

RICHMOND CITY COUNCIL

AUGUST 16, 2011

The regular meeting of the Richmond City Council was held at the Richmond City Community Building located at 6 West Main, Richmond, Utah on Tuesday, August 16, 2011. The meeting began at 7:00 P.M.; Mayor Michael Hall was in the chair. The opening remarks were made by Brad Jensen.

The following Council members were in attendance: Brad Jensen, Paul Erickson, Terrie Wierenga and Jeff Young. Allen Lundgreen was excused.

A motion to approve the July 19, 2011 City Council meeting minutes was made by Brad, seconded by Terrie and the vote was unanimous.

DEPUTY REPORT

MAYOR: We are going to be getting new Deputies. Deputy Kerr has been transferred to Sky View High School. Deputy Carley is on desk duty as he tore his ACL.

MARLOWE: As of today, no new assignment has been made to the City.

CITY CONCERN REGARDING VARIOUS CITY RELATED ITEMS

MONICA MERRILL: I am here this evening speaking as a citizen. I was once told by a teacher if you want change, you must speak up about it. I am not here to discuss whether or not we need a water tank or not. I have many concerns. We have a man hired to make the determinations about the water tank. We have enough subdivisions in town already. If homes were built on all the currently available lots is there enough water? I want to know if we have enough water available since people continue to come to Planning & Zoning for approval. This year has been a great year to talk about water. Here is where a concern comes into play. I would not want to let them pass through Planning & Zoning if they don't qualify to begin with. There is a current request to have two homes at the end of a private road. UDOT has said they may grant access from the highway. Nobody has even talked to Lower's about this proposal.

BRAD: So are you talking about fire access issues? Water right issues or enough water in the system?

JEFF: So there are two concerns, I believe. Fire access and then water concerns?

BRAD: So there are actually three issues. Fire flow, fire equipment access and is there enough water in the system. It is hard to make decisions on a speculative project.

MAYOR: I can put your mind at ease in regards to water availability. We have plenty of water and we even have a new well that is not even currently on-line. It will be developed as part of the culinary water system upgrade project. It is not going to be an issue to fill the new tank at this point.

DAREK: During the summer we have the rights to 686 gallons per minute not including the new well. If the new tank were completely empty it would take two days to fill. The new well could have rights up to 1,500 gallons per minute. The State could possibly cut that number in

half due to it being used for culinary water use. The water rights on the 600 South well are around 1,000 gallons per minute. We have adequate water rights for many years to come. All of this is documented in the water master plan. In regards to water production, we get about 700 gallons per minute from the springs and about 600 gallons per minute from the wells. In the winter we get all of it. In winter, the production from Cherry Creek does decrease.

BRAD: The delivery of the water through the system will be discussed later this evening as part of the water system upgrade discussion.

MAYOR: As far as fire flow and water storage. The new tank will take care of that problem. Right now we are low on storage. In hindsight, the tank that was built in 1993 should have been bigger. The tank will help us to get rid of our fire flow deficiency issues and up to State standards. Forty percent of the new tank project is to help meet that deficiency. The two million sized gallon tank will also help for the future as well. In regards to fire access for the proposed homes you were discussing, that issue was tabled by Planning & Zoning until more information is made available. Planning & Zoning will deal with this issue first and then send to the Council from there. Project U8 on the upgrade project will take care of delivery problems. Some of these projects will be paid by the City and other projects paid by developers. We will walk through the water system priority list later this evening. There are about 14 projects to review for the water system. We will prioritize them this evening. We will determine which ones the City should pay for and which ones that developers should pay for in the future.

BRAD: Something new that you might not be aware of is that we have a computerized working water model. It will show what happens to the system if we add, for example, forty new homes to the system.

MONICA: We don't have that information for our Planning & Zoning meetings.

BRAD: We can get it to you. We can get you the information before your meeting. You can investigate all of this before your meetings.

DAREK: The sewer model is coming soon as well and is actually in the finalizing process right now.

BRAD: These will be very useful tools for the future.

MAYOR: When you see the Planning & Zoning meeting agenda you should start doing your homework at that point. Darek and J-U-B as well as myself and the Council are always available. We don't want you going into these meetings blind. If there is not any homework done that is your fault.

