

RICHMOND CITY COUNCIL

MARCH 16, 2010

The regular meeting of the Richmond City Council was held at the Richmond Community Building located at 6 West Main, Richmond, Utah on Tuesday, March 16, 2010. The meeting began at 7:00 P.M.; Mayor Michael Hall was in the chair. The opening remarks were made by Jeff Young.

The following Council members were in attendance: Brad Jensen, Paul Erickson, Allen Lundgreen, Terrie Wierenga and Jeff Young.

A motion to approve the February 16, 2010 City Council meeting minutes was made by Terrie, seconded by Paul and the vote was unanimous.

DEPUTY REPORT

DEPUTY CARLEY: Last month there were fifty-one calls. Seven were suspicious incident reports; which is good that potential bad activity is being reported. There were zero burglaries after having three in the previous month and there was one theft at the school. Fifteen citations were issued and thirteen warnings were issued. There were also six arrests from when vehicles were pulled over; mainly for outstanding warrants. Anything I can pass along to the other officers? I will get the Black & White Days parade map to Sergeant Collins.

MAYOR: With the weather turning warm can you come up with a safety reminder to put in the newsletter about kids riding bikes with their helmets, etc.?

DEPUTY CARLEY: Yes, by when?

MARLOWE: Next Tuesday is the deadline.

PAUL: Of the six arrests; do you know if any were Richmond citizens?

DEPUTY CARLEY: That is unknown to myself. I know one was for a DUI and two of the others were for outstanding warrants.

JEFF: I think it is great that you are giving out as many warnings as citations. It is good to have a balance. I appreciate what you do for us.

DEPUTY CARLEY: We try to balance it out; to be fair.

COUNTY BUILDING INSPECTOR REPORT

PAUL BERNTSON: In 2009, there were thirty building permits that were issued. Five less single dwellings (homes) than in 2008. It is similar in other local cities as well. The MBR project was done with great quality and where you contract with Cache County for your inspection services we do city owned inspections for free so that save you around \$6,000 in inspection fees on the MBR plant alone. There were thirty permits issued in 2009 and thirty issued in 2008 compared to fifty-eight in 2007. Since there were fewer homes in 2009 the valuation of the permits was down, 2009 valuation was \$1,437,567 compared to \$1,918,972 in 2008.

BRAD: It is nice that individuals can call and speak with someone in your office for free before they start a project so that they know what is required and what they need to do to be in compliance.

BUSINESS LICENSE

JUST DO IT

GERHARDUS OELOFSEN: I run the local trailer park on 185 East Main; I am the manager. I need some work to pay the bills. I am a brick mason by trade with my son-in-law, Sokun Dy, and right now there is no work. I need to work. I want to help anyone but especially older folks with minor repairs for a fair price.

MAYOR: Do you have any equipment stored at your residence?

GERHARDUS: It is all stored in my truck and if needed I can store at my daughter's property in Idaho if the business grows.

A motion to approve the business license request for JUST DO IT, was made by Terrie, seconded by Paul and the vote was unanimous.

GREEN FLASH DESIGNS

MAYOR: Colleen Howe has submitted a business license request to have an internet store that deals in artwork and products made from sustainable materials such as bamboo.

MARLOWE: She could not attend this evening as she is teaching a class but she is available by phone. It is strictly an internet business and there will be zero traffic. She wants a license so she will be legal.

PAUL: Does this qualify under the guidelines of a home based business?

MARLOWE: Yes.

A motion to approve the business license request for GREEN FLASH DESIGNS, was made by Brad, seconded by Jeff and the vote was unanimous.

CHILD ABUSE PREVENTION PROCLAMATION

MAYOR: This is an information proclamation that we pass each year. Leigh Dean will be making a small presentation regarding this.

