

The regular meeting of the Richmond City Council was held at the Community Building on January 9, 2001. The meeting began at 7:00 p.m. Mayor Kip Panter was in the chair and the opening prayer was offered by Cordell Johnson.

The following council members were present: Cordell Johnson, L.D. Bowcutt, Leslie Erickson, Allen Lundgreen, and Kim Christensen.

The minutes of the previous meeting were read and approved.

Sunrise Engineering came to report on the modified Impact Fees Report.

**Brad:** I have put together a breakdown of the water and sewer impact fees that we have discussed at the last council meeting. This is based on a 3% growth rate. They are as follows:

**Culinary Water Hook-Up Fees**

¾ “ Service Connection

2” bore under existing roadway (averaged)	273.00
Furnish and install service saddle, corporation stop, & main line tap	191.00
Furnish and install 50’ 1” service lateral tubing @ \$4 per ft.	218.00
Repair road shoulders – furnish and install 2 cu yd road base	66.00
Furnish and install meter box with lid	55.00
Furnish and install 1 ¾” meter setter assembly and meter	355.00
Flush & disinfect service lateral tubing	55.00
Set up office account information, complete paperwork & data entry	44.00
<b>2000 HOOK-UP FEE TOTAL</b>	<b>1,257.00</b>

1” Service Connection

2” bore under existing roadway (averaged)	273.00
Furnish and install service saddle, corporation stop, & main line tap	218.00
Furnish and install 50’ 1: service lateral tubing @ \$4 per ft.	218.00
Repair road shoulders – furnish and install 2 cu yd road base	66.00
Furnish and install meter box with lid	55.00
Furnish and install 1” meter setter assembly and meter	410.00
Flush & disinfect service lateral tubing	55.00
Set up office account information, complete paperwork & data entry	44.00
<b>2000 HOOK-UP FEE TOTAL</b>	<b>1,339.00</b>

1 1/2" Service Connection

2" bore under existing roadway (averaged)	273.00
Furnish and install service saddle, corporation stop, & main line tap	273.00
Furnish and install 50' 1 1/2" service lateral tubing @ \$4.50 per ft.	245.00
Repair road shoulders – furnish and install 2 cu yd road base	66.00
Furnish and install meter box with lid	164.000
Furnish and install 1 1/2" meter setter assembly and 1 1/2" meter	983.00
Flush & disinfect service lateral tubing	55.00
Set up office account information, complete paperwork & data entry	44.00
<b>2000 HOOK-UP FEE TOTAL</b>	<b>2,103.00</b>

2" Service Connection

4" bore under existing roadway (averaged)	546.00
Furnish and install service saddle, corporation stop, & main line tap	355.00
Furnish and install 50' of 2" PE service lateral tubing @ \$5 per ft.	273.00
Repair road shoulders – furnish and install 2 cu yd road base	66.00
Furnish and install meter box with lid	164.00
Furnish and install 2" meter setter assembly and meter	1,365.00
Flush & disinfect service lateral tubing	55.00
Set up office account information, complete paperwork & data entry	44.00
<b>2000 HOOK-UP FEE TOTAL</b>	<b>2,868.00</b>

4" Service Connection

4" bore under existing roadway (averaged)	546.00
Furnish and install wye, main line connection & cleanout	273.00
Furnish and install 50' 4" service lateral piping @ \$6 per foot	328.00
Repair road shoulders – furnish and install 3 cu yd road base	87.00
Set up office account information, complete paperwork & data entry	44.00
<b>2000 HOOK-UP FEE TOTAL</b>	<b>1,278.00</b>

**Cordell:** I think it looks real good but would the impact of 40 or 50 homes at a time be a problem for us to cover the costs associated with it?

**Brad:** Using an educated guess, we used a 3% growth rate but if growth occurs more than 3% then improvements will need to be done quicker. When the city start bringing in big growth, then we will need to address it again.

**Mayor:** There is no magic timeline when you can look at the impact fee issue. It can be reviewed at any time and revised accordingly.

**Cordell:** I feel good about this. It fits in with the master plan.

**Cordell:** Craig Allen has been digging out the middle of Sewer Cell #1 and moved the waste to the east and south banks. It will need to be land applied when permits are issued. One problem at the current time is that the state will not allow land application on frozen or snow covered ground.

**Mayor:** We have applied for a variance so we could put it on ice and snow because that is when it needs to be taken out. Craig estimated about 500 yards of waste that needs to

be moved. We will have 2 main cells, which I feel good about. This could add extra years before aeration blowers are needed, if we keep with a 3% growth rate.

**Cordell:** I think the sewer system is in great shape financially and structurally. We now have extra land that we have purchased from Spackmans.

#### Law Enforcement Reviews – Brandon Douglas

**Brandon:** I have the monthly report for the Mayor & Council for the month of November. We had 4 citations issued for no evidence of insurance, 1 no registration in vehicle, 7 defective headlights, 1 no brake lights, 1 no clearance lights, 1 improper lighting, 2 seat belt violation, 24 speeding, 7 speeding in school zone, 1 improper passing, 1 following too close, 1 passing in crosswalk, and 7 without drivers licenses. We also issued 10 warnings. We used 146.7 hours for Richmond City made up of the following: Routine Patrol-50.0, Process Service-.3, Criminal-12.7, Si Criminal-1.0, Non-criminal-15.4, Criminal followup-8.8, Si-criminal followup-1.5, Non criminal followup-5.3, Traffic-14.4, Traffic Accident-3.3, Si Traffic-31.3, Community Event-1.0, and Administration-1.8. We have been picking up speeders in the school zones and on 3<sup>rd</sup> East. Would it be possible to have some type of room for us to put our computer and a few supplies? It needs to be a locked area. This way we wouldn't need to go back to Logan to get our calls.

