

The regular meeting of the Richmond City Council was held at the Community Building on June 26, 2001. The meeting began at 7:00 p.m. Mayor Kip Panter was in the chair and the opening prayer was offered by Allen Lundgreen.

The following council members were present: L.D. Bowcutt, Cordell Johnson, Leslie Erickson, Allen Lundgreen, and Kim Christensen.

The minutes of the previous meeting were read and approved.

Landscape/Beautification Committee

Marlowe: We have not received any volunteers that want to be on the Landscape/Beautification Committee. Nobody has responded yet.

Mayor: We need to think of some people and see if they would serve on it.

Nextell – All Point Wireless Presentation

Lindsey Peterson: We are an authorized Government Dealer for Nextel. Nextel phones have a built in 2-way radio which is a neat feature. USU is our biggest customer. Our promotion is ½ off of the price of the phones right now. It can be a good thing right now because of the promotions. Brent Carlson Construction uses our system. We have a transmitter in this area which helps for signal strength. We can put restrictions on this system if needed. There are different phone models available. They do provide specials on these phones at different times.

Mayor: We would like to acknowledge a Citizen Planner Certificate tonight for Stuart Smith. He could not be here tonight so I will go to his home to present it to him.

A Public Hearing was held to reopen the current budget and adopt the new FY 2002 budget.

Boyd: The new General budget would be \$622,427, Water Enterprise Fund would be \$219,712, Sewer Enterprise Fund would be \$179,460, Special Revenue Fund would be allocated \$5,000. The Adm Budget would be \$63,477, Building Budget \$52,096, transfer to Capitol Projects Fund \$14,745, Public Safety \$58,127, Streets \$298,128, Parks \$38,272, Fire Department \$33,743, EMT \$12,553, Library \$46,286, transfer to Special Revenue Fund \$5,000. The following are increases or decreases in the current year revenue budgets for all funds. General Property Taxes \$5,000, Fee in Lieu (\$5,000), Local Option Sales Tax (\$5,000), Franchise Tax \$2,500, Building Permits \$1,350, CDBG Grant Comm Bldg Upgrade \$40,296, Class C Road Funds \$10,750, Fines \$8,000, Rent Post Office \$439, Park Rent \$500, B&W Activities \$2,165, B&W Booths \$580, B&W Breakfast (\$200), Civic Arts Activities (\$500), City Baseball \$125, City Basketball

(\$1,700), Energy Grant Bldgs (\$3,400), B&W Entry Fees \$50, Rental Comm Bldg (\$875), Sundry Revenue \$50, Garbage Collection Fee (\$8,800), Dispatch Collection Fee (\$160), Donation B&W \$1,325, Donation City \$150. The Following are increases or decreases to Disbursement Budgets of all funds: ADM Budget-Salaries \$1,300, Benefits \$325, Sub & Memberships \$700, Office Expense \$5,000, Utilities \$1,000, Youth Council \$2,300, Sundry \$1,500, BLDG Budget-Salaries \$2,300, Benefits \$1,500, Bldg Maint \$5,500, Utilities \$4,500, Dairy Princess \$1,000, Energy Grant Bldg Repair (\$7,000), PUBLIC SAFETY- Attorney \$1,200, Court Computer \$1,275, Ordinances \$5,000, Fines to State \$2,300, Art Council \$1,100 STREETS- Salaries \$3,000, Benefits \$2,400, Bldg Maint \$2,000, Street Lighting \$1,500, Gas & Oil \$2,000, Land Survey \$1,125, Payment to Service Area \$4,000, Class C Road \$10,000 PARKS- Bldg Maint \$3,000, Pruning Trees \$1,200, B&W Activities \$3,800 FIRE DEPT-Salaries \$500, Utilities \$2,000 with the difference between the Revenues and Disbursements coming from the Capitol Projects Fund.

The Water Enterprise Fund will increase to a total of \$287,740. The Sewer Enterprise Fund will increase to a total of \$171,203.

The Special Revenue Fund Revenues will increase or decrease by the following: Lewiston City Donation to the Cub River Sports Complex \$20,500, County Restaurant Tax \$22,700, Church of Jesus Christ of Latter Day Saints \$20,000, Richmond City and Lewiston City Loan to CubRiver Sports Complex \$27,844. The Special Revenue Fund Disbursements will increase or decrease by the following; Salaries \$2,600, Complex Lighting \$88,000, Maintenance \$110, Power Bill \$232, Fuel \$102.