LEIGH DEAN: I work for the Child and Family Support Center in Logan. It is a non-profit organization that offers a 24-hour crisis nursery, 24 hours a day, 365 days a year. We also offer planned visits where parents can drop off their children for two hours when they need a break or some time alone. Last year, 3,125 children came in for these two hour visits. We also offer help and therapy for those that have been abused; last year there were 608 cases. We have parenting courses as well and last year 216 people attended this course. We also have a crisis hotline and last year we received 3,682 calls. We are also the agency that goes to local schools and talks about the good touch/bad touch program. Last year, 3,679 children attended this program at the

schools. We do not charge anything for our services but do ask for small donations to help replace the supplies that are used. Last year, there were 237 cases of local child abuse and 681 allegations of local child abuse. April is Child Abuse Prevention month. On April 1st, we will be kicking off our annual campaign and ask that a member of each City Council attend. It is at the Logan court house at noon and Cache County Attorney James Swink is the featured speaker. We are also in charge of the flamingo flocking you see at local businesses. This is a fund raiser we do yearly. We have a benefit dinner/auction at the Coppermill each year as well and on May 1st there will be our annual fun run/walk in Wellsville. I have brought some information to leave with you regarding the center and the services provided.

MAYOR: Can we put some of this information in our local newsletter?

LEIGH: Yes.

Mayor Hall read the Child Abuse Prevention Proclamation.

A motion to adopt April 2010 as Child Abuse Prevention Month in Richmond City was made by Jeff, seconded by Terrie and the vote was unanimous.

BUSINESS LICENSE

CIRCLE H HORSEMANSHIP

TROY HATCH: I want to do horse training here in Richmond and at arenas around the valley. I will keep the horses at my place and my aunt's. I would expect to be caring for two to five horses at a time.

MARLOWE: There is no problem having horses at either residence.

TERRIE: Will you be storing horse trailers while training the horses?

TROY: The trailer will only be here long enough to drop off the horse(s) and then leave.

A motion to approve the business license for CIRCLE H HORSEMANSHIP was made by Terrie, seconded by Jeff and the vote was unanimous.

CONDITIONAL USE PERMIT REQUEST BY RAY WINN FOR AN ORGANIC CHEESE PLANT

MAYOR: At the February 2nd Planning & Zoning meeting a request was made for a conditional-use permit for an organic cheese factory at approximately 600 West 200 South. Ray Winn is here this evening to make his presentation and tell us what he would like to do.

RAY WINN: I just want to make cheese.

MAYOR: We need to know some information; like what effect this will have on our sewer system.

RAY: I know that I need to take care of the wastewater before it enters your system.

MAYOR: This is something we might table until the City Engineer can attend and we can be made fully aware of the items and issues we may have and need to discuss. There are specific items we need on the permit; especially our pretreatment requirements.

RAY: I know the water needs to be clean; what else do you want me to say or do?

TERRIE: I want/need to know how the wastewater will be treated.

RAY: I will make it clean enough for your system.

PAUL: I want specifics; as I don't know what you are doing and want to know how.

TERRIE: There are several items we need information on. We need to know how much flow there will be for our water and sewer systems. How much waste will be produced and exactly what that waste consists of? What is your proposed daily production? What about traffic and parking?

RAY: It is just a little plant. I won't use much water.

TERRIE: I also have other concerns. I want to see a sketch of the site with the building and parking lot. I want to know how much traffic will be on the road. Also, we need information to evaluate our well protection zone. If you are having grass and watering it with your wastewater will this affect our culinary water well?

PAUL: I agree with Terrie. These are all good points that we need answers to.

BRAD: I want to see a plan. Making cheese is a very broad subject. How many milk trucks per day?

RAY: Maybe two.

BRAD: How much water will be used?

RAY: Very little.

BRAD: When you discharge into the sewer system is it in lumps or consistent? Speed of the flow matters.

RAY: No, it does not. Your system can handle it. I would say around 4,000 gallons per day of water would be used.

JEFF: You are telling us very limited information. We have some inconsistencies in our MBR system and are concerned. You are annoyed by us asking for answers but these are all valid concerns. It is not as easy as you claim, we have a six million dollar sewer plant that we have to be very cautious with.

RAY: You want to know how to make cheese; I can tell you if you really want to know.

MAYOR: You are saying it is very easy to treat the wastewater; our City Engineer says otherwise.

RAY: You're just trying to put me another month behind.

BRAD: We have a well protection zone that I am concerned with and I want to see a plan.

