

**RICHMOND CITY COUNCIL**

**January 17, 2012**

The regular meeting of the Richmond City Council was held at the Richmond City Office Building located at 6 West Main, Richmond, Utah on Tuesday, January 17, 2012. The meeting began at 7:00 P.M.; Mayor Michael Hall was in the chair. The opening remarks were made by Mayor Hall.

The following Council members were in attendance: Brad Jensen, Jeff Young, Terrie Wierenga and C.J. Sorenson. Paul Erickson was excused.

\*\*\*A motion to approve the December 13, 2011 City Council meeting minutes was made by Jeff, seconded by Brad and the vote was unanimous.\*\*\*

**DEPUTY REPORT**

**DEPUTY HATCH:** I don't have any new information to pass along from our administration. Is there anything I need to report back or need to have changed?

**TERRIE:** Do you have an update on the recent car burglaries?

**DEPUTY HATCH:** No, there have not been any compared to last month. Lots of minor traffic stuff.

**MAYOR:** Thank you for your service to the community. Let us know if we can help you or your staff with anything.

**FIRE & EMT DEPARTMENT QUARTERLY REPORT**

**CHIEF BAIR:** For the last year we had just shy of ninety calls, there were eighty-eight. Forty-two of those were medical related calls. It is a little bit slow right now but that is good for the community. We have not had any major fires to respond to recently. We have had a couple of medical and carbon dioxide calls this month. The biggest news that I have is that we have received a grant for a new tender. We will need to get it ordered and the entire Department is very excited.

**BRAD:** Can you please share the amount of the grant.

**CHIEF BAIR:** The total amount of the grant is \$225,000. The grant will pay \$213,750 and we will be responsible for 5% or \$11,250.

**BRAD:** Please tell the Council what this new tender will replace.

**CHIEF BAIR:** The new tender will replace our 1968 Jeep Kaiser tender. It will be returned to the County as they own it. They have provided it to us to use. The new tender is a great boost for morale at the station.

**JEFF:** When will we get the new tender?

**CHIEF BAIR:** It depends on the bid process. If the tender is already prebuilt then around three to four months. If we have to order one then it will be around a year. It just depends on the specifications.

**BRAD:** We will be going from a Cache County owned tender to a Richmond City owned tender.

**JEFF:** Where we are part of the interlocal agreement, the County will get some funds from it when it responds?

**BRAD:** Yes.

**MAYOR:** It is just like the new engine we received two years ago or so. The truck responds and the County and City both get funds from it. We got funds from the interlocal agreement when the engine went to the Red Rock Fire in Wyoming and the Herriman Fire.

**CHIEF BAIR:** We are putting the finishing touches on the fire station remodel. I have installed most of the electrical devices. There are still a few more items that need to be hung up and done. The building is functional again. Everyone on the Department likes the station changes and appreciates the support of the Council on this project.

**MAYOR:** It looks great and I would suggest for the Council to take a tour when they can. The changes from before and after are very significant.

**JEFF:** Are we still considering having an open house?

**MAYOR:** We were thinking about during the Black & White Days celebration like we do with the Daughters of the Utah Pioneers and other buildings. I will discuss with Brad and Chief Bair and come up with a plan.

**TERRIE:** It would be nice to display some before and after pictures if possible.

**MAYOR:** Kudos to Brad, Lyle and the entire department for the many volunteer hours put in on this project. We basically did the remodel for the cost of the materials as quite a bit of the labor was volunteer.

## **PLAQUE PRESENTATION TO LARRY DUNKLEY**

**MAYOR:** I would like to present this plaque to Larry Dunkley for his years of service on the Cache Valley Transit District Board in behalf of Richmond City. Larry served from 2008 through 2011. Myself and the Council would like to thank him for his many years of service. I know that Todd Beutler who oversees the CVTD board has always been appreciative of Larry and what he has done. Larry is always very proactive and attended the meetings on a regular basis. Our new City representative is Diane Bush and she officially started on January 1<sup>st</sup>. She has had conversations with both Larry and Todd about what needs to be done moving forward.

