

RICHMOND CITY COUNCIL

November 21, 2000

The regular meeting of the Richmond City Council was held at the Community Building on November 21, 2000. The meeting began at 7:00 p.m. Mayor Kip Panter was in the chair and gave the opening prayer.

The following council members were present: Kim Christensen, L.D. Bowcutt, Leslie Erickson, Alan Lundgreen, and Cordell Johnson.

The minutes of the previous meeting were reviewed and a motion to approve made by L.D. Bowcutt, and a second by Alan Lundgreen and vote was unanimous.

Doug White was present to discuss the status of the 21st Century Committee report concerning a survey that was given to council members, and Planning and Zoning committee. Of the surveys returned at this time, the work plan will be focused on personnel policy first.

- * Do elected officials understand the policy?
- * This is high on importance and low on performance

Doug: Does the council want the decision to be made based on the surveys returned or do you want to wait and encourage the others to submit theirs also?

Mayor: I would like the remaining surveys to be returned, and Planning and Zoning be included.

Doug agreed.

Mayor: Maybe you could meet with Planning and Zoning and explain the purpose of the survey and encourage them to complete and return before we move ahead.

L.D.: I agree.

Mayor: Is there a time frame that is required by the state?

Doug: I don't know, but it has been suggested that they are trying to link this to funding and grants. We control when the assessment is finished, although they would like it done in a timely manner. I feel that there would be enough value in this that it would guide the city on certain important issues. Alan, if you want to put me on your agenda for the next Planning and Zoning meeting, I would be happy to attend.

Alan: I don't know what we have got but I will get back with you.

Doug: Any questions?

Mayor: If you get on the P& Z agenda and have some success in getting more surveys back, then we will have you come back to council meeting and further explain the results and we can make some recommendations as to how to proceed. Thank you for coming and we appreciate

your help on this.

Deputy Brandon Douglas and Sargent Wayne Lewis from Cache County Sheriffs office came to City Council to follow up with the city on safety and traffic concerns.

Brandon: I have sent the message to the Sgt. and Lieutenants about your concerns for safety and speed on Hwy 91 at the school crossing. We have set a goal to increase the number of citations issued between November 4th and December 2nd and we will reevaluate the status after that. When citations are issued people get the message and traffic slows down and subsequently the number of citations decrease. We have set a goal of 20 citations on day shift and 20 on swing shift through the next month.

Sgt. Lewis: On the swing shift the citation number is already up to 42.

Brandon: I have talked with the crossing guard and she is more comfortable and seems to be satisfied with our efforts. Many of the citations in the school zone have been Idaho drivers.

Sgt. Lewis: As long as the City communicates and voices their concerns and problems we can help you. They have a report to fill out, and that is how we get our job done.

Mayor: We appreciate the increased effort. We acknowledge that our contract budget does not cover the increased time and effort but this certainly improves the safety issue in our school zones and it will be easier to negotiate our contract in the future if the level of patrol has increased. We appreciate having Brandon in our meetings and his efforts have made a big difference in our community. We also appreciate Sgt. Lewis here tonight. Please tell Kim Cheshire we appreciate your efforts on our behalf.

Cordell: What about other areas of concern like 3rd East and north State street?

It was discussed with Sgt. Lewis and Deputy Douglas and agreed by the council that the officers would spend more time on 3rd East between 7:00 a.m. and 7:30 a.m., and between 3:00 and 3:30 p.m. which seems to be the problem times. Sgt. Lewis said they would bring the laser (radar) gun up occasionally which has a longer range and is more effective in picking up violators.

Sgt. Lewis: We want to commend your Neighborhood Watch group for their efforts. On Halloween night your Neighborhood Watch group reported suspicious activities and we were able to intervene and prevent some potential problems. This is what helps us do our job better. I am leaving a copy of the S.T.A.R. Deputies' Report form that Deputy Douglas fills out after each meeting with you. You can use this for future reference.

Mayor: Thank you for coming and thanks for the increased efforts.

Mayor: Next we have the Red Cross Agreement.

Marlowe: The Red Cross would like an agreement with the city to use our community building during emergencies.

Mayor: I don't see any problem with this. How does the council feel.
All Council members were in agreement.

