

RICHMOND CITY COUNCIL

JUNE 30, 2005

The regular meeting of the Richmond City Council was held at the Community Building located at 6 West Main, Richmond on June 30, 2005. The meeting began at 7:05 p.m.

The following members were in attendance: L.D. Bowcutt, Leslie Erickson, Allen Lundgreen, and Cordell Johnson. Terrie Wierenga and Mayor Kip Panter were excused.

In the Mayor's absence, Cordell Johnson conducted the meeting.

DEPUTY REPORT

Deputy Brandon Douglas introduced Deputy Ken Eggleston as the new Richmond City S.T.A.R. Deputy. Deputy Douglas has been assigned the Resource Officer position at North Cache Middle School but will retain his S.T.A.R Deputy status and will assist Deputy Eggleston as needed.

BRANDON: September 9th is the Richmond City Party. What do you want from the Sheriff's Office? The Logan City Canine Unit will be in attendance and the sheriff's department will be around like normal.

L.D.: What is the possibility of using jail laborers to help with jobs around the city?

KEN: Deputy Amber Sleight is the contact regarding this matter. This should not be a problem, just make arrangements with Amber. Please keep in mind that the City will be required to sign a standard "hold harmless" agreement and that the City will be required to have someone pick-up, supervise and return the laborers to the jail.

BRANDON: I would suggest you have enough items that need completion to utilize the laborers for a full workday.

LESLIE: Please start monitoring 300 East. There are many speeders on that road right now.

KEN: We will start monitoring for speeding on that road again and I will inform other deputies that assist in Richmond that 300 East is currently a problem spot.

NEIGHBORHOOD WATCH

KATIE ADKINS: So far 17 people have signed up for the program but nothing is going on to make the program a success. There needs to be one person in charge and seven assistants in various locations throughout the city. Local Deputies can provide training for this program. Clarkston has a mobile watch program that is run by Caroline Thompson. Volunteers walk the streets looking for suspicious activity. They stagger the times so that people will not know when they are watching.

ALLEN: I suggest that we get the program going and get the basics down before we consider a mobile watch program. Vergene Walker and Patti Liebes want to help.

TRAIL PROJECT

Cindy Cheal came before the Council to up-date them on the local trail system that is part of her Master's Degree project at Utah State University.

CINDY: I see a problem that proposed trails do not link to downtown Richmond. I am worried about what property owners are going to say about a trail going through their property. The Bonneville Shore Line Trail is following the power line corridor. What is the priority of the City regarding trails? I just want to know what the Council wants me to do. I will do what the Council approves. I can provide a study regarding the trails if you will allow me too.

CORDELL: Talk to Bio West about the Master Plan. I think easements are a concern especially along the City Creek area.

CINDY: Most towns want trails by waterways. It does not appear that flooding would be an issue along the Richmond trails. I would also like to link the trails to the current Forest Service Trails. I just need to know the priorities of the Council and Mayor. I just need to know where you want trails. Also, if you want motorized trails and trails for farmers/recreational users.

CORDELL: Please move forward in contacting the citizens about the trail project and give us a report of your progress.

L.D.: Is there funding for this trail project?

CINDY: I have been delaying discussing the monetary impact of this project. I don't have the answers but will get back to the Council in a month or so with this information.

CORDELL: The monetary issue is of high concern. Citizens don't want to be impacted by paying more.

RESOLUTION NO. 2005-4

A motion was made to accept the resignation of Terrie Wierenga as Trustee representing Richmond City on the Cache Mosquito Abatement District Board of Trustees.

****The vote was unanimous.****

****A motion to adopt Resolution 2005-4, making Leslie Erickson the new Trustee for Richmond City on the Cache Mosquito Abatement District Board of Directors was made by L.D., seconded by Cordell, and the vote was unanimous.****

BUDGET HEARING

****A motion to close the current meeting and open the public hearing was made by Leslie, seconded by L.D. and the vote was unanimous.****

****A motion to reopen the July 1, 2004 thru June 30, 2005 Budget was made by Leslie, seconded by Allen, and the vote was unanimous.****

BOYD LEWIS: Please note that Property Tax revenue has increased in the budget. So as per my discussion with the Mayor, we have increased Street Department Supplies. Our Mill Levy is very low due to no Property Tax increase in many years. There are not any salary increases this year. It is a tight budget.

A motion to adopt the July 1, 2005 to June 30, 2006 Budget was made by L.D., seconded by Allen and the vote was unanimous.

**A motion to adopt the Adjustments as presented to the Current Budget was made by L.D., seconded by Allen and the vote was unanimous.

