

The regular meeting of the Richmond City Council was held at the Richmond Community Building located at 6 West Main, Richmond, UT on April 21, 2009. The meeting began at 7:00 P.M.; Mayor Michael Hall was in the chair. The opening remarks were made by Brad Jensen.

The following Council members were in attendance: Brad Jensen, Keith Ward, and Terrie Wierenga. Jeff Young was excused at the start of the meeting. Allen Lundgreen was excused.

A motion to accept the March 17, 2009 City Council meeting minutes was made by Keith, seconded by Brad and the vote was unanimous.

DEPUTY REPORT

DEPUTY CARLEY: Lots of activity right now as Spring arrives. There have been several car burglaries recently. Please remind everyone to lock their vehicles and homes. Also, report any suspicious activity, especially at night. Also, make sure to remind people to slow down in school crossings. What do you need from us for Black & White Days?

MAYOR: The breakfast is Saturday morning from 7:00 A.M. to 10:00 A.M. and you and your associates are invited. On Friday evening, we would like to see the Deputies make a walk through of the buildings. Your presence alone helps to deter bad activity.

TERRIE: The parade starts on Saturday at 5:00 P.M.; we have asked those participating to start arriving around 4:00 P.M.. The parade starts at 600 South State. The Grand Marshal and Sky View marching band will be at the start and then everyone else will line up behind that.

DEPUTY CARLEY: If you could show me the parade route that would be helpful. Please e-mail to jcarley@cashesheriff.com.

TERRIE: May 15th and 16th is when we need your assistance; especially for traffic management at the parade.

MAYOR: We will have Jeff Young contact you with more information as he is the person in charge.

MARLOWE: The bicycle deputies have been a great asset in the past.

BRAD: I would like to mention there is a new non-smoking ordinance at public events that you should review.

MAYOR: I would like to thank Deputy Avery for his assistance on Saturday at the Cub River Sports Complex with the parking on the road issue. He made a couple of suggestions. He thinks it would be helpful to have the south side of the road posted as well. The north side is posted and people were still parking on both sides and now we have children crossing the road. The Deputy also suggested we put a sign at the end of the parking lot designating no parking beyond the sign. Right now vehicles are being

parked all the way out into the road. I believe Gibbons own the land on the south of the road and we would need to contact them to see if it would be okay to install the signs. Right now there are soccer games out there almost every day.

COURT QUARTERLY REPORT

JUDGE SKIDMORE:

Number of Case Filed 125

State Revenue

Surcharge	\$1,714.59
Court Security	<u>\$1,612.80</u>
Total	\$3,327.39

City Revenue \$7,675.11

Total \$11,002.50

JUDGE: I have been given verbal approval that I have been given Senior Judge Status.

MAYOR: Lewiston City's Judge is willing to help us as needed as well. You will continue until Matt is formally approved and trained.

JUDGE: The recent conference I attended in St. George was the best I have been to in my twenty-one years. I did get quizzed extensively about our new Judge selection process. I did inform them that I gave you official notice back in October. Some questioned that the approval was rushed through last minute. I would like to see our court system continue with the way we have been doing things over the last twenty-one years. Last Wednesday, I had a littering case and came out after court was complete and found the air had been let out of one of my tires. This is the first time that anything malicious has ever happened in my entire time on the bench; maybe that is a sign that it is time to go and do something else.

FIRE DEPARTMENT REPORT

BOB HUGO: There were sixteen total calls for the quarter for the Fire and EMS Departments. Only two of those calls were fire related. One was a hay barn fire in Trenton. We had the new engine there and five hoses running off of it. We also responded to a possible dryer fire and removed the dryer from the house but no damage was done to the house. Other than that, the Fire Department was very slow. The new truck is very impressive. In the last five years, approximately \$378,000 worth of assets has been acquired for the Fire Department at no cost to the City. We have a squad vehicle at around \$30,000 value, suburban at \$10,000, \$30,000 in extraction equipment, \$40,000 in miscellaneous equipment and a new engine valued at \$268,000. I am very proud of this. With that being said there is still additional equipment that is needed. I am

proud of our group and the training that everyone has received. We recently passed our federal inspection. They check all of the equipment for damage. We did have an officer that clipped the squad vehicle, it won't be repaired. A police report was filed and pictures were taken. FYI, we are getting seven new radios. A six and a half year contract was signed. The cost is \$11.23 per month per radio but due to a countywide grant we do not have to pay this and we will have better coverage as this is the new 800 megahertz radio. The entire contract for the radios and activation was around \$500,000. Lewiston City offered us their Cascade system but I turned down the offer due to concerns over needed repair costs and that system is now going to Clarkston City. I am getting some help to apply for a grant for the City for this type of system in the amount of about \$55,000.

