

The regular meeting of the Richmond City Council was held at the Community Building on November 7, 2000. The meeting began at 7:00 p.m. Mayor Kip Panter was in the chair and the opening prayer was offered by Kim Christensen.

The following council members were present: Kim Christensen, L.D. Bowcutt, Leslie Erickson and Allen Lundgreen. Cordell Johnson was excused.

The minutes of the previous meeting were read and approved.

Michael Kidman and Curtis Roberts from Jones, Wright, Simkins & Associates, Certified Public Accountants came to present the audit report for June 30, 2000.

Mayor: We would like to welcome our CPAs from Jones, Wright, Simkins & Associates to present our July 1, 1999 to June 30, 2000 audit report.

Mike: We are glad to be here tonight. I am a partner in our firm. I will turn the time over to Curtis Roberts who oversees the audit staff.

Curtis: I am happy to report that Richmond City is in good financial position. The Special Revenue Fund is the only fund with a negative balance. The reason for the negative balance in this fund is because of an item was received in the budget year that was paid for and recorded after year end. The Enterprise Funds are also in good financial condition. The General Fund ended with an excess of revenue over expenditures by \$36,175. This puts this balance at \$99,686. The Special Revenue Fund ended with a negative balance of \$2,364. The Capitol Projects Fund increased to \$169,236. In the Water Enterprise Fund it had a net income of \$65,247, and in the Sewer Enterprise Fund it had a net income of \$63,952. Total revenues in the General Fund were \$654,219. Total operating revenues in the Water Enterprise Fund was \$223,113, and total operating revenues in the Sewer Enterprise Fund was \$176,505. In the long term, debt on your Fire Station will be paid off in the year 2010. In the Water Fund there are 3 loans and they mature as follows: \$841,000 due 2014, \$841,000 due 2019, and \$248,381 due 2019. In the Sewer Fund there are 2 loans and they mature as follows: \$280,000 due 2011, \$357,000 due 2014.

** A motion to adopt the audit report for the period, July 1, 1999 to June 30, 2000 was made by L.D., seconded by Allen and the vote was unanimous.

A discussion was held about uniforms for the maintenance staff.

Marlowe: I have found three suppliers Model Linen Service, Wearguard and Thread Images. The prices are as follows:

<u>Model Linen</u>	<u>Unit Cost</u>	<u>Cost for 20 (5 per man)</u>
Short/long sleeve	\$12 to \$15	\$240 to 300
<u>Wearguard</u>		
Polo style w/o pockets 100% cotton	XS to SX \$21.99 2 XL, 3 XL \$25.99	Minimum 439.80 Maximum \$519.80
Polo style w/ pockets 100% cotton	XS to SX \$22.99 2 XL, 3 XL \$26.99	Minimum \$459.80 Maximum \$539.80
Dress style, long sleeve 100% cotton	13 ½ - 17 ½ \$29.99 18 ½ - 20 ½ \$33.99	Minimum \$599.80 Maximum \$679.80
<u>Thread Images</u>		
Jersey knit w/pocket (Smithfield uses)	\$12.00	\$240.00
Jersey knit w/pocket	\$12.00	\$240.00
Golf Type (Logan City uses)	\$15.60	\$312.00
Dress, Long sleeve,	\$23.30	\$466.00
Uniform, Long Sleeve	\$15.50	\$310.00
Uniform, Short sleeve	\$14.50	\$290.00
Uniform, Western Style	\$16.80	\$336.00
Uniform, Long sleeve	\$15.92	\$318.40

Mayor: Let's get 20 and see how they work. I would like to see us have this in place by the first of the year.

Marlowe: You might want to think about moving up the aeration date to get rid of duck weed. I talked to Cordell about the 27 samples taken from Cell #1 of the Sewer Lagoon. The results are well within the requirements. We have someone interested in taking the waste of Cell #1. It would need to be done during the cold winter.

