

**RICHMOND CITY COUNCIL**

**October 19, 2004**

The regular meeting of the Richmond City Council was held at the Community Building on October 19, 2004. The meeting began at 7:00 p.m. Acting Mayor Cordell Johnson was in the chair and the pledge was given by Terrie Wierenga. Opening remarks were given by Terrie Wierenga.

The following members were in attendance: L.D. Bowcutt, Cordell Johnson, Leslie Erickson, Allen Lundgreen and Terrie Wierenga. Mayor Kip Panter was out of country and excused.

The minutes of the previous meeting were read and approved and the financial statement for July, August and September 2004 was read and approved.

**BUSINESS LICENSE REQUEST**

**MARLOWE:** We have two requests for business licenses.

- 1 Anna Jensen at 185 North State, to be called “Anna’s Auto Upholstery”.
2. Mack Guymon at 180 East 300 North to be called “Masked Mackerel’s House Party”.

\*\* The Council o.k.'d both requests.

**QUARTERLY REPORTS**

**BOB HUGO, FIRE CHIEF:** In July we had two runs, August 6 and September 5. We have a leak in the water tank on our water truck. The tank is rusted through and will cost \$7,000, which is the County’s responsibility. It will take a little while for it to get fixed. In the meantime we have a hose trickling into the tank to keep it full between calls.

**BEN LUNDGREEN, EMT:** We had 2 runs in July, August had 5 runs and September had 5 runs. The ambulance is ready to go. We will be switching everything over. We had some used tires that we put on it.

**BETH SKIDMORE, JUSTICE OF THE PEACE:** We had 138 cases filed for the 3<sup>rd</sup> quarter of calendar year 2004. The assessment was \$2,350.11, Court security was \$2,482.20 for a total of \$4,832.31. The City is \$7,482.49 for a grand total of \$12,314.50. Revenue is up and the number of cases is up. Because there is more cases, our attorney fees are also up. We are responsible for their attorney if they are court

appointed. Our court printer was bad. The state gave us a used printer and we now have it hooked up. The journal now can be closed out every night. I put in a grant request for a computer and a printer.

**CHRIS PURSER, TREASURER:** I checked into what it would cost if we were to start accepting credit cards for those who want to pay their utility bills that way. The terminal would cost \$320 to set up and the City would then get charged 2 ½% of the charge on the card for using it. We could pass it on to the person who wants to pay their bill with a credit card.

**BOYD:** I think this would be a good idea. If those people that are always behind will pay with a credit card, it clears off our account and they can worry about making payments to their credit card company.

**CORDELL:** Chris would you check into what Logan City does and get there wording that they use telling people they are responsible for a fee if they choose to use their card.

**MARLOWE, CITY MANAGER, MAINTENANCE:** We have received half of our road salt order and it is now mixed. The men have been working hard. We have roughly 120 tons of salt left to come for the winter. I've made arrangements to hold off on the balance of the delivery until we have drier weather. Gavin and Rob have both taken some time off over the past month which was well deserved and earned.

#### **INTERNET UPGRADE - Lt. CHAD JENSEN & DENNIS SPRAGGINS**

**CHAD:** I am glad to be here tonight. I brought our computer specialist, Dennis to talk about computer internet upgrades. I think upgrading will be good for Richmond City and for the Sheriff's sub-station.

**DENNIS:** We are looking at using a T-1 line to come into the city offices. It would then be used by the city office, court, fire department, sheriffs office and the library.

**TERRIE:** We don't have a T-1 line. That would cost us \$1,000 per month. I checked and what we have is a fractional T-1 line. It can only go as fast as 128 K, and it is a dial-up. Because of this, it is not multiple use on the same line at the same time. I looked at the paperwork when we received the Library grant and a condition of the grant says we can't use this line or computers for anything other than the library. We need a big enough band width to cover the fire department, library, court and city office.

**DENNIS:** I can see we need to check into this a little more.

**MARLOWE:** Chad has agreed to let Dennis help us get set up, which will really benefit the city.

**TERRIE:** I would recommend we get Comcast cable put into the Sheriff's substation in the community building. That would be the best. I think it is a win-win situation working with the Sheriff's office.

\*\*The Council authorized the City Manager to meet with, and work with, the Sheriff's office to resolve this matter.

**PROPOSAL FOR PAINTBALL GAME ENTERPRISE – Mark Shepard, Carrie Almond, and Bobbie Harris.**

**MARLOWE:** Mark Shepard contacted me about using the old milk plant. I will turn the time over to Mark.

**MARK:** Three or four times a year, on a weekend we would like to have a paintball game in the old cheese factory. We know that cleanup has been a problem in the past. We hope to make a profit. It is a popular sport. Excitement is huge.

