

**RICHMOND CITY COUNCIL**

**September 16, 2003**

The regular meeting of the Richmond City Council was held at the Community Building on September 16, 2003. The meeting began at 7:00 p.m. Mayor Kip Panter was in the chair and the opening prayer was offered by Leslie Erickson. The pledge was lead by Jaren Dodge.

The following members were in attendance: L.D. Bowcutt, Leslie Erickson, Allen Lundgreen and Kim Christensen. Cordell Johnson was excused.

The minutes of the previous meeting were read and approved and the financial statement for July 2003 was read and approved.

**MAYOR:** Brandon Douglas is unable to give us a report tonight and we have a little extra time. I would like to briefly review the water pressure/volume and sewer line depth issue at 825 south in relation to the proposed subdivision by Zan Summers.

**MARLOWE:** The property being rezoned is in Water Zone B and in Water Zone C. People have been concerned about the water pressure in that area. In Zone C, the pressure is 58 PSI and in Zone B the pressure is 66 PSI. I believe that is enough pressure for anyone that wanted to build there. Water zones B and C must remain separate and cannot be cross connected or looped together. Therefore, since the subdivision would be in both zones there would need to be separate connections depending upon the location of the individual homes. The sewer manhole at 848 South State is 7'6" deep and at 825 South 100 East it is 8'3" deep. While these are of adequate depth for the respective locations, the developers would still need to engineer the sewer mains and laterals based upon the geography to avoid lift stations.

**CAPSA PROCLAMATION**

**MAYOR:** October has been designated as the month Against Domestic Violence. CAPSA has ask that the city council pass a proclamation on this. Katie Southam is here from CAPSA.

**KATIE:** Domestic violence is a serious crime that affects people of all ages, income levels and sexes; the crime of domestic violence violates an individual's privacy, dignity, security and humanity, due to systematic use of physical, emotional, sexual, psychological and economic control or abuse. More than ten women are killed in the state of Utah every year by their abusive partners; and more than 2,500 people were served in Cache County by CAPSA in conjunction with local police departments and hospital emergency department last year, with 172 of those persons seeking shelter. Children who grow up in violent homes are abused and neglected at a rate 1,500% higher than the national average. Only a coordinated community effort will put a stop to this heinous crime. CAPSA asks for Richmond City to proclaim the month of October 2003 as Domestic Violence Awareness Month and urge all citizens to participate actively in the scheduled events and programs and to work toward the elimination of person and family violence.

- \*\* A motion to accept Domestic Violence Awareness Month Proclamation with Mayor Panter authorized to sign in behalf of the City was made by Leslie, seconded by L..D. and the vote was unanimous.

## **HABITAT FOR HUMANITY REQUEST**

**BILL LYE:** I am the head of the Habitat for Humanity in Cache Valley. We help get people into homes that could normally not afford it. We have different requirements to help them get into their home. We recently finished a home on the Island for someone. The problem is to find reasonable priced land. Virginia Scott has some land on 200 South that we would like to buy and use for 2 homes. We would like the Council to consider removing the sidewalk requirement because there isn't any sidewalk on that side of the street. We would also hope the City could provide some of the connections for utilities at no cost.

**MARLOWE:** I recommend that we note for the record that the impact fees cannot, by law, be waived but that does not affect the waiver of any other fees.

**MAYOR:** I like the approach your group is taking. This is something that falls within our affordable housing ordinance we passed many months ago.

**BILL:** We are not building homes, but building lives.

**MAYOR:** We would be looking at \$2,535 per lot (\$5070.00 total) to waive the connection fees.

- \*\* A motion to waive the \$2,535 connection fees for each lot and no sidewalk be required in front of either lot, but they will be required to pay the impact fees on both lots was made by L.D., seconded by Leslie and the vote was unanimous.

**CHRIS PURSER:** I found out some information when I attended the League of Cities & Towns Convention. A lot of the other towns don't wait very long to do a shut off notice and then shutoff the service. Smithfield City applies a \$15.00 fee to hang a shut off notice on the door. Most all of the other cities don't mess with renters, they put the responsibility on the landlord and don't charge a deposit. The building is in the homeowner's name and the property owner is fully responsible for unpaid balance of all city services.

**MAYOR:** I would like to inform as many landlords as possible with the proposed change. I would like their input and then hold a public hearing . This way no one can say we didn't consider their ideas.

## **COUNCIL REPORTS:**

**MAYOR:** The City Party is September 19<sup>th</sup> at the City Park. We will have corn, meat, cole slaw, rolls and the Coke trailer will be there. Let's have Martin scrub the tables and spray them off and the cement also. We are estimating around 400 people. I would like to kick off the Library Renovation fund raiser with a quilt that was donated by a citizen for that purpose. We would ask for donations and identify those by ticket and give the blanket away about Christmas time. Suggested donations could be \$2.00 each or 3 for \$5. There were 4 open houses held on this involving around 100 people and there are 3 concepts that have been the focus of recent meetings between the library board and the architect Barry Smith. Those three concepts will be displayed at the party with a member of the Library board at each one to discuss the pro and cons.