## **BUDGET PUBLIC HEARING**

\*\*\*A motion to close the regular Council meeting and open the public hearing was made Terrie, seconded by Brad and the vote was unanimous.\*\*\*

**JUSTIN:** We have not yet adjusted the current year budget and I have some proposed changes I would like to make as we are now half way through the year, which is hard to believe. I am proposing changes to the General Fund in the amount of \$187,994. The majority of this is to allocate the grants funds in the Fire Department and Library as well as the RAPZ Tax funds in the Parks Department for the pavilion upgrades. On the Water Enterprise Fund the increase in revenue is from an impact fee that was collected and the increase in expense was from the engineering on the new tank and piping project. The Sewer Enterprise changes consist of adding

in for one new impact fee and reallocating expenses with the majority going to utilities. I don't see or have any changes out of the ordinary, just pretty much normal yearly changes. I would expect we will be adjusting the budget again in May and June as well.

\*\*\*A motion to close the public hearing and reopen the regular Council meeting was made by Terrie, seconded by Jeff and the vote was unanimous.\*\*\*

\*\*\*A motion to make the following adjustments to the budget for the period of July 1, 2011 through June 30, 2012 was made by Terrie, seconded by C.J. and the vote was unanimous.\*\*\*

#### January 2012 Budget Adjustments

General Fund Revenues	\$187,994
Admin Expense	\$7,769
Building Expense	\$15,769
Public Safety Expense	\$9,021
Streets Expense	\$2,383
Parks Expense	\$68,122
Fire Dept Expense	\$64,666
EMT Dept Expense	\$370
Library Expense	\$19,894
Water Fund Revenue	\$2,951
Water Fund Expense	\$91,148
Sewer Fund Revenue	\$5,500
Sewer Fund Expense	\$45,272

#### **AWARD OF THE CULINARY WATER SYSTEM PROJECT**

**MAYOR:** We will be awarding the construction contract tonight of a project that has been many years in the making. Last month at the Council meeting we had bid openings for this project. There were two categories, one for the construction of the tank and one for the piping work. There will be a third project down the road in regards to the well. Since the last Council meeting the City Engineer has reviewed and scored each of the bids and put the data in a spreadsheet format. They also checked to make sure nothing was missing from the bids. The spreadsheet shows the bids from high to low. The Council had a workshop meeting to discuss the bids. The City Engineer attended the workshop at the request of the Council to answer questions. All of our questions were addressed in the workshop. We will now formally award the contract via motion. There will be two parts, one for the tank and one for the distribution lines. Darek, have I missed anything?

**DAREK:** We checked all of the references and information regarding the subcontractors. The City bid the project such that we could award the project separately or to one contractor. I have no concern with the low bidders, they do quality work.

**BRAD:** As we contemplated and reviewed the bids, ABC Construction was the low bid.

\*\*\*A motion to award the construction contract for the culinary water tank per bid application to ABC Construction was made by Brad, seconded by Terrie and the vote was unanimous.\*\*\*

**MAYOR:** Paul Erickson was at the workshop and sent by way of email a vote of confidence in this choice as well. The distribution part of this project was much more tricky. There was a provision that we could consider the same contractor for both projects if they offered a deduct in cost for the approval of both projects. Some of the workshop centered on that point. There would be higher engineering costs from working with two contractors rather than just one.

**DAREK:** You are correct. You should still each have the tally's to review and the options and pricing.

**BRAD:** After reviewing all the factors, I would like to make the following motion.

\*\*\*A motion to award the construction contract for the culinary water system piping project per bid application to ABC Construction was made by Brad, seconded by Jeff and the vote was unanimous.\*\*\*

**BRAD:** As a bit more of discussion, there was another bid that was right there with ABC Construction. Working with a single contractor was the biggest deciding factor for me. I think it is money well spent to keep the same contractor for both projects.

**JEFF:** If I am not mistaken the engineering fees would have been more to work with two contractors and not one?

**DAREK:** Yes, that is correct. We would have to spend more time with two contractors than with just one. The difference in the two bids was \$4,000.

