probably five or six years ago.

TERRIE: We are not closing the door on this item, overnight events just need to be approved by the Council.

MAYOR: We now need to discuss the resolution.

MARLOWE: We will strike out "sunrise" on Item Number 6.

MAYOR: Anything else?

PAUL: In Item Number 3, I think a resident is someone who receives a monthly utility bill.

MARLOWE: So strike out direct descendents?

PAUL: Yes.

MARLOWE: That will certainly make it easier for Chris and myself.

TERRIE: If you are living here you are already supporting the community through property tax and sales tax.

BRAD: Do we need to include something about the City employees in there?

MARLOWE: They are currently allowed to use once per year without being charged.

TERRIE: That could get us in trouble if not listed.

JEFF: Is that something we need to clarify?

MARLOWE: So employees are exempt?

TERRIE: Yes.

MARLOWE: Traditionally, non-profit and religious groups have not been charged.

BRAD: I agree it should stay the same.

TERRIE: As long as it is for all religious groups.

PAUL: What about political parties?

MARLOWE: They have to pay.

PAUL: How do we determine if a group is non-profit?

TERRIE: That is something they can easily prove.

MAYOR: If that is a question then the Council can approve or deny.

TERRIE: We have to draw the line somewhere.

MARLOWE: I will have the ordinance and resolution ready for the September Council meeting with the noted changes.

MAYOR: Marlowe will get a lockable cabinet for the custodial closet and get it installed. We will vote on these items at the September Council meeting.

TERRIE: Why not vote on them now with the noted changes?

MARLOWE: I would not recommend doing that until they are completed, finished and reviewed.

MAYOR: It was listed on the agenda as a discussion item, not a decision item.

FINANCIAL REVIEW

JUSTIN: Just a few items of note. Please notice on Page 1, Line Item 3622, in the amount of \$45,866. This is the portion of the new/used dump trucks that was paid to the General Fund from the Water Enterprise and Sewer Enterprise funds. We split the cost of the trucks 1/3 to each department. Please note that you will see Bonds and Insurance payments for each category in July. We pay 95% of our premium in July of each year and then have to pay for miscellaneous additions throughout the year if needed. All of the insurance accounts end in "51". On Page 3, Line Item 4487, in the amount of \$68,800 is the cost of the two new/used dump trucks that we purchased. Page 6, we received the \$7,500 from Lewiston City for their portion of Cub River for the new budget year. I would like to transfer our \$7,500 allocation to the Cub River Fund as well.

A motion to approve the transfer of \$7,500 from the General Fund Cash Allocation Account to the Cub River Sports Complex Cash Allocation Account was made by Jeff, seconded by Brad and the vote was unanimous.

JUSTIN: On Pages 7 and 8 see Items 5162 and 5262 this is the Water Fund and Sewer Fund paying their portion of the dump trucks. On the first page of the balance sheet you will see Item 1122, this is the remaining funds in the Water Upgrade project account. This is always changing as the state approves new draws on the project but the balance as of July 31st is \$4,304,282. On the second page of the balance sheet you will see Item 1506 in the amount of \$1,130,954 this is the funds that have been approved and paid as part of the water upgrade project. Keep in mind there are draws each month that will be approved and change these numbers on a monthly basis. I am going to be out of town on the date of the next Council meeting, September 18th. I am wondering if it would be possible to move it to the following Tuesday, the 25th? If not, I can see if Boyd (Lewis) can do the minutes in my place.

MAYOR: Is there a conflict with anyone on the 25th? Let's move it to the 25th.

JUSTIN: I will advertise the date change. Thank you.

COUNCIL MEMBER REPORTS

BRAD: With the summer being so dry the Fire Department has been very busy. There have not been any local fires but the department has responded to several fires outside of the community. It is part of the interlocal agreement that we respond when asked. The new equipment is nice to have and to be able to utilize. I went up with Darek to the water tank site and it is quite impressive. I would suggest you go and see it, if you have not already. Most likely we will never see another project like this again in the City in our lifetimes. The contractor has done a great job. They are very organized and detailed. The new water meters from the first round of purchases have all been installed. Has there been any negative feedback on the new program?

CHRIS: I have no complaints. It just spits out a report as needed. The information is updated every 15 minutes. It shows people with continuous use and I notified a couple last week to make sure they did not have a leak. They were both watering their lawns for a period of time but appreciated being contacted.