**L.D.:** I would like to see it happen.

**Cordell:** I would like it here just for their presence.

**Mayor:** I think it would be a good idea. Give us a week or 2 to get something put together.

**Sgt. DeGasser:** We would need two phone lines and we would pay for those costs and it must be in a secure area.

**Brandon:** I appreciate the speed limit sign put up by the post office. I have had good comments about it.

**Cordell:** I would like the machine that measures speed put in the City in a few places like 3<sup>rd</sup> South and 3<sup>rd</sup> North.

**Brandon:** I will check on it tomorrow.

#### Building Clearance Form Evaluation

**Marlowe:** We have a problem at Dan Richins home. The grade of his drive way is above what the sidewalk grade would be. If a sidewalk was put in the dirt on the side would be real high, maybe 2 feet too high.

**Mayor:** Those issues need to be talked about in the City Council so we can head these problems off at the pass. Often we don't realize it until after the fact. If we see those problems coming before they happen we can react in time.

**L.D.:** Maybe our employees could also watch out for these problems.

**Mayor:** We need to anticipate what we can.

### Planning and Zoning Term Expiration

**Allen:** We have Clint Groll's term on P & Z coming to an end. He has turned in his keys. We talked a little bit about it that night. We would like Rod Anderson to take the chair position over. Rod's term expires in 2002. Stuart Smith's term will come up in May 2002. Brent Webb's term is until 2002. John Watterson will come up in August of this year. Sue Morgan's term is coming up this month or next. We have talked about Claire Sherner, Rod Going and Kurt Chesley.

- \*\* A motion that we ratify Rod Anderson as the Planning and Zoning Chairperson for his remaining two years was made by Allen, seconded by Cordell and the vote was unanimous.

### Petroleum Bid Review

**Marlowe:** I sent out bids to Hall Oil, PPI and Jardine Petroleum but Jardine Petroleum didn't respond.

### Fire and EMT Personnel Approval

**Jeff:** Greg Stewart is leaving us. We would like Robyn Blau as the EMT Supervisor.

- \*\* A motion to ratify Robyn Blau as EMT Supervisor was made by Leslie, seconded by Allen and the vote was unanimous.

We have applications and recommend that the City approve Tavis Ervin for both Fire and EMT; Gary Robison as both fire and EMT and Cindy Winn as EMT and Trinity Murray as EMT.

- \*\* A motion to accept the above applicants as recommended by the Fire Department and the EMT Dept was made by Kim, seconded by Allen and the vote was unanimous.

### Council Reports

**L.D.:** I hope everyone has had the opportunity to look at the new construction. The cultural hall floor will need to be refinished when this project is done. Gavin has talked to Paul Dobson. He felt he could come in and show our guys what to do. I think if he showed us we could do this refinishing in-house. We need a new vacuum for the library. I talked to Pete Schropp and he would like to help with the Black and White Horse program but would not want to run it. I will see if he will chair the committee.

### Rental House Status

**Marlowe:** Ben Smith's dad approached the City about buying the rental home and they would move it at their expense.

**L.D.:** I have thought about this. Wouldn't it be better to have him buy it now and move it off. We could allow enough time for him to do this.

**Marlowe:** I will continue to check on this.

**Mayor:** We are going to meet tomorrow night with Mayor Hirst of Lewiston City on the Cub River Sports Complex at 5:30 p.m.

**Mayor:** There will be an issue coming to us concerning Daryl Black. He bought the property across from North Cache. The land is zoned A-10 and there is 18 acres. He would like to build his business on the lower part of the land. He will be coming in on January 23<sup>rd</sup>. I would like us to review our business license ordinance also. We also need a person, who will be on the Cache Transit Board, by January 31<sup>st</sup> because the first meeting is February 5 or February 7. Give it some thought and let's discuss it at the next meeting. They will be paid \$50 per meeting up to \$200 per month by the district.

**Stacee:** I have had people leave for the winter and they think we shouldn't bill them for their utilities, but I have been billing them. I need ideas.

**L.D.:** We have the same situation in Bear Lake. I pay for all services every month even though I don't use it year round.

**Mayor:** The City Council has an established policy that when residents leave the City for the winter that basic charges will continue to be charged. This is not unlike what other cities do. We will put this in the City newsletter.

- \*\* A motion that Richmond City has an established policy that when residents leave the City for temporary reasons all basic services will continue to be charged at the regular monthly rate unless disconnected at request of the citizen and if so a disconnect fee of \$25 & a reconnect fee of \$25 will be charged was made by Cordell, seconded by Allen and the vote was unanimous.

The following bills were presented for payment:

Walmart	12.94
UP&L	1,609.60
Quest	145.26
Questar	1,749.75
Mountain Magic	81.00
Western Mechanical	319.00
Verizon	31.59
Texaco	330.71
RDJ	525.00
RSM	233.20
Kimko	445.43
Industrial Tool Supply	172.26

Denny's	788.71
Xerox	197.60
Randy's Texaco	33.00
PC's Unlimited	16.95
Bennetts Paint	51.96
AT&T	59.90
Anderson Lumber	384.07
Cache County Service	10,255.06
Wetco	885.20
Tony's Grove	179.73
Theurers	289.78

A motion to pay the bills was made by Cordell, seconded by L.D. and the vote was unanimous.

A motion to adjourn was made by Kim seconded by Leslie and the vote was unanimous.

Adjournment at 9:25 p.m.

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Mayor Kip Panter

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Boyd Lewis, City Recorder