

**RICHMOND CITY COUNCIL**

**March 16, 2004**

The regular meeting of the Richmond City Council was held at the Community Building on March 16, 2004. The meeting began at 7:00 p.m. Acting Mayor L.D. Bowcutt was in the chair and the opening remarks were given by Marlowe Adkins. The pledge was lead by Koby Porter.

The following members were in attendance: L.D. Bowcutt, Leslie Erickson, Allen Lundgreen, Cordell Johnson and Terrie Wierenga.

The minutes of the previous meeting were read and approved.

**CITIZEN CONCERN OVER OLD CHEESE FACTORY**

**SAM McRAE:** We are concerned about the factory and more concerned about the road in front of the factory that runs north and south to the maintenance building. Our mail service and our garbage were cut off because of snow. My son needs medical supplies and if they can't get to us they won't deliver. We live in the home that is closest to the main highway. There is a huge rodent problem at the factory. We are concerned for our kids.

**L.D.:** The city will contact Bob Harris, the owner of the factory and get his feelings. We will work toward helping but we can't make promises because that through way is a private drive.

**Ordinance 2004-3**

**MARLOWE:** I have put together Ordinance 2004-3 which says

**AN ORDINANCE ESTABLISHING A WATER CONSERVATION PLAN DEALING SPECIFICALLY WITH CULINARY WATER WITHIN THE RICHMOND, UTAH, CULINARY WATER SYSTEM.**

A. A document entitled *Water Conservation Plan* shall be generated in accordance with the applicable laws of the State of Utah.

1. Said plan shall, at minimum, incorporate the following:
  - a. A general description of culinary water resources available to the City of Richmond.
  - b. An accounting of water used according to the most recent Water Use Data report submitted to the State of Utah, Division of Water Rights.

- c. A projection of anticipated culinary water usage to a period of twenty years hence.
- d. A listing of current and projected water rates including the base rate and rate(s) for excessive consumption.
- e. An evaluation of challenges and goals.
- f. A description of current conservation procedures.

2. This document shall be reviewed on an annual basis, at minimum, following the submission of the previous years Water Use Data report.

3. A revised and up-dated Water Conservation Plan shall be submitted every fifth year to the State of Utah, Department of Natural Resources, Division of Water Resources.

B. Conservation procedures and processes shall be incorporated into the Water Conservation Plan, and said procedures and processes will be encouraged and enforced by the City of Richmond relative to Richmond culinary water system users.

C. At an absolute minimum the City of Richmond shall address the following:

1. An education plan to inform and encourage the residents of Richmond concerning the most effective use and conservation of water both within and without of their household.

2. A sequence describing additional actions to be taken to conserve water in the event of either drought or other water shortage, whether natural or man-made.

3. Distribution of the essence of the Water Conservation Plan, whether in full text or in extracts thereof, to the water consumers of the Richmond culinary water system. Such distribution may be through public notice, letter, or incorporation within a newsletter or other such mailing.

D. Violation of appropriate restrictions shall be punished in keeping with such penalties as may be established within Title 14-000, Chapter 14-100 of the of the *Code of Revised Ordinances of Richmond* (1975, adopted 1976).

\*\* A motion to adopt Ordinance 2004-3 which is an ordinance establishing a water conservation plan dealing specifically with culinary water within the Richmond, Utah culinary water system was made by Cordell, seconded by Terrie and the vote was unanimous.

## **RESOLUTION 2004-2**

**MARLOWE:** This resolution is implementing Ordinance 2004-3.

- \*\* A motion to adopt Resolution 2004-2 which is a resolution approving and putting into effect the water conservation plan dated March 16, 2004 was made by Cordell, seconded by Terrie and the vote was unanimous.

## **COUNTY BUILDING INSPECTOR REPORT**

**PAUL BERNSTON:** I have your year end building report for 2003. It shows that permits were down a little. I sent a letter to Mayor Panter and to Marlowe about a few new changes in the residential building code. There is also a code change for carbon monoxide (CO) detectors. We follow the 2003 residential building code. We haven't had many problems in your town. Most contractors are good to work with. When we have a problem, it is typically with the homeowner. Here is a summary of the activity for the last three years.