Stacee: I have not done the shutoff notices yet. I will do them next week. I have talked to the collection agency.

Mayor: We need to let our residents be aware of what we are doing through the City newsletter. We should run it a couple of times.

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Kim: The asphalt is done at the Maintenance Shed. The sidewalk is done at Noel Stoddards. The salt and sand is in the new building. Gavin is getting the snowplows ready. There are still a lot of sidewalks that need to be done.

Leslie: We are forming a new library board. It will have 5 new members. The Board members are Lora Smith, Belinda Burningham, Jim Hess, Tamara Hardy, and Gale Christensen. The chair will be selected from the 5 members and the chair will vote in all cases. I'm helping the Historical Commission, we have talked about the bell tower, but have we approved a design or location for the bell tower?

Mayor: We wanted to see a design of the bell tower so we could approve it.

Leslie: Will there be a t.v. cable in the new building.

Mayor: No.

Leslie: The Christmas lights will be put up the first Saturday of December. The Lions Club will do the lights. The American Legion will sponsor Santa and have candy there for the kids. Black and White Days is right around the corner. Could we have a talent show instead of a melodrama?

Allen: I had a conversation with a friend of mine at Halloween. He was really impressed with the Neighborhood Watch Program. They thought it was really neat. The county officers have been up to the cemetery and investigated a complaint. A neighbor heard noises and went to the cemetery and saw some kids and called it in to the police. The officer wanted to commend the program because it is working.

Mayor: Maybe we should put something in the newsletter about the Neighborhood Watch Program to our residents.

Allen: It takes a lot of time to make the Neighborhood Watch Program work.

Mayor: I would like to see all building permits come to the City so we could review them before they go out. There could be a problem that we could miss if we don't see them. We need to set up a meeting with the people who were at the Mt. Shadows meeting without the developers to get their input on what they thought. Let's call everyone on that list to be there for November 14th at 7:00 to 7:30. Let's meet at the Relief Society Building.

Mayor: We need to rearrange the meeting schedule if we could. Cordell has a calling that takes him away the first and third Tuesday. Let's switch to 2nd & 4th Tuesday of the month starting January 2001. Could the planning and Zoning switch their meeting? Have you heard anything from Biowest?

Marlowe: I called them and Jill is on maternity leave. I will talk to them tomorrow.

Mayor: We had another meeting with UDOT last week on the highway. The Christmas Party is December 15th at 6:30 at Tony Romas.

The following bills were presented for payment:

AT&T	90.53
Allen Gravel	149.52
Anderson Lumber	1,025.23
Quest	67.62
Bear River Health	30.00
Beazer Lock and Key	10.50
Bell Paving	408.00
Cache Service Area	10,664.52
Coats Rooter	550.00
Cache Chemical	49.95
Christensen Construction	3,348.50
Chemtec Ford	391.00
Cache Valley Insurance	118.00
Ecosystems	174.00
Hall Oil	45.05
High Country	50.95
Moore Medical	91.30
Northwood Rentals	77.00
Questar	318.42
Randy's Texaco	128.21
Standard Plumbing	24.14
Texaco	318.55
Theurers	199.49
UP&L	1,720.84
Upstart104.51	
Verizon	65.61
Grin & Bear IT	70.22
Dons Auto	15.83
Caselle	435.00
Xerox	197.60
Castalite	286.91
Time Rental	21.55
Cache Chemical	49.95
Radio Shack	37.17
Itty Bitty	1,502.93
Desert Tire	539.81
Jack B Parsons	120.00
Utah Com	147.00
Walmart	66.82
Xerox	233.89
Blue Star	23.80
Thatcher	564.90
Lee's	4.48
Lawson Yeates	105.36

A motion to pay the bills was made by Leslie, seconded by L.D. and the vote was unanimous.

A motion to adjourn was made by Kim seconded by Leslie and the vote was unanimous.

Adjournment at 9:45 p.m.

Mayor Kip Panter

Boyd Lewis, City Recorder