

RICHMOND CITY COUNCIL

July 17, 2007

The regular meeting of the Richmond City Council was held at the Richmond Community Building located at 6 West Main, Richmond, UT on July 17, 2007. The meeting began at 7:00 P.M. Mayor Michael Hall was in the chair. The opening remarks were made by Marlowe Adkins.

The following Council members were in attendance: Allen Lundgreen, Keith Ward, Brad Jensen, Leslie Erickson and Terrie Wierenga.

A motion to accept the June 19, 2007 City Council meeting minutes was made by Terrie, seconded by Keith and the vote was unanimous.

DEPUTY REPORT

DEPUTY NYBERG: The biggest recent problem has been burglaries. There were a couple more this past weekend. We are currently working on those cases. I apologize for not being able to attend the last couple of month's meetings. I have been told that the City party is on September 8th. Other than our simulator is there anything else you would like us to bring?

TERRIE: What about the Logan City canine cop?

DEPUTY: I will contact them and see if that is possible. Do you have any concerns or problems I should be aware of?

MAYOR: We are all concerned about the recent burglaries and hope that it can be resolved and those responsible, punished accordingly.

DEPUTY: If any of you ever need to contact me I can be reached at 755-1134. Please leave your name and number and the best time to contact you.

ALLEN: I need to speak with you regarding a house that I need monitored. There is a potential concern of abuse.

DEPUTY: Please contact myself or maybe a detective will need to investigate.

COURT QUARTERLY REPORT

JUDGE SKIDMORE:

Number of Case Filed 158

State Revenue

 Surcharge \$2,015.29

 Court Security \$1,618.40

 Total \$3,633.69

City Revenue \$9,390.16

Total \$13,023.85

The last quarter was almost the same as the first quarter of the year. I recently attended a very informative conference in St. George. There are going to be some changes down the road. Mandatory retirement at age 75 is one of them. I recently answered a formal questionnaire in regards to how things are going, this one was my first survey in the entire time I have been judge. Apparently all of these potential changes are because of a report by the Nearing Commission.

MAYOR: I recently had lunch with Senator Hillyard and we discussed this matter. Ron Nearing has spearheaded this commission. Senator Hillyard is going to look into this and get back to me with his opinion. Local mayors support local judges. This has been brought about because of a problem in a few small towns and it is affecting all towns. I will keep you updated as I gather more info. We will find a sitting judge if needed.

JUDGE: I will not be attending a summer conference as I don't need the hours.

MAYOR: We appreciate your service. I have noticed that Richmond City is responsible for the attorney fee if a defendant cannot afford his own. Is it possible to include this amount in their fine in the future?

JUDGE: I have always included this amount in their fine in the past.

MAINTENANCE REPORT

MARLOWE: Ben and Rob were not available tonight. All of their efforts have been focused on 470 South. They are extremely busy and doing a tremendous job.

EMT & FIRE DEPARTMENT QUARTERLY REPORTS

NICK SANDERS: Chief Hugo was not able to attend tonight so I will be giving both reports. It was a crazy quarter. Very busy. Two citations were issued, one for a burn violation and another one for no burn permit. A total of 117 burn permits have been issued so far this year. The Fire Department has attended several local calls but not too many of them have been in Richmond City. It is very dry and only going to get worse. When the new engine arrives we will be attending more calls. Any wild land fire will require this new engine to automatically respond. There were 11 total EMT calls. There were problems due to a horse, possible suicide, car wrecks, and possible heart attacks that were also attended to. We have applied for a \$1,000 grant to help with a defibrillator purchase. There are possibly two new EMT candidates. We need all the help we can get. Some of our current responders have moved away or in the process of moving. We need ideas of how to get people to volunteer. Once people find out how much time is required they get concerned and won't commit.

BRAD: Was the smoke alarm issue at the same business as in the past?

NICK: No. This was a residential response. Lower's has been better the last little while. The new engine has been delayed again. We were supposed to get it in September now it is looking like December. When the new truck arrives there is going to be some additional equipment we will need on it.

MAYOR: Are you planning on putting up a booth at the city party?

NICK: Yes, same stuff as normal and hopefully some new stuff.

MAYOR: Use the City Newsletter to spread the news if needed. Let everyone in the department know that we appreciate their service.