### **RICHMOND CITY 2003**

<u>STRUCTURE</u>	<u>NUMBERS</u>	<u>FEES</u>
Cabin	9	6,684
Commercial	6	11,144
Electrical	15	961
Farm Building	4	1,597
Garage/Car port	8	2,956
Gas	2	80
Home addition	10	4,137
Manufactured home	3	2,471
Miscellaneous	9	2,056
Multiple Dwelling		
Shed/Storage	13	4,307
Single Dwelling	73	7,421
Total	122	110,264

### **RICHMOND CITY 2002**

<u>STRUCTURE</u>	<u>NUMBERS</u>	<u>FEES</u>
Cabin	3	2,490
Commercial	15	18,565
Electrical	31	1494
Farm Building	7	3,932
Garage/Car port	16	5233

Gas	2	80
Home addition	9	4,196
Manufactured home	5	3,995
Miscellaneous	8	1,798
Shed/Storage	7	1,087
Single Dwelling	37	6,202
Total	140	105,072

### **RICHMOND CITY 2001**

<u>STRUCTURE</u>	<u>NUMBERS</u>	<u>FEES</u>
Cabin	9	5,751
Commercial	11	15,883
Electrical	25	1,040
Farm Building	4	1,656
Garage/Car port	9	1,466
Gas		
Home addition	7	1,690
Manufactured home	7	3,890
Miscellaneous	8	1,489
Shed/Storage	9	1,762
Single Dwelling	35	42,387
Total	124	77,015

**L.D.:** We appreciate your help in keeping the City headed in the right direction.

### **RESOLUTION 2004-3**

**MARLOWE:** Back in 1993, there was an agreement made with Garr Christensen concerning the new water tank. As part of the agreement, Richmond City would deed over the old water tank located below the new one to Garr and his successors. This has not been accomplished. This resolution will accomplish that.

\*\* A motion to adopt Resolution 2004-3 which is a resolution approving the transfer of said parcel of land per the attached special warranty deed to the heirs of said Garr D. Christensen was made by Terrie, seconded by Cordell and the vote was unanimous.

### **BUSINESS LICENSE REQUESTS:**

**MARLOWE:** We have two business license requests for tonight. The first one is from Donna Talbot called Maid to Order. She will clean homes.

The second one is from Angela and Cory Jensen called Stellar Hair and Nails. This would be a hair salon and she would be the only employee.

\*\* The Council o.k.'d these requests.

### **CITY MANAGER REPORT**

**MARLOWE:** Katie Sanders is now in the rental home. There is a gas fireplace that she would like reconnected.

**L.D.:** I think we should not reconnect it. It is not for heating, but for decoration.

**MARLOWE:** I asked Gavin to contact Spring Works to see if the springs on the garage door of our rental can be redone. The State has changed the requirement to 200 square feet for a building permit. Should we change to that or keep it at our traditional 120 square feet?

\*\* The Council agreed to go with 200 square feet or more for a building permit, to agree with the state code.

**MARLOWE:** The inside of the Black and White building is now insured for \$20,000. The premium is \$84 per year. At the last meeting, I suggested we have two crossing guards during construction of the four lane highway. Park School and the PTA would like to recommend this to us also.

**L.D.:** I think we need to authorize two crossing guards as soon as possible for safety sake.

\*\* The Council authorized hiring an additional crossing guard with a salary of \$250 per month.

### **COUNCIL REPORTS**

**ALLEN:** In our Planning and Zoning meeting there is a developer who is interested in acquiring property by Ed Ogden's home that is owned by Garr Christensen. I believe some of the property would have to be annexed into the City. Planning and Zoning want to discuss this further before making any type of recommendation. Doug White brought in some plans concerning the inner block behind his business to see if his concept would

work with Planning and Zoning. If so, his architect would pursue it. Planning and Zoning felt that what he wanted to do may be in harmony with the area. It is hard to get people involved with Neighborhood Watch. I would like to take the chairman over to Clarkston City. They have a good system working over there.