RAY: Do you require lawn?

BRAD: No.

RAY: Then we won't be putting one in and watering it. Your building inspector will inspect the building so what is the issue? It is going to be a 90ft x 140ft building. Why do you need a plan?

PAUL: I expect to see something in writing; such as a business summary.

MAYOR: A plot plan as well.

TERRIE: Parking and roads as well.

RAY: I just want to make cheese.

PAUL: You are here asking us for help but yet you don't have a plan and are providing very limited information.

RAY: I don't have to come to Richmond; and I am leaving!

At this point Ray Winn abruptly left the meeting/building and the issue is considered closed.

JON WHITE REZONE REQUEST PRESENTATION

MAYOR: We have had a rezone request for 21.85 acres from RE-2 to RLD at approximately 300 North to 500 North and 300 East to 500 East by Mr. Jon White. It was discussed about a year ago and tabled at that time. Planning & Zoning did recently approve and send on to the Council. Jon is here tonight to make his presentation. The plan would be: to hear the presentation tonight, have a public hearing regarding this matter at the April 20th Council meeting and then a possible vote at the May 18th Council meeting. I have received several letters from citizens that have asked them to be included with the Council meeting minutes; regarding this subject. They will not be entered and included until the public hearing meeting.

JON WHITE: I would like to present my idea of what I am calling White Pine Village. It would be a distinctive rural area that is affordable. The lots would range in size from .24 acres to .48 acres and there are 22 shares of irrigation water with the property as well. This would make for 50 total homes and 1.97 acres of green space which would consist of a park and playground.

BRAD: So you would be installing a secondary water system?

JON: Yes.

BRAD: Who would own the open space?

JON: I would give it to the City or make a Homeowner's Association.

BRAD: Where are your roads located approximately?

JON: 375 North, 350 East, 375 East and then tying into the road that enters Sunburst Lane on the north.

JUSTIN: So 22 of the 50 lots would have an irrigation share?

JON: They would be divided up if possible.

PAUL: They cannot be split. Each person would be required to have one full share to have access to the system.

JUSTIN: So they would be deeded to the lots?

MAYOR: If the subdivision is approved then at that point; it would be a discussion item.

BRAD: For RLD, all the lots must have 120 feet of road frontage.

MARLOWE: And they must be a minimum of 14,500 square feet as well.

PAUL: Did you use an RE-2 plan?

JON: No. I am wanting to market reasonably sized lots and homes and there are not many of those options right now. I want the lots to only be big enough that they will be cared for as well. The open space would have a playground, bowery and soccer field.

BRAD: I don't have any other rezone questions but I do have some other issues that can be discussed when the time comes.

MAYOR: This just the initial request to the Council after being approved by Planning & Zoning; then we have a public hearing and then onto a decision. The specific time for the public hearing will be posted and any concerned citizen will be able to let us know their concerns at that time. There will not be a decision until at least the May Council meeting. Next month is a public hearing only.

FINANCIAL REPORT

MAYOR: Along with Justin's monthly financial report I have also asked him to give us an update for everyone on where the City financial funds are stored. A city down south just lost a large sum of money for having it with a private bank and the bank went bankrupt.

JUSTIN: We did receive \$25,270 from the Federal Grant for the Fire Department Turnouts. We will have a budget public hearing to adjust the current year budget in April and June. Speaking of the budget; it will be tight but we need to start thinking about what we want to try and accomplish in the next budget year. I know that we are planning on a new/used 10-wheeler truck and Brad will be getting us an approximate price.

TERRIE: I know that Juliene has some questions about what goes into the Benefit category of the Library Fund.

JUSTIN: I will be in touch with Juliene and let her know what it consists of but it is Social Security and Medicare as well as workers comp, health insurance, etc. The escrow/retainage check has been written to Nelson Brothers; we are now just waiting for the State of Utah to release the funds from our PTIF account. We did have a RAPZ tax audit by the State of Utah today. I actually think this was a good audit to show them what we are really getting accomplished with those specific funds. I know that some communities were just putting their population based assessment into their general fund and spending it on no-RAPZ tax related items. We have used these funds to do the American Legion Auxiliary Hamburger Stand, Park Bathrooms, Park Gazebo, Park Parking Lot, and the safety sidewalk at the park as well as various projects at the Cub River Sports Complex.

