

RICHMOND CITY COUNCIL

APRIL 15, 2008

The regular meeting of the Richmond City Council was held at the Richmond Community Building located at 6 West Main, Richmond, UT on April 15, 2008. The meeting began at 7:00 P.M. Mayor Michael Hall was in the chair. The opening remarks were made by Brad Jensen.

The following Council members were in attendance: Brad Jensen, Jeff Young, Terrie Wierenga, and Keith Ward. Allen Lundgreen was excused.

A motion to accept the March 25, 2008 City Council meeting minutes was made by Keith, seconded by Terrie and the vote was unanimous.

DEPUTY REPORT

DEPUTY CARLEY: I recently damaged a tendon in my right hand and have not been on patrol duty for a while. There has been more activity recently with the warmer weather. Just a friendly reminder to encourage everyone to lock their doors.

DEPUTY NYBERG: Overall it has been quiet.

JEFF: I have a copy of the Black & White Days schedule and contact information for each of you.

DEPUTY NYBERG: I have requested the simulator and that S.W.A.T. attend.

MAYOR: Both of you and the rest of those from your office are welcome to attend the breakfast on Saturday morning.

BRAD: I would like to see people reminded that they cannot park on the road at the Cub River Sports Complex. Soccer started last Saturday and if you could patrol the area as a friendly reminder about the parking I would appreciate it.

SHERYL'S EXPRESS TANNING APPEAL OF BUSINESS LICENSE REVOCATION

MAYOR: At the Council meeting in March, the business license for Sheryl's Express Tanning was revoked. This was done after reviewing the minutes from a previous Council meeting and the letter from Cache County Building Inspector Paul Berntson. It appears there was a miscommunication between all three parties. I have spoken with Jim McCune several times as well as Paul since the license was revoked. I now have a letter from Paul, stating that it would be okay for the business to stay in operation while the necessary repairs are completed. Paul left a message today with Chris stating that all of the required repairs have been completed. Jim did file a formal letter of appeal in regards to the license being revoked.

JIM MCCUNE: Other than the power service repair which must be completed by Rocky Mountain Power, all of the other items have been completed including the hand rail and porch repair. All items are up to code per Paul Berntson. We would like to remain open and continue to use the license previously issued. I think it was just a big misunderstanding by all parties. I thought we could be open while the repairs were completed and the Council did not.

MAYOR: I agree.

TERRIE: Since Paul is satisfied that you are up to code I am okay with you being open. Unfortunately it was more mis-communication than anything over the last few months. I have no problem reinstating the license.

A motion to reinstate the business license for Sheryl's Express Tanning (Jim McCune & Sheryl Henderson) was made by Terrie, seconded by Keith, and the vote was unanimous.

RICHMOND CITY LOGO

BRAD: After conducting a poll of the Council and other staff members in regards to the League of Cities and Towns logo, *Making Life Better*, it was determined that the preference is black and white in color with a swoosh insignia and no sunshine background. I have visited with Jason Pond, owner of The Logo Shop, and they do all the products we would like, such as banners, shirts, embroidery, etc. There is a one time \$40.00 set up fee and then \$3.84 per logo that is done. They charge \$5.50 per foot for vinyl banners which is the mid range of the bids that I had previously received. I would like to get the banner completed immediately and one shirt printed for our review.

MAYOR: We just need to pick a shirt and move forward.

BRAD: I would like to have the aprons completed for Black & White Days. The aprons cost \$5.00 plus the logo cost of \$3.84 per apron.

MAYOR: Get the aprons completed immediately as well as some shirts for the Youth Council where they will be assisting at the breakfast.

BRAD: I will make sure aprons and shirts are done for Black & White Days.

FINANCIAL REPORT

JUSTIN: Due to the successful Census challenge we have received more local option sales tax than anticipated and the Library also is receiving some additional funds as well. Year-to-date, we have received \$12,031.40 in building permit fees which directly correlates with the significant increase in sewer and water impact fees as well. As previously reported by Judge Skidmore, fines collected are down and therefore fines we have to reimburse to the State of Utah are down as well. The Richmond City history book has generated \$4,697.00 in sales so far in this budget year. At the public hearing I will discuss the proposed changes to the current budget as well as the new budget that will need to be adopted no later than June 22nd.

