

RICHMOND CITY COUNCIL

January 22, 2002

The regular meeting of the Richmond City Council was held at the Community Building on January 22, 2002. The meeting began at 7:00 p.m. Mayor Kip Panter was in the chair and the opening prayer was offered by Leslie Erickson.

L.D. Bowcutt and Cordell Johnson were sworn in as Councilpersons for a four-year term. Mayor Kip Panter was sworn in as the Richmond City Mayor for a four-year term.

The minutes of the previous meeting were read and approved. The financial statement for November 2001 was read and approved.

Beth Skidmore, Justice of the Peace came to report fourth quarter 2001 cases.

Beth: In fourth quarter 2001 we had 127 cases filed. The surcharges to the state were \$1,618.92. The City received \$5,421.33 for a total of \$7,040.25.

Our caseload remains fairly high. The Administrative Office of the courts has done a survey of judges pay and this is for your records. The courts need internet access, which we have. For re-certification we need one computer with access to the internet so that reports can be filed electronically. There are two different court programs available. I will check on the cost and capabilities of each program.

Gavin Little, Head of City Maintenance, came to talk to the Council.

Gavin: I have a list of Maintenance Department tasks for 2002. They are:

Water and Sewer

Solve water flow problem at Stanley's & Becksteads.

Re-plumb Library (due to leak under basement floor) and install hot water heater.

Install handicapped accessible drinking fountain at the ballpark by bathrooms.

Locate and uncover manholes in Hill Haven, State Street and U.S. 91 that have been covered.

Exercise valves.

Extended sewer south along 250 East from Chesley's subdivision.

Clean reservoirs if water supply allows.

Replace old hydrants-2 nozzle-still remaining in City. (Three need to be replaced when worn out).

Place water meter at Relic Hall & Fire Station (water accountability).

Install storm drain on 300 S. 100 W.

Corrective action on storm drain in front of park school.

Install storm drain by bank.
Flush fire hydrants.
Remove old vault on Main & State Streets.

Streets and Sidewalks

Finish work on 250 E. after running sewer lines.
Slurry seal or chip Main Street. Widen and re-do 200 E. from 100 S. to 300 S.
Re-do 200 East from Main to Cemetery entrance.
Build up road on 300 North from State Street to 100 East (Fall job).
Mag water on Rocky Point Lane.
Set up schedule for regular maintenance of City Streets.

Buildings and Grounds

Install sewer vent and water heater vent in Fire Station.
Repoint brick, southeast corner of Post Office, repoint brick on Community Building.
(contracted to outside source).
Re paint panels beneath windows in front of Post Office.
Repair damage to lawn at Community Building (sumps).
Install rainwater drain on back of Community Building to keep basement from flooding.
Handicap accessible fountains in park.
Re staining and lettering of other signs not covered by an Eagle Scout project.

Maintenance Building

Establish flammable storage shed in Maintenance compound.
Landscaping barriers for weed control.
Preventive maintenance.
General organization. Pipe rack storage shed – protect pipe from UV rays.

Cordell: I think we should put the “solve water flow problem at Stanley’s and Becksteads as a high priority.

Lynn Bair, Richmond City Fire Chief came to report to the Council:

Lynn: In October, November, and December we had 11 calls. We had 1 vehicle accident and 1 canceled call, 2 illegal burns, 2 unknown white substances in letters, 1 shed fire, 1 straw bale fire, one carbon monoxide detector go off and 2 Franklin County fire assists. We had 5 firefighters pass the Firefighters I Class. The Firefighters I are Doug and Kris Roe, Trinity Murray, Stony Tanner and Gary Robison. I would like to thank those who helped with the work at the firehouse. We currently have 15 firefighters.

Robyn Blau came to give the EMT report to the Council:

Robyn: We have had 23 calls. 7 were false alarms, 6 auto, 2 chest pains, 1 unconsciousness, 1 bleeding, 1 overdose, 2 domestic disputes and 3 fire assists. We have 10 EMT's right now.

Reappointments:

- ** A motion to reappoint Boyd Lewis as the City Recorder and Stacey Andrus as the Treasurer for a period of four years starting January 1, 2002 was made by Cordell, seconded by L.D. and the vote was unanimous.