MONICA: We really need to get the crosswalks painted for those kids. You teach your kids to stay in the crosswalks. Priority cannot be blown in regards to these kids. I understand the tree problems this year with the big wind storms. We need to step up a volunteer program to help the elderly. The country feeling needs to stay in the City. The more laws you do and put into play the worse it becomes for our freedom and the more work it creates for yourselves. I have a fantastic neighbor. I know you listen and hear many things and take care of them and they are not things we ever see or hear about. I do think we need to do something in the City for the youth, even the long boarders. What do we have for the kids to do in this town? If you don't want them in the house doing drugs then we must find them a place to go. I am concerned and think we need to tap into more resources in the community in regards to the youth. You can put my name on any volunteer list you have in this regard.

MAYOR: You are always good to volunteer.

SCOTT BALL: I hope to have the crosswalks painted within the next week, by the start of school.

MAYOR: We will have them painted no later than the first week of school.

MONICA: I know you have a lot as there are three schools to deal with. Thanks for listening to me this evening.

MAYOR: Enacting a new law is a double edged sword. We have to solve a problem when a problem arises. It is not our priority to implement new laws.

MONICA: Maybe you can approach the long boarding issue with a mediator or something. I know most of the boys that are involved.

MAYOR: We had two City meetings in regards to that issue. We addressed this issue point blank with some of the parents. We called some of the parents to ask for help and basically got told to jump in a lake. Another parent that lives outside of the City limits we talked with told us their kids can do what they want when they want as long as there is not a law.

MONICA: In most cases the parents are as much of the problem as the kids.

MAYOR: We all appreciate your service on the Planning & Zoning Commission.

MARLOWE: I have the sewer flow answers in regards to the tabled issue from Planning & Zoning. I think it would be wise to have Darek go before Planning & Zoning and explain the new water and sewer models and how they work and what information they can provide. Then everyone that is making decisions would be informed.

DAREK: I would probably have Chris (Slater) from our office put on that meeting as that is his specialty.

MONICA: I just want to do my job correctly.

MAYOR: We have a Council member that is specifically over Planning and Zoning to help out. Currently, that is Allen Lundgreen.

BUSINESS LICENSE

ACE REMODELING

JILL CORBRIDGE: Me and my husband have a home remodeling business. We have had a business license in the past but forgot to renew it since we don't get an invoice in the mail each year. I don't read the newsletter so I have not noticed the blurb in there about renewing.

MAYOR: Just simple remodels and no work done at your house?

JILL: Yes, just simple additions or remodeling and no parking at our home.

A motion to approve the business license request for Ace Remodeling was made by Terrie, seconded by Jeff and the vote was unanimous.

VINTAGE MASONRY

JEFF: Sokun (Dy) could not attend this evening but is available by phone. He had a business license in another community but let it lapse. We told him that he is required to have one in Richmond as he is doing work for the City and does not have a license elsewhere.

PAUL: We have set a precedent in the past of not approving licenses if they don't come before the Council to answer questions.

JEFF: He is available by phone and I will call him right now.

****Sokun Dy was contacted and put on speaker phone****

MAYOR: So this is just for a lapsed renewal?

SOKUN DY: No, this is a new license. I have never had one in Richmond.

MAYOR: Will you be storing any materials or machinery at your home?

SOKUN: The only thing I have at my home is a mortar mixer. There are not any materials or other equipment at this time.

MAYOR: What about product?

SOKUN: It is all delivered to the job site by the supplier.

BRAD: You said you don't have any other equipment but a mixer at your house right now, what about the future?

SOKUN: I don't plan to have any additional equipment there in the future as well.

BRAD: Please make sure there are no extra cars in the road from your employees or vehicles left in the road in the winter especially. Are you okay with that?

SOKUN: Yes. Totally fine.

****A motion to approve the business license request for Vintage Masonry was made by Terrie, seconded by Paul and the vote was unanimous.****

SOKUN: A quick update on the work on the library. It will be done tomorrow. I need to apply the finish coat onto the areas that we fixed to seal it. This will help to waterproof it. I will be done and cleaned up and gone by noon tomorrow.

MAYOR: It looks good. Thanks for the help on the library and park pavilions.

JEFF: Are we going to be within bid on the library work?

SOKUN: Yes. I did have to rent a lift from Northwood Rentals and gave the invoice to Chris Purser.

JEFF: Thanks for the help and work.

CHRIS: The invoice for the lift rental is \$370.

VETERAN'S DAY PRESENTATION BY A CITIZEN

MAYOR: Ted Hegemann would like to present his idea for honoring the local veterans on Veteran's Day.