QUARTERLY REPORTS

JUDGE SKIDMORE:

Number of Cases Filed 127

State Revenue
 Surcharge \$1,673.84
 Court Security \$1,024.00
 Total \$2,697.84

City Revenue \$8,189.81

Total \$10,887.65

I have seen an increase in criminal charges but these result in jail time and not revenue to the City. On average, the total for a normal quarter is around \$11,000 - \$12,000. Traffic citations have significantly decreased. Equipment violations have steadily increased. Normally, equipment violations generate no revenue as they are just signed off when the repair has been completed. I know that I have seen several different officers in the area recently and would guess they are just trying to adjust to the City and where they need to patrol and when they need to patrol there. I will be attending a Judge’s conference in St. George all of next week. Then the following week I will be in Ogden for three days for some FBI training. The new sound system has arrived and I will need someone to put it together so it can be used.

TERRIE: What happened with the legislation proposed by Judge Nehring?

JUDGE: Some of it was tabled, other parts changed and the end result was a very water downed version.

MAYOR: One portion that passed was that new judges will be required to have a college degree. I was pleased to see it revised. I think the rural mayor’s opposition and input helped get it changed.

JUDGE: I believe the college degree requirement is good. I don’t think this is over, I believe Justice Nehring will try something again in the near future in this regard.

MAINTENANCE REPORT

MARLOWE: Just standard working going on.

JEFF: I need to make sure that the culinary water line gets hooked up at the Black & White Days pavilion before the celebration. I would like to see it done sooner than later but for sure for this year’s celebration.

MARLOWE: The water line was determined to be on the west side of the road so no boring will be required.

JEFF: Was there some type of agreement with the Black & White Days committee in regards to this?

MAYOR: We need to review the minutes but I believe they were going to pay half of the cost of the materials.

JEFF: The committee is doing some other repairs as well. We really need to get this water line completed as it was promised to be done a couple of years ago.

FIRE DEPARTMENT REPORT

BOB HUGO: Calls were down for the quarter. It was quite slow. The EMT Department calls were down as well. We are making some changes in the department and I would like to propose that Ben Lundgreen be made Richmond City Assistant Fire Chief. I have selected Ben after much thought and seeing how he reacts during situations and with other communities when we have to join forces. Other cities have also recommended him due to his actions. I would also recommend a one year probationary period.

MAYOR: We would need a motion in this regard.

JEFF: Where Ben is an employee as well as a volunteer firefighter, I am worried there is a conflict of interest. Am I the only one concerned about this possible appointment?

MAYOR: He has already been on the department for several years. There would not be any difference between being Assistant Chief and a regular firefighter in that regard.

BOB: This is not a paid position. Just a title for chain of command more than anything.

JEFF: The money is not the issue. Being a volunteer versus an employee is the issue. Where is the line drawn of when he is an employee or volunteer? He operates equipment for the City as well as the fire department.

BOB: We need access to City resources to do our job. Otherwise, we would be required to rent equipment at a large expense.

TERRIE: I think the issue is of determining which hat Ben is wearing at the given time?

JEFF: Yes. It needs to be distinguished when he is a volunteer or employee. I need specific clarification on this.

BRAD: I have recently attended some drills when Bob was not there and Ben did a tremendous job in his absence. Myself, Terrie, Bob, and some of the members of each department are reviewing the organizational procedures of each department. This will put in writing the responsibilities of the Fire Chief, Assistant Fire Chief, etc. This will clarify the role of every member of the department. I have also discussed appointing Ben to this position with Bob and feel it would be a good choice.

A motion to appoint Ben Lundgreen as Richmond City Assistant Fire Chief was made by Keith, seconded by Jeff and the vote was unanimous.

BOB: There is an SCBA compliance issue.

JUSTIN: What is an SCBA?

BOB: Self Contained Breathing Apparatus. They are now required to have an audible alarm for safety. Between the years 2001 through 2004 there were four nationwide issues. We need to get this resolved as we are currently not in compliance with federal regulations. This new regulation was adopted in February 2007. We would need to purchase all new air packs to be compliant. They range in price from \$3,000 each to \$40,000 each. We currently have six of these units and

all of them are noncompliant. They currently have to be turned on, the new units are automatic. There is also an issue with the 700 degree limit. I have obtained a quote from L. M. Curtis, they come highly recommended, and the quote is about \$26,000 for four complete new units.

BRAD: They are manufactured by Survive Air and are the Warrior model.

BOB: Our old units cannot be updated to comply, they have to be replaced.

