

RICHMOND CITY COUNCIL

July 18, 2006

The regular meeting of the Richmond City Council was held at the Richmond Community Building located at 6 West Main, Richmond, UT on July 18, 2006. The meeting began at 7:00 p.m. Mayor Michael Hall was in the chair. The opening remarks were made by Justin Lewis.

The following Council members were in attendance: Brad Jensen, Terrie Wierenga, Keith Ward, Allen Lundgreen and Leslie Erickson.

A motion to accept the June 20, 2006 City Council meeting minutes was made by Terrie, seconded by Keith and the vote was unanimous.

DEPUTY REPORT

DEPUTY EGGLESTON: I feel that the coverage at the Black & White Days Celebration was adequate and that things went well.

MAYOR: Please be aware that annual city party is on September 8th at 6:00 P.M at the city park.

EGGLESTON: The canine unit will be in attendance. Let me know what else you would like to see. I am hoping to have a shooting and driving simulator available.

MAYOR: We appreciate your continued support and all that you do for the city.

RECYCLING PRESENTATION

MAYOR: I would like to introduce Issa Hamud, Logan City Sanitation Director. He will speak to us tonight regarding the new recycling program that is being implemented county wide.

ISSA: The Cache County Council is in charge of solid waste collection in Cache Valley. In 1989, before I worked for Logan City, a recycling plan was in the works. This is not something new. Some of the services currently provided by the Cache County Service Area are residential waste collection, residential waste recycling, commercial and industrial waste collection, hazardous waste collection and disposal, green waste collection and composting, bulk waste collection and disposal, free dead animal disposal, medical waste disposal and other special waste disposal such as asbestos. Currently, in the United States, 30% is recovered and recycled or composted, 14% is burned at combustion facilities and the remaining 56% is disposed of at landfills. There are several scenarios that come into play in regards to what cost this recycling program will be. For example, currently, 82% of Providence households have a 90 gallon garbage can. If a 90 gallon black garbage can is traded in for a 60 gallon black garbage can and the blue can the increase in cost is only \$0.75 per month. If the 90 gallon can is kept along with the new blue can the increase is \$3.00 per month. I see no need for a 90 gallon can. A 60 gallon can should be sufficient since the blue can will be utilized as well. There are several myths about recycling. Landfill space is abundant and cheap, recycling should pay for itself, it is mandatory, Logan is the only city to have universal/mandatory recycling. Right now there are

22 cities in the state that have some type of recycling program. Another myth is that the program was rushed with no outside input. It has been a long term plan since 1989. Several studies have been conducted regarding recycling. Three were recently completed by USU professors. They all show that people are ready for recycling. There have been at least 9 public meetings in the last several months but very few people attended to voice their opposition or learn what the program is really about. We even publicized the meetings and the program on the local radio network. Mountain Fiber in Hyrum will be taking the recyclables, sorting them and then using the paper portion to be ground up for insulation. They will sell the remaining items to be used again. A Citizens Advisory Committee was established to help find a new landfill location and now they are helping with the recycling program. About 500 acres of land has been purchased in Clarkston for a future landfill. Currently, we are working with 4 other counties to try and purchase land in their county to make a future landfill that will allow us to remove the garbage from the valley. Our first choice is to ship the garbage out of Cache Valley if the cost is feasible. Some cities have stated that they may not use the Cache County Service Area in the future due to the recycling program. Please keep in mind that citizens of those towns will no longer be allowed to use the current Logan landfill. This program is based on several assumptions, 25% of total waste is residential, 50% of residential waste can be recycled, 3% per year growth in total waste, 3% per year growth in recycled waste, December 2022 is projected landfill closing date without recycling.

TERRIE: I have read in several surveys that only 20-25% of residential waste can be recycled.

ISSA: We based this number off the current voluntary program that is being utilized in the valley.

TERRIE: What about people on a fixed income?

ISSA: There is a hardship plan in place. If a household makes less than \$24,000 per year they will still receive the blue can but they will not have to pay the \$3.00 per month fee.

TERRIE: Is a 45 gallon can a possibility? I don't have a need for even a 60 gallon can.