TED HEGEMANN: I have lived here for about 4 ½ years. I think we could be doing more for our veterans. I think as a society we can never do enough for them. I would like to have a dinner get together this year. I would like to invite all of the local veterans that live in the City. With Chris and Marlowe's help we are coming up with a count. The outline of my proposal would be as follows: veterans show up and there would be lots of flags displayed everywhere. Have a welcome speech by the committee chairman of a local scouting group. I think we can get plenty of volunteers to help. Maybe have some music as well. Maybe have the kids at the elementary school do some drawings as well. That is basically it, not a big affair. A free dinner for all the veterans, their spouses and children residing at home. Based on the numbers that we know of we are guessing there are around four dozen, hopefully a few more. Dave Johnson, who

is my neighbor, and manages Big J's said he would guess around 150 people in attendance and at a maximum cost of \$10.00 per plate so the total cost would be around \$1,500. If the City can help that would be great. I will still contact local businesses and put the word out about it and hope to raise some funds. I want to plan on doing it. I feel strongly about it and would cover the cost myself if I cannot raise the funds. It is on November 11th which I think is a Friday this year.

JEFF: Does the American Legion do a local dinner? If so, when?

TERRIE: The last one I heard about was probably six years or so ago.

JEFF: Why not utilize the American Legion Hamburger Stand in the future for the purpose of raising funds for this dinner? I don't see why we could not consider this for the future.

MAYOR: Ted, have you talked to the American Legion?

TED: No.

JEFF: I called all of the local veterans that I know and none of them are associated with the local American Legion. We want to keep it going. We don't want to forget our veterans. That is a resource we should utilize. When managed right, it can be profitable. I suspect that it would easily cover the cost of the dinner.

TED: Is there anyone in town I can contact?

JEFF: Yes. I will see if I can set up a meeting in September. We are going to address some other issues with them as well. We need to find out the local residents involvement and exactly what they are doing. Maybe we can help them and the community to get organized and involved.

MAYOR: I think it is a good idea to get the American Legion to help out. We do have some issues to resolve with the local American Legion. Ted, I would say to chase this project down and see what support you can get. One thing I would tell you is that the USU/BYU basketball is that evening and I am not sure how many people that will draw away as that is a well attended game. We can commit to allowing you to use the building but cannot commit any financial support at this point. There is a veterans committee in town. Gail Alvey is the contact person for the veterans committee.

TED: Gail is actually helping me with this project.

MAYOR: We can put an article in the newsletter with donation information. We can help to get the word out.

PAUL: I would suggest contacting Bob Petroff of the Lion's Club to help out as well.

TED: I was involved in the Taylie Abbott fundraiser and I am not concerned about raising the funds.

JEFF: What is your e-mail address?

TED: thehegemanns@gmail.com

JEFF: I will try and get some American Legion information as well.

MAYOR: I know that Park School has a Veteran's Day assembly and maybe this could be a joint effort.

TED: I know that Sky View High School has an assembly as well.

MAYOR: Good luck and get back to us on the information you gather.

EAGLE SCOUT PROJECT UPDATE

MAYOR: We get calls each month about suggestions for Eagle Scout projects. In the past we have always had a list of projects that may fit in that need. Les Smith and Morty Jenkins oversee that locally. Les is here this evening to let us know what exactly they are looking for in these projects. There is a difference between a service project and an Eagle Scout project.

LES SMITH: I live on the south end of town and am a lifelong resident. I am a member of the local scout district that encompasses everything north of Logan City. I have visited with some of you in the past on Eagle Scout projects. I will give a quick review/overview. We appreciate what the City does to give these young men these projects. We know the City has been great in paying for materials, etc. in the past. I hope this has been a great benefit to the City. One concern I see is that people don't know the difference between a service project and an Eagle Scout project.