TERRIE: So the old units cannot be used anywhere?

BOB: Correct.

MARLOWE: Could the old units be used in a chlorine atmosphere? If so we could use them in the case of a chlorine tank leak to effect repairs.

JEFF: Is this a good model that we are considering purchasing? Don't want to have to replace soon.

BRAD: L. M. Curtis is very reputable and the Warrior model is top of the line.

BOB: We are looking at a top quality model without all the upgrades. There are many upgrades available.

JUSTIN: How long do we have to comply?

BOB: I am not sure.

TERRIE: We need to know; there is a big difference between July 1st and December 31st. We don't want to wait until the last minute if there is a back log on purchasing the equipment.

BRAD: All volunteer departments have this very same issue. There is no way to fund this project. No grants are available for this project.

BOB: As for the new budget, we would like two more pagers, two complete turnouts and new radios. Recently, two grant proposals were submitted. One was a wild land grant and the other a turnout grant. I have ordered a pump and foam kit. There is the possibility we could purchase a chassis cab truck from Hill Air Force Base. Pagers run \$300-400 each; radios about the same, turnouts are \$1,900-2,000 for a complete unit. Cache County recently applied for a \$863,000 grant for new radios for the entire county. So we will not need to purchase any new radios or include them in the new budget. The new fire engine is being built and should be complete within two months. The engine builder is already in contract violation. We will receive a \$40,000 equipment upgrade package from Cache County for the new truck when it arrives.

BRAD: There will be two new SCBA units in the equipment package from the county and they will be County owned but for us to use.

MAYOR: Bob, we appreciate your service as well as all of those in your department. A value cannot be placed on the service that you provide.

EMT DEPARTMENT

TERRIE: EMT department had a reduced volume of calls in the quarter as well. They only had to respond to seven calls. Carbon monoxide, trauma, and assault, were some of the calls that were responded too. Two calls have already been responded to in April. There are some new recruits to the program. Three current members are trying to attain intermediate certification. There are four new to basic training; three of them are currently firefighters.

BOB: Everyone is receiving very good training.

TERRIE: The new defibrillator is in use.

BOB: The State of Utah Fire Marshal will be attending some training.

TERRIE: With the addition of the new personnel we are going to need four more pagers at a cost of \$300-\$400 per pager. The projection system that Jeff has mentioned for showing the movie at Black & White Days could also be utilized by the EMT Department for training as well as in the library. There are many areas this would be an asset.

JEFF: I was planning on using funds from the Black & White Days budget to pay for the projector.

TERRIE: We need to get a good system that all departments can utilize. Maybe all of the departments can use a portion of their budget towards the purchase of the projector system. A basic projection system will cost \$1,500; the one I would suggest would be \$3,000-\$3,500. Long term budget projects would include remodeling the upstairs of the fire station as well as a washer/dryer room. Estimated cost would be \$12,000-\$15,000. Has the wireless InterNet issue been resolved?

BOB: No.

MARLOWE: A DSL line from Qwest would cost \$25.00 per month. If the paperwork cannot be submitted electronically we are not eligible for grant money.

JEFF: We need to get this done. It is an old issue that has not been resolved.

MAYOR: Brad will be discussing this in his report later this evening.

TREASURER REPORT

CHRIS: I have obtained two health insurance quotes to review. Just a reminder that we have to switch by July 1st.

BUDGET PUBLIC HEARING

A motion to close the regular Council meeting and open the public hearing was made by Brad, seconded by Terrie, and the vote was unanimous.

JUSTIN: Please review the proposed additions to the current budget year. There are some minor adjustments and then we took into account all of the revenue items that had not been budgeted as well as expenses. We will attach the adjustments to the minutes. We will be reviewing the budget again in May and June as well. The new budget must be approved by June 22nd at the latest. Juliene has submitted her proposed budget for the new year. Bob has mentioned his proposed items this evening for the Fire Department and Terrie mentioned the items for the EMT Department. I need the proposed items from each Council member as well. They need to be prioritized as well. The sooner they can be submitted the better.

A motion to close the public hearing and reopen the regular Council meeting was made by Brad, seconded by Jeff and the vote was unanimous.

A motion to adopt the proposed changes to the current budget year of July 1, 2007 through June 30, 2008 was made by Terrie, seconded by Keith and the vote was unanimous.