This system allows the air tanks to be refilled on-site. The mobile trailer that can do this service is going to Lewiston City and they have agreed to man it on-site at each response. There is a Fire Convention in southern Utah that four members of the department will be attending. It is airbag, urban interface, and mass casualty training. Then six of us will be going to Coalville for some training. This is no-cost to the City other than the fuel required to drive the new engine back and forth. They are paying for room and board as well as the training. Currently, we have about 20 radios. The new radios will be one per seat as well as one for the Chief and one for each Assistant Chief. Pagers on the Mentor 1, 2 and 3 bank will be discontinued and currently Mentor 4 or 5 is required.

TERRIE: Is there anyone that can use the pagers? I don't want to see them junked if they can utilized by someone else.

BOB: I have not checked and this is a good point but in most cases they are just junk.

TERRIE: They might be very useful to someone that does not have any at all. World aide agencies would be glad to have these I am sure.

BOB: If you could please check into this for me; it would be appreciated.

TERRIE: There are many world aide agencies. If you can get me a description of the radios that would be good, they are still of value.

JUSTIN: Bob, I am in receipt of your budget requests. The Council and I will be reviewing your requests, as well as those of other departments and seeing what if anything can be done in this budget year or the next budget year.

EMS DEPARTMENT REPORT

COLTIN LARSEN: All of the department immunizations have been completed and we are now up to par. They came up and gave the immunizations here at the department. The two new EMT's are up and going strong. Right now we have nine or so that are certified.

BRAD: Do we have anyone certified in CPR training that can help a scout group? What about first aid as well?

COLTIN: Not yet. I am currently in the process of get my CPR training certification. We can teach the first aid class as certification is not required.

BOB HUGO: We can make arrangements with Smithfield City to teach the CPR class if needed.

MAYOR: Judge Skidmore I would like to present you with this plaque for your twenty-

one years of service. You have served full-time from January 1988 through April 2009. You have served well and we appreciate all your years of service.

BUSINESS LICENSE

D & R CLEANING, LLC

DIANA WHEELER: We would like to start an office cleaning business. We will operate out of our home but all chemicals will be stored on-site.

Approved by Council.

STRONG LEARNING, LANGUAGE & SPEECH CENTER

ELIZABETH STRONG: We would like to start a learning and language center for adults and pediatrics. We are hoping to generate enough capital that we can help multicultural groups in the future as well. We are State of Utah and nationally licensed.

TERRIE: Please supply a copy of your certifications for our file.

JUSTIN: I was told you were moving into the old bank?

ELIZABETH: Yes, we are going into the bank and excited about it. We will supply copies of the certification when we pickup the license.

Approved by Council.

FINANCIAL REPORT

JUSTIN: We will be discussing adjustments to the current budget as well as proposals for the new budget. As you can see in the current budget, building permit revenue is down as the economy is not strong in that area. Class C Road funds are down almost 50% from previous years. On a positive note, \$1,728 has been generated from history books sales. Several Black & White Days sponsorship payments have been received in the last couple of weeks. The payments have ranged from \$25 to \$250. After the Budget Public Hearing tonight, if the proposed adjustments are approved then the Parks Department, Fire Department and EMS Department will be all within their budget. Chris was informed this week that Rocky Mountain Power did an estimate for the Cub River Sports Complex for the winter and now that an actual reading has been taken we have approximately a \$2,300 credit. One water and sewer impact fee were collected in March and so far one has been collected in April as well. The April fee was paid by the State of Utah for the home they are constructing in the Sadler subdivision. Through the end of March just under \$3.05 million has been spent on the construction of the new MBR plant.

CITY MANAGER REPORT

MAYOR: We would like to come up with a date for the Council to tour the MBR plant as well as giving an opportunity for the citizens to tour it as well.

MARLOWE: The MBR plant is still on schedule despite some recent setbacks. Nelson Brothers discovered that the membrane plans were drawn backwards. AQUA was contacted and it was determined to just reverse the drawings and proceed. Progress is still being made and Nelson Brothers is doing a magnificent job. We want the Council to tour the facility while we still have natural light during the day.