****Les Smith read the definition of an Eagle Scout project from the Boy Scout handbook.****

LES: An Eagle Scout project contains three areas: planning, developing and showing leadership from start to finish on a project for a religious group, school or the community. The young man is to be responsible from start to finish. In a lot of cases we get projects where the project is already decided and the details worked and the people just need someone to do the project. That does not work for this type of project. That is not the idea behind the project. The service or end product is the by-product of the real intent. We want the young man to show off the leadership skills he has developed after being in the program for many years. They mentioned in a meeting that I recently attended the Pumpkin Walk in North Logan. It has been done time and time again over the years. We are done with it as an Eagle Scout project. There is no planning or organizing for the boy to do, it is just the same thing year after year. We need to give the boy an opportunity to develop the plan from start to finish. Ideally, the boy comes up with the idea for a project. Sometimes that just does not or cannot happen. We would like to give them two or three choices and let them decide, if possible. We understand that projects need to be done to a certain level. Timing is another issue. There is an official form that needs to be filled out and signed before the project can begin. All of the write-up regarding the project and the four required signatures need to be obtained before the project can commence. Myself, Morty Jenkins and Wayne Allen from Cove can sign off for our portion of the document. There are certain procedures that must be followed. All of the signatures are very important. We want a quality service project for the boy and the institution that the work is being completed for. Hopefully the project has a lasting value and is something that can be looked back on for years to come. We understand that this will not apply in all cases. I just wanted to quickly review this with this group as you are always sending projects our way and it certainly helps us out.

JEFF: I want to personally thank the scouts for their help on all of these projects but especially for their help on the cemetery mapping project. Several Eagle Scout projects were completed in the cemetery from this project. Hundreds of hours were donated. The last boy just finished up his project. They did very detailed work and organized and accomplished the goal we needed done. I am really glad there was a program there to help us out. It saved us \$4.00 per entry for every entry the Boy Scout did as part of his project. That is a savings in the thousands of dollars.

MAYOR: I think it is a win win situation, we have seen projects at the City park, sidewalks and buildings to name a few. It was a good update and we appreciate it.

TERRIE: It helps me to know what I should look for in the future for projects.

BRAD: I would like to see you give this presentation to each of the troops in town as well. Some of them are not very informed. I have seen several projects completed over the years and all but a couple of them have been great.

DISCUSSION REGARDING PRIORITIZING THE VARIOUS PROJECTS IN THE CULINARY WATER SYSTEM UPGRADE PROJECT

MAYOR: This is a discussion prioritizing the individual proposed projects for the culinary water system upgrade. There are twelve different projects we are going to discuss. We held a workshop a month or so ago and Darek did a presentation and overview of each project. We will discuss each project and then have questions and comments. There is a map to show each project as well as a proposed cost breakdown for each project. The items are listed as Item# U1 through U12. These are by probable costs as nothing has gone to bid yet. What we did in the workshop setting was to discuss each one and have Darek give a presentation from an engineering perspective. J-U-B scored the projects and we scored the projects as well. We scored each project as a High, Medium or Low. High meaning we think it is a must or top priority and Low being an item that is an issue but can be dealt with down the road. Item U1 (12" Water Main) and Item U12 (Fire Booster Pump Station) are tied fairly close together. We scored both of these projects as a Medium. U2 (New 8" Water Main in UDOT Highway 91) needed some investigation into it. This project would complete some looping as there are dead lines between North Cache and 600 South. It would also help some pressure issues. U2 was rated as High. U3 (New 8" Water Main) was rated as a Low. It is on 200 South and 400 West area. It is down by City Creek and the area on 400 West. There is not a lot of development in that area currently and this project is something a developer could pay for in the future. We don't want to subsidize a development. It is not an issue down there right now. There is good pressure there currently. Item U4 (New 8" Water Main on UDOT Highway 142/Railroad) is also rated Low. This is down in the area by the Boyd Lewis residence and the land that was just annexed into the City owned by Jack Nixon. It is in a commercial zoned area and could be a developer cost if someone chooses to develop that area. Item U5 (New 16" & 10" Water Main and 2 Million Gallon Water Tank) is the main water transmission lines and the water tank. We ranked this as a High Priority with a star by it as well, as it is a top priority. Item U6 (New 8" Water Main to North State Street) is some looping and a PRV from Cherry Creek to State Street. We rated this as Medium. The cost is minimal compared to others.

BRAD: The majority of the cost is the PRV itself.

MAYOR: Item U7 (500 East Main Street PRV and 8" Line) is for the worst pressure area in the City at about 400 to 500 East Main. Basically the Christensen subdivision. It is a high priority. Sometimes we have zero pressure in that area. I get calls in the mid-summer that homes are out of water. Item U8 (Connect 8" Pipe South of Lower's to State Street) is a looping project at 850 South State to the highway. We scored it as a Low. There is no development in that area currently and it is a cost that a developer could possibly pay.

JEFF: How do we decide what the City pays or what a developer pays? Are there guidelines to follow?

PAUL: The water model will help to answer those questions.

DAREK: Right now Lower's and North Cache are only fed by one line. Item U2 would help to fix that deficiency.