**MAYOR:** Those are the hard costs only. There would be significant soft costs on our side as well, possibly as much as \$10,000 to \$20,000. We will give the formal approval to the contractor by way of letter.

## **CITIZEN REQUEST TO USE COMMUNITY BUILDING ON A REGULAR BASIS**

**LESLIE JUDD:** I would like to start teaching a four week self defense class. I would like to do a class for kids, teenagers and adults. I would really like to do it in town as we don't have anything for the kids to do. This would provide that. I need some space like the size of the community building. I have reviewed other locations and this is the best place due to size. I would like to have ten to twelve students per class. I am hoping to work out an arrangement on Tuesday and Thursday afternoon and evening from 4:00 to 7:00 P.M. I would like to start classes on April 3<sup>rd</sup>.

**TERRIE:** The Lion's Club meets in there the first Thursday of each month. There are some other regular groups that meet in there as well.

**LESLIE:** I am flexible in regards to scheduling.

**TERRIE:** I know that the City insurer will want you to have your own insurance coverage.

**LESLIE:** I will be getting my own liability insurance.

**TERRIE:** We work with the ULGT and can exchange certificates.

**JEFF:** This is one of those case by case basis where we said we would decide the cost when the time came and the time has come. I want her to be able to save money over the normal fee so the program can work but not be free at the same time.

**C.J.:** You will be charging the students?

**LESLIE:** Yes. I expect to pay the City a monthly fee. All of the sessions would be in four week increments. I can adjust the weekly schedule as needed.

**TERRIE:** The first Thursday is a conflict for sure.

**CHRIS PURSER:** I am not aware of any other conflict.

**LESLIE:** I would be willing to do a free class during Black & White Days as a family activity as well.

**JEFF:** I think that is a great idea.

**TERRIE:** Maybe you would do a fifteen to twenty minute presentation on the center stage they have at the ball park.

**JEFF:** I will e-mail you my info regarding Black & White Days. You would be using the building for eight days per month for about three hours each time. Our normal fee is \$50 and that would put a total of \$400. That is a crazy amount. I know others had an interest in the building on a regular basis but nothing ever came of it. I am not against \$100 or \$150 per month for what she is requesting.

**LESLIE:** I have run some numbers. The fee I could pay would really depend on the number of students that sign up. I think \$100 to \$150 per month would be reasonable based on the number of students I hope to teach. I don't need to use anything but the floor and lights. Nothing else is needed.

**TERRIE:** I would be comfortable with \$100 per month and if a fourth class is added then \$150.

**JEFF:** I like that and think it is a good idea.

**TERRIE:** I like that you are providing activities for the community.

**LESLIE:** I want to keep it local if possible. I have looked into Smithfield but would prefer to keep it here. It will start as a self defense class and then I would open a karate school if it really takes off.

**TERRIE:** I believe there are some rules for businesses that collect over \$1,000 per year and you might need a business license.

**BRAD:** I just don't want to break any of our own ordinances.

**LESLIE:** I will be monitored by the karate association I am part of as well.

**BRAD:** You can get insurance without a business license?

**LESLIE:** I am not sure, I am in the process of meeting with my insurance agent to discuss.

**TERRIE:** Your financial advisor might recommend it anyway.

**LESLIE:** I will look into getting a license. I would like it to move that direction to be successful.

**MAYOR:** I want to make sure we are covering any additional maintenance costs. Let's review in six months to see if any additional costs have arisen.

**BRAD:** So how many total classes?

**LESLIE:** Three classes, for four weeks and we would meet twice per week in this building. Then start a new group after that. I might consider doing a summer camp as well. I would contact the City if that is something I have an interest in doing down the road.

**C.J.:** Would the fee be just for her or for everyone?

**MAYOR:** It is specific to the request of each party.

**JEFF:** This is something we can revisit at anytime as it is new to the City.

**CHRIS PURSER:** The ordinance says on a case by case basis.

**BRAD:** I think that a community event should take precedence over individual needs or requests. The tax payers should have first access to the building.