ISSA: It may be a possibility in the future. There are many 300 gallon cans in use. These cans require large arms on the garbage trucks. The arms are too large to pick up a small 45 gallon can at this time. We maybe able to get rid of the 300 gallon cans and have those people use two smaller cans where we can change the arms on the trucks and go to smaller cans as well. You will not start paying the \$3.00 per month increase until next year when you receive the blue cans. We checked into possible landfill locations throughout Cache Valley. The only possibilities are in north and north-west Cache County. This is a community program which is why everyone pays the fee even if they choose not to participate. Glass will not be able to be recycled in the blue bins due to breakage during transport.

MARLOWE: Once the blue cans are installed. Will the blue bins we currently have be gone?

ISSA: Yes, they will be gone but the green waste bins will stay.

CLAIR SHERNER: Where can we recycle glass?

ISSA: There will be a location at the old Fred Meyer building as well as the landfill for those that want to recycle glass.

BRAD: Will households be fined if the blue bins are filled with garbage?

ISSA: Not currently, we need to educate people about recycling, especially adults. Our children have been educated about recycling in the schools for at least 7 years. The blue cans will be picked up on a bi-weekly basis.

BRAD: Are there plans to make recycling mandatory since the current program is voluntary?

ISSA: Only if there is no other option.

MAYOR: Approximately July 2007 will be the start of the program in Richmond.

ISSA: The items to be placed in the blue cans are cardboard, magazines, envelopes, all types of paper, aluminum such as soda pop cans, and plastics items that have the recycling logo on them such as milk jugs.

MAYOR: Issa, thank you for taking time to make this presentation tonight. Craig Petersen from the County Council will be attending the next Council meeting to talk about this program and why he voted against it.

QUARTERLY COURT REPORT

JUDGE SKIDMORE: Cases were up due to the recent seat belt program. I sent one case to the District Court recently. It had several charges and was located by a school. I knew this was a case that would be appealed to the District Court so I sent it there to begin with.

MAYOR: How is the new laptop functioning?

JUDGE: I am in the process of learning the new system. There are 13 steps that must be completed before it will function properly and I am on step 4.

Number of Cases Filed	159
State Revenue	
Assessment	\$1,951.26
Court Security	\$1,851.20
Total	\$3,802.46
City Revenue	\$9,899.39
Total	\$13,701.85

MAINTENANCE REPORT

BEN LUNGREEN: Rob and I have been extremely busy trying to accomplish what needs to be done. We have been working on roads, fences, water valves, and culverts to name just a few things.

MARLOWE: There are many things they accomplish that nobody realizes since the problem is quickly remedied.

TERRIE: Is the sidewalk that is being repaired in front of the Black & White Building the portion that is on State Street or the portion from State Street to the building?

MARLOWE: The portion parallel to State Street.

KEITH: I will need some help on August 4th. The sweeper will need to be repaired by then so that more road work can be completed.

ALLEN: The light pole that was damaged by a State of Utah snowplow truck. Who is paying for this?

MARLOWE: We are being reimbursed by the State. A bill has been submitted.

KEITH: I will need help with traffic control on August 4th when the roads are being repaired.

MAYOR: Please let Rob know that the Council appreciates everything that you guys are doing to keep us going.

FIRE DEPARTMENT

BOB HUGO: In the last quarter there were 15 calls. A carbon dioxide detector, 4 fire alarm calls at Lower's, a vehicle rollover and an unattended fire. The person with the fire was fined \$200.

BRAD: Will the fine cover the cost of fighting the fire?

BOB: Most likely not. I also involved an officer on this call so there would not be any problems. There is usually no disagreement if an officer is present. We also attended a funeral procession and a Cache Fire Convention. We responded to a motorcycle accident, Hyde Park fire, propane odor, and a stump fire. Two firemen recently completed some extensive training. Lyle Bair and Derk Gilbert should be recognized for their dedicated effort in receiving this training. On August 8th, I will be ordering the new fire truck. I am trying to get the county to pay for the extrication equipment as well but this is something we may have to pay for if they won't. We were given a 1992 Chevy Ambulance to use free of charge. Our only cost will be to put our logo and stickers on the side. Radio tower service in Logan recently changed and we are only operating at about 50% of capacity.

TERRIE: When will it be restored to full capacity?

BOB: They are hoping by the end of July. We just received 3 refurbished air packs at cost of \$3,600. To purchase them new would cost about \$17,000. We may need to replace the air masks on these to make them function properly. Recently we have had a few fundraisers. Where is this money?

