

RICHMOND CITY COUNCIL

April 18, 2006

The regular meeting of the Richmond City Council was held at the Richmond Community Building located at 6 West Main, Richmond, UT on April 18, 2006. The meeting began at 7:00 p.m. Mayor Mike Hall was in the chair. The opening remarks were made by Allen Lundgreen.

The following Council members were in attendance: Brad Jensen, Terrie Wierenga, Keith Ward, Leslie Erickson and Allen Lundgreen.

A motion to accept the March 21, 2006 City Council meeting minutes was made by Keith, seconded by Allen and the vote was unanimous.

DEPUTY REPORT

DEPUTY EGGLESTON: I have discussed parade assignments with Terrie. I was made aware of some problems at the Cub River Sports Complex. There is in the State of Utah Code provisions that would restrict alcohol at the complex. In order to enforce “No Trespassing After Dark”, it must be posted. Dogs are allowed unless it is posted otherwise. City ordinances do not apply to the complex since it is located outside of both Richmond and Lewiston City limits. Currently, Cache County does not have an ordinance that prohibits dogs from being at a park.

KEITH: What is the best way to post signs at the complex?

DEPUTY: Signs need to be clearly placed in general areas that will have the most occupants passing through that area.

MAYOR: What about parking on the road?

DEPUTY: It should be enforced that parking is not allowed. It is a safety issue as much as anything. I am also working with Marlowe on an Emergency Response Plan.

SHERIFF LYNN NELSON: Thanks for allowing the Cache County Sheriff’s Office to serve Richmond City and the community.

MAYOR: Thanks for all that you and your fellow coworkers do for the city.

SHERIFF NELSON: There are patrol deputies at the local schools. There is a concern about flooding with the spring runoff on its way. Right now we are receiving NIMS Training. This is training that requires our office to follow certain protocols. By doing this training we will receive some additional funding. The NIMS Training is going to replace our current training which is called Incident Command. As Mayor Hall is aware, this training will be made available to elected officials in the near future.

CAMPBELL SCIENTIFIC SCADA BID PRESENTATION

KARL LAMBERT: Your current SCADA system equipment is not reliable. All of the control units need to be replaced. Any radios that are functioning properly will continue to be used. Your computer system will require a MicroSoft XP or NT operating system to function properly.

Approximately 60 megabytes of space will be required on the computer system as well. The Pressure Transducer on the steel tank is not functioning. The transducer on the cement tank is not functioning properly either. Our new system that we would install requires very little maintenance if it is kept dry and free from condensation. If there is a part that will fail it is most likely going to be the pressure transducers and valves.

BRAD: How much of the current system will be used?

KARL: The radios and the existing electrical conduit.

BRAD: How old are the radios?

KARL: They are still a current model and are an excellent radio.

MAYOR: How long has Campbell Scientific installed and maintained SCADA Systems?

KARL: Around 10 -15 years.

MAYOR: How has Campbell Scientific improved their SCADA systems over that time period?

KARL: Our reliability is improved. We currently have systems located from the heat of the desert to the cold of Antarctica. Our capabilities are also greater.

BRAD: What is your estimated response time for repairs?

KARL: One or two days. Possibly shorter. All equipment repairs will be completed locally.

TERRIE: How often will the information on the compact flash card need to be downloaded?

KARL: That is an unnecessary option and is not required. If there is a power outage all historical data will still be saved. This equipment is easy to add additional sensors in the future as well. An electrician will be required to do some electrical work at the pump and this is not part of the bid I am presenting. One tremendous advantage of our system is that it will continue to function even if the computer is down. Other systems require the CPU to be up and running in order for the system to function.

BRAD: I see that the warranty is 3 years on some items and 1 year on other items?

KARL: The loggers have a 3 year warranty. These are items we produce ourselves. All of the parts that we purchase from other vendors only have a one year warranty. The sensors margin of error is plus or minus one foot. I strongly advise adding the Vistadatavision Database to your system. I believe this is very important to make the system even that much better. As far as the bid for labor, we would be willing to do the installation on an hourly basis. We are anticipating that it will take 2 people, 5 days of work to install the system. The bid is for \$24,753 plus I would recommend the additional database for an extra \$2,000.