**A motion to close the current Budget was made by Leslie, seconded by Allen, and the vote was unanimous.

A motion to close the Budget Hearing was made by L.D., seconded by Allen and the vote was unanimous.

ROBIN SANDERS PROPERTY POSSIBLE RIGHT-OF-WAY ACQUISITION

Karen Stone, a local Real Estate Agent, came before the Council representing Robin Sanders.

KAREN: Robin would like to Quick Deed the road portion of her property on approximately 100 North 400 East back to the city.

CORDELL: Why the sudden change of heart? This was already proposed years ago and Robin turned it down when presented by Bret Christensen.

KAREN: She felt cornered at that time. I have convinced her this must happen to help sell her property.

CORDELL: We would require access all the way to the canal, not just the lower portion you are asking about. Please contact Robin and see if she agrees and get back to the Council on this matter.

BUSINESS LICENSE REQUESTS

MARLOWE: Lacey Abbott has requested a business license for a single chair hair salon at her residence to be called the "Hair Corner".

LESLIE: No signs!

Approved by the Council

MARLOWE: Casey Owen Construction requested a license for construction and would have only an office at his residence.

****Approved by the Council****

MARLOWE: Jerry L. Hall requested a license for construction and would have an only office at his residence for Hall Drywall & Construction.

****Approved by the Council****

BLACK & WHITE DAYS ESSAY CONTEST

Lora Smith presented the winners of the annual essay contest. Stephanie Peterson, Kaden Spackman and Doug White were just a few of this years winners. Their essays were read to the Council by the respective authors.

FUTURE SEWAGE TREATMENT OPTIONS

Brad Rasmussen of Aqua Engineering attended to give the initial presentation of future sewage treatment options for the City of Richmond. He was accompanied by Tim Beavers of the State of Utah Division of Water Quality.

CORDELL: Before we get into this. Is there possibly a grant available from the Army Corp of Engineers?

TIM: Possibly \$30,000.00.

BRAD: I do not know the cost that these proposals will be per person in the city. Your system does need to be up-graded as you have a continuing history of violating your discharge permit limits. An additional problem is the Total Maximum Daily Load (TMDL) going to the Cub River. Phosphorous discharge is the next issue being enforced by the USEPA and State of Utah DWQ, which will be included in your next permit renewal. Tests show that your phosphorous is too high. This causes fish to die and algae to grow. One possibility for these problems is to add a new, much larger cell (pond) for winter storage and then irrigate from this cell in the summer. Properly treated, and meeting permit requirements, it can be safely pumped onto agricultural fields.

OPTION 1 - AERATION

BRAD: Option 1 is to add air to Cell #1. This process needs a 30-day cycle time. At your facility it would happen every 26 days. Cells #2, #3, #4, and a new, large #5 would be for winter storage and in the summer pump these cells onto an agricultural field. This is the cheapest option. This and all other options will require a new Headwork's Building. This would be a filter system and not a grinding system. It would eliminate plastic, diapers, anything not bio-

degradable over ¼” from entering the cells. A problem is that the ponds are not deep enough. They are only six feet deep and this option works best with eight foot or deeper ponds.

OPTION 2 - AERATION WITHIN TWO NEW CELLS

BRAD: This option is to add 2 new, deeper cells in front of the current cell #1. The current cell #1 would be for winter storage, and a new cell #5 will also be added as in Option 1. This will cost \$600,000.00 more than Option 1.

OPTION 3 - ATLAS-IS SYSTEM

BRAD: This is a settler system, which increases bacteria. Warm bacteria grows better and this system would keep the water heated in aeration mix reactor near the Headwork’s Building. All solids will settle in Cell #1 which would then need to be dredged about every 15-20 years. The approximate cost is \$2.7 million. It uses very little air and that will save money in power costs. All of the options I present should help to decrease odor which comes from lack of oxygen. The winter water may have an odor since it is sitting for about 6 months a year until it can be pumped in the late spring and summer. Once again a new, large cell #5 would have to be constructed.

L.D.: What kind of maintenance is required?

BRAD: Options #1 and #2 would require bearings to be replaced every couple of years in the pump. The ATLAS-IS system would require maintenance on the diffusers every 10-15 years.

OPTION 4 - STM-AEROTOR - IRRIGATION MODE

BRAD: This system would pull the solids out at the beginning of the process.

TIM: This system requires a Certified Operator, and currently Richmond City does not have anyone with the training or certification to run this system.

BRAD: A part time employee should be adequate to run this system but the reality is they can make it an 8-hour job if the operator should choose to. This STM system does require more labor than the others. In the irrigation option, a new, large cell #5 will be necessary and all cells will be utilized as winter storage. Something that holds true for all options where the water will be used for land application, you will need to get a long term written agreement with the landowner to make this possible.