JUSTIN: The fundraising money is gone in the last budget year. It was applied to your expenses from last year. Tentatively, it looks like the Fire Department will still be about \$2,000 over budget for last year even after applying the fundraising money to this.

BOB: What should I do for morale? Morale will be low when I pass this information on. I am open to any suggestion. We are not really appreciated until we are needed. We don't get much support.

JUSTIN: Bob, I am not trying to pick on you or the Fire Department. Nobody took your fundraising money. You received items and over spent what you were allowed. Nobody wants your budget money, it is for you to spend but you cannot over spend either. This should be monitored by you on a monthly basis.

MAYOR: Is responding to 4 false alarms at Lower's normal? What can be done to correct this in the future?

BOB: They need better maintenance. Dust is causing the false alarms. I have mentioned this to Alan Lower in the past but it still keeps happening.

EMT REPORT

NICK SANDERS: We are doing a ring fundraiser. It is going along very slowly. It is very hard for us to get support. I am hoping to get more people to join the EMT program. We may have to purchase a \$3,500 AED defibrillator for the ambulance. We responded to 4 car wrecks, a person with a seizure and a call about carbon dioxide recently. I would like to mention the ring fundraiser in the city newsletter. We have 180 left and sell them for \$14.00 a piece. I am wondering about making some billboards that can be installed on the north and south ends of town to raise awareness. Such as fire danger today, etc. This could possibly be an Eagle Scout project.

TERRIE: I would get the size dimensions that are allowed before any banner or sign is made.

NICK: I believe that the new ambulance will raise awareness as well when people see it in town. I also have Brigham Dodge here with me tonight; he is the EMT Vice President.

MAYOR: Please utilize the newsletter. Let's send the 2 fireman that completed their training a letter of appreciation and put it in the newsletter as well.

NICK: The donation sign is almost complete and ready to be placed here in the city office building.

MARLOWE: I want to mention the quick response time I recently viewed. From the time the call was placed it took only 70 seconds for them to respond. That is truly amazing!

BUSINESS LICENSE

STYLE RITE SALON

CHERYL ANDERSON: I have been doing hair for 12 years. I have not been informed about renewing my business license for at least 6 years.

TERRIE: Basically, you are only doing haircutting?

CHERYL: Yes, some pedicures and facials as well. I work alone. No tanning is offered.

TERRIE: Please provide a copy of your State of Utah certification when you pick up your license.

Approved by Council

AUTO PRO DETAILING

JORDAN PORTER: I would like to obtain a license to do car detailing at my folks residence. I am sure that you will be concerned about noise and water disposal. I only use a high pressure washer for just a few minutes per car and it only takes a few minutes to vacuum the car as well. I think noise will only be minimal. I usually only do detailing on Saturdays as I am busy during the week. The water that is used runs off onto my parents grass and is absorbed.

TERRIE: What are your hours of operation?

JORDAN: I usually start between 7 and 8 in the morning but won't use the power equipment that makes noise until after 8 A.M.

Approved by Council

MAINTENANCE TRUCK PRESENTATION

BOYD: Cory, from Bear Lake Motor in Montpelier, has this 2006 Ford F350 in his inventory. It was special ordered by another company and they backed out of the deal. It is a 4x4 with the diesel engine and this custom made utility bed box. Retail price of this truck is \$36,365.00, less a Bear Lake Motor discount of \$3,047.85, less \$5,300.00 State of Utah Fleet rebate for the month of July, makes the price of \$28,179.15.

BEN: I am concerned that this bed will not work for the sander. It is too hard to get the sander in and secured. I think we only need a flat bed not a utility bed. Is it possible to get a different bed?

BRAD: I don't think we need the diesel motor. I think that is a big added expense of \$4,950 that is not necessary. I don't like the motor either; from what I see everyday it has too many problems. I think a V10 would be adequate. I do like the price and don't think it could be beat.

ALLEN: I would like to see bids from Ken Garff in Salt Lake City on a Ford, Dodge and Chevrolet.

MAYOR: Ben and Brad, please get a list of what features are necessary and let's see what is available and the price.

BOYD: I have been told that the current \$5,300 fleet rebate changes to \$4,300 in August.

RESOLUTION 2006-3

MARLOWE: This is a resolution that is renewed yearly in conjunction with our annual Wastewater Planning Report. This is for the 2005 calendar year.

TERRIE: In the first section it discusses a review of user fees annually?

MALOWE: We have not had a formal discussion on user fees.