BRAD: As the newer subdivisions have gone in there are some of those water meters that have had over a million gallons go through them because the homes don't have irrigation water and have to use culinary water on their lawns. Secondary water is so important. As secondary water dries up the City will take the hit as more people will start to water with culinary water.

PAUL: How is our storage holding up?

MAYOR: It has held up well so far. Scott has been working around the clock some days to monitor the system.

BRAD: This is nothing new in regards to usage. It happens in dry years. Last year was a wet year so there was not as much demand.

PAUL: Is there an action plan if we get to the point we cannot supply water to water lawns?

MARLOWE: We cannot put the residents on turns as it has been proven that more water is used when people are on turns. We just have to encourage conservation.

MAYOR: If it becomes a problem we would talk to the local schools and other big users.

DAREK: You could ban outside water use if needed.

BRAD: Certain communities have banned using water at certain times of the day as well.

MAYOR: Our flow has stayed really good. In the last month we helped the Richmond Irrigation Company by using the WDCI well. Water was run backwards into the higher ditch. We did this for about a month. Finally they said to stop and told the upper canal users there was not any more water. We billed them for our time and the amount of water used. The water coming down the canyon has been pretty good but there is not any extra for sure.

BRAD: In regards to the water distribution project. All of the lines are in place and the project on 800 South is complete. Darek mentioned that the roof on the water tank will be poured in the next few weeks. The tank will then need to be filled for testing. After that point then it can be back filled. In regards to sewer, the design plans for the upgrade are under way for the grit and blower system. Basically we are taking care of some issues and oversights from the main project. The funding for this project is coming from the funds for the original project. I got a picture from Scott showing a pump that was full of grit. We need the plant to have the life expectancy that we expect. For the Maintenance Department we have a safety action report that must be addressed. The Utah Local Government Trust came up and did a walkthrough of our facilities. The items that need to be repaired are very minor and easily repaired. They say that

we need a safety committee and we should probably formally introduce ourselves, the Council, as that committee.

MAYOR: The City Council is the safety committee as each Council member is over their individual departments.

MARLOWE: I reported that to the ULGT as well.

JEFF: The Council member and Scott would follow up on these issues within each department and bring to the entire Council if needed.

MAYOR: The City Council is the formal safety committee for the City.

BRAD: Safety issues will be addressed before Council meeting each and every month. We need to make sure the electrical panel in the closet is clear per their findings. I would like to get ready for a bid sale of the old equipment. I would like to put the minimum bid at scrap metal price times the weight of the vehicle. I know one of them weighs 27,000 pounds. There are three trucks. There is one that has not been operational for quite a while located on the east side of the maintenance shop, it is a 1977. The white one is a 1984. One of the trucks has over 200,000 miles and the other one over 160,000 miles. My hope is by selling the trucks, loader, picnic tables and other miscellaneous items that we can collect enough funds to purchase another stainless steel sander. Our steel sander is in pretty bad shape. The rust is going all the way through. Hopefully the bid sale will help to offset the cost of the new sander. I will work with Marlowe on the legalities of the bid sale.

MARLOWE: It is pretty easy to do.

BRAD: We will have to coordinate allowing the public inside the gates to view the equipment.

JEFF: Does everything being sold have to go through the bid process?

JUSTIN: Yes.

BRAD: There is a 1947 or 1948 fire engine that it appears nobody has an interest in.

MARLOWE: Hyrum City is interested in it.

BRAD: Is there anything that has to be done from city to city?

MARLOWE: No, just a transfer of property.

BRAD: There is one old fire apparatus that I would like to keep and display. Supposedly it is one of the first pumpers around. We should probably keep hold of it.

MAYOR: Maybe that could be an Eagle Scout project to make a pad to display it on.

BRAD: We will take care of all the safety deficiencies through the safety department.

MARLOWE: We just need to get them done.

BRAD: I will follow through to make sure they are done.

MARLOWE: I don't know how we missed it but we had one fire extinguisher that did not get updated in the last year.

BRAD: I am glad they are very thorough on their inspection.

MAYOR: When are you wanting to do the bid sale?

BRAD: Before corn starts to get chopped.

MARLOWE: We had a gentleman in here yesterday inquiring about purchasing one of them.