MAYOR: Item U8 is the very south end of town and there is nothing there right now. It is zoned commercial for now as well.

PAUL: These are all projects that will need to happen sooner than later based on the information that we have.

MAYOR: Item U9 (Zone Cut on 800 South) is a high priority. It is an old line and we are trying to push water up hill. It does not loop. We are currently pushing water from State Street up hill on 800 South. It is a low cost and possibly something that we can do ourselves.

PAUL: How many feet of pipe is that?

DAREK: All that project amounts to is moving a valve. We just need to move it.

PAUL: So how many linear feet?

DAREK: Zero. We are just relocating a current valve.

MAYOR: Item U10 (Install 3 PRV Stations below Highway 91) would be for a PRV bank on 200 West. There would be three new PRV's from the well to 200 West. We scored it low. I have never heard a complaint of having too much water pressure. This is the area where Brad Jensen lives.

BRAD: By not doing it, fire levels would not be as high as it is based on current pressure not future pressure.

MAYOR: That is something we can address with future development.

PAUL: Why three PRV's?

DAREK: You are going to lose a line, reduce pressure and they also feed into separate zones.

MAYOR: Item U11 (Well) is rated as High with a star as it is the development of the new well that we purchased. This will be a tremendous secondary source of water. It is a good well where it currently sits but we would like to relocate it closer to the water tank if possible if we can hit the same type of water source. That will be part of the bid process. Having the existing well is good from a couple of aspects. If we get protested on a new well location we already have an existing location and if we don't hit good water elsewhere we know we already have a good location. The well would be required to bring up to current culinary water standards.

PAUL: If we use the existing location, will we pump it out of the ground?

DAREK: Yes.

PAUL: Is the well up or down hill from the tank site?

DAREK: We would have to pump uphill as the well site is below the tank site.

PAUL: What are the long term costs of having to pump uphill?

DAREK: I have not run any long term numbers in that regard.

PAUL: What is the biggest cost of leaving the well in the current location?

DAREK: The piping from the well to the tank. It would require us to cross two stream beds. We have budgeted all of our numbers for worst case scenarios.

MAYOR: We will save a significant amount of money if we can relocate the well.

MARLOWE: The reason the well has to be re-drilled at the current location is because it was originally established for agricultural use, not culinary water use.

MAYOR: As stated earlier Item U12 is closely tied to Item U1. It was rated as a Medium and they should both be done. Based on the December 2010 cost estimates all twelve projects came

up with a proposed cost of 6.6 million dollars. If we take and add up the proposed costs for the Highs and Mediums only, it comes up to 5.1 million dollars.

DAREK: For the two Council members that did not attend the workshop, would you rate any of these projects differently?

JEFF: No.

PAUL: I am fine as stated.

MAYOR: The High and Medium proposed costs are 5.1 million and our approved bond level is 5.145 million. The task before the Council is to decide where to go from here. We have budgeted for worst case numbers. How do we want to bid this project? I think there are three ways to bid it. The tank is one bid. The well is a separate bid and all the other projects combined are a separate bid. We can then look at the priority list at that time and review. Get in the actual bids and if they are at 4.5 million for example we can go this direction, if they come in at 5.5 million then we must evaluate and go another direction. Big companies will bid the tank. Only specific specialized companies will bid on the well. The smaller projects can be bid separately and hopefully awarded to local people who would help the community. Are there any comments from the public in this regard?

DAREK: On the smaller projects, bid them in groups not individually. That would make for an exceedingly large amount of paperwork if they are all being done by different contractors.

MAYOR: So basically three bids, the tank, the well and all the others as one.

PAUL: Typically do you run into contractors that are licensed to do all the projects?

DAREK: Typically. Spindler's would do the tank and sub out the piping. Whitaker's would do the piping and sub out the tank.

MAYOR: I think we need to allow for a blanket bid for the entire project as well. We don't want that type of bid excluded.

DAREK: You can get some very interesting scenarios if you have too many contractors involved in the same project.

MAYOR: I think our guys can do some of the projects as well.

DAREK: You need to decide which items you want your employees to do before we go to bid.

MAYOR: The 800 South project is something that we will do.

JEFF: We already knew we needed to do that project before this project was even considered.

DAREK: The 800 South loop around project possibly as well. We might want to split out the main transition line. We can work through the logistics on all of this.

MAYOR: So you are saying to bid the tank and main transition line together?

DAREK: Yes.

PAUL: I like that idea.

MAYOR: Does anyone want to change how the list has been prioritized by the Council?