UTAH STATE UNIVERSITY SPECIAL COLLECTIONS DEPARTMENT

MAYOR: We have asked Brad Cole from the USU Special Collections Department to attend this evening and give suggestions on how we preserve and grant access to historical items from the City.

BRAD COLE: I am the director of the Utah State University Special Collections Department. Dan Miller contacted me and asked me to attend this evening. The Richmond History Book is a great book and was a great project. The items in the book have already been archived. The main purpose of our department is to preserve the heritage of Cache Valley. We are open, Monday through Friday from 8:00 A.M. to 5:00 P.M. and on Saturday afternoons. We could do a digital library on-line for Richmond City. We would just need to obtain signed clearance on each item that it was okay to display in this manner. Not all items would be available on-line at this time. Dan Davis, the photo technician, from our department is in attendance this evening as well in case you have any technical questions. We are in a good position to help you preserve your items. We have a cold storage vault. I am excited to help in any way.

TERRIE: Does it require a USU ID card to enter the department?

BRAD COLE: No. Seventy percent of those that come to the department have nothing to do with USU.

TERRIE: We are digitizing our oral interviews.

JEFF: The items you want are photos and written items only?

BRAD COLE: Yes. No artifacts. The only items we collect are USU memorabilia.

TERRIE: This is a great service that you provide.

BRAD COLE: I have spent 20-25 years doing this. It is nice to have all the items located in one place.

TERRIE: Can we keep a copy at the local library?

BRAD COLE: Not a problem. There could possibly be \$2,000-4,000 in grant money available.

JEFF: What is the cost of a project like this?

BRAD COLE: The preservation is at our cost.

JEFF: What about ownership of the items?

BRAD COLE: There has to be a signed agreement. The property would be owned by all of the citizens of Utah.

TERRIE: Preservations is a huge concern of mine. The history book committee is 100% in support of this.

JEFF: I think it is a great idea as well.

BRAD COLE: It is possible in the future to have MP3's of the oral histories.

MARLOWE: In order to have a vote on this, it must be an agenda item so it will have to occur at the May meeting.

MAYOR: We will make a decision and take a vote at the May meeting.

MARLOWE: I have used the special collections department before. This is one of the greatest things that can be done by the community. I am very supportive of this idea.

MAYOR: Let's put this info in the newsletter with Brad Cole's contact info. I would like it on the website as well.

RESOLUTION 2008-1

MAYOR: Resolution 2008-1 is a resolution for the sale of \$3,316,00 taxable sewer revenue and refunding bonds. Eric Johnson is our bond attorney for this project and is here tonight to explain the resolution in detail and answer any questions.

ERIC JOHNSON: I am an attorney that specializes in bonds. I will briefly explain the resolution and then answer any questions you may have. They are called taxable bonds and what this means is that they have no interest involved and do not apply to certain IRS rules. You will be receiving \$3,316,00 from the issuance of the bonds. You will actually be receiving this amount less approximately \$173,000 which is being used to payoff the 1998 bonds that were issued at approximately 4.5% interest. I had a question asked about the 1972 bonds and they are not being paid off as part of this.

MAYOR: I believe the payoff of the 1972 bonds is within the next few years.

ERIC: The 1998 bonds were from the DWQ as well and easily taken care of where the new bonds are through the DWQ as well. The 1972 bonds were from someone else. The bonds are advanced in increments of \$1,000.00. They will not be advanced all at once either, they will be advanced as funds are required.

TERRIE: Done quarterly or how often?

ERIC: Yes, they will be advance quarterly. Your engineer will get the costs that need to be paid and make the request so that money can be transferred. The repayment to the State will start in 2010 and the first payment of \$123,000 is due no later than June 1, 2010. The payment increases significantly in 2014 as it is anticipated that growth is occurring and they factor this into the payment schedule. The bonds can be repaid at anytime without penalty. I don't know why you would want to pay them off sooner than required where they are at zero percent interest. The last payment will occur in 2029. Don't be late on any payment, there is a 18% late fee! There will be a construction escrow account that is created and funds will be transferred into this account and then bills paid from it. On page 12 of the resolution the City pledges only its sewer revenues and nothing else. Also on page 12 you promise to operate and maintain the plant in order to generate the revenue to repay the state. On page 12 you promise to repay the 1972 bonds, as well as set aside each month 1/12 of the payment on these 2008 bonds. You are also required to create a reserve account and set aside \$1,025 per month until the account reaches a balance of \$123,000. This reserve account will be kept in case that you are short in making any yearly payments. If there are funds in this account they will be used to help make the last payment in 2029. On page 14 you are required to set aside \$6,000 per year and eventually a total of \$61,500 in an Emergency Repair and Replacement Account. You also need to inform the DWQ when these funds are being used but do not need permission beforehand. On page 16 your sewer rates must be such that the 1972 bonds, 2008 bonds, and maintenance costs are all paid for with the income generated. You are also required to keep 25% more than required so that the budget is not so tight in case of emergency. The lender can force your hand to increase rates if you do not comply. On page 17 it states you must have an annual audit, which you are already doing, as well as maintain insurance. It also states that you will turn off a citizen's water service if they do not pay their monthly bill. You also need to send a copy of the Enforcement Ordinance if you already have not done so.