**LESLIE:** We have hired the judge for the Black and White horseshow. May 1<sup>st</sup> is the Black and White Royalty Contest. I will get the sawdust watered down for them. May 10<sup>th</sup> to May 15<sup>th</sup> is the Black and White dates for this year.

**CORDELL:** The Mayor and I met with Lynn Bair and talked to him about a new fire chief. The fire department will be applying for another grant. The ambulance is being repaired. We have not heard anything from the state concerning our sewer. The Mayor met with Lyle Hillyard about our problem. Last night the Mayor and I went down and met with the Porter's, Beckstead's and Stanley's at Hill Haven concerning storm water. We all agreed on how we are going to handle the water.

**TERRIE:** We will continue advertising for the position of Librarian until April 2<sup>nd</sup>. Chris Nickle is retiring June 30<sup>th</sup>. We are going to start beating the bushes for money for the Library expansion. The Library Board was awarded a \$10,000 grant to hire an architect to develop designs for upgrading and expanding the Carnegie Library. Based on responses from the community and from the Board, the decision was made to preserve the Carnegie Library and place an addition on the north side of the current building and connect the two.

Barry Smith was hired to do this and a contract was signed between him and the City specifying:

1. Development of several design concepts
2. Travel to and from SLC to attend open houses, board meetings, and committee meetings
3. Provide preliminary drawings of concepts
4. Provide final drawing of one concept chosen by the community.

He has done all but the final drawing. The community voted two times for their favorite design (4 open house events and the city party) plus the board and the building committee voted, the design chosen was Scheme 2. This scheme has been presented to the State Historical Society architect and has been approved by them.

**ACTION NEEDED TONIGHT:** The grant ends this month; however, the contract is not complete because the city has not given the library board authority to have Mr. Smith submit the final drawing of Scheme 2 (this includes seismic upgrade details, connecting the 2 buildings, entrance/exit security, landscaping, parking, etc).

By authorizing the final drawing submission, this does not obligate the city to fund this design. This is just to finish the contract so the final grant report can be submitted and the funds given to the city for the work this past 15 months.

\*\* The Council authorized this.

The following bills were presented for payment.

Airgas	30.79
Allen Rock Products	128.79
American Water Works Assoc	134.00
Aqua Engineering	1368.25
AT&T	105.16
Bach Classy Threads	180.00
Bear River Health	60.00
Cache County Service Area	10932.48
Cache Valley Insurance	118.00
Century Equipment	71653.78
Coats & Coats	200.00
Colonial Flag	116.85
Deluxe Business Checks	162.67
Denny's	47.43
Ecosystems	270.00
Gavin Little	266.14
Hall Oil	635.27
Invensys	1000.00
IPACO	346.67
Jack Parson	105.92
Jardine Petroleum	9.78
KAPS	78.75
Lee's	218.37
Metrocall	12.96
National Battery Sales	75.95

North Cache Vet	32.80
Olson & Hoggan	983
PC's Unlimited	67.80
Pizza Villa	25.16
Questar	2094.42
Qwest	385.12
Qwest Internet	72.38
Sagebrush	78.85
Scholastic	276.70
Shell Fleet Plus	506.32
Smithfield Imp	49.91
Staker Parsons	1649.56
Staples	29.99
Suburban Propane	19.96
Theurers	202.01
Upstart	248.51
Utah Power	1996.01
Utah Valley State College	20.00
Utility Management Systems	4013.73
Verizon Wireless	30.07
Walden Books	222.49
Watkins Printing	59.60
Wholesale Chess	109.99
Xerox	197.60
Utah Local Governments Trust	1352.93

A motion to pay the bills was made by Allen, seconded by Terrie and the vote was unanimous.

A motion to adjourn was made by Leslie, seconded by L.D. and the vote was unanimous.

Adjournment at 10:35 p.m.

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Mayor Kip Panter

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Boyd Lewis, City Recorder