DAREK: There is power in the building.

MARLOWE: The hope is that clean water tests can be run in mid-May. Then they will start including a small amount of sewage in tests after that. I have talked to our permit writer and Division of Water Quality, and we will have to dump the discharge into Cell #2 and then it can be tested under our current permit. The building looks very nice. Scott is down there all the time. Scott is concerned about the insulation batting as it is just a thin foil. Hyrum has this same type of batting and it is starting to peel. In order to change this it would require a change order and delay the project. We are going to move on with the current foil.

****Jeff Young now in attendance.****

MAYOR: How about touring the MBR plant right before the May 19th Council meeting at 6:00 P.M. We may or may not have water at that point. Darek please attend.

MARLOWE: There will be an MBR open house after the project has been accepted by the City due to insurance issues if done before then. I would like to put something in the June newsletter. The cells are 18 feet deep so I have discussed with Scott and we are going to put some orange construction fencing around the cells before the citizen tour.

TERRIE: Maybe we could put up the awning outside and have treats or refreshments.

MARLOWE: We should have asphalt by then so parking should not be an issue. Should I put on the May agenda to work out detailed information regarding the citizen tour?

MAYOR: Yes. I think the walk thru is a great idea and several people have inquired if we were going to do something like this.

MARLOWE: The street signs have arrived but they have not been inventoried yet. I think most or all of the signs have arrived. The four workers are all working hard and Tamara mowed the grounds today. Rob and Ben moved a water meter back today down where the new sidewalk is being installed to the West of Maverik. There is a culinary water leak at about 400 South State that they will be working on tomorrow and we might have to buy some sod when it is done. On Thursday and Friday, Ben and Rob will be reading meters. Hopefully, if things go well we can get the signs installed next week.

TERRIE: Have the signs that Allen Grunig from Bear River Health promised arrived yet?

MARLOWE: No. I sent him an e-mail inquiring but have not received a response.

JEFF: Christina Palmer and the Youth Council will be selling candy, popcorn and drinks at the Black & White Days movie presentation. Do we need a food permit?

TERRIE: I will check for you.

JEFF: This is being arranged through the PTA for the movie rights.

TERRIE: Does anyone in charge have a food handler's permit? You will need one.

BRAD: Because of the popcorn?

TERRIE: The pop must be stored in a chlorinated cooling area as well.

MAYOR: Maybe we could talk to Coke about putting in a machine temporarily.

MARLOWE: There was a dog shot at a residence on 200 East. For everyone's information, Utah Code states a firearm cannot be discharged within 600 feet of any building including outbuildings and farm sheds. A person needs written permission from everyone within that area that has a building to discharge a weapon in that area.

JEFF: What about in self defense?

MAYOR: Does not apply. That was not claimed in the case regarding the dog that was shot.

MARLOWE: A German Shepard puppy was shot but I do not now the circumstances behind it and won't speculate. I know the Cache County Sheriff's office was contacted regarding the situation. I went out and reviewed the water concern at the Purdie residence on approximately 470 South and 90 West. The dip that used to be there in the past has been filled in. The slope is great and the gutter was filled with leaves and silt that directed the water into the driveway. These are all factors.

BRAD: When can I tell people there will be water in the park?

MARLOWE: Hopefully next week; as well as the restrooms.

BRAD: So May 1st?

MARLOWE: Maybe even tomorrow depending on how things go.

JEFF: Last year we had mentioned this around mid-April. Maybe we can just include on our yearly spring schedule.

MARLOWE: It is all weather dependent.

BRAD: By May 1st is great. Please make sure they get all the air and stagnant water out of the drinking fountains as well.

MAYOR: The parks looked great for Easter. I would suggest we kill the weeds in the park strip next.

MARLOWE: Maybe we could have citizens paint parking stripes and apply their time towards the amount due on their City bill. We need to do from L.D.'s east to the Relief Society Building, in front of the Post Office, and in front of the City Office and Library. We also need to do the entire block around the park.

BUDGET PUBLIC HEARING

A motion to close the regular Council meeting and open the public hearing was made by Jeff, seconded by Terrie, and the vote was unanimous.

JUSTIN: I have a list of proposed changes to the current budget. In the original budget we had unallocated funds of \$15,520 and chose to use those funds to purchase the SCBA units for the Fire Department. This would officially adopt that as well as other updates to the general, water, and sewer funds. This takes into account RAPZ tax income as well as expense.