QUARTERLY REPORTS

PUBLIC SAFETY REPORT

JUDGE SKIDMORE: Next week I will be attending a training seminar in St. George for four days. The last week of May, I have to travel to Cedar City for some training that allows me to continue to access the FBI criminal database. As you can see the court computer is currently broken, it is under warranty and will be repaired free of charge but right now everything is having to be done by hand. I recently received a new laptop computer free of charge from the Organization of Justice Court Judges, it was part of a grant. This laptop will allow a video feed where I can see the person sitting in jail for arraignment and they will no longer have to be

Smithfield. Lower's donated the meat and Pepperidge Farms donated the dessert. The only expense incurred was \$145.53 from RSM and we were able to raise between \$900 - \$1,200. As part of the new budget, I would like to request six new tires for the brush truck; they cost around \$120 per tire. The Suburban will need some work if it is not replaced. The ambulance needs to be removed as well. The new fire engine will be ordered next month and I will be going to pick it up in January 2007. We also need four sets of turnouts at a cost of \$1,200 per turnout. Three air packs are also needed at a cost of about \$1,000 - \$1,500 depending on the features. I am working on trying to obtain some grant money. All of the FEPP Equipment could be gone, the U.S. Government owns this and could take it back but a deadline has not been set.

BRAD: I recently took a tour of the Fire Station and want to let you know how well it is organized and it is extremely clean. I commend you and your department.

EMT DEPARTMENT

NICK SANDERS: I would ask that the Council consider adjusting the amount paid per EMT call. It is currently \$6.00 per call no matter the length of time involved. Some EMT's are having to leave their paying jobs to attend these calls and it is costing them money. From January through March we responded to ten calls. Most of those occurred during the day. I am currently working on the Fire Department/EMT Department Donor Sign. I was hoping to have a special event to honor these donors.

BOB HUGO: Could something be put in the newsletter? What about the City Party?

TERRIE: How about Black and White Days?

NICK: There are several fund raisers that are being considered. Any person or company that donates any amount will be included on the donation sign.

TREASURER REPORT

CHRIS: The software for meter reading will be installed tomorrow. Last year there were three hundred thirty-two dog licenses issued, so far this year, three hundred ten have been issued. One water meter has been turned off since last Thursday since their utility bill has not been paid. They were warned several times.

PUBLIC HEARING

MAYOR: I will turn the time over to Justin concerning the Public Hearing on the reopening of our current budget.

JUSTIN: Tonight we are going to talk about adjustments to the current budget of Richmond City.

A motion to close the regular Council meeting was made by Terrie, seconded by Leslie and the vote was unanimous.

A motion to open the public hearing was made by Terrie, seconded by Leslie and the vote was unanimous.

A motion to reopen the current budget was made by Terrie, seconded by Leslie and the vote was unanimous.

JUSTIN: Please note the proposed changes on the printout I have handed out to the July 2005 – June 2006 budget. When we reopen the current budget it is usually toward the end of the budget year and it is because things have happened during the year that we need to account for. Some of those things are grants we receive during the budget year. Sometimes there are fund raisers by the Fire Department or EMT Department. We may receive more money on some fund than we anticipated. One of the changes was the \$72,055 addition to Sundry Revenue is the amount collected from the State of Utah as a reimbursement for the street lighting which Richmond City paid in the last budget year. This amount will be transferred to the Capitol Projects Fund.

***A motion to close the public hearing was made by Leslie, seconded by Terrie and the vote was unanimous. ***

A motion to reopen the regular Council meeting was made by Terrie, seconded by Leslie and the vote was unanimous.

A motion to accept the proposed changes to the July 2005 – June 2006 Budget and close the current budget was made by Terrie, seconded by Keith and the vote was unanimous.

BOYD: In regards to the 2006-2007 Budget after including a three percent (3%) wage increase there is a surplus of approximately \$35,000 for the Council to divide among the various areas. Next meeting the Preliminary Budget for July 2006 – June 2007 will need to be adopted. Please keep in mind that I estimated the wages for the Fire Department and EMT’s. This is an unknown since it is not known how many calls they will respond to. I increased each department slightly for the new budget year.

JUSTIN: The following items have been sent to me that departments would like to see included in the new budget.