JEFF: I agree completely with the low projects not going to bid where they are mainly contractor related projects. This will help those contractors that are coming in to know what they will need to pay for. What I don't want to happen is that we are under building for the future. We are dealing with past under building right now. I don't want the same thing to happen again. I feel at least we are looking to the future. The other tank should have been bigger but they just did not know. I think it is the communities' best interest to be proactive. I like that developers are going to have to pay their fair share. We also have infrastructure issues that we must address. We have to address them, there is not a choice.

TERRIE: The water model shows us the fire protection deficiencies and we must address those issues. I don't want low fire flow issues identified and then we do not deal with them.

BRAD: Projects U1 and U12 will deal with that problem.

DAREK: Adding the booster pump would provide an additional 1,500 gallons per minute. Also adding in that loop will help the low pressure problems in that area. The only way to get the needed flow is to add the booster pump.

BRAD: We don't have 6.7 million dollars to do all the projects and some just cannot be done right now.

DAREK: Long term there will have to be another tank in the City Creek area.

BRAD: Items U1 and U12 are for the future?

DAREK: Kind of. I need to clarify what it means when we say "the future". All of the pipe sizes are for twenty year projections and maybe even longer. We could bring an 8" line down the hill but that won't help for the future or long term.

JEFF: Those things make sense for the long term. There is no reason to short change it.

MONICA MERRILL: You will still have problems in the community. I have pressure problems at Maverik due to low pressure.

DAREK: When we ran the water model the lowest pressure you should have would be around 60 pounds.

MONICA: Do I have the right size pipe to the building? Every two weeks I have pressure problems.

BRAD: The problem could be on your side of the meter. We are actually going to be reducing pressure in that area as it is very high. I think you have an internal issue. I would bet you have a bad pressure reducer in your building. We have adequate pressure in that part of town.

DAREK: You might want to put a pressure gauge on a hose bib and see what it does.

MONICA: Some days I don't have enough pressure to even wash the walk way.

SCOTT BALL: Maybe the lines got damaged when the gasoline tanks were replaced.

DAREK: I would check the screen at the meter.

SCOTT: We should probably actually just change the meter as it is old.

DAREK: Scott, I would suggest checking the pressure when you change the meter.

MAYOR: One other item. Darek gave me the ratings that J-U-B assigned to each item and we were pretty close on our grades to how they graded each project. Only a couple were different. The High's were the same. A couple of the Low's and Medium's were different. We need to make a motion or decision on the priority list and how to go to bid on this project. Then Darek and J-U-B can prepare to go to bid. Ideally we would like to go to bid in the fall, either October or November. We did find out this week that the CIB will not allow us to finalize the paperwork until we have the bids in hand to make sure there are not any cost overruns. The CIB won't give any more funds than already approved if the project is bid higher than the available funds. We have bid each item for a worst case scenario. The items should be bid at the proposed cost or lower but not higher.

PAUL: Darek, can you please send me in one worksheet, all of the items by priority?

DAREK: Yes.

BRAD: We have entered probable costs and I do not want to show these to the contractors.

DAREK: Usually the contractors will ask for it.

BRAD: Don't give it to them.

DAREK: Is the fire booster pump in the Medium score?

BRAD: Yes, that item was a Medium score.

MAYOR: So for the bidding process. The items will be bid as the tank as one bid, the well as another bid and all the other miscellaneous projects as a third bid with the contractor having the ability to bid the entire project as one as well.

PAUL: Yes, we need to allow for a comprehensive bid that includes all of the projects and individual projects.

DAREK: So the contractors can bid on the entire project or any of the three separate items.

TERRIE: One for the tank and main line. One for the well and one for all the other medium scored remaining items with the option to bid as one comprehensive bid.

MAYOR: On Item U5 it has a dotted line like a candy cane. We would exclude that from the project. That is not our responsibility.

DAREK: The cost estimate includes it.

TERRIE: Make sure the bid does not include the candy can line area on the map or any costs associated with it.

MAYOR: That is not a necessary item for this project.

MONICA: Why?

MAYOR: That would be to the benefit of the Richmond City Irrigation Company and not the City.

A motion to approve culinary water system upgrade Items U-1, U-2, U-5, U-6, U-7, U-9, U-11 and U-12 to go to bid and to table Items U-3, U-4, U-8, U-10 at this time until the other bids are received for the approved items was made by Terrie, seconded by Paul and the vote was unanimous.