Proposed Ordinance 2002-1

Marlowe: Ordinance 2002-1 says

WHEREAS, the City of Richmond has an on-going responsibility to provide citizens with as safe of an environment as possible; and

WHEREAS disorder, both public and private, involving the potential of physical harm is counter to such an environment.

NOW THEREFORE the City Council of Richmond City, County of Cache, State of Utah hereby adopts, passes, and publishes the following:

An ordinance to establish Section 13-518 to Title 13, Chapter 13-500 of the Code of Revised Ordinances of Richmond entitled "fighting-threatening".

- A. The Code of Revised Ordinance of Richmond is hereby modified to add Title 13, Chapter 13-500, Section 13-518 Fighting-Threatening.
- B. The text of said Section 13-518 shall be: "It is a class C misdemeanor for any person to threaten physical force against another person or to challenge, invite or engage in a fight."

- ** A motion to adopt Ordinance 2002-1 which says .
"An ordinance to establish Section 13-518 to Title 13, Chapter 13-500 of the Code of Revised Ordinances of Richmond entitled "fighting-threatening"was made by L.D. 2nd by Leslie, and the vote was unanimous.

Richard Hendricks, Chief of Police of Logan City came to talk to the Council.

Richard: I came to give you information about the proposed Dispatch Rate Increase:

The 911 Communication Center has been consolidated since 1991. At that time, Cache County managed the center. Two separate boards governed it; the executive board and the user board. The executive board was responsible for policy and the user board was responsible for overseeing the operation. A director was responsible for day to day operation. In December, 1996, Cache County decided that they would no longer manage the dispatch center. Logan City presented the only proposal to the users of the system. On January 1, 1997, Logan City assumed responsibility of the center. All entities that would use the system signed new resolution with Logan City.

Comparisons:

	<u>1994</u>	<u>2000</u>
911 network fees	82,000	135,000
Calls received	110,000	240,000
Overall budget	501,327	779,461

Since 1994 the Communications budget has not generated excess revenue nor did it contribute any funds to the capital improvement funds. The budget has been flat relying on growth in population to fund any increases. The equipment purchased to start the dispatch center in 1992 was \$438,536. As far back as 1994, the director of the Dispatch Center advised the users committee that a rate increase was necessary.

Since 1991 there have been new demands on the dispatch system. All Logan City dispatchers are POST certified. This not only requires extensive up front training, but also mandates that each must attend 40 hours or re-certification each year. Other training certifications are EMD (emergency medical dispatch) and CPR. While most dispatchers maintain other certifications, these are required. In addition to certifications, each dispatcher must become proficient on the latest computer software. Computer programs such as AT&T Magic, Spillman, and Motorola systems along with computerized radio and telephone have enhanced the 911 service, but increased training hours.

The Capital investment account is in the red. There needs to be additional money allocated to meet the increasing needs that are coming. Our county is growing and as it does, so does the need for additional dispatchers and equipment updates. The Capital Investment account is used to purchase equipment as it becomes outdated. Some examples of our immediate needs are as follows:

6 base stations	90,000
12 radio filters	60,000
1 toner combiner	40,000

The present equipment is so old that parts to fix them are no longer stocked.

New equipment was purchased in 1992 for \$438,536. We had to replace that equipment in 1999. The shelf life of the equipment purchased in 1999 is 5 years. We feel that

\$75,000 to \$100,000 needs to be placed in a revenue account for future equipment replacements.

Over 1,000 public safety personnel have the ability to call the dispatch center at any given time. We must invest in additional radio channels, which will require the need for additional dispatcher.

** A motion to adopt Resolution 2002-1 which says "A resolution supporting the increase in the center dispatch fee from one dollar (\$1.00) to two dollars (\$2.00) per month per residence or business within the limits of Richmond City was made by L.D., seconded by Cordell and the vote was unanimous.

The text of the resolutions reads:

1. Effective February 1, 2002, the Central Dispatch fee shown on the utilities billing notice for Richmond City as "CD" will be increased from one dollar (\$1.00) to two dollars (\$2.00) per month per residence or business within Richmond City.
2. In keeping with established procedures, this fee will continue to be a "pass-through" fee, which will be collected by the Logan City Sanitation Department utilizing the facilities of Richmond City.