BRAD: I need to find out the length of the beds on the trucks. A 16 foot bed is more desirable than a 14 foot bed. There was a nuisance complaint filed on about 400 South State. There was a cement mixer, trailer and abandoned truck in the City right of way. The mixer has been moved onto private property. The trailer is still there. I think the truck is in the process of being moved.

MAYOR: The people that own the property have moved and left the items on a family members property. They are trying to get keys from the owner's to move the truck.

JEFF: The City Party is on September 8th. Rebound Unlimited will be supplying the blow up rides and will be furnishing their own generators this year. There will be five rides this year. It will be similar to last year. There will be a climbing wall, Disney bounce house, giant slide, learning center and a shoot and shower. The shoot and shower is that you shoot baskets and if you miss you get sprayed with water.

BRAD: The electrical service at the park has been upgraded from 60 Amp to 100 Amp service.

JEFF: Most things are taken care of. Kip and his crew will take care of the corn. I am going to ask Branden Jensen if he will help with the baked beans this year. He assisted Allen (Lundgreen) last year with the baked beans. Tucker will work with Lower's on the pot roast. Lower's has been very kind and donated the meat in the past.

TUCKER: Yes, I will take care of it.

CHRIS: I will pick up the day before.

JEFF: We will meet at 3:00 P.M. to start putting things together.

TERRIE: I think we need to start slicing the meet earlier.

MAYOR: Are we doing a Coke trailer with cans?

JEFF: No, we are just going to put the soda cans in coolers.

MARLOWE: I would like to make a suggestion on the drinks. Just get basic stuff, not the specialty drinks that nobody drinks.

TERRIE: Amy Jenson has an old metal bath tub we could possibly use in place of the coolers as well.

JEFF: The Lion's Club will be over the drinks. There will not be any Cole slaw this year. We will have rolls, tomatoes, corn, baked beans, drinks and Casper's Ice Cream for dessert.

MAYOR: Do you mind writing a Voice of the City for this month?

JEFF: We will be mailing out a flyer as well.

MARLOWE: I need the article for the Voice of the City by this Friday.

MAYOR: Are the Sheriff's department and our Fire Department attending like normal?

JEFF: Marlowe please contact the Sheriff's Department and remind them. If everyone can please be there by 3:00 to start putting the meat in the cookers. Please bring your warming pans as well if you can. The Highland Games that we approved to allow to occur on the City ball diamond will happen in September.

TERRIE: September 22nd?

JEFF: Yes, the 22nd at the ball diamond. We need to make some changes in the Youth Council. We need someone new to oversee the program. We need to switch the director every two to three years as it is a very active role.

MAYOR: So Wendy (Poyner) has asked to be released?

JEFF: She is really busy and will work with us until we find a replacement. We had talked about having the Youth Council man the hamburger stand for Black & White Days in the future.

MAYOR: If anyone thinks of anyone that can help with the Youth Council over the next month please let Jeff know.

BRAD: It takes a lot of time.

JEFF: The amount of time involved is an issue and that is why we try and rotate frequently so people don't get burned out.

REBECCA THATCHER: I have had two babies in two years and have helped Wendy (Poyner) and in Lewiston City previously.

JEFF: Would you consider working with the Council again?

REBECCA: I need to think about it and talk about it with Tucker where he has just be appointed to the Council. I know that I would need some help.

JEFF: There are a lot of different things that can be done and I want it to be a good experience but it cannot be too demanding for everyone involved.

MAYOR: Let's get a couple of assistants to help as well.

JEFF: Rebecca knows how it needs to be run and could delegate if she has some assistants to help.

BRAD: There is one item that I forgot to mention that needs to be discussed. The building permit for the residence on Roscoe Estates Lot 1 has been approved. The owner of the property found out they cannot meet the sewer grade without a lift station. The owner of Lot1 got the permission from the owner of Lot 2 to run the sewer line across that property. There is a hold harmless agreement in place that the City is not in any way responsible for this and there is an understanding that the sewer line from Lot 1 cannot be tied into by Lot 2. I suggested that a tracer wire be installed as well but that is up to the lot owners.

JEFF: Seems very logical.

BRAD: All of this cost is to the citizen not the City. If the ownership of Lot 2 was to change hands there is an easement in place for Lot 1 as well for the sewer line. This is just for the City records as the building permit had already been issued and then this change was requested and approved.

