

**RICHMOND CITY COUNCIL**

**January 16, 2007**

The regular meeting of the Richmond City Council was held at the Richmond Community Building located at 6 West Main, Richmond, UT on January 16, 2007. The meeting began at 7:00 p.m. Mayor Michael Hall was in the chair. The opening remarks were made by Allen Lundgreen.

The following Council members were in attendance: Brad Jensen, Terrie Wierenga, Allen Lundgreen and Keith Ward. Leslie Erickson was excused.

\*\*\*A motion to accept the December 19, 2006 City Council meeting minutes was made by Keith, second by Terrie and the vote was unanimous.\*\*\*

**DEPUTY’S REPORT**

**DEPUTY EGGLESTON:** There is going to be some training at BATC on February 5<sup>th</sup> and 6<sup>th</sup>. Registration is required. Anyone from Richmond City can attend. I would appreciate the Councils support on this. This training is to show the steps that will be taken if there is a mass incident. This will help to achieve accreditation for federal funding for hospitals, fire departments, EMT’s, and down the road each individual city. This will open the door for future funding. It is of no cost to the city, it is paid for by Homeland Security. Very informative training. It will be an eye opener for those in attendance.

**MAYOR:** 8 A.M. to 5 P.M. on both days?

**DEPUTY:** Yes. May let out earlier. Deputy Bill Nyberg will be another Deputy assigned to Richmond City in the future. This will allow better coverage.

**COURT REPORT**

**JUDGE SKIDMORE:**

Number of Case Filed            153

State Revenue

    Assessment    \$2,016.52

    Court Security \$1,448.60

        Total    \$3,465.12

City Revenue                    \$10,013.16

Total                              \$13,478.28

I am in the process of requesting funding for enhancements that help us function better and/or add better security to the court. There is no need for a metal detector. It is, however, hard to hear sometimes during a trial. I am going to apply for a microphone system and a portable podium.

**KEITH:** Do you have to record your meetings?

**JUDGE:** No, it is not required. We take notes and send them to the District Court.

**TERRIE:** You may want to check into the possibility of a wireless microphone system.

**JUDGE:** Also, I have noticed that sometimes it is hard to hear the Council members speak as well and think this system could serve a dual purpose.

**MAYOR:** Please apply and you have the support of the Council.

## **FIRE DEPARTMENT REPORT**

**BOB HUGO:** It was quite a slow Quarter. There were only three calls. Responded on October 17<sup>th</sup> to structure fire, on October 23<sup>rd</sup> to a structure fire in Dayton and then on December 18<sup>th</sup> to a structure fire in Lewiston but the call was stopped as it was determined that it was a farmer burning debris and he had approval from Chief Smith but we were not notified for some reason. We were recently given a 1973 Fire engine by the County; this engine will hold five people. The current yellow engine we have been using will only hold three people. We are required to have dual engines per our recently signed interlocal agreement. The engine is in excellent condition. It has a diesel motor, air brakes and the motor was just replaced in September. It is also 6 feet longer than any current vehicle we have. Due to lack of parking in the building, one of the vehicles is currently being stored outside and the other at Ben Lungreen's residence. The current yellow engine will be going to Hyde Park when the new engine arrives. We just received some new computers from the State of Utah for the NIMS program. We are NIMS compliant finally and received one laptop and one desk top computer. We also applied for a grant that is of no cost to the city.

## **EMT REPORT**

**NICK SANDERS:** In October we responded to six calls; zero in November and four in December. Mainly heart and stroke problems. Our defibrillator agreement expires next year. We receive funding for every 10 certified EMT's. We applied for a 50/50 defibrillator grant as well as an extrication grant worth up to \$12,000. Applied for oxygen bottles as well as portable suction equipment and jump kits. Recently we had two members become intermediates. They are myself and Ken Bergstrom. The more we can get certified the better prepared we will be.

**MAYOR:** We appreciate the service you do for the community. If EMT's struggle after reporting to a call such as the recent death on the highway is there debriefing or anything?

**NICK:** Yes, there is counseling that is done on a volunteer basis by nurses, EMT's and counselors. We encourage attendance at these meetings especially after the highway death and when there was a problem with a fellow EMT member's infant.

**BOB HUGO:** These type of calls lead to burnout and burnout is less likely if these meetings are attended. Also, I have an upcoming Fire Chief's dinner and we have to prepare the meal. Is it possible to have this in the Black & White Days building kitchen?

**MAYOR:** Yes, schedule the date with Marlowe.

**TREASURER REPORT**

**CHRIS:** We are getting setup for the increase in garbage collection due to the recycling program. I am in the process of obtaining information on those residents that don't need to be charged due to their low income level.

**KEITH:** What needs to be done to get a smaller garbage can?

**MAYOR:** Contact the City of Logan Sanitation Department.

**CHRIS:** There is also a form that I have that can be faxed in for this request. I would like to put the recycle calendar in the newsletter as well as what needs to be done to obtain the smaller garbage can. I think several citizens got confused on the recycling program collection day.