Acceptance of Annexation Petition for Cherry Creek Heights.

Marlowe: We have received a petition for annexation. It states:

We, the undersigned owners of certain real property lying contiguous to the present municipal limits of Richmond City hereby submit this Petition for Annexation and respectfully represent the following:

1. This petition is made pursuant to the requirement of Section 10-2-403, Utah Code Annotated, 1953, as amended (U.C.A.);
2. The property subject to this petition is a contiguous, unincorporated area contiguous to the boundaries to Richmond City and the annexation thereof will not leave or create an unincorporated island or peninsula;
3. The signatures affixed hereto are those of the owners of private real property that;
 - a. is located within the area proposed for annexation;
 - b. covers a majority of the private land area within the area proposed for annexation;
 - c. is equal in value to at least 1/3 of the value of all private real property within the area proposed for annexation; and
 - d. is described as follows:

The property subject of this petition lies contiguous to the present boundary of Richmond City's corporate limits and is more specifically described as follows:

See Exhibit "A" attached to this petition and incorporated by reference.

4. Up to five of the signers of this petition have been designated as sponsors, one of whom is designated as the "Contact Sponsor", with the mailing address of each sponsor being indicated;
5. This petition does not propose annexation of all or a part of an area proposed for annexation is a previously filed petition that has not been denied rejected, or granted;
6. This petition does not propose annexation of an area that includes some or all of an area proposed to be incorporated in a request for a feasibility study under Section 10-2-103 U.C.A. or a petition under Section 10-2-125 U.C.A. if:
 - a. The request or petition was filed before the filing of the annexation petition; and
 - b. The request, a petition under Section 10-2-109 based on that request, or a petition under Section 10-2-125 is still pending on the date the annexation petition is filed;
7. The petitioners have caused an accurate plat or map of the above-described property to be prepared by a licensed surveyor, which plat or map is filed herewith; and
8. The petitioners request the property, if annexed, be zoned P.U.D.

WHEREFORE the Petitioners hereby request that this petition be considered by the governing body at its next regular meeting, or as soon thereafter as possible; that resolution be adopted as required by law accepting this Petition for Annexation for further consideration; and that the governing body take such steps as requested by law to complete the annexation herein petitioned.

** A motion that Richmond City accept the petition for annexation for Deer Flats Estates was made by Cordell, seconded by L.D. and the vote was unanimous.

Fire Hydrant Installation & Future Road Development at Itty Bitty Equipment site.

Marlowe: I met with Kelly Pitcher, County Fire Chief. His recommendation for hydrants was at the corner of 600 South and 400 West and 500 South and 400 West. We would provide 2 hydrants and what pipe we already have which is about 200 feet and Daryl would put the pipe in and supply the extra pipe needed to finish. This is 8" pipe.

Council: The city council discussed various options with Daryl to provide the necessary fire protection for his business. The first option was to provide 2 hydrants, 1 at the old well site and the other at approximately 470 south. While this would provide protection for the entire area, it would be more than would be needed for just Daryl's business.

Another option to bring the pipe diagonally across the property from the old well site to Daryl's property to reduce the distance was discussed. While this would be the most economical it would interfere with future development in those areas. It was determined that only one hydrant was needed and it would be placed near Daryl's business and the pipe would be expanded at the old well to 8" pipe then run west to the corner of 6th south and 4th west then run north on the west side of the street to the point of the hydrant near Daryl's building. It will be necessary to cross the street to the east to install the hydrant.

The city will furnish the hydrant and available 8" main line currently at the shop. Daryl will install the line and furnish any remaining pipe needed.

The council discussed a road Daryl proposed at about 500 south from highway 91 west along the north boundary of his property to 4th west. Safety issues about highway access and the school at this area were discussed. Also, the concern of jogging from the existing 470 south, east of the highway, then connecting at 500 south on the west side of the highway was discussed. The council and mayor would like to have UDOT look at this intersection and give us their recommendation before any approval be given. According to the general plan, 470 south would continue west to 4th west, however this would create a section of land not owned by Daryl between a new road extension of 470 south and Daryl's north boundary creating some question as to how Daryl's development or future development could be serviced by this road. A discussion would need to occur with the current land owner and an easement acquired before any road could be constructed. A possible approach would be to cross the highway at 470 south then curve the road over to 500 south then continue on to 4th west. Marlowe will contact UDOT for their recommendations.