MARLOWE: Janice Coleman was the auditor and she commented on how great our documentation is in this regard. There were zero questions of transparency with what we have done; which is good. I think it was a very positive visit. I did take her around and show her the park projects as well as the Cub River Sports Complex.

JEFF: Is this information passed along to Cache County?

MAYOR: Yes, we give them a very detailed accounting of each project. I would say with work-in-kind and expense that there were about \$3 used for each \$1 from the RAPZ tax approval.

PAUL: What is our process on bounced checks? I see there is quite a large amount in there.

JUSTIN: They are automatically turned over to EPN/Check Net.

MAYOR: Where other communities are having a hard time collecting funds our Accounts Receivable is actually decreasing. I feel good about where we are at.

JUSTIN: We give citizens every opportunity to work out payment arrangements on their account before we pursue it. I know that Judge Funk does the same thing with the court system as well. The City of Clinton recently lost \$83,000 when Centennial Bank went bankrupt. They had \$333,000 in an account at Centennial Bank and it was only FDIC insured up to \$250,000. I just want to remind or tell everyone that Richmond City funds are in the State of Utah Public Treasurers Investment Fund. It may not have as high an interest rate as some private banks but it is safe. An \$83,000 loss for Richmond City would be devastating and I am glad the funds are where they are at.

SPENCER JENSEN SHED UPDATE

ROBERT BORG: My name is Robert Borg and I have a one acre parcel out where the pea vinery used to be located. I am willing to rent or lease Spencer Jensen this property. Marlowe informed me that it is legal. I just want approval from the Council to do so.

MAYOR: We are talking about two, two-hundred square feet or smaller sheds that would be located there.

SPENCER JENSEN: This started out as a high quality project in Smithfield and then turned into something else and I have been getting a lot of pressure to change. I understand that you just want it to be nice.

JEFF: What are you going to use them for?
SPENCER: I am an artist, dancer and builder. I need a central location to keep all of my tools in one place. I do some painting and make furniture as well. I also have a window cleaning business and do screen repairs as well.

BRAD: This is to the west of Lower Foods?

ROBERT: Yes.

BRAD: So it is on I-91, which is the entrance to the City. I don't want any nuisance complaints as I am worried about the appearance.

PAUL: How will the property be accessed?

SPENCER: From the highway.

ROBERT: I have one, sixteen foot access from the highway as approved by UDOT.

PAUL: Are these framed built?

SPENCER: Stick built. They are portable sheds on a trailer. I am not sure how permanent they will be; so they can easily be moved.

MAYOR: The size falls into an area where there are not any rules. I expect them to be kept neat and tidy.

BRAD: No public services?

SPENCER: Correct, I will have to use a generator if I need electricity.

ROBERT: A nice farmer has always farmed the area around the concrete pad and I am hoping he continues to do so in the future as well.

TERRIE: Do you have a business license?

SPENCER: Yes, in Logan.

PAUL: You will need a license from Richmond City if doing business in Richmond.

SPENCER: I will get a license if I determine I am going to stay here.

TERRIE: We want to make sure the sales tax revenue stays in Richmond City.

SPENCER: Finding a long term property is my goal. I just don't know where or when that will be.

TERRIE: We appreciate you coming in and giving us an update.

SPENCER: I thought I was doing the right thing all along and then it went awry.

TERRIE: Keep in mind that different communities have different rules.

SPENCER: So the size requirement for no rules applies?

TERRIE: Yes.

MAYOR: I expect you to have a Richmond City business license if you are working in Richmond. I also want to thank you for attending this evening and giving us an update. This is something you did not need to do but we appreciate your input into letting us know.