OPTION 5 - STM-AEROTOR - DISCHARGE MODE

BRAD: This is essentially the same system as Option #4; however, the treated wastewater will be discharged into the Cub River. The STM system makes the phosphorous a solid that can be removed. Since the water will be discharged into the Cub River, you will save the expense of the larger cell #5 required in the prior options.

OPTION 6 - MEMBRANE SYSTEM

BRAD: This is the easiest system to operate but it is also the most expensive. This system produces clear, clean water. It is the newest technology available. There is no odor from this system other than in the Headwork's Building. Currently the cities of Hyrum and Oakley have membrane systems. It requires about 30-60 minutes of upkeep per day and about 4 hours on a Saturday to keep it running properly according to the cities currently using it. All designs are a 20-year design based upon estimated population. In the short term the Membrane System is the most expensive but in the long term it can save the City money.

MARLOWE: The Membrane Option may earn the City money due to the fact it may keep us from having to develop a new water well in the near future. The City could possibly trade water membrane treated water (purple pipe as it is called) with the Richmond Irrigation Company and increase by an equal amount what we take from the springs.

BRAD: The ATLAS-IS system is the most effective for the cost involved and function. The Membrane Option is best for discharge purposes.

TIM: Before a decision can be made there will need to be two public meetings. There will need to be a posted 30-day notice before the meeting. The first meeting should be to present the options and narrow it down to a couple of choices. The second meeting will be to discuss the cost of the selected option and to inform the citizens of the direct cost to them per month. I have run some preliminary numbers and the ATLAS-IS system will cost about \$32.65 per month plus your current monthly charge based upon a zero percent loan over 20 years. The membrane system would add approximately \$53.00 per month plus the normal charge. Before any grant money will be kicked in the State bases the grant off of 1.4% of the cities MAGI (Median Adjusted Gross Income). In 2003, the MAGI was \$34,469 for Richmond City, so based upon that number the State of Utah would not help until the Richmond City Sewer charges to the citizens exceeded \$40.00 per month. The State will also only participate in the most cost effective process, which is not necessarily the cheapest. The options presented did not take into account environmental issues, wetlands, etc. and these would need to be evaluated before any option is selected. I suggest you let Brad narrow this to two or three of the options presented and then take them to the public meetings. Currently, Hyrum and East Canyon are the only cities taking care of the phosphorous problem. The phosphorous issue caused Hyrum City approximately an extra \$1 million. Their new system will go to a capacity of 500,000 gallons per day. Right now, the capacity is 250,000-300,000 gallons per day. All systems are based upon a 20-year payoff. I think the board is more likely to approve the ATLAS-IS system than the Membrane system.

CORDELL: How long will it take to get any of the options up and running?

BRAD: Eighteen to twenty-four months from final approval.

TIM: Advertise the first meeting to be in conjunction with the August 16th City Council Meeting. Also, put a notice in the City Utility Bill when it is mailed. Currently a Disinfection System needs to be implemented at about a \$10,000 - \$15,000 cost.

CORDELL: We can use money from the sewer fund.

HIGHWAY ENHANCEMENT PROJECT

The Council selected the Ginkgo Biloba as the choice of tree species for the Highway Enhancement Project.

COUNCIL MEMBER REPORTS

ALLEN: Marlowe, how are the construction standards coming along?

MARLOWE: I am in process of reviewing the proposed ordinance, making corrections or suggestions as I go. It is a very time-consuming project. We are also comparing the provisions of this ordinance with the proposed sub-division ordinance to ensure complete compatibility.

CITY MANAGER REPORT

MARLOWE: The proposed lease for the Cingular tower has been reviewed, revisions suggested, and returned by Cingular. As the lease now stands the option payment increases from the original \$100.00 to \$400.00; the monthly lease payment was increased from a written \$400.00 per month to \$800.00 per month (you may remember that the Cingular representative stated \$600.00 before the Council, but the written document contained the aforementioned \$400.00), and the annual rent fee increase went from 2.5% per year to 3% per year. If the Council accepts the lease in this condition, Mayor Panter will have the City Attorney review the entire document before he signs.

The vote was unanimous to accept the lease as stated.

MARLOWE: Gavin's last day of employment will be on July 15th. Martin's last day of employment was today. I have contacted Smithfield City and they have agreed to provide back-up help in the case of an emergency. Rob Bair and I made a complete tour of the City earlier this week and compiled a list of tasks that need to be completed. I will work with Rob to determine and assign an order of importance to these items. Gerald Bell's health status will be determined by his physician on July 18th. On the white board before you, I have also compiled a list of routine items that must be accomplished by the Maintenance Department each week, with an estimated time consumed for each item. You can see that between the two lists, we are not in a position to undertake any new projects for the time being.