A motion to adopt Resolution 2006-3 which is for submission of a Municipal Wastewater Planning Program Report for the year 2005 was made by Brad, seconded by Keith and the vote was unanimous.

ORDINANCE 2006-5

MAYOR: This ordinance is to require contractors that make new roads to escrow the amount required to chip/seal those roads one year after completion. The amount escrowed will be the amount of the chip/seal bid for that road plus 25%. The additional 25% is to allow for increase in costs. The escrow money will not be held any longer than 18 months after completion of the road. If the chip/seal is less than the amount held in escrow the contractor will be refunded the difference.

KEITH: One block of chip/seal costs approximately \$1,500.00. Sunburst Lane just cost \$2,322 to be chip/sealed. If this ordinance had been in place the city would not have had to pay this cost.

A motion to adopt Ordinance 2006-5 which is AN ORDINANCE ESTABLISHING A NEW PART 507 TO TITLE 12-000 ENTITLED "ESCROW REQUIREMENT ON THE PART OF THE DEVELOPER FOR CHIP-SEALING OF ASPHALT STREETS AND/OR ROADS" OF THE *CODE OF REVISED ORDINANCES OF RICHMOND (1975, ADOPTED 1976)* was made by Leslie, seconded by Terrie and the vote was unanimous.

FINANCIAL REPORT

JUSTIN: Boyd and I are currently working with Diana Cannell from Peterson, Allred, and Jackson to get prepared for the upcoming audit. There will be several year end adjustments that are made by Diana to close the budget year ending June 30, 2006. This is a work in progress. As for the new budget year I think we should all move forward with a clean slate when it comes to the budget. I will make sure that Bob has a copy of the Fire Department Budget each month so he can keep up to date. This has not happened in the past. I would like to commend Julienne for how she monitors her budget, she does an excellent job.

TERRIE: We need to make sure that everyone is accountable for their departments.

MAYOR: We will be taking the accounting of the Cub River Sports Complex back from Lewiston City for the next 5 years.

BOYD: I would suggest that we collect the \$7,500 they owe for the complex now rather than at the end of June 2007 like they have paid in years past.

CITY MANAGER REPORT

MARLOWE: The Richmond Estates Subdivision will be coming before the Council at the next Council meeting. It is a proposed subdivision of 33 lots. Our engineer and their engineer are working through some items but it should be resolved by the Council meeting. At the last Council meeting, the Council asked for information in regards to our culinary water system. We are allowed 477 acre-feet per year which averages 296 gpm. For the purpose of this report I used 15,000 gallons per month per household. Currently there are 665 residential hook-ups and 20 business hook-ups. There are still 213 hook-ups that have been committed to for existing subdivisions where homes have not yet been built. It is my best estimate that we can allow 861 more hook-ups with the water we currently have available for use.

TERRIE: What is our current capacity?

MARLOWE: 1 million gallons.

BRAD: This report does not tell us how much the system can handle! This report is not of any value. If we don't know what the system can handle it does not matter how much water we have available.

MARLOWE: I have no idea the capacity of our current system. I know we need more storage.

BRAD: This report is based on collecting all the water we are allowed and storing it. How much will Lower's use with their proposed expansion?

MARLOWE: Alan Lower is going to let us know when he figures it out.

TERRIE: Is there enough capacity for the 33 new homes in the proposed subdivision? It is not known from what you are telling me.

MARLOWE: We are averaging 16-18 new homes per year over the last few years.

BRAD: Can the new SCADA system measure daily usage?

MARLOWE: Yes. I wish I had an answer but I do not know how many more homes can be added to our current system. As we all know the traffic signal light is moving forward at the Maverik intersection. I am extremely concerned about the snow removal that is required on the sidewalks for the school children. We need to maintain Main Street to 200 South on the West side of the road and 100 North to North Cache on the East side of the road. A 4-wheeler cannot push the snow. We need a snow blower or some type of equipment for when the snow is hard and frozen. Who is going to take care of this since Ben and Rob will be in the trucks pushing the streets?

MAYOR: Please check into what options are available from a small tractor, to snow blower to skid steer.