TERRIE: The earthquake commemoration is on August 30th. There has been a fair amount of interest in it.

JEFF: The write-ups I have seen have been great.

MAYOR: Is it going to be recorded or taped?

TERRIE: We are going to offer a CD. We have 15 minutes of video footage from Garr Christensen to use. There will be a recording booth as well for people to share their thoughts. Things are coming together. Marvyn (Traveller) and I have gotten stuff from all over the world. I would encourage everyone to attend.

MAYOR: I know that a lot of work has gone into it.

MAYOR'S REPORT

MAYOR: With Tucker being appointed to the Council there are a couple of holes to fill on the Planning & Zoning Commission. I have talked to Jerry Kidd about joining the Commission and he is willing to serve if approved. I had contacted a second person as well so that if Tucker was approved we could fill his spot this evening as well. I talked to Zane Bagley and he is willing to serve as well, if approved. Jerry is a lifelong citizen and I met with him and his wife. Angie is very supportive of this. Zane built a home in the Christensen subdivision and then purchased a different home in the Cherry Creek Heights Subdivision. Jerry works at ThermoFisher Scientific and is in the process of getting his Master's Degree. Zane is the manager of Alpine Cleaning and Restoration. They would replace Tucker and Chris Anderson who resigned recently. I talked to

Rod Going about being the chairman of the Commission as well. Tucker would be the Council member over Planning & Zoning. Tucker is already very involved in Planning & Zoning and I think it is a natural fit.

A motion to appoint Jerry Kidd to the Richmond City Planning & Zoning Commission was made by Terrie, seconded by Jeff and the vote was unanimous.

A motion to appoint Zane Bagley to the Richmond City Planning & Zoning Commission was made by Jeff, seconded by Paul and the vote was unanimous.

A motion to appoint current Richmond City Planning & Zoning Commissioner Rod Going as Chairperson of the Commission was made by Terrie, seconded by Tucker and the vote was unanimous.

MAYOR: I will get their contact information to Marlowe to pass on. We need to discuss the heating/air conditioning unit for this building. The system has been going out for quite a while. I have two proposals for a new unit, the first bid is from Advanced Heating and Air Conditioning for \$7,100 and the second bid is from Four Seasons for \$5,600.

MARLOWE: They bid the same type of unit.

MAYOR: I would propose that the Council review and make a recommendation.

BRAD: Are these stand alone units?

MARLOWE: Yes.

PAUL: What is this different option for a day and night versus a Lennox?

JEFF: What do we currently have? Why so many problems?

MARLOWE: I think the current unit is a Lennox 840 and was installed in 2000. The other unit will also need to be replaced soon.

PAUL: I want to know the difference between the two units.

JEFF: Is the bid what we asked them to bid in regards to the proper unit?

MARLOWE: Yes. We want something quality. We don't want to replace every three to four years. It needs to last at least 10 to 12 years. The current unit has lasted 12 years. Keep in mind that the unit pretty much runs 24 hours per day 365 days per year.

PAUL: I still want to know the difference in the units. Are they natural gas?

MARLOWE: Yes.

MAYOR: Ray Winn came in last month with his proposal and discussion about a business at the milk factory. Assistant Fire Chief Jason Wynn, no relation to Ray, made some recommendations and needs the following information. One, a water supply analysis will need to be done. Answering some of the following questions such as is there enough water in the system? What is the pressure at the plant? What is the fire flow level? Darek will have to help in putting that together. It is anticipated that there will need to be either four or five fire hydrants looked at various points around the plant. For sure one on the northwest and one on the southwest corners that would allow for hoses to be stretched to mid-plant on the west side if needed. Most likely an 8" or 10" line would need to be installed linking Main Street and 200 South to service the fire hydrants would be needed. There must be twenty feet between the retaining wall and the garage portion to allow for fire truck access. Residents would not be allowed to park in that area or the immediate approach to the "choke-point". There must be a

turnaround either a hammerhead or circular for the fire vehicles including pumpers and tenders as well as ladder trucks considering the height of the building. The south parking lot may work for this requirement but if that is the case no vehicles would be allowed to park in that area. The county will not sign off on their portion of the approval until they are assured all commitments are in place. The Cache County Fire Department will issue Ray Winn a letter regarding the requirements and send us a copy as well.