MARLOWE: I just sent it.

ERIC: It also states that you will not authorize the creation of another competing sewer system in this area until the bonds are repaid. This was actually a problem down by Flaming Gorge. You are probably wondering why me for this project? The lender, State of Utah, requires extensive paperwork and wants to make sure that everything is done properly. This is my specialty. The state cannot loan a City money so they issue a bond instead of a loan. Basically a bond is the same thing as a loan with a little different terminology. That is a law in the Utah constitution. It is also a Division of Water Quality requirement that a bond specific attorney be involved. In the 1920's and 30's the Supreme Court made strict laws in regards to the states loaning cities money. Most of the time they got it right, now they have to get it right 100% of the time. This resolution is certified according to State of Utah rules. I also have to issue an opinion that all of the paperwork is correct. Bruce Jorgenson, the City attorney, will be issuing an opinion as well.

MAYOR: Where does it talk about the 18% penalty?

ERIC: 2.7, page 10. 5 (1) A as well.

MAYOR: We appreciate your counsel on this matter and the help you have offered to the City.

ERIC: All you have to do is approve the resolution.

A motion to approve Resolution 2008-1, A RESOLUTION AUTHORIZING THE ISSUANCE AND CONFIRMING THE SALE OF \$3,316,000 TAXABLE SEWER REVENUE AND REFUNDING BONDS, SERIES 2008, OF RICHMOND CITY, CACHE COUNTY, UTAH; PROVIDING THE FORM OF THE BONDS; AUTHORIZING THE EXECUTION OF ALL RELATED DOCUMENTS AND THE TAKING OF ALL OTHER ACTIONS NECESSARY TO THE CONSUMMATION OF THE TRANSACTIONS CONTEMPLATED BY THIS BOND RESOLUTION;AND RELATED MATTERS; was made by Terrie, seconded by Jeff and the vote was unanimous.

ERIC: One person will need to attend the meeting on April 21st in Salt Lake.

TERRIE: To be a witness to the proceedings on our behalf.

MAYOR: Marlowe will attend the meeting in my behalf.

RESOLUTION 2008-2

MAYOR: This resolution is in regards to the annual self assessment wastewater report that must be completed each year. Marlowe prepares the report each year and the Council must approve it.

TERRIE: There are still not any written emergency response procedures. We need these done for the future!

MARLOWE: I need more time but did not put this as a priority because I knew that the procedures would need to be redone when the new MBR plant is operational.

JEFF: How hard is it to prepare the procedures?

TERRIE: Not hard, just takes some time.

A motion to approve Resolution 2008-2, MUNICIPAL WASTEWATER PLANNING PROGRAM RESOLUTION, was made by Brad, seconded by Keith and the vote was unanimous.

COUNCIL MEMBER REPORTS

BRAD: We are currently working on a large project in the EMT and Fire Departments. All operating procedures and guidelines are being updated. Terrie and myself have met with the Chief, and Assistants and each person has a punch list of items they need to complete. We are currently in the process of updating and compiling. The Council will then review. Once reviewed and approved then an enabling ordinance will need to be passed. This will greatly help the morale of the department. This will let each member know what is expected of them. The internet issue needs to be resolved. We need to get DSL to the fire department building immediately.

MAYOR: I am authorizing this to be done. Chris, please call and get this taken care of. We also need to inform Nick and Bob that this is being taken care of.

JEFF: I think we should purchase the DSL modem rather than rent.

JUSTIN: Sometimes the modems cost \$300-400 in which case the \$5.00 per month rental fee is not bad.