**MAINTENANCE REPORT**

**MARLOWE:** The men are in the process of getting ready for summer as well as doing equipment maintenance. There is a full workload. They are also in the process of organizing the maintenance shop. The transmission in Rob's truck was replaced recently as well. I did have a complaint after the last snow storm that the snow was not pushed close enough to the curb. We need to let the citizens know that we only have two people pushing snow and that our first priority is to get all of the roads plowed and then go back and get close to the curbs. There is also a problem with vehicles being parked on the street and being plowed around.

**TERRIE:** Aren't those vehicles violating an ordinance?

**MARLOWE:** Yes, but there will be flack from the citizens if the ordinance is enforced as it is in the business district.

**MAYOR:** I want to make sure the ordinance is enforced.

**MARLOWE:** I will make sure the deputy knows to start enforcing the ordinance and citing those in violation.

**FINANCIAL REPORT**

**JUSTIN:** For the most part we are on budget in all departments. Please take note on the Street Department Budget of two items. Salaries are currently about \$10,000 over budget mostly due to the pay out of Gerald Bell's personal leave time upon his retirement. Also note that we are over budget on Class C Road funds but this will catch up as most of the funds were spent in July and the yearly budget is over 12 months. In December there was a large amount paid on our loans. It was as follows:

Bond Safe Drinking Water	\$10,000 Principal Reduction
Bond Water Resources	\$49,000 Principal Reduction
Bond Safe Drinking Water	\$33,000 Principal Reduction
Bond Sewer FHA	\$11,500 Principal Reduction in January 2007.

I commend all departments for keeping within their budget amount or very close.

## **ORDINANCE 2007-1**

**MAYOR:** Proposed Ordinance 2007-1 is in regards to approximately 3.75 acres of property owned by the Calvin Funk Trust. It would extend the City boundary to the current road of 600 South and west to and along the Union Pacific railroad track. The property would be annexed as A10.

**MARLOWE:** If passed it would go into effect on July 1, 2007 and I have already advised Matt Funk and the developer of this.

\*\*\*A motion to accept Ordinance 2007-1 was made by Terrie, second by Keith and the vote was unanimous.\*\*\*

## **CITY MANAGER REPORT**

**MARLOWE:** AQUA Engineering is still in the process of reviewing data to determine a new sewer impact fee but I am anticipating the new fee will be around \$4,000.00. Plans are still being completed for the wastewater treatment facility; currently we are waiting for an environmental impact study to be completed. We are shooting for an approval of the plans by March 1<sup>st</sup> so we can continue to move forward.

**MAYOR:** I would like to get the plans approved and impact fees adjusted in the March Council meeting if at all possible.

**DAREK KIMBALL:** Tentative water impact fees will be close to \$2,877 based on a ¾" water meter. This amount could go up or down based on the debt service.

**MARLOWE:** That would make the impact fees approximately \$7,000 - \$8,000 which is in the low to median range of other cities in the valley.

## **BUSINESS LICENSE**

### **ROCK CREEK RAILING & FENCE**

**MIKE ANDERSON:** I would like to obtain a license for fence installation as well as porch railings. All of my tools will be stored in my garage and there could be a work truck in the driveway as well. There will not be any materials stored at my residence.

\*\*\*Approved by Council\*\*\*

## **TEREK INTERNATIONAL, LLC**

**MARLOWE:** Taira Koybaeva, an emigree from Russia now living in Richmond, is an International Consultant. She has been told that she needs a license for customer verification purposes. Her business is all consulting, no materials involved.

\*\*\*Approved by Council\*\*\*

## **COUNCIL MEMBER REPORTS**

**KEITH:** Les Smith has completed the retaining wall at 500 South 100 East. The head gate side of the canal, the East side, will be completed in March or April when the weather is better. The roofing on the park bathrooms will be installed soon. It was scheduled to have road work done on 470 South this year but the water lines need to be repaired/replaced before we improve the road.

**MARLOWE:** We need funding in order to replace all of the necessary water lines in Hill Haven area. It is approximately 8 blocks of 8" pipe. This will have to be contracted out as this is a very extensive job and will be very expensive. I would suggest putting road work in that area in 2007 on hold.

**MAYOR:** I will be speaking with the Gibbons family soon about purchasing two acres of land for the new future water tank.

**BRAD:** My understanding is that the old pipe in Hill Haven is located in the wrong place?

**MARLOWE:** Yes. The lines go through the blocks instead of along the streets. As a result there are meters in the back of yards.

**BRAD:** Basically we will need to redevelop the water system in that area?

**MARLOWE:** Yes. This was the first subdivision approved in the city and it started in 1964. All costs including landscaping will be incurred by the City on this project.