BRAD: We need to hold off on the water supply analysis until the developer commits to pay for it.

DAREK: I would guess it will cost \$500 or less.

MAYOR: We will also mail a letter to Ray stating that the study will cost approximately \$500 and upon receipt of his payment we can move forward with the analysis. This year the RAPZ tax issue is on the ballot. There is some information that the county Council would like to get to the public. Richmond City has received the following over the last few years:

2006	Renovation of the City park restroom and hamburger stand	\$30,000
2007	Upgrade to picnic and cooking facilities at City park	\$20,000
2008	Addition of performance pavilion at City park	\$15,000
2009	Parking at the City park pavilions	\$15,000
2010	Playground addition at City park	\$35,000
2011	Park Pavilions Upgrade	\$40,000
2012	Nature Park	\$35,000
	Total	\$190,000

MAYOR: The funds are awarded in two ways, via application and a population based assessment. The program started in 2004. For the first two years we did not receive any funding but we did not apply either. For 2004, 2005, and 2008 in a joint application with Lewiston City funds were approved for improvements at the Cub River Sports Complex. The total for those three approvals was \$83,683. For the period of 2004 through 2012 the total population based assessment that the City has received is \$31,265.78. The population assessment has helped to cover the costs on the other approved projects. Almost all of the projects have been completed with just the cost of the materials as there has been many service hours volunteered. This is information that we need to get to the public and possibly post on the website. There will also be a summary in this regard in the Voice of the City in November. I will explain how this tax has benefitted the City. We would not have been able to complete any of those projects without those approved funds. The Utah League of City and Towns meetings are on September 12th through the 14th. What do we want to do in regards to the heating/air conditioning unit?

BRAD: It is a building issue and I think that Paul should give his input to help decide where he is over buildings.

PAUL: I think for the difference of \$1,500 in the bids on comparable units that would decide for us.

A motion to accept the bid from Four Seasons for a new A/C and furnace unit in the amount of \$5,600 was made by Terrie, seconded by Jeff and the vote was unanimous.

A motion to pay the following bills was made by Jeff, seconded by Paul, and the vote was unanimous.

A&D Landscaping	128.75
Advanced Heating	145.00
Aflac	356.76
Allen Rock	10487.22
Al's Trophies	54.95
Altius	3888.32
Badger Screen Printing	762.50
Bear River Health	40.00
Beeline	300.00
Bennetts Paint	128.31
Cache Chemical	82.47
Cache County Road Dept	42046.34
Cache County Service Area	16342.59
Cache Valley Extermination	10.00
Cache Valley Insurance	700.00
Cardwell	634.84
Century Equipment	20310.00
Century Link	328.43
Charri Hugo	45.39
Chemtech Ford	54.00
Coats	108.35
Coca Cola	46.93
Comcast	429.18
Cox Data	541.00
Electrical Wholesale Supply	135.85
Halls	175.49
Hooker Appliance	750.00
IFA	39.99
IPACO	275.92
Jeff Young	31.97
JohnsonWelding	150.00
KVA Electric	226.05
L.N. Curtis	54.18
Lewiston City	804.42
Lloyd Facer Trucking	726.88
Marie Lundgreen	315.00
Marlin Stum	50.73
Maverik	891.2
Meterworks	19840.00

Nextel	566.14
NW King	1140.00
Old Castle	2346.96
Oldcastle	1980.20
Olson & Hoggan	2241.00
Parsons	3563.50
PEHP	135.47
Pitcher Sales	87.90
Questar	38.21
Randys	216.00
Renegade Rentals	63.24
Rocky Mountain Power	10304.63
Sam's Club	35.00
Skeleton Key Shop	115.00
Smithfield Auto	146.92
Staples	102.77
Symbiotics	427.80
Thatcher	840.11
The Herald Journal	85.15
The Home Depot	347.01
Tree Wise	1050.00
USA Bluebook	232.22
Ut Municipal Clerks Assoc	100.00
Visa	197.66
Water Environment Federation	57.00
Watkins	211.92
Wright Express	137.70
Xerox	655.67

A motion to adjourn was made by Jeff, seconded by Paul, and the vote was unanimous.

Adjournment at 9:15 P.M.

Michael E. Hall, Mayor

Justin B. Lewis, Recorder