- ** A motion to reopen the current budget year of July 1, 2000 through June 30, 2001 for all General Departments, Enterprise Funds, Special Revenue Funds, and Capitol Project Funds was made by Leslie, seconded by Kim and the vote was unanimous.
- ** A motion to adopt the proposed changes to the current budget of July 1, 2000 through June 30, 2001 for all General Departments, Enterprise Funds, Special Revenue Funds, and Capitol Project Funds was made by L.D., seconded by Cordell and the vote was unanimous.
- ** A motion to set the city mill levy at .001474 for the new budget year from July 1, 2001 through June 30, 2002 for the General Fund was made by Cordell, seconded by Leslie and the vote was unanimous.
- ** A motion to adopt the new proposed budget as discussed for the July 1, 2001 through June 30, 2002 for the General Fund, Sewer & Water Enterprise Funds, Special Revenue Funds, and Capitol Projects Fund was made by Cordell, seconded by Allen and the vote was unanimous.

A Public Hearing was held concerning Proposed Ordinance 2001-4.

Marlowe: Proposed Ordinance 2001-4 is an ordinance reaffirming provisions for regulation of the sewer department (the system); establishing provisions for connection to and use of the system and providing that said rates will be increased periodically; establishing that rates for connection to and use of water may be amended by resolution; providing certain operational rules and procedures; regulating the use of public and private sewers and drains, private wastewater disposal, the installation and connection of building sewers, and the discharge of waters and wastes into the public sewer system(s); providing water can be turned off for delinquency in sewer or water charges; fixing charges for turning on water after delinquency; declaring unlawful and providing penalties for certain acts.

** A motion to adopt ordinance 2001-4 was made by Cordell, seconded by L.D. and the vote was unanimous.

A Public Hearing was held concerning Proposed Ordinance 2001-5

Marlowe: Proposed Ordinance 2001-5 is an ordinance establishing a planned industrial commercial overlay for development within the City of Richmond. This ordinance was developed jointly between the planning and zoning and city council with assistance from Jill from BioWest.

** A motion to accept Ordinance 2001-5 was made by L.D., seconded by Allen and the vote was unanimous.

A Public Hearing was held concerning Proposed Ordinance 2001-6

Marlowe: Proposed Ordinance 2001-6 is an ordinance to establish controls relative to preventing backflow and/or cross-connection(s) within the culinary water system.

** A motion to accept Motion 2001-6 was made by Leslie, seconded by Cordell and the vote was unanimous.

Business License Applications

Marlowe: Alan Funk is requesting a business license called Funk Firearms and Ammunition. He has had this license before.

** The Council approved this request.

Keri Lynn Kirkendall is requesting a business license to open a daycare called Meadowlark Day Care.

- ** The Council approved this request contingent upon meeting all the requirements of the state and not exceeding the number of children requiring a second employee.

City Manager's Report

Marlowe: Janet Johnson came and talked to me about the disruption of the access to their property on north state. I put the following agreement together with for the approval of the Council.

The following agreement applies to the property owned by Janet W. Johnson-Skabelund, property serial number 09-041-0009, located on the east side of State Street within the City of Richmond. This agreement is designed to rectify the disruption of access into said property by the widening and paving of State Street in 1998-99. Furthermore, this agreement applies only to said property, is an ad hoc agreement, and is not to be construed as a binding and/or automatic precedent for other properties.

1. Richmond City will assist in providing one access to said property off of State Street at the north end of the property boundary. This access will be for immediate use and will be completed as soon as time and resources permit following the approval of this agreement.
2. At some point and time in the future, mutually agreeable to both parties, Richmond City will assist in providing an access to said property at a location further south on State Street. Factors to be considered will consist of, but not limited to, current zoning of the land, current zoning regulations in force, safety to traffic on State Street for both ingress and egress, proper maintenance of drainage, proper maintenance of roads and road base, and property rights of adjacent property owners. At the time that the second access is completed, both parties will ascertain through good-faith discussion as to whether or not the initial access will be allowed to remain open, or whether it will have to be closed.

Mayor: I don't think we need to sign this agreement because we have already provided an access but it is good to enter it into the minutes and provide a copy to Janet.

- ** The Council agreed.