A motion to bid the culinary water system upgrade as follows: Item U-5, the water tank and main line to be bid as one item not including the candy cane area on the proposed project map or any costs associated with it. Item U-11, the well, to be bid as a separate item. Items U-1, U-2, U-6, U-7, U-9 and U-12 to be bid as one package. With the option for the contractor to bid all three bids as one comprehensive package was made by Terrie, seconded by Paul and the vote was unanimous.

FINANCIAL REPORT

JUSTIN: As an update on the RAPZ tax project at the park. The north pavilion is completed with the exception of painting the exposed beams and replacing the tables. The south pavilion has the brick work and electrical done. Western Construction will be finishing up the roof as well as the soffit, and fascia and then it will be done except for painting the exposed beams and replacing the picnic tables. After running all the numbers and getting estimates we were able to order all of the tables needed for both pavilions. The RAPZ tax funding, population based RAPZ tax that we received and a couple of thousand dollars from the general fund will pay for this project. I think it is turning out very nicely. Brad can update you on the tables that have been ordered.

BRAD: We ordered thirty tables from Component Playgrounds in Salt Lake. They weigh about 75-100 pounds each and we are going to bolt them together as opposed to bolting them to the floor.

JUSTIN: One request that I do have is that if they arrive before the City party, they are required to be assembled and I would like to get them done and in place if we can. It is going to be very close if they arrive before the party or just after. I am going to get with Tamra Stones and get some hard numbers of property tax rates throughout the valley. I have heard several comments about fees in town and we are on the higher end for utility billing but not the highest. I also know that we are on the very low end for property tax and that the rate has not been changed since approximately 1978 or so. I would like those numbers to help compare what it actually costs a person to live in Richmond versus elsewhere in the valley.

TERRIE: I like the “Fee in Lieu” charge as it effects everyone not just property owners.

MARLOWE: I also know that property tax values have been adjusted as well. Down at the park on the area we have that used to be where the Handi Hut was located, the value changed from \$7,000 to \$16,000 which caused the property tax to go from about \$75 per year to \$180 this year.

PAUL: I know that the property tax on the bare 2.89 acres that I own is around \$700 per year.

MARLOWE: I also know that some people are going to ask legislators to get rid of Impact Fees at the upcoming meetings.

DAREK: Emily is back in town and knows that the City is thinking of having her evaluate your impact fee rates again as well.

JUSTIN: The audit is the week of October 24th and I am still preparing for it. A couple of tidbits of information. There is approximately \$100 in the Cash Impact Fee Water account. The water impact fees as they are collected are paid to the loan between the Capitol Projects Fund and the Water Enterprise Fund. There is approximately \$62,800 in the Sewer Impact Fee Cash Account and these funds have been used to pay the first two payments on the MBR plant as well as a portion of the payment for this coming year. Lyle and Juliene provided me the information that I needed to verify the expenditures for the Fire Department and Library Grants we received and we are good to go in that regard.

TERRIE: I know the extra hours that were budgeted for helping with the library relabeling project have been very worthwhile.

COUNCIL MEMBER REPORTS

BRAD: I am glad that Lyle got with Justin to confirm the grant expenditures and that we also received a new grant that I don't know the specifics about yet but will get with Chief Bair about it. On the fire station remodel we are just waiting for the contractor to finish up and I suspect the project won't be finished until winter. In regards to sewer, there are two commercial users that are thinking about installing monitoring equipment. There are no new maintenance or nuisance issues. I do have one other item to discuss. What about the old wood tables at the pavilions? I have measured them and if we cut out a four foot section in the middle we can make two nice eight foot tables. I was wondering about selling them for \$50 each or something like that. I am willing to cut them to length. They are very heavy and are currently twenty feet long.

PAUL: It would be nice to recoup some of the costs of that project.

BRAD: A condition of the sale is that they cannot be taken until the new tables arrive and are ready to be installed.

MAYOR: I think it is a great idea and to proceed.

BRAD: We will ask \$50 each then.

MARLOWE: If you can get me the exact information you want listed, I will put it in the newsletter.

JEFF: The upcoming City party will be the same as in the past. Last year we had 600 rolls and ran out. This year we have ordered 700. We had way too much Cole Slaw last year and have cut back on it this year. Lower's will get us the meat like normal. Last year they supplied enough for 600 and we ran out and this year they will supply enough for 700 people. The menu is the same as past years as it is hard to change it when Lower's is willing to donate the meat and it is such a top of the line meat. We had 500 cobs of corn last year.