POSSIBLE RICHMOND CITY GATHERINGS

NANETTE MILLER: I am here tonight to represent a group of local people that want to promote Richmond. We don't want revenue to go elsewhere when it can stay here. We have ten ideas of things to do including:

1. Possibly a farmer's market at the park in August.
Would there need to be a small entrance fee or would the city want a percentage of the profits? Would a business license be required for this?
2. Movies in the theater and possibly live performances.
3. Possibly dances for youth and adults together.
4. Concerts in the park like Smithfield.
5. 24th of July potluck and games.
6. Service project to show our troops that we support them.
7. Service project for an orphanage or toy's for a local youth support center.
8. Snowman contest putting the north side of the city versus the south.
9. Build an igloo at the park and have a dance in it.
10. Get teams together and build wreaths that can be hung from the city street poles.

Another possibility would be an ice skating rink if we get cold weather and snow. We want to bring unity to Richmond citizens and help the youth to stay out of trouble. Let's unite for future memories.

TERRIE: I would like to get a copy of your presentation to review.

MAYOR: None of the Council members are opposed to what you are trying to do. We need you to get your ideas put together of what you would like to do and then present them to the Council for approval. The theater and park might be able to be used no charge but this would be on a case by case basis.

NANETTE: What about a farmer's market in August?

MAYOR: Will food be served?

NANETTE: That would be up to the various vendors. Would there be a fee to have a booth?

TERRIE: Damage will occur at the park when gatherings like this happen.

MAYOR: Maybe a security deposit will be necessary. We do not want any additional burden on our maintenance workers.

TERRIE: There are possibly some liability issues where this is on city property. I do like your various ideas.

LESLIE: I would suggest putting an announcement of these events in the city newsletter.

CHRIS PURSER: The newsletter deadline is the 20th of each month.

LESLIE: Another possible location is between the library and city office building.

NANETTE: There are approximately 40 members in our group and only two of us are not Richmond citizens. Tamara Petersen and I live just outside the city boundary.

MAYOR: The more notice the better in planning for items like this.

MARLOWE: I would suggest a quarter in advance.

MAYOR: You would need to present your idea to the Council the meeting before it is to occur so that the Council can approve or deny your request.

CACHE COUNTY BUILDING INSPECTOR REPORT

PAUL BERNSTON: As you can see by the three year report that I have presented, 2006 was down on new homes but there has been a big increase this year. So far this year, there are 24 new homes. Valley wide home building is up this year. I try and check with Chris and Marlowe on a regular basis to see what you need help with or if you have any questions. Curtis Johnson has contacted me to see if he needs to get a permit for his new building. If it is an agriculture building he does not but if the building will be to store cars he will need a permit.

MAYOR: Please advise him that he will need a permit.

PAUL: I will make contact with Curtis. We need to monitor better when a new business goes in an existing building. We have been getting better at this but need to continue to improve. All of these buildings need to be inspected. In some cases, safety upgrades will need to be made before the building can be occupied.

JUSTIN: Have you been contacted about the cheese plant renovation? We were approached at the last Council meeting by the new owner and that he would like to open the plant this fall for a haunted house attraction.

BRAD: Please keep us in the loop on this. We all have concerns on that building.

PAUL: Let's review the last letter that was sent to the previous property owner and make a plan of how to approach this new owner. We can send a letter of what will need to be done to comply.

MAYOR: The new owners are FBC Properties which is Jamie Forbush and Quint Casperson. We appreciate your service for the community.

BUSINESS LICENSE

SIGNATURE DESIGNS

HEIDI FRANKLIN: I teach interior design at BATC currently. In order to receive my State of Utah certification I need to have a business license.

Approved by Council

CVTD RICHMOND CITY REPRESENTATIVE

MAYOR: I need a list of names of people that can represent the city on the CVTD Board as Richard Heliger's term expires at the end of this year.

TERRIE: I would suggest Larry or Sue McCormick, they use the bus service at various times.

MAYOR: Larry Dunkley uses on a regular basis as well.

LESLIE: I would suggest Bert Sweeten.

RESOLUTION 2007-2

MAYOR: This resolution is in regards to utility relief for active duty military personnel. If passed it would have a retroactive date of January 1, 2007. The resolution would become void on December 31, 2011. This resolution is only in regards to water and sewer charges.

TERRIE: In the first paragraph it says this only applies to Military Reserve or National Guard?

MARLOWE: That is correct. This does not apply to full time military personnel that do this service for a living.