BRAD: The breathing device issue is very important especially where it is a safety issue. We must also stay within budget as well even though this is so important. There is an ever increasing need for more equipment. I have told the department they need to start budgeting for future upgrades. We need to try and fund the SCBA's now if possible. I will find the deadline to comply and then a decision can be made.

JEFF: Are there penalties for noncompliance?

MAYOR: There are not any grants available for this.

BRAD: We will be receiving two SCBA units from Cache County Corporation when the new fire truck arrives. I will obtain another bid for these units. The City of Logan uses this supplier for their purchases. In the future we may have to consider a fire department impact fee. As growth continues, there will be a need for more help.

DAREK KIMBALL: Impact fees can only be used for a building or truck not for items such as this.

JUSTIN: We need to find out the lead time on purchasing the SCBA's so it can be determined if they could be purchased in this budget year or if they will fall into the next budget year.

BRAD: This needs to be a line item for discussion at the next meeting as well.

TERRIE: We will need three bids on this per our policy.

BRAD: This is a very passionate subject with the firefighters.

MAYOR: I think part of the issue is that when they attend training meetings that the instructors push and push these type of items on them.

BRAD: Part of the interlocal agreement calls for all the equipment to be the same.

JEFF: We need a plan of how to fund something like this.

BRAD: I have asked for a one, five and ten year equipment plan to be put together. The fire station upgrade is one of the long term goals. I have asked what they want and the priority of each item. We need a clear picture of what needs to be done so we can plan for the future. The Building Inspector needs to inspect the attic to let us know what can or cannot be done up there. There are several pipes in the way that may cause problems for what can be done.

MAYOR: I know that the height clearance in that area is only 6 feet or 6 ½ feet .

BRAD: The low lying piping is an issue. There is a concern that as new volunteers come along that we need a signed commitment on how long they will serve. The cost to get them trained is expensive and then they can just leave and we are starting over.

TERRIE: Maybe there should be a dollar amount they have to payback if they leave in a certain amount of time?

BRAD: A specific amount would need to be determined so there is no gray area. I recently took a walk through of the shop, fire station and the quonset. We determined what items are no longer used or needed. The items can be put up for sale or disposed of. I would like Marlowe and the Council to review the items in question. A spring or summer sale would be good.

TERRIE: The Library also has items to include in the sale as well.

BRAD: As for water and sewer; several items are being completed in regards to water. As for the nuisance committee, the one issue from last fall will be addressed this spring now that the snow is gone.

JEFF: The schedule of events for Black & White Days will be similar to last year. The schedule will be posted on the website. The breakfast will be from 7:00 to 10:00 on Saturday morning. Keith, can you help with the horse pulls again this year? There is a meeting this Thursday at 7:00 P.M. at the Black & White Days building.

KEITH: I will help and will attend the meeting on Thursday.

JEFF: The parade will be at 5:00 P.M. like normal.

TERRIE: Chris, have you taken care of the candy for the parade?

CHRIS: No, but I will.

TERRIE: Make sure no blow pops. Don't want someone getting hurt.

JEFF: The dairy queen royalty is from Cache County and not just Richmond. Very little interest in the dairy princess pageant. We will be showing a movie on Saturday at 3:00 P.M. in place of the melodrama. Could have a Friday show if there is interest. Still working on the broadcast rights.

MAYOR: We need to find out the interest in a Friday or Saturday movie.

TERRIE: I like the idea of a movie on Friday night and not on Saturday. The heritage cow sale is on Thursday so no conflict there.

JEFF: Having only on Friday is a good idea. The Cow-A-Bunga race is at 8:00 A.M. on Saturday as well as the horse show. We will move the movie to Friday evening only.

BRAD: I would like to give away some t-shirts with the City logo on them at the race to the winners.

JEFF: I have tried to make some changes this year but be budget conscience at the same time.

MAYOR: I think you have made some great changes.

JEFF: I want to see the younger generation start to help with the celebration. There are still several older members helping and we need some new help as well. The Youth Council is looking for a new leader as well.

BRAD: Was a representative selected for the Cache County Safety Committee?

JEFF: I have discussed with Janice and someone will be selected. We also need to find a replacement for Janice, she would like someone else to take over. She has been over the Youth Council for many years.

BRAD: Were we able to get a refrigerated truck for the dairy supplies like last year?

JEFF: I am working on it. The gentleman we got the truck from last year is out of town this week.