**TERRIE:** Have you ever looked at the Black & White building to see if it would work?

**LESLIE:** I have never seen it but heard it is small.

**MARLOWE:** It would not be suitable to use in the summer since there is not any air conditioning.

**CHRIS PURSER:** I can work with her on scheduling dates on a month to month basis.

\*\*\*A motion to allow Leslie Judd to lease the Community Building for two nights per week for three classes per night for four weeks for \$100 per month and then to be reviewed again in two months was made by Brad, seconded by Jeff and the vote was unanimous.\*\*\*

## **REQUEST TO HAVE A COMMERCIAL USER UTILIZE THE CITY SEWER SYSTEM**

**MAYOR:** Logan Checketts has a request this evening he would like to present to the Council.

**LOGAN CHECKETTS:** I appreciate the time to have an open discussion regarding my request. I would possibly like to tap into your sewer system. The City water source is around the ski area that I have proposed and I know that you want to protect it.

**MAYOR:** As we all know, Logan has presented a plan to the County to operate a ski resort up Cherry Creek. The City has sent a letter to the County stating that we need to preserve the water in that area as it is the only source of water for the culinary and irrigation systems for the City. I have had some initial discussions with Logan about his request. I have talked to the Cache County Planning & Zoning Commission as well. If the ski resort is approved I have asked that one of the conditions be that they look at requiring the resort to attach to our sewer system so we have control of the waste and know what is going on. We don't want any sewage in the soil. Once it is contaminated it takes years to fix. It is not an option to contaminate that area. That area is our only option, we don't have a second option for water. I have been very upfront with Logan in that regard. If our water source was not in that area we would not be addressing this topic. We have talked about our concerns about the resort in the past and sent letters to the County from the Council and City Engineer.

**BRAD:** Darek and I met with Logan and he has been very open in this discussion. We made mention that the citizens of Richmond cannot be responsible for costs in regards to this possible connection. The citizens won't be supplementing this project in anyway. This is to a way to protect our water source. This hookup would be subject to fees, monitoring, and strengths of flows just like other city industrial users. There has been some initial sewer modeling done on

this request at Logan's expense. Based on the information provided by Logan's Engineer we took that information and plugged into our sewer model.

**DAREK:** The next step would be to look at treatment and what effects this connection will have on the system. I have talked to Logan about this. We just need the go ahead from him to look into it next.

**BRAD:** There is a mathematical way to make sure that Logan bears all of the costs of this request.

**JEFF:** Isn't that already happening?

**BRAD:** The build out projections are included in this as well. We have to make sure that a future developer won't be affected by this project where they are in town and he is not. There is a mathematical way to come to that. I don't know what that dollar amount is yet as it is just a discussion item at this point. This will all be a cost to the developer not the City. There will be no cost to the City and at the same time our water source will be protected. There is wisdom in that.

**JEFF:** What about the water line that is running down the road already?

**BRAD:** There are laws in regards to where water and sewer lines are located.

**MAYOR:** From the meter up to the resort would be their lateral and their cost if damaged in anyway. We would monitor flows at the top and the bottom and if they are different we know that we have a problem immediately.

**BRAD:** Once again, this would all be the cost to the developer. If violations do occur there would be a penalty as well.

**TERRIE:** What about flow rates?

**BRAD:** We already have that information and the existing lines can hold that inflow. He might be reducing the build out on the system.

**TERRIE:** A couple of ex-Council members are concerned about that as well. They also mentioned that the line this hook up would tie into was not designed for that purpose.

**BRAD:** The sewer model showed that we are okay. Logan paid the expense to have that reviewed.

**JEFF:** I think it is quite straight forward.

**BRAD:** I don't see any issue unless we were replacing pipe at our expense and we are not doing that.

**MAYOR:** I met with Logan about six weeks ago to have the initial discussion and asked him to present to the Council this evening.