A motion to approve the following bills for payment was made by Leslie, seconded by Allen, and the vote was unanimous.

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| Ace Remodeling | 250.00 |
| Alpine | 794.59 |
| Al's Sporting Goods | 146.48 |
| Al's Trophies | 1145.07 |
| American Library Assoc | 21.50 |
| Amy Jensen | 410.51 |
| Amy Johnson | 79.76 |
| Aqua | 3393.50 |
| Aqua Engineering | 312.25 |
| Assoc of the Public Treasurer | 115.00 |
| AT&T | 254.23 |

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| ATCO | 399.90 |
| Audio Editions | 136.85 |
| Avery Stewart | 37.00 |
| Axtell | 50.35 |
| Bear River Health | 90.00 |
| Beth Skidmore | 175.28 |
| Cache Chemical | 133.29 |
| Cache County Corp | 18800.00 |
| Cache County Corp | 1775.09 |
| Cache Service Area | 25351.22 |
| Cache Valley Tire | 578.04 |
| CDW Government | 1954.40 |
| Century | 74.76 |
| Cherry Creek Soap | 168.00 |
| Chevron | 111.40 |
| Chevron | 94.00 |
| Chris Purser | 280.74 |
| Christensen Construction | 1646.50 |
| Coats Rooter | 400.00 |
| Damian Openshaw | 37.00 |
| Dan Miller | 300.00 |
| David Burnett | 18.50 |
| David Pugmire | 18.50 |
| Deluxe Business Checks | 168.50 |
| Demco | 64.71 |
| Denny's | 364.24 |
| Ecosystems | 180.00 |
| Educational Record Center | 23.00 |
| Expressions(Michele Green) | 139.05 |
| Ferguston | 150.84 |
| Galls | 231.18 |
| Gaylord Bros | 14.84 |
| Heart to Heart | 72.00 |
| Highsmith | 138.64 |
| Intermountain Farmer | 551.51 |
| IPACO | 248.78 |
| Jeffrey Turley | 750.00 |
| JUB | 459.00 |
| KBLQ | 350.00 |
| Kings | 114.85 |
| Kizzi Murray | 75.45 |
| LD's | 173.07 |
| LD's Café | 87.90 |
| Lee's | 296.98 |
| Lewiston City | 7500.00 |
| Logan Regional Hospital | 152.20 |
| Metrocall | 9.91 |
| Modern Display | 144.94 |
| Mountain Magic | 131.61 |
| N.C. Vet | 143.50 |

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| National Waterworks | 910.32 |
| Northwood Rentals | 125.49 |
| NSI Solutions | 58.50 |
| Olson & Hoggan | 2107.00 |
| Paul Erickson | 248.63 |
| PC's Unlimited | 21.95 |
| Peterson Plumbing | 28.74 |
| Preston Watts | 503.34 |
| Questar | 766.66 |
| Qwest | 464.72 |
| Qwest Internet | 72.38 |
| Randy's | 252.50 |
| Richmond Irrigation | 835.50 |
| Shell Fleet Plus | 858.42 |
| Sherwin Williams | 20.80 |
| Smithfield Auto Parts | 139.36 |
| Smithfield Imp | 291.31 |
| Sprinkler Supply | 128.85 |
| Square One Printing | 166.75 |
| Staples | 246.92 |
| Stephanie Eggelston | 57.25 |
| Steve Smith | 110.00 |
| Tami Murray | 70.34 |
| Terrie Wierenga | 72.72 |
| Thatcher Co. | 957.26 |
| The Association of Youth Councils | 50.00 |
| The Greenhouse | 105.79 |
| The Herald Journal | 536.97 |
| The Home Depot | 1106.78 |
| Theurer's Store | 239.48 |
| Time Rental | 11.50 |
| Upstart | 24.15 |
| Utah Communications | 93.00 |
| Utah Power | 3639.60 |
| Utah Valley State College | 20.00 |
| Verizon | 134.78 |
| Waldenbook | 62.98 |
| Watkins Printing | 505.00 |
| WR White | 550.34 |
| Xerox | 395.20 |
| Ye Old Winn Mill | 419.05 |
| Zion's First National Bank | 11450.00 |

A motion to adjourn was made by LD, seconded by Leslie, and the vote was unanimous.

Adjournment was at 10:45 P.M.

Kip E. Panter, Mayor

Justin B. Lewis, Recorder