Backhoe upgrade	\$12,000
24” Wheel Style Compactor	\$4,550
24” Trench Vibrating Plate Compactor	\$6,100
Auxiliary Hydraulics for Plate Compactor	\$3,000
Motor for Dixon Mower	\$1,700
Total addition to Library Budget	\$1,480 more than in 05-06
An additional \$500 for the Float	

TERRIE: Is it possible to rent the compactor that has been proposed to be purchased?

MARLOWE: I have not checked into renting one. I don't know where one could be rented. The compactor will pay for itself in 2-3 years at the current level of growth. It is maintenance free other than it must be greased periodically. Rob and Ben both agree that the Wheel Style Compactor would service our current needs.

BUSINESS LICENSE

KELLY ROBERTSON: I would like a business license for Triple D Cabinetry, which would be for cabinet installation only. I install for Pat Lewis, who resides in Richmond. I don't make cabinets, I only install them.

TERRIE: Any adhesives or chemicals stored at your residence?

KELLY: No.

Approved by Council

MARLOWE: Doyle Webb is requesting a license for Bounces Bargains, he wants to sell various items at his residence.

Approved by Council

TYSON CAMPBELL: I would like to obtain a license for Cache Valley Plumbing. I am a plumbing contractor by trade.

Approved by Council

BROCK HEAP: I would like a license for Extreme Sealcoating. We do asphalt sealing and maintenance. All of my chemicals and supplies are stored at my brother's in Lewiston.

Approved by Council

MARLOWE: Janette Kelly recently purchased Alvey's Candies and would like to keep the license in that name. She plans to keep it in Richmond for approximately one year and then she will be relocating it elsewhere.

Approved by Council

RYAN HUNT: I perform yard maintenance and would request a license for Cuttin Edge Lawn Care.

TERRIE: Where are the clippings stored?

RYAN: I make mulch out of the clippings.

Approved by Council

SCADA BID PRESENTATION BY REMOTE CONTROL SYSTEMS, INC.

MIKE HILTZ: Our Company has been installing SCADA Systems for thirty-three years. We are a family run business that has been handed down over the generations. Right now I know of forty to fifty systems that are still operating and they are twelve to fourteen years old. The system we would install in Richmond would allow our company to monitor your system from our facility in Salt Lake City. This system can be updated and modified easily. Our system monitors water readings as well as the computer and the software. Our package contains a two year warranty on all parts. There is no maintenance required for this system. All of your old equipment will be removed. We would not use anything from the old system.

TERRIE: If the computer crashes, is the system down?

MIKE: It is important that the computer system work but the system can still function even if the computer is not functioning.

TERRIE: What about virus protection?

MIKE: Virus protection is not needed since we are using a registered radio frequency and not the internet. We would set the system up so that each user would have their own password. This system could run your sewer system as well. Or you may choose to keep them separate. Our bid is \$41,650 for the entire system including parts and labor.

MAYOR: Remote Control Systems comes highly recommended. I contacted seven references about their company and they all recommended their system and support. The City of Logan has been working with Remote Control Systems for twenty-seven years. I contacted some references for Campbell Scientific as well and they did not come as highly recommended. Customer Service and equipment reliability were listed as issues for Campbell's. In my opinion, Remote Control Systems is a better choice even though their bid is at a higher cost.

A motion to accept the Remote Control Systems, Inc bid in the amount of \$41,650.00 for a new SCADA system was made by Brad, seconded by Leslie, and the vote was unanimous.

STREET MAINTENANCE PROPOSAL

NORTON THURGOOD: I am here tonight in behalf of Pavement & Asset Management Solutions also known as PavAs. Myself and a couple of others, with over thirty years of UDOT experience, have formed this company to help cities such as Richmond manage their roads properly and perform the correct treatment and repairs to their roads. Cities must maximize road dollars since road repairs are so expensive. Rehabilitation costs six to eight times more than maintenance. If maintained properly road life can be extended an additional five to ten years. The first step in our process is to do a detailed survey on each road in the city. We use a GPS system and will map size, location and road condition of every street in Richmond. We then rate the roads and tell you which ones need repair and the repair that is necessary. This GPS map can be accessed by the internet as well; when complete. Our charge for the survey is \$200 per mile. I believe there are about eighteen and a half miles of road in the city as of 2004. Our company charges a five percent (5%) project management and quality assurance fee on all projects. Why not pay us five percent (5%) to make sure that ninety-five percent (95%) of your money is being spent correctly? In Newton, they had several roads that needed rejuvenation and not chip seal

like they thought. This saved the city over \$35,000 by having the correct repair performed. Someone or possibly all of us from our company will be on site for any repairs that are performed to make sure they are done properly and as requested.