**TERRIE:** Just sanitary stuff down the line? Nothing from the parking lot?

**LOGAN:** Just from the lodge and restaurant.

**JEFF:** This is just a discussion, nothing formal to consider at this point?

**BRAD:** Correct. So if you have questions, ask them.

**MAYOR:** The ski resort permit request has been tabled right now with the County and will be reviewed again at the February meeting. Logan is in the fact gathering mode right now so that if it is approved he will know what needs to be done moving forward. We need to review the fees and final details and other things would need to be worked out with his Engineer and our Engineer.

**BRAD:** There will be impact fees and other stipulations such as a SCADA system that would be part of the approval. No dollars have been spent on this project right now but it won't be cheap.

**MAYOR:** He is finding that out as he goes along.

**TERRIE:** This is a viable option to protect our water system. It allows us to protect what is there.

**LOGAN:** I do recognize this is a critical area for the City.

**TERRIE:** I appreciate that you have talked with us and others and answered their questions. I appreciate you keeping us aware of what is going on.

**MAYOR:** Logan has been great to keep us in the loop and is always very proactive in telling us what is going on currently. The Council is in agreement that our water source must be protected and the waste must go into our system.

## **COUNCIL MEMBER REPORTS**

**TERRIE:** Justin mentioned the Library grant during the budget adjustments portion of the meeting. That was a grant from the State of Utah in coordination with Richmond, Smithfield, Newton and Lewiston. The manufacturer of our catalog software would no longer support it and the state provided \$20,000 if the four communities were willing to work together. The Richmond library took the lead on this and the project has been ongoing since about last July. People from each library met as a group and did an evaluation of each library. There will now be a common server for all four libraries. The last five months have been spent rebar-coding items. All of the items then had to be entered into the new system and the data verified. All new items are much easier to include. From this point on it will be a huge time savings. I talked to the director of the Newton library and she is thrilled. She stated her cataloging time has been cut down by 90%. Some beta testing has been completed the last month. The system will allow for a search in the library you are at and then a broader search into the other three libraries if needed. A person can then locate the item, put a hold and it and then go pick it up. They will be required to return to the library they picked it up from, not just any of the four. One issue is that Smithfield City charges \$10 for a library card. None of the other three charge a fee. North Logan and Logan split up and Hyde Park goes to Smithfield. Smithfield is kicking around the idea of charging those from Hyde Park the \$10 fee but not a fee to anyone from the other three participating communities.

**JEFF:** I guess I don't understand, what is the problem?

**TERRIE:** We are dealing with tradition in some of the libraries. Many of our patrons come from Cove. The majority of our Library volunteers are not Richmond City citizens. It is something we might need to review at a later time. The City does not have a dedicated tax levy so all of our Library expense is funded through the general fund. Something we might want to consider for the future. Bottom line it is the first step in a possible Countywide library system. It was a good learning curve on what could go wrong and the challenges that will be faced. The two million dollars that was thrown out as a cost for a Countywide system is very low. Lyle reported on the EMT's for me. Katie Wallentine is my back door neighbor and has not reported any concerns or problems. CERT still has not had anyone step forward to be the leader so the program is kind of dormant right now. We will be coordinating with Cove in the future. The website is still going along well. Does the Council want to support the harvest market again this year?

**MAYOR:** Yes.

**FINANCIAL REPORT**

**JUSTIN:** There was \$38,626 collected in property tax in December. We collect the majority of the year in December and January. The final half of the community building roof was completed and paid for at a cost of \$14,271. The year-to-date Class C Road funds that have been spent are \$50,565, so Paul will have roughly that amount going forward through the rest of the budget year. The total paid so far this budget year on the fire department remodel is \$10,281. Juliene has been working on spending the funds associated with the State of Utah grant and has spent the \$20,000 allocation. Due to some maintenance and utility costs the Cub River Sports Complex is running a negative \$3,579 for the first half of the budget year. The cemetery budget year came to a close on December 31<sup>st</sup>. With Marlowe's help we calculated the amount of hours spent there by each employee during the 2011 year and charged them to the cemetery as appropriate so that is why you will see negative wages in a few departments for the month of December. Jeff inquired into the possibility of getting a new or used sod cutter for the park and cemetery and I will be checking into that for him. I need to make a point of clarification on the new City employee log books. I am not sure if I stated or implied that they were required by law but they are not. There are transparency laws that require that I upload employee wage information and income and expense information for the various funds. I have recently updated that information on the official State of Utah website. The log books help me to determine how much to charge each department where the general fund, water enterprise fund, sewer enterprise fund and cemetery district are all independent of each other. I appreciate the men and their willingness to help out with this request.