Mayor: I have been coordinating our emergency preparedness with the LDS church to avoid duplication of efforts. I have also requested a portable M.A.S.H. unit through the county. I'm not sure when this could happen, but it would be an asset for the north end of the valley in case of emergency.

Marlowe: We need to decide what to do about uniforms for the men. I recommend we go with the orange for safety, which is what Gavin recommended to me.

L.D.: I talked with all three of the guys and they prefer blue. The only time they need orange is when they are on the roads, and they have vests or jackets that are orange. The majority of the communities have blue not orange.

Mayor: I am O.K. with blue. Are we ordering long or short sleeved?

Marlowe: I suggest we get 20 long sleeved now and 20 short sleeved in July. The cost for 20 shirts is \$410.00. This includes names on the shirts.

Mayor: That sounds good to me.

Mayor: Next we want to review building clearances so please look these over. We will do this once a month.

**BUILDING CLEARANCE SUMMATION
July 1, 2000 to November 21, 2000**

<u>Owner</u>	<u>Address</u>	<u>Structure</u>
Johnson, Ted & Gaylene	110 West 300 South	Addition to existing home
Harris, Mike	75 North 400 West	New home
Talbot, Lyle	47 South 100 East	Porch add-on
Richmond City Corp.	6 West Main	Massive remodeling!!!!
Pickett, John K.	21 North 200 West	Commercial building
Harris, Tim	142 North 500 East	New home
Harrison, James	93 East 200 South	Addition to existing home
Winn, Wayne	29 West 470 South	Carport addition
Rawlins, DelMar	39 South State	Metal shed
Chesley, Kurt	450 South 250 East	New home
Johnson, Dave	350 East 500 North	New home
Richins, Dan	170 South 200 East	New home

The building clearances were O.K'd.

Mayor: We have a business license request from Alan Funk at 502 South 400 West, to sell guns

and ammo. In his home.

Cordell: That doesn't fit in with a home business.

L.D.: He would need to have a special state and federal licenses.

Mayor: Should we look into this more?

Alan: I think so. I can check into licensing further.

Mayor: Approval will be based upon P & Z information and state and federal licensing requirements. Now lets go to council reports.

Council Reports

Cordell: Marlowe , can you tell us about the deal on the sewer?

Marlowe: We still have not heard from Cache Valley Compost. If I don't hear from them by the first of December I'll contact another company.

Cordell: I think it needs to be resolved by the 15th of December. We need a bid if anyone else is interested. We need to take care of it soon.

Cordell: The only other thing is the bollards in front of the hydrant in front of the city office. We need to get them painted before.

Mayor: We could use yellow or orange rustoleum for now and repaint them in the spring.

Mayor: L.D., what do you have on parks and recreation?

L.D.: We had a frozen line by the Relic Hall, it was an outside tap. We put insulation around it and repaired it. The parks restroom, Black and White, and sprinklers have all been winterized.

Previously, I had talked about putting lettering on the maintenance building. I have pricing, the color will be brown on the lettering, the cost will be \$215.00 to \$357.00, letters only. What side do we want to put it on?

Mayor: We probably want the street address on the building also.

L.D. Do you feel that we need "Maintenance Shop" or just "Richmond City"?

Marlowe: I noticed last weekend, as I was driving through a number of small communities, that they have specific uses on their building. I'd recommend that the Council consider adding the word "Maintenance" to eliminate confusion with the City Office for deliveries.

Mayor :Would that add much cost, L.D.?

L.D. :We could use the small letters and it would work.

The issue was discussed and the council agreed to put street numbers on the building and Richmond City Maintenance on the building.

It was discussed by the council to check into getting larger orange cones for Jan to use in the school zone (4 foot cones).

Mayor: Marlowe recommends that we include Martin Luther King Day as a legal holiday for the employees. It has now been approved by the state as a legal holiday. We need to discuss Christmas bonuses for the employees. Last year we gave full time employees \$100.00 and prorated part time people from \$50.00 down.

Cordell: I would suggest \$150.00 for full time and \$75.00 for part time.

After discussion, it was determined to give Christmas bonuses this year in the amount of \$150.00 Full Time, and \$75.00 Part time.

A motion was made by Alan to pay bills, seconded by Leslie and vote was unanimous.

Meeting adjourned at 9:30 p.m.

Mayor Kip Panter

Boyd A. Lewis
Recorder