COUNCIL MEMBER REPORTS

PAUL: I have been spending the majority of my time the last month getting acquainted with Keith's responsibilities and areas. I have discussed some sidewalk issues with City Attorney, Bruce Jorgensen. We can work out a payment plan with a homeowner if they are willing to sign an agreement to have funds added to their monthly utility invoice. This would be used, for example, when a homeowner rips out a section of sidewalk to fix a water or sewer line issue. Bruce also mentioned we need to be sensitive to sidewalk related issues and cracks in the sidewalks as they can lead to legal action if someone is hurt. We have a very tight road budget and plan to seal the big pot holes right now. I have signed a crack/seal agreement with Morgan Paving. We still don't know the exact amount of Class C Road funds so we are not sure what more will be done this budget year. There are four roads and some intersection work that will be completed. There are problems all over and we will work on them a little at a time and as funds permit.

JUSTIN: Class C Road funds are down from a peak of over \$100,000 a couple of years ago to around \$60,000 this year.

PAUL: We are looking at several twenty year options for the roads and will continue to be aggressive with the limited funds that we have. PavAs (Norton Thurgood) is a very good partner to the City.

TERRIE: Justin, Juliene will have you the proposed Library budget for the new budget year soon. Coltin is working on the EMT budget as well. The Library will have a booth for Black & White Days as well as a float in the parade. They are preparing for Story Hour as well. There were over a hundred in attendance at times last year and it will happen during June and July. The theme this year is to "Make a Splash" or "Catch the Wave". They would also like to do a movie in the park as well. The hours of service for the Library have increased but the budget has remained the same. This is due to the volunteer service by many people. We have had four visits from the State of Utah Library Group and they are always very impressed with what we get done with our limited funds. We are considered a Mentor library. The EMT's meet on Thursday and Coltin Larsen is the Battalion Chief over EMS Operations and we keep in touch as well as with Lyle. CERT is still meeting on a monthly basis with yearly drills. We are trying to coordinate with the LDS church disaster plan coordinator, Dave Baumgartner. Four vendors have already applied for the upcoming Harvest Market. The market will start the Saturday after Black & White Days. Thirteen hundred people attended the market at the Rock Hill Creamery last year. I have been contacted by several new vendors that want to attend. I have got all of the City Council meeting minutes from 2000 through current onto the City website.

PAUL: The website is a very powerful tool.

TERRIE: I would like to get all the ordinances on there eventually. I think it would help people like Spencer to find out the rules and what needs to be done.

JEFF: What size are the files for the minutes?

TERRIE: We have 25 gig to use and only 200 meg is being used for the minutes.

JEFF: Having a searchable PDF is great.

TERRIE: We have a good deal with West Host. We only pay \$4.00 per month.

JEFF: How far back do we have electronic copies of the minutes?

MARLOWE: Sporadically in the 1990's.

JEFF: Don't we have a scanner? But that won't allow for a searchable PDF. For \$400-600 we could get a good used Xerox machine.

TERRIE: I scan and then use a character reader. I have to tweak the ordinances from a Word Perfect document to a Word document. Ordinances are harder to get everything lined up to post on-line. I would like to find a backup helper to help with the website when I am out of town for weeks at a time.

JUSTIN: I would suggest contacting Richmond City resident Aaron Curdy. He is over the computer system at the USU library. I will get you his contact information.

MARLOWE: Do you have all of the ordinances?

TERRIE: Some. The easy ones have already been posted. Also, let me know what you want to see on the website. Citizens should let me know what they would like to see as well.

MAYOR'S REPORT

MAYOR: The proposed ski resort issue has taken lots of time over the last couple of weeks. It is the most time consuming subject I have ever dealt with. Basically, Richmond City turned in a letter of concerns to the Cache County Council. City Engineer, Darek Kimball, from J-U-B Engineering also turned in a letter of concerns as well in behalf of the City. Allen and Marlowe attended the County Council meeting as well. I have had requests for many items of concern but there is nothing in those letters that was not mentioned in our original letter to Cache County. This is a Cache County Council decision and not a Richmond City decision. Currently, it has been tabled for up to six months. Roads, drainage, EMT services are a few of the concerns listed. I think we have had very good representation on this subject. The County will keep us informed as things move along. We have been contacted several times to release the letters we submitted to the County Council. We choose to not do so until the Cache County Council officially approved their meeting minutes. They have elected to let those letters be viewed before the minutes are official and we have no problem with that. There are some very big hurdles to overcome. It may be an agenda item at some point.