CHRIS: Kip ordered 700 this year.

JEFF: What if we change to 500 since we will break some of them in half for children.

MAYOR: I would leave at 700.

JEFF: I have not talked to Allen for a while about it but he said he would do the baked beans again this year. He did six Dutch ovens last year.

PAUL: Branden Jensen makes good Dutch oven baked beans as well and could help if needed.

JEFF: We will have 700 cans of soda pop. There will be ice cream from Casper's as well. Should we include the flyer with the monthly City bill as the bills will mail the week of the party and it would save a significant amount on postage and envelopes?

MAYOR: I think we put it in with the monthly City bill. Has the Lion's Club contacted anyone about putting something in the newsletter about their yearly calendar?

MARLOWE: I have not heard from them yet.

PAUL: What time do you want us to arrive?

JEFF: If those that are bringing meat roasters could arrive at 3:00 P.M. that would be good.

TERRIE: I know in the past people have arrived between 2:00 P.M. and 3:00 P.M. to help shuck the corn. The serving tables will need to be covered.

SCOTT: Why can't the City buy some small canopies?

JUSTIN: We don't need them when the Lion's Club already has them and they are not utilized very often by any group.

MAYOR'S REPORT

MAYOR: The Utah League of City and Towns meetings will be September 14th through the 17th. Darek is going to follow up for us on some sewer lagoon issues but it looks like the liner is still in good shape as far as we can tell. We have an opportunity to get a planning intern as it is needed for this person's bachelor's degree. The young man is related to Marlowe and I will let him fill in the details.

MARLOWE: The young man is my grandson-in-law. He needs 144 hours of unpaid work for his internship. He cannot be part of the Master Plan project as we have already contracted that work with J-U-B. He could help me with LUDMA and comparing to Utah Code Annotated. I would also have him on-site for various projects as well. There would be no cost to the City. His transportation costs would be paid by himself or I. If you approve he would then need to go to his professor to ask for approval.

JEFF: Sounds good to me.

PAUL: I agree as well.

BRAD: I have no problem where he is being supervised by Marlowe.

MAYOR: I would tell him to get it written up and submitted to his professor for approval.

MARLOWE: I think we need to consider getting a new copy machine as this one is having issues. We have had it for about three years.

JEFF: I will look into it. We pay a monthly lease fee as well as a per copy fee.

A motion to pay the following bills was made by Terrie, seconded by Paul, and the vote was unanimous.

A&D Landscaping	207.04
Advanced Heating	111.50
Aflac	178.38
Allen Rock	1219.00
Altius	1774.28
Angela Fannesbeck	440.00
Bear River Health	40.00
Beeline Carpet Cleaning	333.00
Brad Deffinger	2200.00
Brent Webb Excavating	234.89
Cache Chemical	281.59
Cache County Service Area	16684.22
Castalite	297.56
Century Equipment	19310.00
Chemtech Ford	598.00
CNH Capital	96.14
Coats & Coats	1285.00
Cox Data	96.00
Denny's	14.97
Elden Dattage Towing	125.00
Ferguson	276.41
Fleet Services	48.90
Follett Software	70.96
Gateway Mapping	95.98
Glenn's Electric	385.00
Hall's	256.31
Highsmith	955.51
Hobbs Turf Farm	84.32
IFA	511.92
Jr Library Guild	27.00
JUB	3522.22
K&B Service	129.00
KVA Electric	5930.24
Ladies' Home Journal	16.97
Larsen Asphalt	10789.05

LeGrand Johnson Construction	722.50
Lewiston City	937.3
Maverik	978.71
Morgan Pavement	20868.00
Nextel	285.86
North Cache Vet	120.00
Northwood Rental	370.00
Old Castle	1733.6
Olson & Hoggan	2736.75
PEHP	160.68
Questar	102.94
Qwest	450.55
Richmond Irrigation	988.00
Rocky Mountain Power	2801.37
Rolfe Schumann	200.00
Shannon Demler	100.00
Sprinkler Supply	797.51
Staples	135.81
State of Utah	500.00
Taste of Home	10.00
TEC Electric	65.00
The Herald Journal	272.67
The Home Depot	19.80
VISA	845.99
Watkins	953.75
Weidner	607.49
Xerox	193.64

A motion to adjourn was made by Terrie, seconded by Paul, and the vote was unanimous.

Adjournment at 9:20 P.M.

Michael E. Hall, Mayor

Justin B. Lewis, Recorder