MAYOR: What is our commitment?

NORTON: We like to work out a five year plan as normally it takes this long to get the streets maintained properly but you can walk away and not use our company at anytime. All new roads need chip seal after one year of service. I would strongly advise you to make the contractors stand this cost rather than the city on all new roads in the future. Another key to a good road is drainage. Poor drainage will cause road damage to happen at a faster rate.

BRAD: To have your company plot sidewalks and road signs on the map. Is that more cost effective now or later?

NORTON: It would be easier if done when we are completing the road survey. I will prepare a bid to include mapping the signs and sidewalks as part of the survey.

KEITH: The survey will cost around \$4,000 plus their five percent (5%) fee for the first year and then their fee is seven percent (7%) thereafter. I think this is a great idea since we are not road experts like they are.

A motion to have PavAs perform the road survey at a cost of approximately \$4,000.00 was made by Keith, seconded by Terrie and the vote was unanimous.

MAYOR: We need to get an ordinance passed as soon as possible requiring contractors to escrow for the chip seal on all new roads they install as part of their development efforts. In reviewing the requested items by the Fire Department, Maintenance Department and Library, we could meet their requests with the approximate \$35,000 surplus. I believe they are all necessary items.

KEITH: I spoke with Dennis Nelson regarding our two RAPZ Tax applications. He said there is not enough money for both projects.

TERRIE: EMT's in other cities are being paid in the \$8-12 per call range.

A motion to increase the EMT's per call pay rate from \$6.00 to \$8.00 was made by Terrie, seconded by Allen and the vote was unanimous.

CITY MANAGER REPORT

MARLOWE: I received some information regarding a sand bag filling device. Smithfield City has one. The cost is \$1,100.

Not approved by Council.

MARLOWE: I have a request from the young man that lives in the rental house to have a dutch oven fire pit in the back yard.

MAYOR: Lets review where he wants to have the pit and make a decision at that time.

COUNCILMEMBER REPORTS

BRAD: I have met with Bob Hugo regarding the Fire Department Budget and we will monitor this better in the future.

TERRIE: The Black & White Days Parade is being organized. Sue Morgan, who ran the Iditarod this year, is being asked to be the Grand Marshall at this year's parade.

LESLIE: I have a request to sell live animals at Black & White Days.

Not approved by Council.

LESLIE: There was some concern at last years Black & White Days that Dave Gordon used to much electricity for his games and activities. It kept tripping the electrical breaker. He also only paid the same booth fee for several booths that everyone else paid for one booth.

Council decided not to ask Dave to participate in the Black & White Days activities due to the excessive use of electricity.

ALLEN: On Tuesday, six contractors attended our meeting regarding the new subdivision standards. Gary Gibbons was in attendance and asked for my help in resolving a dispute he is having with the State of Utah. The State of Utah wants to try and file for the water located on his property. He is asking for a letter from the city stating that if we annex his property into the City that we require his water rights as part of the annexation. I believe it is in the City's best interest to send a letter to the State of Utah about this issue. I would prepare a letter and have Bruce Jorgensen review it before it is sent.

Approved by Council to have letter prepared regarding Gary Gibbon's water rights.

MAYOR REPORT

MAYOR: Brad Rasmussen of Aqua Engineering is preparing the presentation for the State regarding our new sewer system. I have met with Senator Hillyard and Representative Bodily regarding a traffic light at the Maverik intersection. Senator Hillyard is going to meet with UDOT about this matter. I presented him the information about the number of school children that cross the road each day and he was going to use this information in his meeting with the State. I have a request to acknowledge the month of May as Foster Care Month.

A motion to acknowledge the month of May as Foster Care Month was made by Leslie, seconded by Brad and the vote was unanimous.

