

The regular meeting of the Richmond City Council was held at the Richmond Community Building located at 6 West Main, Richmond, Utah on August 25, 2009. The meeting began at 7:00 P.M.; Mayor Michael Hall was in the Chair. The opening remarks were made by Justin Lewis.

The following Council members were in attendance: Brad Jensen, Terrie Wierenga, Jeff Young, Keith Ward and Allen Lundgreen.

A motion to accept the July 21, 2009 City Council meeting minutes was made by Keith, seconded by Jeff and the vote was unanimous.

RESOLUTION 2009-3

MAYOR: At last month's meeting we discussed the Lion's Club taking over and maintaining the old soccer field restrooms at the park and converting the building into a storage type building. Originally the Lion's Club approached us about building a new building but it is more feasible taking this approach. They will renovate the restrooms at their expense. They will be responsible for the upkeep of the building and the City will continue to maintain the grounds on the exterior.

****Mayor Hall read Resolution 2009-3****

ROGER PREECE: The Lions Club has read the Resolution and agrees and supports it.
KEITH: I think this is a great idea.

A motion to adopt Resolution 2009-3, A RESOLUTION ASSIGNING FULL AND FREE USE OF THE OLD, SOCCER-FIELD RESTROOM BUILDING TO THE RICHMOND LIONS CLUB, WHILE RETAINING OWNERSHIP TO THE RICHMOND CITY CORPORATION, was made by Terrie, seconded by Jeff and the vote was unanimous.

BUSINESS LICENSE

K & J CLEANING

JACKIE SADLER: Krista and myself do all of the clean up for my boys after they complete construction on projects. They have been told that in order for us to continue to do this that we need a business license.

MAYOR: Any items stored at home?

JACKIE: We keep any supplies at the house and then take to the jobsite. All work is done at the jobsite.

TERRIE: Any 55 gallon drums of product?

JACKIE: No.

Approved by Council.

LELU PAPOOSE

LESLIE JUDD: We are a couple of mom's that work out of our homes as an agent/contractor with other homemaker's to make baby related items. The items are then sold at baby showers and on the InterNet.

TERRIE: Traffic?

LESLIE: Quarterly we may have some items picked up but the rest of the time, the items will just be shipped.

Approved by Council.

MOUNTAIN EDGE PRODUCTIONS

TREVOR JACKSON: I have been operating in North Logan for a year. I do home videos, picture shows, copy tapes to DVD's or CD's and some audio recording.

MAYOR: Any traffic?

TREVOR: We pick up all the items. There will never be any traffic.

Approved by Council.

MISCELLANEOUS UPDATE

MAYOR: Kirt Sadler had to reschedule to the next Council meeting in regards to the issues at the Richmond Meadows Estates. At the last Council meeting, Isidro Martinez requested a business license for the old Randy's Texaco building. We confirmed that a lease or purchase agreement has not been signed; therefore, the inspectors cannot go in and inspect the property. We sent him a letter explaining this to him and if he wants to come before the Council at a later time he is welcome too.

MARLOWE: According to Randy Bair I understand one of the oil drains does dump into our sewer system .

BUSINESS LICENSE

THE TILE GUYS, LLC

JAMES VAIL: I have been a subcontractor for Abbey Carpet for the last three years and it has developed into more of a business and I want it to be official.

MAYOR: What products will you have and how will they be stored?

JAMES: All the products will be in my truck or trailer. There will be some tile and wood; nothing hazardous. There will not be any traffic either.

Approved by Council.

RESOLUTION 2009-4

MAYOR: This is a yearly resolution that gets sent to the State Division of Water Quality informing them of how we treat our wastewater. It is mandatory that it be submitted to the State each year.

****Mayor Hall read Resolution 2009-4****

MARLOWE: This report is for the year 2008. Next year there will be significant changes to the report due to the MBR plant coming into operation.

A motion to adopt Resolution 2009-4, A MUNICIPAL WASTEWATER PLANNING PROGRAM RESOLUTION, was made by Brad, seconded by Keith and the vote was unanimous.

FINANCIAL REPORT

JUSTIN: The Fire Department received a \$200.00 donation in July and the Harvest Market collected \$35.00. The yearly insurance was paid in the month of July just like all other years. There were not any Impact Fees collected in July. We received \$239,783.04 from the Army Corp of Engineers for the MBR plant in July. With Chris' help we are sorting through each invoice and preparing for the upcoming audit that will occur during Thanksgiving week. Through July, I show that \$4,894,125.69 has been paid out in regards to the new MBR Plant. We will receive several more invoices over the next three months as well. I finally received communication from Sprinkler Supply in regards to some outstanding invoices from last summer. I will give them to Jeff for review. The Logan Office blamed the Salt Lake office who in turn blamed the Logan office. They are very disorganized in my opinion.