**BRAD:** I do have a financial item that I need to discuss. The wands for our water meter reading equipment are no longer available to purchase or get repaired. I have been doing some research for different options for the City including a telemetry system. I sat in a webinar as well. There is some equipment out there that is amazing. The more information we want to gather from the meters, the higher the cost. We have been working with a local manufacture that is based in Centerville. They sale Neptune meters. I know that we cannot afford to replace every meter at once, that is just not cost effective. I did find out that the current City utility software is compatible with this system. I got a quote for 100 meters, the software and the meter reader and the total cost is \$20,000.

**JEFF:** Don't we need more than one meter reader?

**BRAD:** No, just one. About 80% of the meters will be able to be read right from the City office. This will substantially cut down on our meter reading time. There is one subdivision in town where the meters are not in the City right of way and there are fence issues, etc. just to gain access to the meters. Those meters would be replaced immediately. Right now there are about 750 total meters in service which equates to \$167,000 to replace all the meters in the City. The price of the Neptune meter is actually less than the price of the current meter we are putting in the ground. I don't want to continue to put old technology in the ground that is more expensive than other newer better options. I would like to phase out all of our existing meters over the next seven to ten years.

**MAYOR:** How many existing meters are replaced a year?

**SCOTT BALL:** Around twenty or so.

**MARLOWE:** Most of the meters in the ground right now were installed in 1993.

**BRAD:** They were all replaced at that time due to new back flow prevention issues and regulations. When a meter wears out it wears out in favor of the user not the City. Scott, what is the warranty on the new meters from Neptune?

**SCOTT:** Ten year full replacement, twenty year pro-rated.

**BRAD:** If there are no objections I would like to get this initial purchase of one hundred meters going.

**SCOTT:** They said they could integrate our current software and the new software as well.

**BRAD:** There were some wand reader issues in the summer that caused some of the meters not to be read. That is a problem. I have several references of communities in the valley that are using the Neptune meter, Logan City being one of them. If something happened to our meter reader they would borrow us a reader to use at no charge.

**MARLOWE:** I know that on our annual water report that our unaccounted water number increases yearly. That is the number of gallons that go through the system versus what is actually metered.

**SCOTT:** The new Neptune meters are lead free as well. Neptune has their own manufacturing facility in Alabama where they are made.

**BRAD:** By having a lead free meter we will be meeting future requirements early.

**TERRIE:** What would we do with the old meters?

**BRAD:** They would all be recycled.

**SCOTT:** We can core them out as brass. We had two (55) gallon drums that brought in \$1,900 to the City.

**JEFF:** Is this something that will fit in our current budget?

**BRAD:** Yes. It is more of a maintenance issue that will be spread over several years. This new software will also allow us to see when meters were installed as well. The advantages to this new system are super.

**TERRIE:** It sounds like the savings will be great as well.

**SCOTT:** Right now it takes about thirteen hours to read all of the meters. When they are eventually all replaced it will only take 15 to 45 minutes to read them all. We would also be able to read them year round as well which we currently cannot do.