Marlowe: I have the following building clearances issued between January and June 2001:

<u>Name</u>	<u>Location</u>	<u>Type</u>
Anderson, Chris	425 S. 160 W.	New home
Atwood, Sheldon	383 S. State	Add-on home

Cottle, Don	39 N. State	Add on home
Daniels, Steve	443 S. State	Add on porch
Dent, Gary	115 E. 300 N.	New home
Dubois, Perryman	55 W. 200 N.	Electric service (new)
Funk, Michael	151 E. 200 S.	New home
Gilbert John	42 S. 300 W.	Add on home
Lewis, Justin	Cherry Creek Heights	New home
Lewis, Patrick	670 S. 250 E.	New home
Littlewood, Richard	50 N. 100 E.	Carport
Noel, Brad	179 East Main	Separate garage
Olsen, Wyatt	Cherry Creek Heights	New home
Stephenson, Myron	31 W. 200 S.	Add-on garage

I called around to compare salaries for public works Director/Maintenance Supervisors in the county:

<u>City</u>	<u>Amount</u>
Hyrum	\$ 50,000
Hyde Park	42,000
North Logan* – 1	42,000
North Logan* – 2	40,000
North Logan* – 3	38,000
Smithfield	40,000
Nibley	37,000
Providence	36,000
Wellsville	36,000
Richmond	26,000

*City Administrator is acting as Public Works Director, figures shown are for his three department heads (Water, Streets, etc).

Mayor: Unfortunately we don't have the tax base to support a salary like many of these communities listed. It would be good if we could also get salary comparison from Lewiston, Trenton, Clarkston, Millville, Paradise and other small communities with a similar tax base as Richmond.

We have a safety hazard down by Shivers Shack at the park with the curbing and the cuts made for future asphalt. Some fill needs to be put in to reduce that hazard until asphalt can be put down.

Deputy Brandon: August 7th is National Night Out. I don't think the City has been involved with this in the past. Last year I attended Smithfield City's. The Fire Department was there and a couple of police cars. They had free hot dogs and pop. There could be a flashlight walk. You could let the City be aware of that event through your newsletter. Clarkston had a pretty good activity for that night. We could provide free fingerprinting for the children. If you want to do something, would you let us know.

Mayor: I would like to see us do something that night. We could use the youth council also. We appreciate your efforts.

Council Reports

Kim: We need a couple of handicap access spaces down at the park. I met with Brad Jensen concerning 4th West about a sidewalk on the West side down to Louie Hoppie's corner. This will be done in July. There are a lot of potholes in the City right now. There is one on the sidewalk in front of the Post Office. We have 3 bad roads that need to be repaired. They are 250 East, 400 South, and 2nd East.

Leslie: Thanks to everyone who purchased Black and White hats from the Youth Council. The Richmond Veterans War Committee is accepting donations. The Lions Club has put in new officers. I would like to thank the Historical Commission for their work especially Dan Miller.

Allen: Planning and Zoning has been quite slow. We did meet for about 15 minutes this past month.

Mayor: When do we want to have the City Party? Should we have the same food as last year? How about Friday, September 14th at 6:00 p.m. The Christmas Party is December 11 at the Community Building with the City Fire Department and EMTs and families joining us. John Hester would like to work an additional 3 hours per month and have the city pay him an extra \$30 per month. This would last 6 months and be reviewed by the Council.

** The council decided to let John Hester work an additional 3 hours per month for an extra \$30.00 per month for 6 months and then be reviewed by the council.

The following bills were presented for payment:

Al's Sporting Goods	92.37
Al's Trophies	661.00
Allen Gravel	45.64
A Touch of Class	41.44
Atkinson Upholstery	195.00
Anderson Lumber	792.80
Brodart	146.54
Bullen's	129.13
Cache Service Area	11,124.39
Denny's Stationery	10.56
Demco	91.37
Fire Med	150.00
Fred Meyer	200.00
Kwal Paint	344.80
Lee's	203.08

N.W. King	2,680.00
Piece Goods	52.73
Questar	94.13
Qwest	438.18
Raymond Construction	750.00
Rudy's & Sons	59.50
Sprinkler Supply	87.16
Smithfield Implement	204.98
Standard Plumbing	146.21
Staples	346.76
Theurers	1,213.83
Herald Journal	179.68
Thatcher Co.	823.20
Texaco	336.01
Thomson Electric	7,602.08
Jeff B. Turley	375.00
Utah Power	486.72
Verizon	32.91
Western Mechanical	110.00
Randy's	137.25

A motion to pay the bills was made by Allen, seconded by L.D. and the vote was unanimous.

A motion to adjourn was made by Kim seconded by Leslie and the vote was unanimous.

Adjournment at 10:30 p.m.

Mayor Kip Panter

Boyd Lewis, City Recorder