

RICHMOND CITY COUNCIL

January 17, 2006

The regular meeting of the Richmond City Council was held at the Richmond Community Building on January 17, 2006. The meeting began at 7:00 p.m. Mayor Mike Hall was in the chair. The opening remarks were made by Marlowe Adkins.

The following Council members were in attendance: Brad Jensen, Terrie Wierenga, Keith Ward, Leslie Erickson and Allen Lundgreen.

A motion to accept the December 20, 2005, City Council meeting minutes was made by Terrie, seconded by Leslie and the vote was unanimous.

COMMUNITY BUILDING USEAGE

SAM SCHROPP: I was recently married in a Senior Citizen Center in Missouri. They had blue grass music, country music and some dancing at this event. I would like to be able to use the Richmond City Community Building on a regular basis to host live blue grass and country music. I would like to serve refreshments of coffee, doughnuts and cookies. I would like to ask for donations to help pay for the refreshments that my wife and myself would supply. Marlowe has informed me that there maybe a conflict with collecting donations. I would like to use the building about once or twice a month on a Friday or Saturday night from 7 – 9 P.M. I need to be able to advertise dates and the time so that I can get musicians to come and perform. There might be some dancing but it is not something that I would promote but if they want to they can.

MARLOWE: The refreshments would not be an issue as long as it is a donation and not for profit.

TERRIE: Is there going to a problem with the Bear River Health Department? Would a food handler's permit be required?

SAM: I would be serving coffee, drinking water and prepackaged cookies and doughnuts.

MAYOR: So what exactly is your agenda for doing this?

SAM: I just want to have a local gathering where people can sing, dance and socialize on a regular basis. I do not care if it is on a Friday or Saturday night, I just need to be consistent so I can advertise and attract local musicians.

LESLIE: I think it is a great idea and I support it.

TERRIE: I am concerned that clogging might damage the floor since it is so old. Also, what about the cost of the additional heat expense as well as the possibility of needing a food handlers permit?

MARLOWE: The temperature is the same all the time whether the room is occupied or not so there would be no rise in heating costs. The floor is a concern and will need to be replaced in the near future.

MARLOWE: The standard \$100.00 fee to use the building could be waived with a vote by the Council.

LESLIE: The chess club currently uses the Black & White rental room without paying. This would be the same type of agreement.

MAYOR: Sam and Marlowe, please prepare a tentative schedule.

PUBLIC SAFETY QUARTERLY REPORT

JUDGE SKIDMORE: I believe the last quarter is the highest revenue ever collected in one quarter. Currently, I am in the process of trying to clean up all the old cases. I am having outstanding warrants issued to help speed up the process of making these people pay their fines. If I have to, I can attach a case to a person’s State of Utah Income Tax Return to collect the fees. I have been informed that I will be having an audit by the Federal Government.

Number of Cases Filed: 165

State Revenue	
Assessment	\$3,119.52
Court Security:	\$2,125.40
Total	\$5,244.92

City Revenue	\$11,138.95
Total	\$16,583.87

FIRE DEPARTMENT QUARTERLY REPORT

BOB HUGO: Recently there have been several large fires, including a pallet company in Smithfield and the O.P. Skaggs Building in Preston. Due to the diligence of the participating Fire Departments on the Preston and Smithfield fires, thousands of dollars worth of inventory and near by dwellings were saved. In 2005, our Fire Department was the fourth busiest of the thirteen local Fire Departments. I cannot emphasize how important it is that we get current training for new and veteran Fire Fighters. There were five deaths in Cache Valley in 2005 from lack of having smoke detectors. It is now mandatory in the local building code that all new homes be equipped with a carbon monoxide detector as well. Recently, the local Fire Chiefs have formed a Chiefs Committee; this group is going to give out smoke detectors free of charge for those that need them. There will be a phone number that citizens can call and get their free smoke detector. All of the local Fire Departments are being asked to donate to this program since they are being distributed free of charge. The Committee is asking each local fire department for \$1,000.00 per year. Right now, eight departments have committed to doing this. We are thankful to the Smithfield City Fire Department for manning the Richmond Fire Station while we were assisting on the Preston Fire. If they had not been here to assist and there had been a fire in Richmond there would not have been a truck to respond since our truck was in Preston working that fire. Last year the department received \$1,800.00 in grant money. I am working to receive a lot more this year and believe with the assistance of an experienced grant writer this can be accomplished.

EMT QUARTERLY REPORT

NICK SANDERS: Our EMT group is moving forward in a positive direction. Currently, there are ten certified EMT's and we will be adding two more when their certification is complete. We responded to fifty-nine calls in 2005. This number of calls is higher than normal. There have been health issues, mostly heart related. Personally I had to administer CPR three times, several attempted suicides, a finger was cut off at Gilt Edge Mill, and a young man sustained a broken leg from a horse accident in the last quarter. There were seventeen calls in the fourth quarter. We were short handed and I personally responded to forty of the fifty-nine calls in 2005. We need more people. With the Councils' permission I would like to make a wood plaque that lists the donors to the Fire Department and EMT program and display it in this building for people to see and to let people know that we need the support and we appreciate those that do support us. We have two certified CPR trainers on our staff, myself and Eric Jorgensen. If there is enough need or want, I am willing to offer a training class for this.

