

The regular meeting of the Richmond City Council was held at the Community Building on April 18, 2000. The meeting began at 7:00 p.m. Mayor Kip Panter was in the chair and the opening prayer was offered by Kim Christensen.

The following council members were present: Cordell Johnson, L.D. Bowcutt, Leslie Erickson, Allen Lundgreen, and Kim Christensen.

The minutes of the previous meeting were read and approved and the financial statement for March 2000 was read and approved.

Gavin Little, Head of City Maintenance, came to report to the Council:

**Gavin:** We have a lot of projects going on right now. The Questar Gas project is going well. This week I have 2,400 feet pipe coming for the sewer project to extend the line to Brent and Mikes subdivision. I have been maintaining the UV at the sewer ponds. We had a real high reading at the ponds. I'm not sure why. I called a representative on the UV and they want a sample of it. Everything is done at Lowers. They have a 2" water line now. Larry Lower was very happy with how things went there.

Jeff Jenkins and Greg Stewart came to report EMT and Fire Department first quarter calls.

**Jeff:** We had 4 calls for the Fire Department. January there was one involving a car wreck, February there was one explosion controlled burn, and March there were 2, smoke in a house and smell of smoke. We took the water truck down to get a new clutch. Steve Smith got a price for carpet and linoleum in the Fire Department. Mark Simmons wants to be on the Fire Department. He also wants to be an EMT. Patty Peterson is going through the EMT class and would also like to get on. We received from the county a suburban that we are getting ready to use. Logan City donated 2 light bars.

\*\* The Council agreed that Mark Simmons and Patty Peterson could be on our EMT and Fire Department.

**Greg:** We have seen 28 patients the first quarter of this year. 14 traffic patients, 1 alcohol, 5 heart problems and 8 misc. I would like the City people to become more safety conscious. I think we should have safety speakers. We have good drills for continuing education. I would like to also do training at the emergency room and with the Logan ambulance. This is real good training and it is free.

Paul Berntson, Building and Safety Department Inspector came to talk to the Council.

**Paul:** I wanted the Council to know who I am. I brought a report so that each of you could look at it. We don't give reroofing permits or siding permits. We see a fair amount of deck permits because they are 30 inches or more above the ground. We have seen some permits come in with 1 signature. We have let them go through but I think you should be consistent and have 2 signatures.

**Cordell:** If there isn't any water or sewer, I think Marlowe or Sarah should sign.

**Paul:** Another problem is I will go to peoples homes and ask them if the setback is 30 feet and they won't typically know. I step back and look at how it lines up to other homes on the block. It has been a problem in the past. I will do whatever you want. I think it is pretty important to treat everyone fairly. I brought some information for each of you to look over.

Section 106 – Permits Required. Except as specified in Section 106.2, no building or structure regulated by this code shall be erected, constructed, enlarged, altered, repaired, moved, improved, removed, converted or demolished unless a separate permit for each building or structure has first been obtained from the building official.

- 1.2. Work exempt from permit. A building permit shall not be required for the following:
  1. One story detached accessory buildings used as tool and storage sheds, playhouses, or similar uses, provided the floor area does not exceed 120 square feet.
  2. Fences not over 6 feet.
  3. Oil derricks
  4. Movable cases, counters and partitions not over 5 ft 9 inches.
  5. Retaining walls that are not over 4 feet.
  6. Water tanks supported direction upon grade if the capacity does not exceed 5,000 gallons.
  7. Platforms, walks and driveways not more than 30 inches above grade (decks).
  8. Painting, papering
  9. Temporary motion picture, tv or theater stage sets
  10. Window awnings supported by an exterior wall.
  11. Prefab swimming pools accessory to a Group R, Division 3.

106.3 Application for Permit. Application. To obtain a permit the applicant shall first file an application therefore in writing on a form furnished by the code enforcement agency for that purpose. Every such application shall.

1. Identify and describe the work to be covered.
2. Describe the land on which the proposed work is to be done including property serial number.
3. Indicate the use or occupancy for which the proposed work is intended.
4. Be accompanied by plans, diagrams computations.
5. State the valuation of any new building or structure
6. Be signed by the applicant
7. Give such other data such as septic tank, wells, etc.

These are the services provided by Cache County

1. Utah State 1% report – collection plus payment to state quarterly)
2. Utah State Census Report – re[port of all permit activity (monthly)
3. National census report (monthly)
4. Building report as requested by City (Furnished at least yearly)
5. State required 3 copies of the codes (for public reference & review.
6. National ICBO Membership
7. Computer Program
8. Forms
9. Full time building office and secretary
10. 3 full time state and national certified inspectors.

We are all certified. I am glad to help.

A Public Hearing was held regarding the Budget Reopening.