JEFF: In reviewing the efficiency at the park; I believe the mowers are a major part of our lack of efficiency. The newest mower is a 1999.

BRAD: The John Deere is only a couple of years old.

JEFF: That is not the main mower. The main mowers are 60" and the John Deere is smaller than that. The two large mowers are a 1999 Dixon as well as a 1996 Toro. The smaller mower is a 1997 Dixon. I have obtained some current trade-in values and bids of mowers from IPACO and Mountain Magic Sports in Preston. The trade-in value is much higher when the mowers are still useable. IPACO would give us \$1,100 for the 1999 Dixon 6025, \$1,125 for the 1996 Toro Grandmaster, and \$100 for the 1997 Dixon DM42. With the government discount and the trade-in value applied a new John Deere Zero Turn 60" mower would cost \$8,165 or a Toro Z Master Zero Turn 60" would cost \$6,394.20. The Dixon Grizzly 60" would cost \$5,280 without a bagger and \$7,662 with a bagger. There is not a government discount available for the Dixon. The mowers are used hard by the City. We also need to look at a bagging system for one of the mowers. Last year we spent \$400 for leaf clean up. A bagging system for our current John Deere would cost \$1,485 which is a three-bag with blower. We need some type of bagging system. My personal opinion is to do the trade-in. We need to implement some type of system and I recommend a rotating system like we currently do on the backhoes.

A motion to close the public hearing and reopen the regular Council meeting was made by Terrie, seconded by Jeff and the vote was unanimous.

A motion to approve the following adjustments to the current budget year of July 1, 2008 through June 30, 2009 was made by Terrie, seconded by Jeff and the vote was unanimous.

RICHMOND CITY BUDGET		
JULY 1, 2008-JUNE 30, 2009		
ADJUSTMENTS BY PUBLIC HEARING		
		APRIL
GENERAL FUND		
REVENUE GENERAL FUND		
3140	FRANCHISE TAX	10204
3358	STATE LIQUOR FUND ALLOTMENT	1348
3609	RICHMOND HISTORY BOOK	1228
3682	FIRE DEPT ACTIVITIES	333
3695	RAPZ TAX COLLECTED	8178
3830	DONATION LIBRARY	114
3831	DONATION FIRE DEPT	735
3836	DONATION-BLACK & WHITE ROYALTY	100
3837	DONATION-BLACK & WHITE	550
	TOTAL	22790

	DISBURSEMENTS GENERAL FUND	
4151	ADM-BONDS & INSURANCE	788
4236	BLDG-ROUND TABLES	226
4382	PUBLIC SAFETY-ALCOHOL ENFORCEME	1348
4493	STREETS-FORD BOOM TRUCK	8500
4596	PARKS-ENTERTAINMENT PAVILLION	9039
4611	FIRE DEPT-SALARIES	1710
4613	FIRE DEPT-SOCIAL SECURITY	138
4662	FIRE DEPT-SUPPLIES	531
4697	FIRE DEPT-SCBA'S	12400
4698	FIRE DEPT-CLOTHING	537
4711	EMT-SALARIES	2937
4713	EMT-SOCIAL SECURITY-BENEFITS	156
	TRANSFER TO CAPITOL PROJECT FUND	-15520
	TOTAL	22790
	WATER ENTERPRISE FUND	
3717	WATER-IMPACT FEE	55489
5178	WATER-INTEREST EXPENSE NEW SPRING	15992
5182	WATER-PAYMENT ON SPRING 000231 INTEREST	-5612
5183	WATER-PAYMENT ON SPRING SEC249 INTEREST	-3023
	SEWER ENTERPRISE FUND	
3734	SEWER-IMPACT FEE	71500
3747	SEWER-ARMY CORP OF ENG	875433
5280	SEWER-BOND PAYMENT INTEREST	-5600
	SPECIAL REVENUE FUND (SPORTS COMPLEX)	
	INTERGOVERNMENTAL	18677
	CUB RIVER SPORTS COMPLEX MAINT	18677
	CAPITOL PROJECTS FUND	
	TRANSFER FROM GENERAL FUND	-15520

REZONE REQUEST PUBLIC HEARING

A motion to close the regular Council meeting and open the public hearing was made by Keith, seconded by Brad and the vote was unanimous.

MAYOR: A request has been made by Mary Ellen Glenn to have her property rezoned from A10 to Residential Medium Density (RMD).