## **BUSINESS LICENSE REQUEST**

**MARLOWE:** Sue Morgan would like a business license called Cherry Peak Geologic Consulting.

\*\* The Council o.k.'d this request.

**MARLOWE:** Paula Thompson has asked for a business license for Touch & Go Massage Therapy. She is here to explain her request.

**PAULA:** I would have seated massage parties where you could invite about 5 friends over and I will bring over the equipment needed and give 15 minute massages to all present. The host/hostess are free and the friends would pay \$10 each. I would try and set up new parties with those who are present. I also desire to place as a "temporary" for other Licensed Massage Therapist's. I would take my business card, made for this purpose to spas, chiropractors, hospitals and any other place LMTs can be found to make available temporary services when one of their usual LMT's is sick, on vacation, or needs some time off for other reasons. I would also go into homes with my equipment to give 15 minutes to an hour massage in the time clients are available. Another option would be to render services to businesses already set up in Richmond or Cache Valley such as hairdressers or warehouses to supplement their practices and increase their employees' well being. There is a possibility of work from home, but most likely just use this as the office for the business to be conducted from, for mail to be sent, taxes to be done, contact number, etc.

\*\* The Council o.k.'d this request.

## **CACHE CHAMBER OF COMMERCE – CACHE VALLEY INITIATIVE**

**DAVID SIMONS:** About 2 ½ years ago the County Council decided to start a Cache Valley Initiative. This month at the Rural Summit, Governor Leavitt unveiled the "Quality Growth Communities Initiative. This initiative is to help encourage small cities and towns to plan for

open space, transportation, housing and water. The Cache Chamber took its own initiative 2 ½ years ago and partnered with area business leaders and governments to address these issues. The Cache Valley Initiative identified three major components affecting quality of life and growth in our valley, access management, air transportation access and telecommunication access. Past attempts in the State and also in Cache Valley have created various commissions that while having vision have been provided funding more with lip service from the Legislature and stated by the Tribune than adequate funding and authority to make change.

What makes the difference in this rural area of Utah. The Cache Valley Initiative holds a key component that past visioning plans have not used in the past. Input from more than one hundred of the community's business leaders, civic leaders, government officials and citizens. This plan is more than visioning. This Initiative has attainable goals with an important and lasting impact on our quality of life throughout the Valley. The Cache Valley Initiative is designed to develop our necessary infrastructure to make Cache Valley a place that works for both our citizens and businesses. The Cache Valley Initiative is mid-way in the implementation of a 5-year plan of action. The Initiative received \$1,345,200 in pledges at the start of this project. \$460,000 has been received as investments that are being used as matching funds to assist with projects for the Airport, Corridor Access and Agriculture Protection.

Tom Jensen said "No one said it would be quick or easy but the Initiative is on target to achieve its stated goals and objectives as promised."

Over 500 jobs have been created with expansion of existing companies and the Smart Site at the Innovation Campus. We're predicting another 100 high wage jobs to be announced by the end of the year.

Senator Robert Bennett has earmarked funds for an ILS at the Logan/Cache Airport and the bill has passed in the appropriations committee of the U.S. Senate for funding approval, which moves us closer to our goal of air cargo and passenger service.

A grant proposal of \$550,000 has been submitted by the Airport Development Task Force to the U.S. Department of Transportation for funding for marketing and management of the Logan/Cache Airport.

An economic impact analysis of upgrades to the Logan/Cache Airport has been completed. It estimates that in ten years there will be 128 new jobs as a result of the airport expansion.

The ADTF has drafted a job description for hiring a full time airport manager to assist the airport in its next crucial state of development from an executive airport into a facility with commercial air cargo service and then adding a regional passenger air service.

The Interim corridor access management plan for Highway 89/91 and other major corridors is now being implemented as a statewide ordinance and will go a long way in protecting highway access and vistas in Cache Valley.

Support has been given to the Agricultural Advisory Board to assist in the identification and protection of Cache Valley's agricultural lands.

A plan for telecommunication redundancy and increased width has been proposed by a consortium of three telecommunication companies which they hope to announce to the public in the near future. This rural area is making the grade when it comes to Smart Growth. We appreciate all you do. Thanks for letting me come tonight.

**A PUBLIC HEARING WAS HELD TO REZONE PROPERTY WITH COUNTY TAX # 09-084-0033**

**MARLOWE:** At the last Council meeting it was requested that this be sent back to Planning and Zoning concerning with the information on the water pressure and sewer line depth. Having reviewed the water and sewer information in place before you, Planning and Zoning forwards recommending approval of this rezone request.

