

The regular meeting of the Richmond City Council was held at the Community Building on March 23, 2001. The meeting began at 7:00 p.m. Mayor Kip Panter was in the chair and the opening prayer was offered by Leslie Erickson.

The following council members were present: Cordell Johnson, L.D. Bowcutt, Allen Lundgreen, and Leslie Erickson. Kim Christensen was excused.

The minutes of the previous meeting were read and approved and the financial statement for February 2001 was read and approved.

Brent Kartchner, a Postal Officer came to talk to the Council.

Brent: I have an idea that I would like to share with the Council. We would put a special cancellation on envelopes for B & W. We would put 2 people over at Black and White Activities on Saturday. It would say 86th Commemoration of Black and White on May 19. It has to be approved by the head of the Post Office and it also lets stamp collectors know what is available if they want it. The stamp would be kept at the Post Office for 30 days and then destroyed and not used anymore. We would cancel it on Saturday only. It would make it unique. I will send it in this week.

** The Council o.k.'d the idea.

City Manager Report

Marlowe: I have last year's report on effluent information of Richmond City verses this year. Once Sewer Cell #1 comes back onto the system, we will be o.k.

** A motion to pass resolution 2001-02 which is the Municipal Wastewater Planning Program Resolution. Be it hereby resolved by the City Council of Richmond City, County of Cache, Utah, as follows:

1. The City of Richmond hereby informs the Water Quality Board the following actions were taken by the Richmond City Council:
 - a. Reviewed the Municipal Wastewater Planning Program Report for 2000, which is attached to this resolution.
 - b. Have taken all appropriate actions necessary to maintain effluent requirements contained in the UPDES Permit (if applicable).

2. This Resolution will automatically become historic on the first day of July, 2002.

The motion was made by Cordell, seconded by L.D. and the vote was unanimous by members in attendance, Kim Christensen being absent..

Marlowe: The UV lights are working on the last sewer pond. The UV is doing its job. I have given all of you pending ordinances and resolutions we currently have. They are as follows:

- (2001-2) Recyclable Waste Control Ordinance** – Establishes controls over people abusing and/or misusing the recycling waste containers – data provided by the Cache Service Area.
- (2001-3) Cross-Connection Ordinance** – Establishes and puts teeth into preventing the cross-connection of culinary water lines with anything that will introduce foreign substances into the water supply – data supplied by the Utah Rural Water Association.
- (1-4) Personnel Manual Implementation Ordinance** – Establishes a Personnel Policy and Administrative Procedures manual to give uniform instructions to all employees of Richmond City – data basically drawn from the Utah Local Government Trust with extensive modification to meet Richmond City needs.
- (1-5) Animal Control Ordinance** – In the rough planning stages right now – will probably draw on the successful aspects of other Cache County City Ordinances plus Richmond City specific needs – will definitely establish a kennel definition.
- (1-6) Business License Ordinance** – Establishes an up-dated and “legal” ordinance governing the issuance of business licenses following the guidelines and restrictions of the Utah Legislatures action sin 1997 – drawing of on-going data provided by the Utah Business License Association
- (1-7) Ordinance to Prohibit Use of Controlled and/or Licensed Substances in City-owned Buildings or on City-owned Property** – Provides legal backing for law enforcement officers should alcohol or drug related incidents take place in or on City-owned property – Deputy Douglas suggested this as look of such an ordinance can prevent effective legal enforcement.
- (2001-3) Resolution - Relationship between City and Daughters of Utah Pioneers re: historic Relief Society Building Resolution** – Establishes the relationship relative to the RS building similar to the resolution put in

place last year dealing with the relationship to the Relic Hall – pending the final searching for specifics drawn from City Council minutes since April 18, 1995 to date.

Marlowe: We have put the dog license information on the computer today with addresses. The idea is to identify those that haven't licensed their dogs for 2001. I wrote everything up on annexation of the Abbott/Webb property and sent it to Bruce Jorgenson to review for our April 10th meeting. I talked with Todd Jensen Construction to remove and replace the doors in the community building kitchen and in the hall. We have a few options for using the matching energy grant money.

1. Replace the doors in this building only.
2. Put in green exit signs.

This is a matching energy grant up to \$10,000.

Allen: I talked to Monica Merrill about serving on the Board of Adjustments. At first she was reluctant, but I told her not much time was involved. This is a 5-year term. She agreed to do so.

- ** A motion to accept the name of Monica Merrill to serve on the Board of Adjustments for a 5 year term was made by Allen, seconded by L.D. and the vote was unanimous.

Black and White Days Planning and Coordination

Cordell: Could we have it arranged so that the sponsors are mentioned not only on the programs but at the Horse Show also? They need to be announced by loud speaker and recognized on the written programs to give them maximum advertisement.

L.F.: We need to get the sponsors called and information put together so they can be run on the program. The tickets for getting in on the ground caused a problem last year. People just wanted to come in and get a hamburger and listen to the entertainment. Could we put people at the gates just at the start of the parade?

- ** The Council decided that they would start charging from the start of the city parade for the horse pulls.

Cordell: Lloyd Walker has suggested that the city fees go up from \$3 to \$10 per entry per class for the horse show. This is just a thought. The entry fee is too low, and this is as good a show as in other areas.