Mayor: I would like to transfer the Cub River Sports Complex to Lewiston City. There has been an audit and the lighting project is now complete. This would be a good time to make the transfer and I have already discussed this with Mayor Dent. I would like the account to be balanced and zeroed out before the transfer. There is an outstanding balance of about 15,000 to 16,000 that Richmond has paid and Lewiston would need to send us 50% of that amount. With the size of the project and the scope of the lighting project, I don't think this was too bad. The cost overrun actually came from extension of the parking area and electrical costs of using the lights for a 3 month period which we had not planned on. We also need to meet with Lewiston and the Governing board to develop a plan as to how the complex will be managed and used. This should be done ASAP.

** The Council reviewed the General, Enterprise Funds Budgets through November 2001. The Council agreed to bring the Sports Complex account to zero by paying 50% of the outstanding capital improvements costs with Lewiston paying the other 50%, then transfer the Sports Complex Account to Lewiston City. It has been handled by Richmond City since its inception.

Redo Business License requests:

Marlowe: We need to ratify the approval of the previous meetings business license requests.

** A motion to approve the business license requests of James Lefgren dba Remodeling & Consulting, Carolyn Nelson dba Carolyns Quality Angel Fish, Pete Schropp & Jennifer Hines dba Rock Hill Creamery, and Douglas White dba White Commercial Properties was made by Cordell, seconded by Leslie and the vote was unanimous.

A business license request was presented by Blake Winward called Ranch Hand Truck and Trailer for trailer sales and service.

Blake: I would like to rent property from Bob Bair and do truck and trailer sales there. I would have as small as snowmobile trailers and as big as horse trailers and also install custom trailer hitches.

** The Council o.k.'d this request.

Black and White Days

Pete Schropp: L.D. had mentioned that maybe we would have bigger advertising this year. I would prefer not to do display ads this year.

L.D.: I don't think we need display ads this year.

Mayor: Maybe we should put something about Black & White on the agenda each time and go over the progress each meeting. Are we going to have a melodrama?

Leslie: We might have a problem, but I'm working on it.

Council Reports

L.D.: I went to a Black and White meeting concerning the Black and White building. They said that most of the people wanted to sign an agreement and get on with it. I brought up the expenditure of removing the straw, which cost us \$700 last year. They said we should go back to a labor day bringing in tractors and hauling straw down to Spackmans.

** A motion to go into Executive Session was made by L.D., seconded by Cordell and the vote was unanimous.

** A motion to close Executive Session was made by Cordell, seconded by Allen.

** The Council agreed to let Marlowe review the overtime situation for all City personnel.

The following bills were presented for payment:

Scholastic	90.80
Penworthy	27.58
Jeff B. Turley	536.00
The Remodeling Pro	1,970.00
Dennys	169.36
Brown Monument	1,121.50
Cache Valley Craft	316.88
Utah Power and Light	108.00
Anderson Lumber	497.54
Lees	184.98
Smithfield Implement	58.12
Utah Local Government Trust	1,350.00
State of Utah	25.00
Olson & Hoggan	302.90
North Cache Vet	65.00
Utah Local	1,113.95
Jones Simkins	600.00
JP Cooke	67.11
LN Curtis & Sons	1,665.17
ISS of Idaho	4060.00
National Bat.	71.38
Safety Supply	34.38
Great Basin Graphics	278.38
Airgas	72.70
Utah Com	35.00
Cache Valley Tire	122.50
Hall Oil	384.52
Christensen Construction	505.00
Bennetts	56.97
Coates Rooter	525.00
Bear River Health	120.00
Shorty's Welding	225.00
Cache Chemical	147.26
Lowe's	34.84
Darrells	37.83

A motion to pay the bills was made by Cordell, seconded by L.D. and the vote was unanimous.

A motion to adjourn was made by Kim seconded by Leslie and the vote was unanimous.

Adjournment at 11:00 p.m.

Mayor Kip Panter

Boyd Lewis, City Recorder