\*\* After brief discussion and public input, a motion to approve the rezone request of the property bearing the tax # 09-084-0033 from a current mix of RE-2 and A-10 to Residential Low Density was made by Allen, seconded by Leslie and the vote was unanimous.

**RESOLUTION 2003-6 RECERTIFICATION OF CITY COURT**

**MARLOWE:** Every 4 years we need to recertify the justice court. It would be from February 2, 2004 to February 2, 2008.

\*\* A motion to accept RESOLUTION 2003-6 which is a resolution requesting the recertification of the Richmond Court, which will make it recertified from February 2, 2004 to February 2, 2008, was made by Leslie, seconded by Kim and the vote was unanimous.

**REVIEW OF WATER FEES FOR COMMERCIAL AND INDUSTRIAL USERS**

**MARLOWE:** I was asked to review the water fees for commercial and industrial users. Some questions have arisen that I need to research, perhaps through legal authority. I will need more time to get back with you on this.

**MAYOR:** I recommend you contact David Church who serves as legal counsel to the Utah League of Cities and Towns. Give him a call and he will probably have answers on this issue. He made a presentation at the League of Cities and Towns Conference on a related subject.

**CITY MANAGER REPORT**

**MARLOWE:** I have put together the building clearance summary for 2003. It is as follows:

<u>Name</u>	<u>Address</u>	<u>Purpose</u>	<u>Date Granted</u>
Sigg, Christian	105 S. 100 E.	Rewire exiting home	2/4/03
Hill, Chad	12 N. 200 E.	New home	2/6/03
Hall, Mike	108 W. 600 S.	Interior remodel	2/12/03
Richmond City	40 S. State	Remodel B & W	2/26/03
Liebes, Larry	225 N. 200 E.	Storage shed	2/26/03
Smith, Ben & Pam	8 N. 400 E.	New home	3/11/03
Smith, Leslie	826 S. State	Garage	4/1/03
Dent, Gary	309 Sunburst	New home	4/1/03
Craw, Charles	87 S. 200 E.	Addition to home	4/7/03
Sigg, Christian	105 S. 100 E.	Out building	4/7/03
Bowden, Keith	225 S. 100 E.	Out building	4/7/03
Anderson, Roland	263 S. 200 W.	New home	4/8/03
Hall, Jerry	319 Sunburst	New home	4/24/03
Porter, Fred	70 W. 410 S.	Garage	4/29/03
Talbot, Russell	90 N. 100 E.	Carport	6/3/03
Lyon, Anthony	70 N. 400 E.	New home	6/9/03
Chatterton, Terry	575 N. Cherry Ck	New home	6/23/03
Petersen, Larry	45 W. 200 S.	Frame shed	7/11/03
Winter, Don	170 S. 100 E.	New home	7/11/03
Sigg, Christian	106 S. 100 E.	New service-Utah Power	7/16/03
Abbott, Brian	294 Sunburst Ln.	New home	7/28/03
Cottle, Don	39 N. State	Garden shed	8/5/03
Sweeten, Elbert	138 E. 100 N.	Porch	8/7/03
Swendsen, Calvin	125 N. State	Garage	8/11/03
Jenkins, Morty	50 E. 200 S.	Work Shop	8/18//03
Smith, Tim	141 E. 200 N.	Addition to home	8/22/03
Hill, Chad	26 N. 200 E.	New home	8//27/03
Hill, Chad	40 N. 200 E.	Garage	8/27/03
Johnson, Curtis	293 E. 100 S.	Metal shed	8/27/03
Ward, Scott	95 E. 300 S.	Addition to house	9/4/03
Leak, Matt	349 Sunburst	New home	9/8/03

**MARLOWE:** On our rental home, a year or more ago we replaced the roof because it was leaking. When Ben and Pam Smith vacated, I went over to the home and found that in the front room, behind the picture window, the sheet rock was bulging downwards, with a distinct separation along the joint. I think we need to get it fixed before we rent it out again.

\*\* The Council o.k.'d this request.

I would like to recommend to the Council that we build an equipment building over by the ball diamond behind L.D.'s next to the new restrooms with the door on the west end so we could put our mowers and other equipment in. This would enable us to totally vacate the quonset building instead of sharing with the Fire Department. I'm bringing this up to the Council for your consideration.

**LESLIE:** I think we need to utilize the buildings we already have and not take anymore space out of our parks.

\*\* The Council instructed that this request be put on hold for the time being.