KATHRYN GLENN BARTLETT: My mom's property is approximately 18 acres. She is currently caring for two of my brothers that have some disabilities. In the process of making my mom's trust we have been advised by our attorney to get the house and a couple of acres separated for legal purposes. Right now the requirement would be for the home to have ten plus acres. We have no intent to develop or sell at this time.

****Mayor Hall read the meeting minutes from the March Planning & Zoning meeting.****

MAYOR: This was reviewed and approved by Planning & Zoning.

A motion to close the public hearing and reopen the regular Council meeting was made by Terrie, seconded by Jeff and the vote was unanimous.

MAYOR: This will be included on the May agenda as an item to vote on.

BRAD: There is only one parcel that has enough frontage to build on.

ORDINANCE 2009-2

MAYOR: The ordinance is to establish the rules governing the Community Building, Black & White Building, park, and soccer fields. This is to officially make them accessible to the public.

JEFF: What about the rental cost?

MAYOR: That is discussed in the Resolution.

A motion to adopt Ordinance 2009-2, AN ORDINANCE ESTABLISHING THE RIGHTS AND PROTOCOL TO BE OBSERVED IN THE RENTAL, LEASE, AND UTILIZATION OF CITY OWNED PROPERTIES, was made by Terrie, seconded by Keith and the vote was unanimous.

BRAD: On Line Item 8, the buildings have to be reserved 10 days or more in advance?

MARLOWE: They can reserve anytime but must pay the fee and deposit within 10 days of reserving the date and building they want to use.

BRAD: Thank you for clarifying that.

RESOLUTION 2009-2

MAYOR: This resolution is to approve the fee and deposit schedule for the City owned properties. I appreciate Marlowe and Chris's help in sending out via e-mails so costs associated with these buildings could be reviewed.

BRAD: I would like to see the rates in the Resolution changed. I would like to see \$100 less a \$50 deposit. The Resolution states \$110 for the community building and \$100 for the Black & White Days building less the deposit. \$50.00 is a very reasonable fee. I think that we keep the deposit protocol the same. The taxpayers have paid for the buildings over many years and it should not be a burden. I think that \$10 is not a lot but \$10 is \$10. I would like to see non-residents pay a different fee or not able to use the buildings at all.

JEFF: I agree with Brad on the fees schedule. The numbers I have calculated for cleaning are not as high as those supplied by Marlowe. I have reviewed this with Tamara (Petersen) about the actual hours needed and one thorough cleaning per week would be fine. I calculate that \$50 is a breakeven point.

KEITH: A comment was made about not renting to nonresidents. I think we should rent to nonresidents.

JEFF: Do we get many nonresident requests?

CHRIS: Not many, most are calling in behalf of a family member that lives in the City.

TERRIE: I have researched and other communities have the same fee for residents and non-residents and split fees for both as well. The proposal would allow commercial usage as well; which in the past was not allowed. Any commercial use must be insured. I have ran the figures and we could justify up to \$65 but these are old buildings.

MAYOR: I think it is good when they are used.

TERRIE: The \$50 deposit to clean up will not cover much. I wonder if we should add something about damage.

MARLOWE: If the damage is under \$1,000 we don't get our insurance involved and just pay it out-of-pocket.

BRAD: If it is more than just an accident then criminal charges would be involved. Are the Resolution and agreement the same?

TERRIE: Yes. Line Item 3, the renter would have to be gone by 10:00 P.M.?

MARLOWE: That is just standard protocol.

TERRIE: I would like changed to 11:00 P.M.

MAYOR: Let's make that change.

BRAD: I would also like to decrease the park rental fee from \$25 to \$20. We are basically only supplying a roof.

CHRIS: We see more out of town rentals at the park.

JEFF: I like the idea of \$20.

CHRIS: What about classes?

TERRIE: They will need to be insured.

JEFF: I have had a few requests for early morning use.

TERRIE: There could be a separate fee for every day use or we can just go as stated. If we get a serious proposal from a renter then we can evaluate on a case-by-case basis at that time.

JEFF: I have had aerobic exercise morning requests.

TERRIE: We don't need a separate scale.

JEFF: What about community activities?

MAYOR: They are free in cases like the Lion's Club.

TERRIE: There are some liability issues and the morning or everyday use should be evaluated on a case-by-case basis. We need more control and less loopholes.

MAYOR: So the changes to the proposed Resolution are from \$110 to \$100 on the Community Building Fee, rental fee at the park from \$25 to \$20 and the time to vacate the park changed from 10:00 P.M. to 11:00 P.M.