JEFF: I recall some parts from Sprinkler Supply from last year but I am frustrated they are coming to us a year later for payment. That is not very professional.

BRAD: Will the 2009 RAPZ tax allocation be a separate line item?

JUSTIN: Yes, on the income and expense side both.

BRAD: I have a couple of families that would like to adopt the star at the park and maintain it.

JEFF: I have also had a similar conversation with the Lions Club about maintaining the flag pole at the star.

BRAD: The families would maintain the grounds but not the flag pole.

JEFF: This would also be something good for the scouts to be involved in.

ROGER PRIEST: The Lions Club would repair the flag pole and we are considering

installing a light as well but that is something that will require a vote at our next meeting.

JEFF: I think it is fantastic that some families are willing to donate their time and help with the star.

MAYOR: It is a good idea. I know that the old weed barrier needs to be removed.

MARLOWE: Is the 2009/2010 RAPZ tax allocation for the parking lot at the park?

BRAD: Yes.

MAYOR: We also need to get some signage for the old restrooms at the park stating they are no longer restrooms.

BRAD: There will not be any parking lines in the new park parking lot.

JEFF: Don't you think it needs some due to it's small size?

BRAD: I don't see the need, the lot will only hold six or seven cars; maybe ten at the most.

COUNCIL MEMBER REPORTS

BRAD: We are working through some issues in the Fire Department. Nelson Brothers is wrapping up miscellaneous items at the MBR plant. I will let Scott give us an update.

SCOTT BALL: The system is running good. The head works pumps are leaking oil and water, as well as the recirculation pump. The numbers are good. We are getting ready to start the sludge press. Hopefully the parking lot will be paved next Monday or Tuesday.

MAYOR: We will plan on having an open house in the fall after all is complete.

BRAD: As far as maintenance, the Sweeper is broken and being repaired. There are no new nuisance complaints at this time.

ALLEN: In the last month, we have had two building permit requests for residence additions and three permits for garage/shop type buildings. No new homes during that period. It is very slow economy in the building sector.

JEFF: We are getting ready for the City party and I am very excited. It is supposed to be good weather. I have added more kids air type rides this year. That is the item that received the most comments from last year; so we were able to get more this year.

BRAD: Where are you going to have them set up?

JEFF: Still working issues like that out. I am thinking, kind of around the pavilion but still have enough room for all the other apparatus.

BRAD: Will the additional air rides need power? There are two circuits at the gazebo if needed.

JEFF: They are self contained so we should be okay.

BRAD: Between the pavilion sidewalk and the pavilion would be great. This year the equipment will be forced to enter by the restrooms; not the old way by the tennis courts due to the gazebo and new sidewalk.

JEFF: I want to keep everything close to the pavilion. The speaker system was bad last year. We have an indoor speaker system we are going to try outside. We will put it up early so it can be tested. It will be down by the monument so it can be used during the dedication of the monument.

MAYOR: I have talked with the Lions Club and Paul Erickson is going to give a small

speech; I will talk for a moment and then Richard Bagley will dedicate the monument and turn it over to the City. The dedication will be at 5:50 P.M.; and the dinner starting at 6:00 P.M. and the activities will run until dark.

JEFF: The Fire and EMT departments helped with the air ride roll up last year. Can they help again this year? That is part of the deal for getting the good price that we have achieved. The Youth Council will be helping with the rides. All of the food has been ordered. Kip will not be able to attend this year and I have contacted Boyd Lewis to be over the corn. I will call Chief Hugo, Ben and Coltin and request their help.

BRAD: We need to give driving directions of where we want things parked so nothing gets damaged. Who is setting up the serving canopies?

JEFF: I have not requested that yet but I will.

SCOTT: We will make sure that is taken care of on Friday morning. Jeff, have you talked to Tamara about helping at the park on Friday?

JEFF: I will confirm with that with Tamara but I have not yet. I will be making other assignments as well. I need meat cookers for anyone that can help in that regard. We will be meeting at 2:00 P.M. to shuck the corn and cut the meat.

BRAD: We will need some tables for the cookers. Let's use the Black & White building tables.

MARLOWE: There are four 8 foot tables and two 10 foot tables there.

MAYOR: This is a great event.

JEFF: This year there will not be any watermelon and that item will be replaced with ice cream.

BRAD: Are we going to have the Coca-Cola trailer again?

JEFF: Yes. The Lions Club will man it. I will double check that we have enough cups as well.

BRAD: What about ice?