\*\*\*A motion to approve the purchase of 100 Neptune water meters, meter software and a meter reading device from Meter Works/Ken Sheffield was made by Brad, seconded by Jeff and the vote was unanimous.\*\*\*

**JEFF:** I assume this will allow us to keep some extra on hand for future replacements?

**BRAD:** Yes.

## **MAYOR'S REPORT**

**MAYOR:** I only have a couple of things. We have already talked about the ski resort, if any of you have more questions please get with me to discuss. Tomorrow is the CIB bond signing. Marlowe, Darek, Justin and I will be going down to Salt Lake to sign the bond documents. We had to show the CIB that we had spent \$330,000 of our own funds as part of the project or take in that amount of money. We have spent that amount plus some and will just be taking down the supporting paperwork. We are just doing a point and sign tomorrow. We will also discuss the

draws and the fundamentals of the disbursements on that project. You have a copy of the minutes from the Planning & Zoning meeting. C.J. will be the Council member to oversee the commission. You have the official minutes from the November 1<sup>st</sup> meeting and the draft minutes from January 10<sup>th</sup> for your review. In the January meeting there was an application to rezone some property on 400 West to commercial. That is something that we all need to be aware of. Planning & Zoning has tabled the request for one month at this time. There will be an on-going discussion about this request. It will be two requests. The zoning issue is totally separate from the business operation request. The business aspect is a moot point until the zoning is approved or not approved.

**BRAD:** People need to understand the rezone request. The business plan cannot be attached to the zoning. The business has nothing to do with the zoning of the area. The zoning will be based on current ordinances and the master plan, not a business concept.

**JEFF:** Do we need to clarify that to the Commission?

**MAYOR:** Yes. It is something that we need to pass along.

**BRAD:** We don't want to mislead the developer. This is two separate items that cannot be co-mingled. It is a lot like the Jack Nixon's annexation request. The development is totally separate from the zoning. The area could be rezoned and the business still not allowed to operate there.

**MARLOWE:** Dr. Awada wanted to start building next month.

**MAYOR:** He must follow the proper steps for approval. The next Council meeting will be on February 21<sup>st</sup> and at 6:00 P.M. that evening we will have a technology planning session where Jeff will explain how to better use our iPad's and laptops to access City information.

\*\*\*A motion to pay the following bills was made by Jeff, seconded by Terrie, and the vote was unanimous.\*\*\*

A&D Landscaping	3564.00
A.A. Hudson	1457.00
Advanced Heating	408.25
Aflac	178.38
Allred Jackson	9000.00
Alpine Industries	200.00
Altius	1826.68
Angela Foncesbeck	335.00
Bear River Health	80.00
Beazer Lock & Key	91.00
Brent Webb	958.36
Cache Chemical	692.09
Cache County	2496.99
Cache Service Area	15879.55
Cache Valley Mayor's Assoc	350.00
Cantwell Bro	23.97
Century Link	476.48
Chevron	48.66

Coca Cola	119.70
Denny's	5.79
Fleet Services	73.60
Harris Computers	1915.00
High Smith	224.63
Independent Drilling	6120.00
Industrial Tool & Supply	317.39
Intermountain Pharmacy	187.75
Ipaco	39.79
Jeff Young	117.24
JUB	139531.05
KVA Electric	2395.98
Lee's	293.02
Lowe's	162.24
Lyle Bair	141.98
Maverik	779.24
Nextel	974.63
Oldcastle	390.71
Olson & Hoggan	6648.25
Parsons	1612.00
PEHP	160.68
Pitcher Propane	4647.48
Questar	2040.07
Renegade Rentals	23.65
Rocky Mountain Power	9258.15
Safety Supply	99.29
Sensus	1452.00
Six States	90.00
Smithfield Auto	1231.39
Smithfield Imp	163.85
Standard Plumbing	199.49
Staples	173.67
Symbiotics	558.00
Tamara Hardy	46.70
Terracon	972.00
Thatcher	1727.64
The Herald Journal	69.74
The Home Depot	73.15
Thomas Petroleum	1181.29
UEN	86.56
USDA Forest Service	72.84
UT Dept of Workforce Services	197.08

Utah Communications	103.50
Utah Local Gov Trust	1768.77
Visa	723.64
Xerox	408.48
Zoll	105.00

\*\*\*A motion to adjourn was made by Jeff, seconded by Terrie, and the vote was unanimous.\*\*\*

Adjournment at 8:40 P.M.

---

Michael E. Hall, Mayor

---

Justin B. Lewis, Recorder