MAYOR: Please complete the donor plaque and it can be hung in the city office building.

SEWER SYSTEM OPTIONS

MAYOR: I have asked Scott Stoddard from the Army Corps of Engineers and Brad Rasmussen from Aqua Engineering to attend tonight's meeting and explain to myself and the other new members of the City Council the thought process behind the new sewer system and our options.

BRAD RASMUSSEN: When Lower Foods attached to the system your daily discharge total increased dramatically. Since that time they have installed their own pre-treatment facility and it is now operational. The water that enters the ponds today will not leave for approximately nine months. When your permit comes due in two years, the State is going to add a phosphorous constraint. This will cause us to discharge or irrigate to meet the requirement. There are six options that I have put together to correct this problem. The following information that I am presenting is based on a 100% loan value and 3% interest on the loan.

1. Aspirating Aeration Option. Cost of \$3,591,773. Monthly cost to each household of \$58.79. One problem from this option is algae.
2. Aspirating Aeration Option with new ponds. Cost of \$4,177,334, monthly cost per household of \$53.47. Algae will be a problem with this system as well.
3. ATLAS-IS System. Cost of \$4,140,716, monthly cost per household of \$55.90. This option adds some mechanics to the current system and will perform all the necessary tasks to meet code. It requires a clean out every 15-20 years of the old solids. Algae are possible but not a big concern. This system has never been installed in Utah and the cold climate of Cache Valley could be an issue.
4. STM Aerator System. Cost of \$5,243,771, monthly cost of \$69.95 per household.
5. STM Aerator System with Discharge. Cost of \$4,098,150, monthly cost per household of \$65.53. This system is expensive to maintain and operate due to the large number of chemicals required. It will also require a full time operator.

6. Membrane System. Cost of \$4,951,873, monthly cost per household of \$74.88. This is the newest technology. It is clean and odor free. It will allow the discharge to possibly be used for irrigation purposes. The membranes will need to be replaced approximately every ten years. The system is user friendly and easy to maintain.

TERRIE: In researching the Membrane System, what happens if the plant needs to be shutdown for a week or so?

BRAD: We would utilize the existing lagoons. This system can be shut down 50% for repairs and the other portion can keep running. The membranes would be taken to capacity on the portion that is still running. This will shorten the membrane life at full capacity but would not hurt if only used in repair instances.

TERRIE: Richmond City is on an earthquake fault. What will happen to this system if that event occurs?

BRAD R.: All of these options have been engineered to current earthquake code.

BRAD JENSEN: Which of these options can take on a bigger load as the city grows?

BRAD R.: All of these options are based upon twenty year expectancy.

BRAD J.: Are any of the options expandable?

BRAD R.: Each option is expandable. Also, the Army Corps of Engineers has funding available to help in the design portion of this system.

Brad R.: Suggested that he set up a meeting with the state that he and a couple of representatives from the Council attend to voice concerns over the costs associated with implementing the new system.

QUARTERLY REPORT CITY TREASURER

CHRIS: Hang tag notices are being issued for an April 1 shutoff so that people have plenty of time to get their bill paid before that time arrives.

FINANCIAL REPORT

JUSTIN: For the new Mayor and Council members please take note that the Richmond City Cemetery is included in the Income Statement and Balance Sheet but it is its own entity and accounted for in that manner. Please take note of the Auditor fees and Bonds and Insurance. They are currently over budget but will be on budget as the year progresses. They are a one lump sum payment that was recently paid but they are budgeted over the course of one year.

CITY MANAGER REPORT

MARLOWE: The white dump truck is in constant need of repairs. I would suggest we purchase new equipment in the future rather than purchase used and then spend thousands of dollars in repairs of old equipment. Currently, the truck is functioning properly. Ben is currently working towards obtaining his CDL certification.

TERRIE: Who is responsible for shoveling the snow at the Relief Society Building, Relic Hall, and Library?

MARLOWE: I don't know. I asked the Council previously and was not given an answer. The Library is responsible for their own snow removal.

LESLIE: Maybe the Youth Council can assist with the other areas.