**MARLOWE:** I would like to recommend to the Council that there only be street designations by numbers and not by names. There have been instances where emergency equipment was delayed or confused as to the location of a street having only a "name" and no number. I don't want to have an emergency and the emergency vehicles not be able to find a residence in Richmond. I realize that this will require considerable research and discussion, but want to introduce the concept to the Council at this time. I would also like to recommend to the Council that we consider making it the responsibility of contractors and/or developers to set in the full run of water and sewer pipe from the structure to the respective main. We would require that a qualified representative of the City be present at, or actually do, the physical hookup between the lateral or water line and the respective main. In return, we eliminate the water and sewer hookup fees except for the charge for the water meter, which would have to be placed by a City employee. This has been implemented by other cities within and without Cache Valley.

**MAYOR:** Let's put the costs together and see if we are losing money on this now.

**MARLOWE:** We are advertising a "Meet the Candidates Night" in October. I think we should have a night for them to present their views to interested members of the public.

\*\* The Council decided to have it on October 23 from 8:00 to 9:00 p.m. in the form of an informal social at the Community Building with light refreshments being served.

### **COUNCIL REPORTS:**

**LESLIE:** With the work going on at the Black and White building, do you need anyone to help do anything?

**ALLEN:** Planning and Zoning met with Chad Hill on a minor subdivision (2 homes) and they recommended the approval of it. Chad needs to put in a set of concrete steps instead of wooden steps at 40 North 200 East. Also, the sidewalk needs to be replaced on 200 East from about 60 North down to the corner of Main Street, and also he would properly grade and fill in any necessary soil to re-seed in front of the homes all at his cost. He is also expected to keep the property neat and well maintained as this is an important corridor to the cemetery and gets a lot of outside traffic.

**LESLIE:** I think the homes are too close together and I don't like it but I guess they are legal.

**LESLIE:** There was a meeting with the Cache Mayors about how money would be allocated from the RAPZ tax and they decided it would be on a project basis. The recommendations discussed will be presented at the next Cache Mayors Association meeting and then forwarded to the County Council. It will be decided by the County Council who gets what. The first application will be due about next April.

**MAYOR:** Brad Rasmussen from Aqua will meet with us on Thursday at 8:00 p.m. Any of you that can attend are welcome.

**L.D.:** Lewiston City is considering annexing the property at Gilt Edge Flour Mill, Caspers and the Sports Complex. I'm not happy over it. We are transferring \$7,500 to Lewiston City as part of the Sports Complex budget for maintenance. The water project out there is now complete and our portion is \$8,500 also.

The following bills were presented for payment:

A Touch of Class	32.00
AT&T	91.36
Bear River Health	30.00
Bennett of Logan	19.99
Beth Skidmore	78.92
Brodart	279.68
Buttars	15.00
C. V. Fire Extinguisher	191.90
Cache Chemical	163.61
Cache Service Area	11,651.17
Cache Valley Craft	64.21
Cache Valley Electric	184.73
Cantwell	9.37
Chevron	52.62
Christensen Construction	21,178.50
Denny's	276.51
Ecosystems	225.00
Fire-Med	200.00
Fire-Med	35.00
Galls Incorp	331.93
Hall Oil	14.98
Hobbs Turf Farm	67.50
Home Depot	59.97
Industrial Tool	71.12
Intermountain Farmers	336.77
Intermountain traffic safety	75.49
Irrigation Aid	26.49
J.P. Cooke	77.11
JUB	730.00

KAPS	304.84
Kim-Ko	188.46
Kings	45.49
Kip Panter	5.06
Kris Roe	70.00
Larry Smith	59.00
Larsen Fire	8,166.00
Lee's	165.77
Library Video	45.90
MARC	1,118.34
Metrocall	12.96
Moore Medical	39.76
Motion Industries	22.68
Mountain Magic Sports	171.79
NAPA	277.56
Olson & Hoggan	1,749.25
Publishers Quality Library Ser	277.12
Questar	95.45
Qwest	390.67
Qwest Internet	72.38
Qwest Interprise	72.38
Randy's Texaco	81.57
Safety Supply	501.90
Safety Supply	118.95
Sam's Club	31.88
Scholastic	185.15
Sign Pro	240.35
Smithfield Imp	218.12
Sprinkler Supply	249.60
Standard Plumbing	64.62
Staples	21.87
Texaco Credit Card Center	359.05
The Herald Journal	79.80
Theurers	125.33
Time Rental	69.83
UMTA	50.00
Upstart	88.37
Utah Communication	110.85
Utah Department of Trans	20,000.00
Utah Local Government Trust	1,310.03
Utah Power	1883.15
Utah Valley State College	70.00
Valley Imp	35.94
Verizon Wireless	29.95
Walden Book Co.	231.85
WR White	476.10
Xerox	714.54

A motion to pay the bills was made by Leslie, seconded by Kim and the vote was unanimous.

A motion to adjourn was made by Kim seconded by Allen and the vote was unanimous.

Adjournment at 10:00 p.m.

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Mayor Kip Panter

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Boyd Lewis, City Recorder