A motion to pay the following bills was made by Brad, seconded by Keith, and the vote was unanimous.

A-1 Uniforms	88.76
Al's Sporting Goods	89.98
American Library Preview	259.50
Anderson Seed	173.31
Applebooks	374.76
Aqua Engineering	4964.50
AT&T	29.11
AT&T	31.47
AT&T	60.72
Audio Adventures	113.95
Bear River Health	40.00
Bear River Health	55.00
Blue Sky Recreation	70.64
Bluestakes	18.66
Bureau of Emergency Medical	50.00
Cache Chemical	57.46
Cache Service Area	12260.73
Cache Valley Crafts	65.35
Cardalls Insulation	158.00
Chevron	72.58
Chevron	20.11
Christensen Construction	187.50
Christensen Construction	25.00
Coats	1300.00
Darrells Appliance	333.00
Darrells Appliance	20.00
Denny's	20.95
Denny's	32.58
Denny's	59.90
Denny's	41.12
Denny's	19.90
Deseret Book	11.00
Ecosystems	90.00
Ferguson	144.55
Ferguson	5782.50

Ferguson	930.67
Ferguson	19.97
Ferguson	209.00
Ferguson	343.95
Gall's	278.96
Grover Excavation	10216.00
Holophane	47.00
Holophane	295.75
Holophane	654.00
Holophane	110.00
Holophane	1371.25
IFA	59.45
Intermountain Traffic Safety	69.86
Intermountain Traffic Safety	79.57
Knowbuddy	143.68
Lee's	141.61
Lee's	303.60
Lee's	147.77
Lee's	113.39
Leslie Erickson	463.95
Maverik	402.55
Maverik	138.77
Metrocall	13.07
NAPA Auto Parts	19.29
Napa Communications	35.00
Nathan Lundgreen	100.00
Nextel	98.42
Nextell	98.42
NW King	12635.72
Olson & Hoggan	980.00
Omnigraphics	159.43
Penworthy	197.44
Penworthy	42.47
Plano Metal Specialties	140.99
Preston Watts Collision	170.00
Questar	35.37
Qwest	313.98
Qwest	63.03
Qwest	67.85
Randy's Service	9.00
Randy's Service	14.00
Reliable	309.70
Shane Larson Art	50.00
Smithfield Auto Parts	366.09
Smithfield Auto Parts	93.60
Smithfield Auto Parts	38.38
Smithfield Auto Parts	59.99
Smithfield Auto Parts	16.47
Smithfield Auto Parts	26.88
Smithfield Auto Parts	22.44

Smithfield Auto Parts	25.61
Smithfield Auto Parts	100.76
Smithfield Auto Parts	16.95
Smithfield Auto Parts	129.83
Smithfield Auto Parts	168.62
Smithfield Auto Parts	74.32
Smithfield Auto Parts	4.54
Smithfield Imp	152.97
Smithfield Imp	95.73
Smithfield imp	8.98
Staples	48.97
Thatcher Company	528.42
The Herald Journal	149.08
The Herald Journal	118.05
The Home Depot	267.05
The Home Depot	53.94
The Reading Revolution	54.95
Theurers	127.12
Theurers	22.35
Tina Reese	10.74
U&I Kiwanian	195.00
Utah Justice Court Judges Assoc	25.00
Utah Local Governments Trust	648.73
Utah Ordinance Compliance Assoc	50.00
Utah Power	1143.36
Utah Power	64.09
Utah Power	4.47
Utah Power	9.54
Utah Power	7.02
Utah Power	16.71
Utah Power	5.24
Utah Power	8.66
Utah Power	170.18
Utah Power	89.73
Utah Power	33.63
Utah Power	20.41
Utah Power	4.47
Utah Power	71.09
Utah Power	139.20
Utah Power	249.67
Utah Power	49.56
Utah Water Users	100.00
Visa	162.18
Waldenbook	68.62
Waterford	3275.05
Waterford	90.50
Western Mechanical	114.96
Xerox	254.19

A motion to adjourn was made by Allen, seconded by Leslie, and the vote was unanimous.

Adjournment at 11:05 P.M.

Michael E. Hall, Mayor

Justin B. Lewis, Recorder