TERRIE: I think it would be premature to do anything else at this point until the County Council says what they are going to do; if anything.

MAYOR: Now that the MBR plant is running. It is time to discuss putting the cleaned water back into the irrigation system so it can be used. Darek, Brad, Paul and myself will be making a presentation to the Richmond City Irrigation Board on April 8th. At this point, the goal would be to tie into the west line and eventually get it back into the City. I would much rather see it be used than dumped into the Cub River. The Cub River Sports Complex land swap is being discussed again. There is some property in the northeast corner that we cannot use. On March 23rd, we will be meeting with Brooks Tarbet from Lewiston City and a representative of Casper's Ice Cream to readdress and see if we can swap for some land that is usable. I have been contacted and some of the members of the Council may be contacted as well regarding an individual that claims he has made some cash payments on his utility account but has no record or receipt of it and we have reviewed and don't show any receipt of payments from him. I informed him that it is his responsibility to keep receipts and that payments should not be made

with cash but with a credit card, check or money order. He is claiming a couple of hundred dollars has not been recorded. The SCADA computer at the Maintenance Shop died and had to be repaired. It had got a virus from being used to access the InterNet. This computer is supposed to be used to monitor the SCADA system only.

JEFF: I asked specific questions on this computer of what it could and could not be used for. Do we need the InterNet on this computer?

MARLOWE: Yes, it gives us an alternate route to access the system. We cannot password protect the system since that would not allow it to automatically restart if it goes down due to a power bump or outage. We just need to keep people off of it. Remote Control Systems cleaned it up and reinstalled the software.

JEFF: Why is it being used to order parts?

MARLOWE: We could put my old computer down there for the specific use of ordering parts only.

BRAD: Scott, your thoughts?

SCOTT: We have meetings on Monday, Wednesday and Friday and it is much more convenient to go into the office and order the parts than come up here to the office to do the same thing.

BRAD: I think we will be fine as long as Scott monitors it closely.

JEFF: Marlowe's old computer can easily be used down there.

TERRIE: Let's put it in a lockable cabinet where it can only be accessed by certain people.

JEFF: Let's get it off that desk as well.

SCOTT: It has to be checked daily as it contains periodic alarms.

JEFF: Let's get it out of the way and put the other computer there. We can use the existing modem we just have to add a switch.

MARLOWE: A splitter?

JEFF: Yes.

MARLOWE: I am the guy that is ultimately responsible for that computer. I don't want to be able to not access it easily.

JEFF: We can save \$50.00 a month by not getting a different modem and just using a switch.

MARLOWE: We could have bought a new unit for what it cost to get this one repaired.

JEFF: Call me when there are computer problems rather than pay the high fees that we are charged; I can fix most things.

MAYOR: The warranty on the SCADA system is voided if anyone but them works on the system.

JEFF: I will clean up the information on Marlowe's old computer and get it installed.

MAYOR: Hyde Park recently passed an ordinance in regards to sexually oriented businesses. This is something we will research and review. The RAPZ tax allocations are going to be very lean this year. I have personally talked to Cameron Jensen three times this week about prioritizing our requests as not many will be filled. There are very limited funds just like all other type of tax funds or allocations. We should know by April 1st if we have been approved for any of our requests. Albert Purser from the Richmond City Cemetery District, Brad and I went through the sixty or so applications for the maintenance worker position. We narrowed it down to 14 or 15 individuals and Marlowe will call each of them with the wage information and see if they still have an interest. I would like to do interviews on March 30th and have them last

about fifteen minutes each. Brad, Albert, Scott and myself will be there and any other Council member that wants to attend is more than welcome to do so.

ALBERT: Denise Allen from the Cemetery District would like to be there as well.

MAYOR: This coming Friday through Monday the position of Court Clerk will be posted. Due to some recent events and more and more responsibility at the Library, Juliene has decided to focus on the Library and quit being the Court Clerk. Her hours have been increasing and she has some family issues to help with as well and we appreciate all of her service to the community. This will hopefully be a quick process where myself, Judge Funk and one other Council member will review the applications and get the position filled.