**L.D.:** Is the building safe?

**MARK:** Yes. Where it is not we would chainlink off that area. We don't think parking would be a problem, We have plenty of parking between the building and the city maintenance building. We would bring in portable "johns" when needed. We would be insured for \$1,000,000. The insurance company has certain requirements that we must meet for us to get insurance. The insurance requires that for every 50 people there is a referee. The insurance also requires that everyone wear all protective gear. I have been playing paintball for 4 years. It is a fast growing sport. It is really big back east. We would not hold it in the winter. We would probably hold these events in April, middle of summer, July and October.

**L.D.:** There is no fire protection right now.

**TERRIE:** I think we need to make sure there are no diseases there like hantavirus. I'm concerned about health and fire. The county would need to buy into the idea.

**MARK:** The paint pellet does not harm water. It is biodegradable. We wouldn't need to even water the building down. There would be enough time between events to dry that area.

**CORDELL:** Give us time to check with our attorney. We will put you on our November agenda. Our November meeting will be on the 16<sup>th</sup>.

**CLOSING OF BUNKERS HILL AT 200 North between 200 and 300 East**

The following people were in attendance for this part of the city council: Jon Jensen, Amy Jensen, Lora Smith, Tod Housley, Denice Housley, Kathleen Dodge, Todd Dodge, Brian Fife, Leslie Fife, Demoyne Webb, Sharon Webb, Gordon Chase, Kevin Forsgren, and Patti Forsgren

**DEMOYNE:** We would like "Bunkers hill" (200 North between 200 and 300 East) closed off during the winter so kids could sleigh ride there as they have in the past.

**LESLIE:** Last year the Council decided to close it but there were people who wanted it open and we opened it. I would like to see it closed myself. When will it be closed?

**CORDELL:** We would close it when we get the snow.

**TERRIE:** I think we need to get something signed by those in that area it affects saying they are ok with this.

**CORDELL:** I think we need something at the top and the bottom indicating it is closed. We won't snowplow that road at all.

\*\* The Council o.k.'d this request.

### **CAPITALIZATION LIMITS AND ASSET WRITE-OFF**

**BOYD:** As I mentioned in our last meeting, after meeting with the city auditors because of GASB 34, they have recommended we raise our capitalization limit from \$500.00 to \$2,500.00. Also I have given each of you a list of assets I think should be written off because they are not here anymore. Some go back to 1960. The assets that are being written off are from the water enterprise fund, sewer enterprise fund and the city general fund.

\*\* A Motion to write off assets as presented by the attached list was made by Leslie, seconded by Terrie and the vote was unanimous.

\*\* A Motion to raise the capitalization limit on assets from \$500 to \$2,500 was made by Terrie, seconded by Leslie and the vote was unanimous.

### **COUNCIL REPORTS**

**L.D.:** I think we are ready for the winter. Concerning the road on 500 North and 300 East. We need a stop sign there. This would be put to stop the people coming out of the new Abbot Webb Subdivision. We also need a barricade on the west side of that intersection. I will put mag water down in the spring.

**MARLOWE:** We have already ordered the stop sign and barricades. We've also ordered in a "curve warning" sign that will be placed about half a block east of the intersection on 500 North, along with a warning "20 mph" sign the will go beneath it. Gavin has driven the route, and 30 mph is too fast to make the curve. The warning sign will enable us to keep the 30 mph posted but also protect our liability at the curve.

**TERRIE:** There is a new house being constructed by me. Is there anything in our ordinances about them putting mud all over the road as they pull back onto the road from that area?.

**L.D.:** I don't think so. I have seen that problem before.

**MARLOWE:** We are going to address this problem in a new construction code ordinance, but I've had J\*U\*B Engineers place this project on hold until we see how the expenses associated with the highway project play out.

**L.D.:** I think that we should move on this ordinance.

\*\* The Council authorized the City Manager to issue a Request for Proposal to get a firm idea of the costs involved for a new construction code manual and ordinance.

**TERRIE:** The Historic Preservation Commission will have their next meeting this Thursday. The new History book is moving along; 70% of the oral interviews have been transcribed. Next item is to hire an author. Funding possibilities:

1. Find a grant (matching funds) to pay this; cost would be \$3,000-\$5,000.
2. Obtain a loan that would let us hire an author so he or she could start work; sell advance copies of the book and use the proceeds to pay the author.

Option 1 would delay the book by at least 6 months (due to grant cycles).

Option 2 would let the author start now (either a grad student or professor in the USU history department or curator at USU Special Collections). Dan Miller would be providing layout and page set up at half the cost; we have at least three copy editors lined up already. Option 3 – any ideas?