BRAD: What about grills?

TERRIE: In the past we used Kip and Allen's.

JEFF: Do you mind overseeing the breakfast, Brad?

BRAD: Yes, I will oversee it.

TERRIE: We need to make sure we get a food permit.

MARLOWE: I will get it.

CHRIS: What are we going to ride in during the parade?

MAYOR: My truck is available if needed.

MARLOWE: I will make sure all the propane tanks are filled.

TERRIE: I will already be in their office so I will get the food handlers permit.

JEFF: What about selling the Richmond History Book at the celebration?

TERRIE: The author, Marlin Stum, will be here for a book signing on Friday from 3:00 – 5:00 P.M. and Saturday from 10:00 A.M. through noon. We can use Gantz's building if we want.

MAYOR: I think we should advertise that he will be attending.

JEFF: The RAPZ tax proposals have been submitted, when will we know?

MAYOR: We should know between May first and the fifteenth if we were approved for either project.

JEFF: Who is responsible for mowing?

MARLOWE: Tamara.

CHRIS: Lewiston City did hire a person to do the mowing and watering at the Cub River Sports Complex.

JEFF: I have visited with Marie Lundgreen and Shari Housley about upgrading the security system in the Relic Hall. It is being upgraded by Kelly Electronics right now.

BRAD: The cement cooking pad project at the south park pavilion is still moving forward. Marlowe, please contact Blue Stakes and get it marked. We also need to mark any sprinkler lines if there are any in that area. The drinking fountain, cooking ring, garbage area, and cement

pad will all be removed and replaced with one cement pad that extends all the way to the pavilion. They will be starting this project within two weeks.

TERRIE: The Library has a project for an Eagle Scout when someone inquires.

BRAD: If you have not been; you will be approached soon about a new sign for the Library as an Eagle Scout project.

CHRIS: When will they be tearing out the cement at the pavilion? It has been rented on May 3rd.

BRAD: When will the water be turned in at the park?

MARLOWE: It all depends on the weather. We don't want any frozen pipes.

JEFF: Have we ever thought about installing a sprinkling system at the ball park?

MAYOR: It has been considered in the past but the heavy equipment driving over it would cause severe damage.

MARLOWE: The last Council discussed this topic at three different times. It was more cost effective at that time to move the pipe than pay for a very heavy duty sprinkling system. We might want to revisit this subject as we are short on manpower.

BRAD: The new soccer nets will arrive this week.

MARLOWE: The Black & White Days committee requested that Ben arrange for two portable toilets. I want to make sure they are invoiced for the expense and not the City. I gave Coats Rooter Service this info.

MAYOR'S REPORT

MAYOR: I have information in regards to the Ruby pipeline proposal if anyone wants to review. It would not affect the north part of Cache Valley. The letter has been sent to Nelson Brothers awarding them the contract for the new MBR plant. There was an issue at the old cheese factory where it was brought to our attention that a business was operating out of there without a permit. We found out that the business had a Cache County business license but not a Richmond City license. They will be vacating the building immediately. I received a letter stating that the workable rate for animal control will be increasing. We are going to cut down on patrol hours to help offset the increase. What are everyone's thoughts on a projector? Looks like the cost will be \$3,000 - \$3,500 for what we need.

TERRIE: There would be the projector, poly com, full screen and a laptop to run the system. The laptop might not be necessary right now. A flat bed scanner as well as the Adobe software.

MARLOWE: We already have the Adobe software, we had to get it in regards to the new MBR plant.

JEFF: I would like us to get the projection system sooner than later. We cannot charge a fee to see the movie due to the broadcast rights issue.

JUSTIN: The budget is very tight but will be extremely tight if the new SCBA's have to be purchased in this budget year.

TERRIE: There could possibly be a Library grant for this.

JEFF: I think we should get projector bids now to review.

MAYOR: Darek, Marlowe, Brad, myself, Mary Palmer, and her realtor will be meeting on Thursday to discuss the City water well that is located by her residence. This is an information

only meeting. Brad will follow up with Bob Hugo in about six to nine months to see how Ben is doing as Assistant Fire Chief.

CHRIS: I have obtained two health insurance bids for your review.

MAYOR: We need to meet with Matt Curry from Lewiston City about the Cub River Sports Complex, published meetings and bylaws are not being taken care of correctly.

KEITH: Richard Rigby is the chairman.

BRAD: When will the water be turned in the line?