- ** The Council agreed on this.

Leslie: In the past we have had a citizen as an honorary parade grand Marshall. Some have suggested Champ Webb, which would be really good. We have tried to get Rulon Gardner the Olympic winner as our Grand Marshall. We don't know yet. I will hand out

our pictures that will be in the foyer. The idea was to put these pictures in the foyer but I will coordinate with Marlowe on this.

Marlowe: We got the survey results back from Pete Peterson on the property of L.D.'s and Theurers that attaches to our city park property. This now needs to be recorded. I have talked with David Baxter of Entranco, UDOT consultants and they are opposed to supporting the proposal to fund Biowest as Richmond's landscape consultants on the SR91 project. I plan to have a staff meeting with the city employees once a month for an hour to coordinate projects. We also have some problems that need to be worked out.

Mayor: I will talk to David Baxter of Entranco so they have not misunderstood our intentions with the landscape committee.

Public Hearing – Water and Sewer Hookup and Impact Fee Update.

The following people attended the Public Hearing:

Jennifer Pinnock, Brandon Douglas, Boyd Lewis, Stacey Andrus, Marlowe Adkins, Cordell Johnson, L.D. Bowcutt, Leslie Erickson and Allen Lundgreen.

Mayor: If we adopt the revised impact fee it would equal a 3% adjustment per year since the current impact fee ordinance was adopted in 1997. The current (adopted in 1997) impact fee for water is \$936.00 for a ¾ connection". The amended fee would be \$991.00. The current (adopted in 1997) impact fee for sewer is \$530.00 for a ¾ connection". The revised fee would be \$554.00. There would be a relative increase also for 1", 1 ½", 2" and 3". The water current (adopted in 1997)connection fee currently for ¾" is \$1,050.00 and the revised fee would be \$1,257.00. The current (adopted in 1997) sewer connection fee for ¾" is \$1,170.00 and the revised fee would be \$1,278.00. These adjustments are mostly inflationary for the 3 year period.

** A motion to accept the Proposed Ordinance 2001-1 which is an Ordinance to amend existing Ordinances and establish a uniform process for the implementation of fees and assessments associated with the culinary water system and the sewer system was made by Cordell, seconded by L.D. and the vote was unanimous by members in attendance, Kim Christensen being absent.

** A motion to accept Resolution 2001-1 which is a Resolution to implement Impact and Hook-up fees for the Richmond City Culinary Water System, and the Richmond City Sewer System was made by Cordell, seconded by L.D., and the vote was unanimous by members in attendance, Kim Christensen being absent.

Richmond City Youth Council

The following members of the Richmond City Youth Council were in attendance: Janice Swendsen, leader, Jaimie Smith, Korine Watterson, Dustin Kaae, Larry Kimber, Anarie

White, James Harrison, Sara Nelsen, Kristen Sherner and Brittney Harrison (youth mayor).

Brittney: Here are some pictures we took at our camp at USU.

Anarie: We played games that put us in the competition with other youth councils. We won \$25.00

Brittany: We made a movie that was about 30 minutes long. We didn't get much sleep.

Korine: One of the classes was called, "Are you a Duck?" The theme was to not judge people by appearances, everyone contributes.

Kristen: At the University we had some free time. We had a good time. We went to dinner. We had meetings talking about good and bad things about them. At the hotel we got to know the Sunset Youth Council people above us really well.

Brittany: We learned a lot of new things. We were introduced in Youth Court. We learned about communication. Thanks to the City for their support.

Janis: We are having a car wash from 11:00 to 3:00 on April 21st for a fundraiser. The kids learned a lot. There were a lot of different classes.

Mayor: We appreciate all the Youth Council does. We like your positive attitudes. We feel the City has a bright future and we are in good hands with young people like you here today. We want to thank Janice for all she does to advise the youth council.

Council Reports

Parks:

L.D.: The wood floor in the Community Building is done and looks good. I talked to Steve Duffner and Pepperidge will donate 500 cookies for the open house of the City Remodel Project. There is a leak at the firehouse. Can our people fix that? We still need to have some painting done on the bleachers at Black and White before Black and White Days. I would like to remove the juniper bushes on the west end of the Community building.

The following bills were presented for payment:

AT&T	25.91
Bear River Health	30.00
The Book Table	15.96
Brodart	454.81
Channing L. Bete	159.00
Clark Securities	11.55
Cache Valley Fire	201.00
Demco	61.83
Herald Journal	51.00
Ipaco	3.96
Lawson Yeates	180.60
Lees	124.76
Library Video	242.13
Mountain Water Works	125.00
Office Depot	147.52

Qwest	131.60
Safety Supply	86.58
Sargent	805.50
Smithfield Implement	88.56
Staples	254.65
U & I Kiwanian	195.00
UP&L	1,793.26
Upstart	215.05
Walmart	649.81

A motion to pay the bills was made by Cordell, seconded by L.D. and the vote was unanimous.

A motion to adjourn was made by Allen seconded by Leslie and the vote was unanimous.

Adjournment at 10:40 p.m.

Mayor Kip Panter

Boyd Lewis, City Recorder