EMT – They are looking for more volunteers that work here during the day. They are still short-staffed in this department.

Library – This is birthday week for the Carnegie Library. Birthday cake will be offered tomorrow from 9 a.m. – 6 p.m.. The Geocache Treasure Hunt kicked off last Saturday.

We had lots of prizes donated and a fair turnout for the first day of passport sales. The Read-A-Thon on the 14<sup>th</sup> was attended by 48 people. Attendance at the lecture series is up substantially this year. The fundraising committee is quite active and is looking for additional volunteers to take on special activities. So do appointees to this committee need to be approved by the Council? Plans for the future include a Dewey Decimal Ball in February (similar to a sock hop) silent auction and dinner and other assorted functions. Kirk Huffaker (Utah Heritage Foundation) and Dave Jones (professional fundraiser) will meet with the board and committee this Thursday afternoon. In order to get the big money (donations in excess of \$100,000) \$1,000 activities won't cut it, we need to hire a professional that can assist us in preparing grant applications and approaching people for larger donations. If and when we decide to issue a bond (probably for 25-30% of the project), we will also need a financial advisor. The board member recently appointed has not been able to purchase land in Richmond and has moved to Smithfield. We will need to appoint another member. Larry Liebes has lived in Richmond for 2 years. He is retired (moved here from California) and is an avid reader for the building committee. We are going to send out a letter to the library card holders regarding fundraisers. We have 2 openings on the Library Board.

The following bills were presented for payment.

|                      |         |
|----------------------|---------|
| Advanced Heating     | 75.00   |
| Advanced Restoration | 559.20  |
| ATCO                 | 1165.00 |
| Bear River Health    | 30.00   |
| Bennetts Paint       | 99.94   |
| Bridgerland          | 500.00  |

|                              |          |
|------------------------------|----------|
| Cache Chemical               | 367.51   |
| Cache Co. Service Area       | 12236.72 |
| Cache Valley Tire            | 22.00    |
| California Contractors       | 249.50   |
| Cantwell                     | 17.69    |
| Chemtech Ford                | 230.00   |
| Chevron                      | 46.48    |
| Custom Fence                 | 30.33    |
| Denny's                      | 39.43    |
| Ecosystems                   | 270.00   |
| Firemed                      | 40.00    |
| Firestone                    | 260.26   |
| Galls                        | 984.25   |
| Hall Oil                     | 946.25   |
| Ikon                         | 304.01   |
| Intermountain Farmers        | 20.75    |
| Intralife Systems Publishing | 12.17    |
| Jeff Turley                  | 225.00   |
| JUB                          | 222.93   |
| Juliene Parrish              | 42.53    |
| Kings                        | 63.61    |
| Kylie Ashton                 | 18.50    |
| LaMotte                      | 34.12    |
| Lee's                        | 221.38   |
| Lowers                       | 681.27   |
| Metrocall                    | 9.96     |
| Mountain States Waterworks   | 1284.80  |
| National Waterworks          | 759.84   |
| North American Salt          | 4814.35  |
| Olson & Hoggan               | 742.50   |
| Parsons                      | 70780.00 |
| Parsons                      | 447.27   |
| Peterson Plumbing            | 160.52   |
| Postmaster                   | 102.00   |
| Questar                      | 112.17   |
| Qwest                        | 391.41   |
| Qwest internet               | 72.38    |
| Reliable Business Systems    | 319.39   |
| Robert Skiby                 | 356.27   |
| Ruth Ashton                  | 18.50    |
| Scholastic                   | 39.80    |
| Shell Fleet Plus             | 622.40   |
| Smithfield Auto Parts        | 432.25   |
| Smithfield Implement         | 422.95   |
| Sunrise Engineering          | 1190.00  |
| The Cleaning Center          | 137.96   |
| The Home Depot               | 773.17   |
| Theurers                     | 308.08   |
| Upstart                      | 47.03    |

|                             |         |
|-----------------------------|---------|
| Utah Communications         | 110.00  |
| Utah Local Government Trust | 1441.70 |
| Utah Municipal Clerks Assoc | 50.00   |
| Utah Power                  | 788.34  |
| Verizon                     | 32.62   |
| Walden Book                 | 147.67  |
| Xerox                       | 314.87  |

A motion to pay the bills was made by Leslie, seconded by Allen and the vote was unanimous.

A motion to adjourn was made by Terrie, seconded by L.D. and the vote was unanimous.

Adjournment at 8:45 p.m.

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Kip E. Panter, Mayor

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Boyd A. Lewis, City Recorder