CHRIS PURSER: What about day time court calls? We are getting more and more. It would be nice to be able to provide answers to their questions.

JEFF: For \$10.00 per month we could have a voicemail dedicated to the court system only.

MARLOWE: I think having a voicemail option would be great rather than Chris and I having to keep notes and pass along to the court.

CHRIS: It can be frustrating for those that want help and we cannot provide it.

JEFF: I will check with Qwest on the available options.

MAYOR: There were some questions last month regarding the Veteran’s Memorial Fund. I have included a copy of letter regarding the Veteran’s Memorial Fund from Gale Alvey. The members of the Veteran Memorial Committee are: Gale Alvey, Chairman, LuDean Watterson, Maxine Christensen, Helen Kidd, Leslie Erickson, LuAnn Tripp and Wendy Christensen. A fee will be collected for each additional name added to the memorial and as in the past, all fees spent from the fund must be approved by the Chairman and Board. Anyone having questions regarding the fund should contact Gale Alvey. Brad, Darek and I will be meeting with Bruce Jorgensen to come up with a game plan regarding how to proceed on the water tank land purchase. We will be getting together the week of March 29th. Brad and I went to St. George and accepted an award for having the most improved Waste Water System in Utah. The award is down at the MBR plant for anyone that wants to see it. Scott attended the ceremony as well. I have a letter from Sam Schropp regarding the ski resort that he has asked to be included in the Council meeting minutes but it will not be included until we have a public hearing; if we have a public hearing on this issue. Paul will be working with Darek and J-U-B regarding the City Master Plan. Our next meeting will be on April 20th.

COLTIN LARSEN: I have a name I would like to present to the Council to join the Fire and EMS Departments. D.J. Schmutz has been interviewed and would like to join both departments. We feel he would be a good asset.

BRAD: I know him, he is a good guy.

A motion to approve D.J. Schmutz to join the Richmond City Fire and EMS Departments was made by Brad, seconded by Jeff and the vote was unanimous.

A motion to pay the following bills was made by Brad, seconded by Paul, and the vote was unanimous.

Advanced Heating	355.00
Allied Insurance	138.00

Al's Trophies	52.58
Altius	1074.46
American Waterworks	190.00
Audio Adventures	60.30
BATC Bookstore	205.35
Bear River Health	40.00
Brent Webb	440.72
Brodart	114.08
Buzz Electric	827.00
C.V. Fire Chief's Assoc	100.00
Cache Chemical	995.12
Cache service area	15550.25
City of Logan	52.14
Demco	144.77
Dennys	38.28
Ecosystems	483.00
Filbies	22.78
Fleet Services	127.35
Glenn's Electric	1671.00
Hall's	54.70
Intermountain Workmed	58.00
LD's	64.68
Lee's	38.84
Lewiston City	26.25
Lyle Bair	15.97
Maverik	476.91
Mountain States	873.67
Nextel	227.01
North Cache Vet	123.00
Oldcastle	39.81
Olson & Hoggan	1594.00
PC's Unlimited	19.95
PEHP	102.00
Petals and Promises	87.41
Pitcher Propane	2066.95
Questar	2277.53
Qwest	427.79
Randy's	219.87
Rocky Mountain Power	8416.01
Smithfield Auto	52.18
Smithfield Imp	112.84
Square One	154.00

Staples	165.00
Suburban Propane	51.00
Sunrise Environmental	225.98
Tamara Hardy	35.00
Thatcher	3595.20
The Herald Journal	262.85
The Home Depot	119.91
UEN	163.89
USA Bluebook	509.60
Utah Justice Court Judges	35.00
Utah Local Government Trust	78.33
Verizon	60.07
Visa	386.88
WFCA Fire Service Bookstore	226.61
Xerox	193.64

A motion to adjourn was made by Brad, seconded by Paul, and the vote was unanimous.

Adjournment at 8:55 P.M.

Michael E. Hall, Mayor

Justin B. Lewis, Recorder