MAYOR: Do you mean irrigation water?

BRAD: No. There is not any water to the bathrooms.

MAYOR: The culinary water comes from Casper's. Lewiston is in charge of getting the water turned on. Chris, please call Julie and let her know that the water needs to be turned in the line immediately. We need to discuss possibly issuing a building moratorium. I would like Darek's input on this as well. There are water, sewer, and fire flow issues. I know there will be some new subdivisions that will be presented to planning and zoning within the next few months.

DAREK: Utah, has source distribution requirements. Right now we are deficient on storage. There are fire flow issues as well. Right now there is only one feed into the Cherry Creek Heights subdivision. The sewer system is barely complying.

DAREK: There are collection issues on 300 South and 200 South. We are currently monitoring the north end of town. There are several issues that need to be addressed, we need a better handle on everything before anything new is approved.

MAYOR: A moratorium would not prohibit rezones. Consider a six month moratorium?

TERRIE: This is something that needs to be addressed. Our infrastructure is not adequate.

BRAD: We need to compile some paperwork on all of our deficiencies. I need information on a moratorium and what it specifically means.

MAYOR: It would be a six month maximum per deficiency.

JEFF: This is something I need to study before voting. When builders hear the word moratorium, they immediately think building is 100% stopped.

MARLOWE: A subdivision is considered three or more homes.

MAYOR: This would stop large scale items from moving forward at this time.

MARLOWE: We are just talking a temporary stoppage. This would also include business with a heavy water demand as well. A moratorium is a legal device for the City to protect itself. It would require a public announcement. If passed, then we are protected. It would need to be done before any new subdivision is presented. If, within six months, the deficiency has not been resolved but good faith has been shown, then a second six month stoppage can be passed for the same deficiency.

BRAD: They would not have to all be included where they are separate issues?

MARLOWE: Yes. Fire, water and sewer are all separate issues that must be dealt with one at a time.

MAYOR: It is a scary word that needs to be dealt with carefully.

TERRIE: The Council is responsible to evaluate the infrastructure and make proper decisions. There are moratoriums in other locations in the valley.

DAREK: The Council also must take the welfare of the current citizens into consideration as well. A promise of services is made to the citizens every time something new is approved.

MAYOR: There are sewer and fire issues on the north end right now that need to be dealt with.

BRAD: Do we actually have to issue a moratorium to deal with this?

JEFF: Can we do this without issuing an actual moratorium?

BRAD: I think legal Council needs to be contacted to find out our options.

MAYOR: We need something in writing and will revisit this subject at the May Council meeting.

TERRIE: I will be absent from that meeting.

A motion to pay the following bills was made by Terrie, seconded by Jeff, and the vote was unanimous.

American Water Works	208.50
Ben Lundgreen	226.82
Blue Stakes	30.01
Bryan Galloway	350.00
Cache Valley Fire	124.00
Cache Valley Insurance	2808.00
Cache Valley Tire	25.00
Carpenter Paper	175.80
Centurion Technologies	20.20
Chemtech Ford	360.00
CNH Capital	63.47
Coats	400.00
Ecosystems	90.00
Ferguson	170.71
Fleet Services	367.25
Hall's oil	30.01
Highsmith	121.12
Jones and Bartlett	206.84
JUB	230.20
Maverik	372.85
Midamerica Books	144.16
Midamerican Specialties	122.42
National Battery	27.12
Nextell	92.99
North Cache Vet	160.00
Northstar's Ultimate Outdoors	39.90
Olson & Hoggan	1869.00
PC's Unlimited	19.95
Pizza Villa	47.45
Ouestar	205.46
Owest	333.07
Randy's	44.49
Robertson Manufacturing	1110.00
Rockmount	340.44
Rocky Mountain Power	657.11
Smithfield Auto	179.32
Smithfield imp	56.00
Stables	27.45

Thatcher	1203.40
The Herald Journal	24.78
The Home Depot	31.92
The UPS Store	196.21
Tina Reese	125.09
UEN	252.48
Utah Valley State College	5.00
Utah Water Users Assoc	100.00
Visa	314.71
Waldenbook	89.82
Xerox	262.61
Zoll Medical	4780.20

A motion to adjourn was made by Keith, seconded by Jeff, and the vote was unanimous.

Adjournment at 10:20 P.M.

Michael E. Hall, Mayor

Justin B. Lewis, Recorder