**TERRIE:** The library is going to receive a \$7,500 grant from the State of Utah. Receiving the full amount is very rare. The Board is currently in the process of reviewing the library policies and making them more understandable. David Koch will be the adult lecture series speaker this month. A member of the Historic Commission has moved and I would like to recommend that Peter Mentzel, a USU History Professor, be appointed to the Board to fill the vacant seat. Marie Lundgreen has resigned as Historic Commission Chairman but wants to stay on as a Board member. Current Board members are: Marie Lundgreen, Virginia Fleming, Elaine Ward, Sue McCormick and possibly Peter Mentzel if approved.

**MAYOR:** Please speak with Peter and see if he is willing to join the Historical Commission Board.

**TERRIE:** Marlin Strum has asked for an extension on the history book until May 31<sup>st</sup>. He had a 10% incentive to be complete by December 31, 2006 and this has come and gone. He would like to move the March deadline until May. I think this is a good idea and we will end up with a better finished product. The 10% bonus will not be reactivated. Katie Adkins will be teaching a CERT class on February 15<sup>th</sup>. Katie is our CERT Council Representative for the County.

## **MAYOR REPORT**

**MAYOR:** After collecting more information on the lawnmower donated by Alan Lower it has been determined that the cost to repair the mower is more than the value of the mower.

**MARLOWE:** My contact with the manufacturer indicates that it was built about 1964-68 period. It is definitely older than 1972 which is as far back as they records extend. No parts are available for repair. Ben did find a cylinder head gasket kit for about \$250.00 but if the cylinder head is cracked there is not a replacement available.

**MAYOR:** When we sell the obsolete equipment this Fall lets include it with those items.

**MARLOWE:** If we sell it to another City we don't have to put it out for bid, if sold elsewhere it will need to go through the bid process.

**MAYOR:** I recently attended a Mayor's meeting and the local Mayor's have asked Evan Olsen to review what water rights the County has. We want to know what the County and cities can do to protect our water rights. The water in the Bear River is a wanted commodity. It has been asked that Evan speak to each City Council about what he is doing. I also attended a regional landfill meeting. The current advisory board consists of three mayors plus Logan City. The proposed advisory board would consist of three mayors from the north end, three mayors from the south end and Logan City. This is to help make sure that the problems incurred with programs such as the recycling program are not missed. The main problem with the recycling program was that the advisory board consisted of three mayors from the north end that did not rerun for office so there was a lack of communication on the entire process. The new advisory board would help to make sure problems like this don't exist in the future. I am surprised that Logan City so easily passed off on this proposal as approximately 80% of the garbage in the landfill is from Logan City. One proposal that did not pass was to have citizens on the advisory board, it will still consist of only mayors. RAPZ Tax applications are due by the end of February. Randy Simmons, Providence City Mayor, was recently elected to the League of Cities and Towns Board. His appointment should help to keep us more informed and better trained in the future. John Hester will be submitting his animal control proposal by the March Council meeting. We already have the Cache County proposal in hand. John's contract ends on June 30, 2007 with a 30 day notice required. There were not any N.O.V.'s on the sewer system for the month of December. I did give Nick Sanders some contact information for my brother as he represents some defibrillator companies and knows of a way to possibly get one for free. The nuisance ordinance is the process of being reviewed. There was recently an issue with a couple of dead animal carcasses in a yard and Bear River Health Department would not get involved where the carcass in question was frozen to the ground. I was told it was a deer and raccoon carcass that needed to be disposed of.

A motion to pay the following bills was made by Terrie, second by Keith, and the vote was unanimous.

Al's Sporting Goods	1213.84
Al's Trophies	41.60
American Water Works	74.50
Bluebird	348.25
Bluestakes	106.61
Cache County Service Area	13297.48
Cache Valley Electric	415.74
Californian contractors	238.55
Chevron	95.61
Coats	500.00
Dan Miller	300.00
Denny's	47.98
Ecosystems	58.00
Ferguson	125.00
Hall Oil	600.78
HD Supply Waterworks	964.52
Highsmith	112.67
Jardine Petroleum	1302.16
Library Video	68.75
Maverik	532.78
National Battery Sales	95.97
Nextell	195.84
North Cache Vet	20.00
Olson & Hoggan	780.00
Parsons	379.00
PC's Unlimited	19.95
Penworthy	21.23
Peterson Allred Jackson	7200.00
Peterson Plumbing	87.95
Pizza Villa	25.62
Questar	5.15
Qwest	441.95
Randys	2752.45
Rockmount	200.18
Rocky Mtn Power	2223.06
Sensus Metering Systems	1200.00
Smithfield Auto	473.94
Smithfield Blue Sox	35.00
Smithfield imp	148.15
Staples	73.20
The Herald Journal	47.03
The Home Depot	55.82
Theurers	31.37
Thread Images	82.54
ULA Membership	40.00
USDA Rural development	16275.00

Utah Local Governments Trust	5903.73
Utah State Division of Finance	32855.00
Visa	800.73
Waldenbook	34.01
Watkins Printing	218.30
Wimmers	110.90
Xerox	240.76

A motion to adjourn was made by Brad, second by Keith, and the vote was unanimous.

Adjournment at 8:45 P.M.

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Michael E. Hall, Mayor

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Justin B. Lewis, Recorder