A motion to adopt Resolution 2009-2, as amended, A RESOLUTION ESTABLISHING RENTAL RATES FOR THE TEMPORARY RENTAL OF CERTAIN CITY PROPERTIES AND THE RESERVATION FEE FOR THE CERTAIN AREAS WITHIN THE CITY PARK, was made by Brad, seconded by Keith and the vote was unanimous.

TERRIE: Marlowe, please send this to me in Adobe format so I can put on the website.

BRAD: There is an Eagle Scout project to do a reservation board at the park as well.

COUNCIL MEMBER REPORTS

BRAD: We will review the budget requests from the Fire and EMS Departments. A couple of older unusable City vehicles were given to the Fire Department for extrication training down at the Maintenance Shop.

TERRIE: What is the status of the boom truck?

BRAD: It is still at Dennis Bair's repair shop.

JEFF: It should be done. They were doing some testing yesterday.

TERRIE: I would like to get the Harvest Market banners hung up.

BRAD: I have received some bids for sidewalk work in the park. A perimeter pavilion sidewalk and adjoining sidewalk with the exception of the South West corner of one of the pavilions that has a tree in the way would be \$6,222. This includes excavation and everything but sprinkler moving or repair work. A five foot connecting sidewalk to the gazebo in the form of an s-curve to the north pavilion would be \$5,661.

MAYOR: Did we include any of this in the RAPZ tax 2009 application?

BRAD: Yes, we had a sidewalk allowance included. The gazebo ceiling, wiring and lights will get bids and then completed. We need to make sure we use non-breakable lights. There will also be a railing on three sides and some steps that still need to be completed.

JEFF: Can it be used on May 16th for some Black & White Days activities?

BRAD: It most likely will not be complete but will be usable. The railing is not required by code.

JEFF: The sprinklers on the south pavilion have already been moved in anticipation of this concrete work.

TERRIE: Will there be a sidewalk from the south pavilion to the north pavilion?

BRAD: That has not currently been planned.

TERRIE: It would be nice to tie things together.

BRAD: I will get with Jeff, Keith, and Justin and see what we can get done on the concrete work in the remainder of this budget year.

JEFF: I have supplied everyone with a contact list for Black & White Days. Black & White will be normal for Tuesday through Thursday. On Friday, I have had some interest from a local kid band that would like to perform and use the gazebo. They would perform before the movie at the park on Friday night. The Youth Council is in charge of the movie. The screen will be hung on the gazebo. The movie company has been great to work with.

BRAD: For the breakfast, on Friday night at 6:00 P.M., I would like to meet here and set up the cookers and grills. Marlowe, please make sure the propane bottles are located and filled. Where did we get the cookers in the past?

TERRIE: We used Kip's and one of my co-workers.

BRAD: If you could get it again for this year that would be great. We will have the same menu as last year. We might add some fresh fruit this year. We will have sausage and ham as well as some shoe string hash browns. I am making arrangements for the fridge truck as well. Can the Youth Council help with the breakfast?

JEFF: The Youth Council is helping with the race but hopefully some can come over and help here as well.

TERRIE: I will get the food permit.

BRAD: I need to make sure someone who is going to be here has a key to the thermostat in the hallway.

JEFF: Marlowe, the key rack needs to be updated. All of the advertising is going through me. There are different levels this year. Gold is \$250 and a sign will be placed at the Horse Pulls. Silver is \$100 and will get a sign as well. Below that level will be mentioned in the flyer. We are sending out the bills before the event this year and some of the money has already come in. I also e-mailed Ben about having the Fire Department help at 5:30 A.M. on Saturday morning to clean up the stalls before the horses arrive. There will be several family activities this year. I have been approached by a donor about doing a Ping Pong ball drop. The issue is where to have it. It has been recommended to have it at White Pine Middle School.

MARLOWE: White Pine would be best.

JEFF: We had talked about 10:00 A.M. after the breakfast.

MARLOWE: You need to check with the school about liability issues and make sure they are okay with us using it for that activity.

MAYOR: What about at North Cache?

JEFF: To far away but I am still trying to coordinate something to make this happen. I have worked to make sure there are many free or \$1.00 family type activities this year. I have been working with the PTA on this and want to make sure it is cheap or free. There will be two movies in a joint effort with the national PTA as well. We got to use the movie rights for free. If the PTA can raise some funds they want to donate them to the Richmond library. *Twilight* will show at noon in the theater on Saturday and then *Bolt* will show at 2:00 P.M. The PTA is also going to show *Bolt* on Monday night as well. It will cost \$2.00 for entrance to the theater. The parade will start at 5:00 P.M.