A motion to pass Resolution 2007-2, A RESOLUTION ESTABLISHING THE FORGIVING OF FIFTY PERCENT (50%) OF THE WATER AND SEWER UTILITY BILLING APPLIED TO CERTAIN MEMBERS OF THE ARMED FORCES RESERVE OR UTAH NATIONAL GUARD THAT HAVE BEEN CALLED TO ACTIVE DUTY, was made by Keith, seconded by Terrie and the vote was unanimous.

RESOLUTION 2007-3

MAYOR: This is an annual resolution that must be passed on a yearly basis. It is mandatory for State of Utah funding. It states that Richmond City has submitted a Municipal Wastewater Planning Program Report.

A motion to pass Resolution 2007-3, MUNICIPAL WASTEWATER PLANNING PROGRAM RESOLUTION, was made by Brad, seconded by Leslie and the vote was unanimous.

COUNCILMEMBER REPORTS

KEITH: Some concrete jacking work has recently been completed in front of the Black & White Days Pavilion as well as Theurer's and L.D.'s. Concrete jacking raises broken concrete. The area in front of Theurer's was not as successful as in front of the pavilion. The cost is associated with the number of lifts completed. Our repairs were approximately \$1,800.

LESLIE: Is this cheaper than grinding?

KEITH: Yes. Also, the State of Utah approved the sidewalk from Maverik to 400 West. Do we need to go about getting a contract?

MARLOWE: Must put to bid to be legal. The cost is going to be around \$29,000 so it has to have a bid process. Once we get the updated engineering plans it can be put out for bid. Realistically it won't be completed until next year.

BRAD: Is the entire project being contracted?

KEITH: No. The city will be responsible for 25% of the cost. The PTA is going to help as well.

BRAD: Is what needs to be done, specifically going to be in the contract?

MAYOR: Yes. Moving water meters and trees will be the major portion of what the city must complete for our 25% portion of the cost. Marvin Traveller has been very helpful on this project.

KEITH: On 470 South, there was a scheduled overlay. Instead the major holes were repaired. This is a much bigger project than anticipated. It needs more than overlay and that will be more expensive. Too expensive to do this year. We will just finish the bad spots this year. The money we would have used on that project can now be used for crack sealing. The chip/seal for the year has been completed. What about the weeds on the park strip on the highway?

MAYOR: The juvenile court system is offering their help on the park strip. This is not a fast process as they can only help every so often and we don't have much notice. This has been the number one complaint I have been contacted about recently. In the future we may want to replace the strip with concrete. I am surprised that the citizens are not more willing to help with the area in front of their residence.

TERRIE: I have some plants that can be used in place of those that are dead.

KEITH: Let's put something in the newsletter about the park strip.

MAYOR: I agree about putting this issue in the newsletter. I will write something in this regard. I am not happy that many of the trees are dead as well. The contractor needs to be contacted about this.

MARLOWE: Did the salt kill them?

MAYOR: We need to review the contract with Bio West on this project. The trees were supposed to be salt resistant.

TERRIE: I have a list of eight names for the library board vacancies. I have contacted four of them so far but don't have a response yet. The library received a grant for new computers. The library board reviewed and updated our policies for state and federal guidelines. I have prepared thank you letters for the four library board members that are leaving. A student from Utah State University is doing archiving of everything in the Relief Society Building. The EMT's could always use more help. They are understaffed. Dale Maples is helping to update our CERT plan. It was made in the 1980's and has not been updated since. The website is up and running. I need feedback on what you want to see listed on the site. Our website address is www.richmond-utah.com. I would like to put ordinances, meeting minutes and codes on there as well as the ideas that you present.

NANETTE MILLER: Jeremy is helping to make a pamphlet for the Chamber of Commerce.

MAYOR: I would like to see the pamphlet included on the website.

LESLIE: Jeremy Threlfall has put this pamphlet together, it was a tremendous project. Ten thousand pamphlets will hopefully be produced by July 24th.

NANETTE: A copy will be produced by the 24th.

LESLIE: A pamphlet will be included in our monthly utility bill when ready.

MAYOR: I think the new tourism director is doing a tremendous job.

MAYOR REPORT

MAYOR: Brad Rasmussen from AQUA Engineers recently made a presentation in regards to the type of membranes that can be used in the new waste water system. All of you have been presented with pictures of the membrane system plant that is located in Oakley. We have decided to use the same membranes as Hyrum City. They are manufactured by Kubota. Kubota is known for its customer service and good product.