\*\* A motion to reopen the July 1 1999 through June 30, 2000 budget was made by Cordell, seconded by Kim and the vote was unanimous.

**Boyd:** We have had additions and changes to our budget since we started July 1, 1999. I think the following adjustments should be made at this time.

**Revenues Increase**

Franchise Tax	20,000
Emt Grant	1,101
Library State Grant	4,166
Library Internet Federal Grant	515
Fire Dept Activities	2,044
Emt Activities	420
City Basketball	5,015
Donations Cub River Sports	10,825
Donation Xmas Decorations	400
Donation Library	560
Donation Fire Dept	10
Donation City	1000

**Disbursements**

Adm-City Manager	11950
Adm-Computer Upgrade	147
Adm-HP Printer	700
Adm-Base Station New Radios	225
Bldg-Xmas Decorations	430
Bldg-Capitol Projects Comm Bldg	4723
Streets-Land Aquistion 250 E	2750
Streets-Motorola Radios (3)	1200
Parks-R.S. Sprinkling System	1655
Parks-B&W Activities	2500
Parks-City Basketball	3700
Fire Dept-Sundry	10
Library-Sundry	560
Library-State Grant Reading	108
Library-State Grant Bulletin	63
Library-State Grant Books	3848
Library-Federal Grant	662

**Sewer Enterprise Fund**

Sewer-Micropak Product	4097
Sewer-New Construction Loan Pay	33020
Sewer-Expendable Supplies	-37117

Cub River Sports Complex

Salaries	3096
Social Sec	237
Office Exp	5
Maintainence	10825
Maintainence	-8664
Fertilize Lawn	397
Bathroom Facilities	20
Shade Trees	105
Bonds & Insurance	1347
Site Work	3457

\*\* A motion to approve the adjustments to the different funds as discussed above was made by Cordell, seconded by Leslie and the vote was unanimous.

Jill Shroeder and Chris Sands from BioWest came to talk to the Council:

**Mayor:** I spoke with the commission John Bennett and the plan that was submitted was the best plan they had seen. Jill and Chris did a great job.

**Chris:** We have worked with the City since 1997 when we helped on the General Plan.

**Jill:** The plan we submitted was for a matching grant of 15,000 which Richmond City would supply \$10,000 cash and \$5,000 in kind. I have the following I would like to go over with the council.

**RICHMOND CITY**  
*Creating a Quality Growth Demonstration Area  
for Application throughout Rural Communities in  
Northern Utah*

**SCOPE OF WORK  
COST ESTIMATE**

**General Approach**

Richmond City, a rural community of approximately 2,200 persons in northern Cache County, Utah, is dedicated to implementing quality growth standards to preserve its rural character, open spaces, and agricultural lands while allowing growth to occur in a sustainable fashion. The city desires to create a Quality Growth Demonstration Area (QGDA) in an effort to accomplish three important outcomes: (1) define what is quality growth in a rural community, (2) develop “model” ordinances for attaining this quality growth, and (3) share model ordinances with other rural communities in Cache County and throughout the State of Utah.

The city recently adopted a new General Plan on June 15, 1999, that outlines how and where it wants to grow over the next 20 years. This plan illustrates the dedication that Richmond City has to preserving rural character, open spaces, agricultural lands, and sensitive environmental resources through its identification of “community vision statements.” These statements, derived through a community input process, address growth issues and, for the purpose of this proposal, identify the community’s “ Quality Growth Principles”.

The process of developing a QGDA will allow the citizens of Richmond City to develop model ordinances that they can use to implement their community visions and to provide quality growth guidance to other rural communities throughout the State of Utah. The city will dedicate \$15,000.00 (\$10,000.00 cash, \$5,000.00 in-kind) and requests a match of \$15,000 from the Utah Quality Growth Commission to complete the \$30,000.00 project.

The project will be completed through a process that fulfills the requirements of the Quality Growth Commission and includes the following 5 steps:

- Step 1. Documenting and Mapping the QGDA’s Existing Conditions,
- Step 2. Identifying the QGDA’s Opportunities and Constraints,
- Step 3. Analyzing Land Use Suitability,
- Step 4. Developing Implementation Tools, and
- Step 5. Document Development and Production.

More detail on the project process and the required effort for each one is provided below.

**Step 1. Documenting and Mapping the QGDA’s Existing Conditions**

- A. Geographical information system (GIS) mapping of the QGDA and adjacent lands current land uses (e.g., residential, multi-family, commercial, industrial, agricultural, open space, vacant lands, and public lands) and current zoning densities. This information will be gathered by referring to the General Plan, the current zoning map, and by field mapping.
- A. Developing a narrative description of the QGDA including acre size, present population, demographics, and density. This information will be developed by conducting an informal windshield survey of the area, gathering available information from the City Council and the Planning and Zoning Commission, and by referring to the current city zoning map.
- A. Developing a capital facilities map including water, roads, sewer, public venues, public service areas, etc. This map will be developed by using information in the General Plan and through coordinating with the Richmond City utilities superintendent.