JEFF: The trailer will be full of ice. Last year we planned for 300 and 400 attended. This year, I am planning on 500 attending. The meat will once again come from Lower's. Allen will be making his famous beans and L.D. will make the coleslaw.

TERRIE: I have got the food permit as well.

MAYOR'S REPORT

MAYOR: The agenda item regarding Maverik's request to sell beer on Sunday will be moved until the September Council meeting as the Deputies have not been able to attend this evening to give their presentation as planned. When Scott was hired on December 1, 2008, he was hired to run the new MBR plant, which he was already trained in doing at an immense savings to the City. He was also hired with the expectation that he would eventually be the Supervisor that would handle the day to day activities for streets, parks, etc. It is time to make that move official. We have developed a new form that needs to be filled out anytime work is requested to be done by the employees. Scott will then delegate and we will be able to track accountability. Marlowe will be able to go back to being the City Manager and not wearing so many hats. I met with Jeff, Brad, and Scott last week regarding this transition. Human Resources related items will still be handled by Marlowe but Scott will be accountable for all the department work and purchasing. If

Scott is out of town then Marlowe will assume his duties temporarily. Scott will prioritize the assignments and so when there are questions, ask Scott, Marlowe and then myself. This will be effective on September 1st. We will have a meeting at 7:30 A.M. on August 31st with the Maintenance Department to discuss this change. Scott’s title will be the “Superintendent over Maintenance”. The Maintenance Department will have a morning coordination meeting and will deal with emergencies and other items as they occur.

BRAD: This will basically help to keep the Maintenance Department from being bombarded by the Council with different priorities.

JEFF: I will let Tamara know about the August 31st meeting. I think it is a great idea; it creates flow and accountability. I think it is great for one person to prioritize the work that needs to be done. This will definitely help with the parks department.

MAYOR: Thirty minutes before each Council meeting I am going to meet with Scott to get an update and discuss any concerns/problems. I would encourage any of the Council that wants to attend to do so. This would be a great time to get an update as well as voice any concerns. I think this will make everyone’s time more effective.

A motion to approve William “Scott” Ball as Superintendent Over Maintenance was made by Terrie, seconded by Keith and the vote was unanimous.

A motion to pay the following bills was made by Terrie, seconded by Keith, and the vote was unanimous.

ABJ Specialty	10500.00
Allen Rock	1483.29
Al's Trophies	20.00
Altius	2148.92
AT&T	154.44
Bear River Health	40.00
Beazer Lock	4.25
Beeline Carpet Cleaning	306.00
Brad Jensen	459.82
Brent Webb Excavating	3995.91
Business Supply Center	919.75
Cache Chemical	152.36
Cache County Road Dept	38572.64
Cache Marine	171.5
Cache Service Area	16243.93
Cache Trailer	150.00

Cache Valley Insurance	700.00
Centurion Technologies	20.20
Chevron	118.39
Clinton Dirks	75.00
CNH Capital	185.51
Cole Construction	3000.00
Denny's	411.34
Deputy Openshaw	18.50
Deputy Stewart	18.50
Deseret Book	41.48
Ecosystems	113.00
Ferguson	107.91
Fleet Services	53.55
Gall's	2029.94
Geneva Rock	586.98
HACH	3455.33
Hall's	225.92
Haycock/Jardine	2597.97
Industrial Tool	5038.86
IPACO	35.52
Itty Bitty	1024.81
Jeff Young	108.00
Kimball Midwest	1734.27
L.N. Curtis	748.80
Lee's	66.37
Lewiston City	993.01
Lyn Distributing	207.47
Maverik	577.59
Mountain Peak Builders	19649.00
Nextel	395.31
North Cache Vet	109.00
Officer Robinson	18.50

Oldcastle	2163.33
Olson & Hoggan	1998.75
Parson	2680.00
PC's unlimited	19.95
PEHP	102.00
Peterson Plumbing	34.98
Questar	51.82
Qwest	572.2
Randy's	209.95
Remote Control	671.30
Rocky Mountain Power	10249.84
Rural Water Assoc	600.00
Sam's	35.00
Seamons Painting	500.00
Shannon Demler	100.00
Smithfield Auto	189.51
Smithfield Imp	280.01
Staples	59.47
Terrie Wierenga	25.00
Thatcher	1228.40
The Herald Journal	58.89
Transport Diesel	6610.09
UEN	60.41
USA Bluebook	2318.15
Utah Fireman's Assoc	352.00
Utah Local Government Trust	7917.82
VISA-library	315.77
Watkins	764.70
Wheeler	40.02

A motion to adjourn was made by Jeff, seconded by Allen, and the vote was unanimous.

Adjournment at 8:10 P.M.

Michael E. Hall, Mayor

Justin B. Lewis, Recorder