BRAD: Three different types of membrane systems were presented. None of them were bad choices. All of them are very good. We were fortunate to be able to choose the best of the three choices.

TERRIE: I like the idea of using the same as Hyrum. They can help with problems if we have any and this particular membrane has proved that it will function in this area.

MAYOR: I will provide a message about the park strip in the next newsletter. I was walking in that area and the ground is so dry that the weeds cannot be pulled they just break off at ground level. We don't know the next time the juveniles will be able to come and help again. As talked about in previous meetings, Cache County is going to protest the 2006 census. The census shows that Richmond decreased from 1,872 in 2005 to 1,790 in 2006. The census shows that 16 of the 20 cities listed decreased in population in 2006. It show that Cache County only increased by 304 people from 2005 to 2006. Each city will receive a packet to fill out. Then the county will make the protest. This puts the burden on the county and not each individual city. This will need to be done by October.

MARLOWE: We are seeking to have a unified protest of all cities coordinated by the county.

MAYOR: Wendell Morse is a very good representative in this area. The water/sewer workshop on the 19th needs to be rescheduled to the next available date that everyone can attend. The best available date is August 16th at 7:00 P.M.

TERRIE: Is it possible to review the water usage by home? I would like a list to review.

CHRIS: The monthly sewer fee is going to increase \$1.00 per month and the small garbage can fee will increase \$1.30 per month.

MAYOR: The State of Utah is going to increase the speed limit, North and South of the city boundaries by 5 mph. I have sent a letter asking them to adjust the boundaries so that people will be slowed down in potential accident areas such as North Cache/Lower's and White Pine Middle School. Allen, Terrie, Jeff Young, and Larry Liebes will be running for the three vacant Council seats this fall. Deputy Eggleston is going to get married and the Council wishes him best of luck. I would like to see an ordinance drafted that when an engineer is required to review a situation that the citizen is responsible for the bill not the city. This could be included in our current construction standards. The sidewalk issue in front of the Tripp residence has been resolved. I would like to see Terrie have more time to focus on the website; therefore, I am going to be asking someone else to take over the Historical Committee. I would like to have the employee appreciation dinner on January 12, 2008. Please check your calendars so it can be confirmed at our next meeting.

TERRIE: I have located the minutes from when Brian Fife applied for a business license and think they need to be reviewed to see if there are any issues that need to be resolved.

BRAD: On July 26th the nuisance committee will meet at 7:00 P.M. to discuss three issues.

A motion to pay the following bills was made by Leslie, seconded by Terrie, and the vote was unanimous.

Al's Sporting Goods	29.00
Al's Trophies	136.25
Anderson Seed & Garden	141.75
Archer Monograms	101.00

AT&T	149.45
Bair Auto	2312.66
Bear River Health	40.00
Beazer Lock & Key	7.50
Bluestakes	31.55
Cache Chemiecal	12.54
Cantwell	28.00
Chevron	53.43
Christensen Constr	3402.00
Coats	1235.00
Ecosystems	90.00
Follett Software Co	495.00
Gall's	264.89
Hall's Store	24.58
IFA	219.29
IPACO	57.75
Jodi Larkin	480.00
JUB	401.49
Juliene Parrish	49.60
K&B Service	106.87
Lee's	15.56
Lower Foods	68.92
Lyn Distributing	192.29
Maverik	850.86
Motorola	1761.00
Mountain States Waterworks	2843.46
N.W. King	1850.00
Nextell	179.65
North Cache Vet	40.00
Olson & Hoggan	1064.00
PC's unlimited	19.95
Perry, Malmberg,& Perry	250.00
Petersens Rocky Mtn Service	967.32
Peterson Plumbing	1364.41
Qwest	403.59
RAK Industries	221.90
Randy's	759.21
Rocky Mackin	50.00
Rocky mountain Power	831.18
Roto rooter	225.00
Sinclair Fleet Services	66.95
Smithfield Auto	83.42
Thatcher	1388.12
Time Rental	2313.98
Utah Local Governments Trust	12907.36
Visa	969.83
Watkins	522.90
Wilson Motor	174.14
Xerox	431.11

A motion to adjourn was made by Terrie, seconded by Leslie, and the vote was unanimous.

Adjournment at 8:45 P.M.

Michael E. Hall, Mayor

Justin B. Lewis, Recorder