COUNCILMEMBER REPORTS

KEITH: Norton Thurgood said the street mapping has been completed. We can log onto their website, pavas-solutions.com, and use the password of Richmond and view our city roads. With the recent work that has been completed there has been a major upgrade to our roads in the city. Since the chip/seal was done in such a timely manner we saved over \$10,000. There are still 2 cul-de-sacs that need to be completed but have to be done with smaller equipment than the county has. Morgan Paving will complete these later this summer. The repairs done to the road in front of the Lee Anderson residence were \$4,000 cheaper than anticipated due to them being able to use some of the existing road base. So far \$67,000 has been spent on upgrading the roads this year. On August 4th, 300 East and 600 South roads will receive what is called flushing, it is a process where they spray tar on top of the road that was just chip/sealed. Marlowe please make sure I get copies of all road work invoices as soon as they come in so I won't be over budget. My understanding is the \$30,000 of RAPZ tax can be used on the American Legion Building upgrade as well as the bathrooms at the park. There should be money available for both projects since labor is being donated. Within 5 years all of the roads in Richmond will have had some type of treatment.

TERRIE: It is time for the Library to elect a new chairman and vice chairman. I would like to propose that Angie Hatch be chairman and Kathy Davis vice chairman.

A motion to approve Angie Hatch as library chairman and Kathy Davis as library vice chairman was made by Terrie, seconded by Leslie and the vote was unanimous.

TERRIE: The terms of Lora Smith and Jim Hess have recently expired.

MAYOR: We need to send them a thank you letter for all the time they have donated.

TERRIE: I have already sent them a letter thanking them for their service. The Historic Preservation Committee bylaws have been reviewed and it states there should be 2 members of the board with experience. Professor Peter Mentzel is willing to help and is very experienced in this area. The terms are for 2 years but not a limit on the number of terms that can be served.

MAYOR: The Richmond City History Book is a large project. I would like to see it completed before anyone is replaced on the current board. Maybe Professor Mentzel can help out in the interim until he can be appointed.

MAYOR REPORT

MAYOR: Cache Valley Electric will be installing the signal light at the Maverik intersection before the start of the school year. Gary Gibbons is still having problems with the State of Utah wanting to take the water rights on his property. We may have to investigate the option of signing a water usage agreement with Gary. The State of Utah could transfer the water rights from that property within 24 hours and there is nothing we could do to stop it. Brad Rasmussen and Alan Lower met last week to discuss the sewer system usage of Lower's. One new option that may be considered is the use of Spackman's pond as a sewer lagoon for Lower's or possibly Richmond City as well. It would require a sewer line and electricity to be installed if the City is able to utilize it for our use. Brad Rasmussen is preparing a bid to see if this is a viable option for our sewer system upgrade. Their pond would not require a grinder, it has 1-2 year storage capacity, would be a settling pond with a land applied system.

A motion to pay the following bills was made by Terrie, seconded by Leslie, and the vote was unanimous.

Allen Rock	1468.59
Al's sporting goods	1048.29
Archer Monograms	76.50
Axtell Taylor	208.76
Bear River Health	40.00
Bennetts Paint	64.21
Bluestakes	40.17
Bridgerland	95.78
Bunker Fire & Safety	3225.00
Cache Service Area	13036.81
Cache Valley Extermination	155.25
California Contractors	269.63
CDW-G	134.00
Century Equip	16550.00

Chevron	62.22
Christensen Const	350.00
Civil Air Patrol Magazine	195.00
CNH Capital	7.47
Coats rooter service	1392.50
Custom Sensors, inc.	273.95
Dennys	328.21
Hall Oil	1068.43
IPACO	110.29
Jack Parsons	481.77
Jodi Larkin	689.50
JUB	183.98
Kings	125.14
Lee's	856.69
Legrand Johnson	376.82
Leslie Erickson	471.49
Lyn Distributing	303.93
Maverik	812.98
Morgan Pavment	25377.00
Nextel	196.92
Northern Utah City Managers	200.00
PC's unlimited	39.90
Promotion Products	210.00
Qwest	445.38
Randy's	466.58
Sagebrush	495.00
Smithfield Auto Parts	722.94
Smithfield Imp	175.30
The Home Depot	343.53
Theurers	815.28
Tony's Grove	53.18
Utah Local Governments Trust	27967.27
Utah Power	730.16
Utah Safety Council	30.75
VISA	70.94
Xerox	312.02

A motion to adjourn was made by Keith, seconded by Brad, and the vote was unanimous.

Adjournment at 10:45 P.M.

Michael E. Hall, Mayor

Justin B. Lewis, Recorder