TERRIE: You need to e-mail Deputy Jake Carley with what you need for the parade and other coverage.

MARLOWE: Need to clarify this is not a Neighborhood Night out.

JEFF: There has been three or four meetings regarding the horse pulls. The Black & White Days activities committee has been great to work with. We offered to purchase a speaker for the South West corner in the Black & White Days pavilion. I have supplied each of you a list of contacts. There will be a more formal pageant this year. Leisa Wallace is in charge and very excited about it.

BRAD: We need to make sure we take care of the grass cutting where the cow photographer will be; not having him cut it so short it takes months to recover.

DAREK KIMBALL: J.U.B. has a full-time grant writer. She is always looking for all types of grants. I will have her look for Fire Department equipment grants as well. Right now there are grants for up to fifteen million for buildings and building expansion. The match is only 5% for our size of community.

BRAD: Buildings would be very intriguing please keep as advised.

TERRIE: Some of the stimulus package funds are being used for infrastructure work as well.

DAREK: I have reviewed the water tank proposal for the DWR and after touring the area with the snow gone it will not work inside the fenced area due to the collection boxes. I am modifying the proposal and will submit soon. Working on the water model project as well.

JEFF: What large grants are available?

MAYOR: We have volunteer help in this area if needed.

JEFF: I would like to pursue these grants on a professional level.

MAYOR: J.U.B. is very professional.

DAREK: Knowing about the grant is half the battle in most cases.

MAYOR'S REPORT

MAYOR: This Saturday is Comcast Clean Up a School day. Marvin Traveller called looking for projects if they have as many volunteers as expected and would like to paint the pavilions if time permits. We would just need to pay for the supplies.

BRAD: The south pavilion has already been painted.

MAYOR: I told him if they will donate the labor we will pay for the paint.

TERRIE: Has an RFP been placed for the roof repairs?

MAYOR: Not yet but very soon.

KEITH: What about the damaged sidewalks in front of the post office?

MARLOWE: There were some ADA issues last time we reviewed this.

MAYOR: Can't we just fix the broken sections?

DAREK: Yes, but not the corner.

A motion to pay the following bills was made by Terrie, seconded by Keith, and the vote was unanimous.

Al's Trophies	35.65
Altius	1908.1
AT&T	302.88
Bear River Health	40.00
Beazer	8.75
Brag Area Clerks & Recorders	32.00
C.V. Electric	1011.01
Cache Chemical	282.51
Cache Service Area	15332.30
Cache Valley Insurance	2808.00
CNH	41.79
Coats	1125.00
Denny's	9.29
Ecosystems	158.00
Ferguson	610.69
Ferguson	111.04
Fleet Services	190.11
Gall's	142.83
HighSmith	225.30
Holophane	1424.25
Intermountain Workmed	58.00
IPACO	32.19
Itty Bitty	615.41
L.N. Curtis	6081.00
Lee's	314.89
Logan Landscape	354.00
Maverik	124.28
Motorola	1436.00
Nextel	260.84
Northstar's Outdoors	595.04

Nutrition Action	10.00
Olson & Hoggan	504.00
PC's Unlimited	19.95
PEHP	107.28
Petersen Rocky Mountain	68.00
Preston Watts	220.00
Questar	3384.1
Qwest	474.96
Randy's	1336.88
Robert Hugo	100.20
Rocky Mountain Power	4109.27
Show Me Books	24.00
Smithfield Auto Parts	378.63
Smithfield imp	65.99
Staples	55.37
Thatcher	1235.60
The Herald Journal	53.57
The Home Depot	58.91
UEN	375.37
Ut Assoc of Public Treasurers	65.00
Ut. Dept Workforce Services	109.10
Utah League Cities & Towns	826.06
Utah Local Gov Trust	78.33
Utah Water Users	100.00
Visa	79.61
Visa Library	579.78
Water Environment Federation	145.00
Watkins	89.95
WR White	748.95
Xerox	303.74

A motion to adjourn was made by Terrie, seconded by Brad, and the vote was unanimous.

Adjournment at 9:40 P.M.

Michael E. Hall, Mayor

Justin B. Lewis, Recorder