MARLOWE: I have supplied everyone with a copy of the monthly Discharge Monitoring Report that I must complete and submit to the Division of Water Quality each month. In December, our dissolved oxygen level was okay. The BOD influent and effluent levels, which must be checked by EcoSystems, because we do not have that ability, checked okay. The pH level was in violation. We are allowed a level of 6.5 to 9.0 and our level was 9.2. Chlorine level checked okay. The E-Coli count is multiplied by 1.59 to determine the fecal level and was in violation. The Total Coliform was also in violation. I bring this information before the Council to help you understand the Settlement Agreement that was recently agreed upon with the State of Utah. The Settlement Agreement will be effective on January 25 if there is no opposition. After that time, per our agreement, the City will start paying a \$100.00 fine per violation. There were five violations in December so a fine of \$500.00 would be incurred. There were three parts to our settlement agreement. First, pay a fine of \$6,166.67. Second, get a certified operator within 180 days. I have already become certified, so that is already satisfied. Third, a sodium hypo-chloride system must be installed. It should be up and functioning by the middle of February. We will need to pay the penalty fine as soon as the Settlement Agreement goes into effect. We have ninety days from January 25 to have the chlorination (sodium hypo-chloride) up and running or there will be a \$50.00 per day fine for every day past ninety days. The license requirement was one hundred eighty days, but as noted that has already been satisfied. I am going to be coming to the Council to request monies out of the Water Enterprise Fund to replace the current SCADA system, which is the sensor system that monitors drinking water. Another aspect of the system also monitors the wastewater system but I'm not concerned with this aspect until the decision is made upon what type of waste treatment facility we'll be building. All of our equipment is old, out of date, and does not function properly. I would, with the Council's permission, like to get a quote for a complete new operating system and computer. The Planning and Zoning Committee wants to meet with J*U*B Engineering to discuss the new sub-division standards. The meeting has been arranged for January 24th at 7:00 P.M. here in the city office building and it would be appreciated if the Mayor and City Council would also attend.

COUNCIL MEMBER REPORTS

KEITH: I have been meeting with L.D. to obtain information on current projects. 600 South needs to be widened, and 470 South needs to be repaired as well. A fence is being installed at the Cub River Sports Complex on Field 2. I have been contacted by Mrs. Riebeek about the four large trees in front of her residence that are on City property. She would like to see them trimmed but not removed. Should I get bids now for the road repairs?

LESLIE: I know of the trees in question and I will review this with you.

MARLOWE: I would suggest getting bids now while it is winter time and the construction companies are getting prepared for the summer rush.

TERRIE: The American Legion food stand at the Black & White Days area is in need of serious repair. There are several issues with the stand from the roof to the floor. I know there is some RAPZ tax money available and I was hoping we could make an application and hopefully use it for this repair. Keith could you please work with Elaine Ward to find out the exact problems and work on the RAPZ Tax application. The Library has received another grant. This one in the amount of \$6,000.00, which is to go along with the other \$7,500.00 grant that has already been received. With this new grant we will be able to finish updating and replacing all of the old computers. The Internet service provider for the library has been switched to Comcast and for an additional \$20.00 per month we can have an on-line card catalog and website. Due to recent donations the library was able to get seventy-five new books. There were twenty participants in Teen Week. The Richmond City history book is currently in progress and tentatively the rough draft should be presented in August. Possibly the book could be available for Christmas time. I am checking into some possible grants that could pay for the publishing costs. There will be some CERT training with Lewiston City in February and March.

MARLOWE: I am in the process of canceling our cellular phone service with Verizon Wireless. The Fire Department phone and EMT phone are old and do not function properly. The Maintenance Shop phone recently broke and I am trying to get it replaced at no charge but have not been able to do so yet.

MAYORS REPORT

MAYOR: If possible, I need to reschedule the February 21st Council meeting to February 28th. I will be out of town on the 21st. I have been the Richmond City Citizen Appointee for the Cub River Sports Complex. Now that I am Mayor, I can no longer fulfill this position. I would like to present Richard Rigby’s name for my replacement.

A motion to ask Richard Rigby to the position of Richmond City Citizen Appointee on the Cub River Sports Complex Board was made by Keith, seconded by Terrie and the vote was unanimous.

MAYOR: Since there are no conflicts the February 21st meeting will be moved to February 28th.

A motion to pay the following bills was made by Leslie, seconded by Terrie, and the vote was unanimous.

anced Heating	71.00
	175.91
erson Seed	105.04

ela Hatch	125.00
IC Electrical	2531.00
Welding	17850.00
River Health	110.00
key	144.00
stakes	56.57
ce Equipment	245.00
ne County Corp	1909.44
ne Service Area	12029.57
ne Valley Craft	91.40
ne Valley Mayors Associa	260.00
twell	3268.50
vron	142.26
stensen Const	325.00
Miller	300.00
ny's	269.04
systems	90.00
's	150.98
h	66.20
's Store	328.42
bit House Publishing	72.00
mountain Hydraulics	10.26
Bitty	57.54
Young	3810.00
gs	180.61
'e's	381.73
Distributing	112.44
erik	285.03
ltronic	238.00
rocall	10.20
on's	203.75
Unlimited	21.95
rson Plumbing	269.14
ner Propane	71.99
ner Sales	143.70
a Villa	187.66
star	3287.60
st	450.21
st internet	411.51
dy's	685.72
eton Key Shop	296.00
thfield Auto	182.97
thfield Blue Sox	35.00
thfield Imp	60.45
rers	73.87
1 Dept Workforce Services	934.12
1 Local Government Trust	4220.98
1 Power	2133.31
1 State Division of Finance	32845.00
1 State Library	440.10

zon	89.87
denbook	233.05
ld Media Express	19.95
ox	272.52

A motion to adjourn was made by Allen, seconded by Keith, and the vote was unanimous.

Adjournment at 9:30 P.M.

Michael E. Hall, Mayor

Justin B. Lewis, Recorder