<i>STEP 1</i>	<b>Task</b>	<b>Hours</b>
	A	8
	A - gis mapping	existing, zoning, facilities
	B	8
	C	8

	<b>TOTAL</b>	<b>24</b>
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**Step 2. Identifying the QGDA’s Opportunities and Constraints**

- A. Describing the unused capacity of the existing infrastructure of the QGDA in terms of the potential area densities and population numbers that could be achieved through its maximization. This information will be developed by using information contained in the General Plan and through coordinating with the Richmond City utilities superintendent.
- A. Describing the Richmond City affordable housing element from the General Plan. This information is currently being developed by the city.
- A. Describing the land-use and zoning within and adjacent to the proposed QGDA. This information will be mapped during step one. This task includes development of a narrative description of the mapping contents.
- A. Developing descriptive inventory of the under-utilized vacant lands in the QGDA. This will include lot sizes, zoning, current or historical use, and existing infrastructure services. This information will be mapped by conducting field surveys and through coordinating with the Richmond City utilities superintendent
- A. Describing the current and planned modes of transportation available in the QGDA. This information will be taken from the General Plan.
- A. Developing an open space inventory of the QGDA. This information will be taken from the General Plan.
- A. Creating a description of the QGDA’s existing and proposed commercial and industrial activities. This information will be gathered from the General Plan and from the Richmond City Council and the Planning and Zoning Commission.
- A. Describing the operation and maintenance costs of public services delivered to the QGDA (e.g., public works, police, fire, administrative, transportation). This information will be taken from the Culinary Water Impact Fee Analysis and the Sewer System Impact Fee Analysis, prepared in June 1997. Additional information will be gathered from the city utilities superintendent.

<b>STEP 2</b>	<b>Task</b>	<b>Hours</b>
	A	8
	B	1
	C	4
	D	8
	E	1
	F	2
	F- gis mapping	open space inventory

	<b>G</b>	<b>8</b>
	<b>H</b>	<b>8</b>
	<b>TOTAL</b>	<b>40</b>

### Step 3. Analyzing Land Use Suitability

- A. Creating a land use suitability map to determine the lands most suitable for development, given the opportunities and constraints outlined in Step 2.

<b>STEP 3</b>	<b>Task</b>	<b>Hours</b>
	<b>A</b>	<b>8</b>
	A-gis mapping	suitability map
	<b>TOTAL</b>	<b>8</b>

### Step 4. Developing Implementation Tools

- A. Developing and adopting land use ordinances that implement Richmond City's Principles of Quality Growth. The following table lists the ordinance changes in order of priority with the effort required for each.

<b>PRIORITY</b>	<b>ACTION ITEM</b>	<b>ORDINANCE</b>	<b>HOURS</b>
1	Update the sewer zoning ordinance to include requirements for pre-treatment.	Revision of the sewer ordinance	4
2	Make the residential densities in the zoning ordinance consistent with the densities outlined in the General	Revision of the residential chapters 14, 15, 16, and 17	8
3	Establish an affordable housing requirement for all new developments. This may be accomplished by	Revision of PUD, chapter 27 and Subdivision Ordinance.	12
4	Incorporate a Cluster Development Ordinance into the Zoning Ordinance that is customized to meet the	Revision of the PUD ordinance, Chapter 27 and the	16
5	Prepare a new Commercial Zoning Ordinance to include provisions for design review, site design	Revision of Commercial chapters 20, 21, 22, 23, and	40
6	Develop ordinance require all new development to comply with Sidewalk Master Plan. (Also need to	Revision of PUD, chapter 27, Subdivision Ordinance, and	6
7	Develop a Sensitive Lands Overlay Zone that requires all development to design projects around the	New chapter in the zoning ordinance.	20
8	Prepare a Parks, Recreation, and Open Space Plan. The plan should include a parks capital improvement.	Revision of PUD, chapter 27 and the Subdivision	12
9	Develop zoning ordinance that encourages new development to locate within Richmond City core and	New chapter in the zoning ordinance.	16
10	Incorporate the policies and strategies outlined in the Richmond City Transportation Master Plan into the	Revision of PUD, Commercial, and Residential	40
11	Update the zoning ordinance definitions to reflect all zoning revisions.	Revision of Chapter 2.	24
12	Establish guidelines in the Zoning Ordinance that address the development of Conservation Easements	Revision of PUD, chapter 27, Subdivision Ordinance	24
13	Establish a voluntary Agricultural Protection Zone that aims to preserve prime farmlands.	Revision of Agriculture, chapter 13.	24

14	Incorporate standards for a Transfer of Development Rights program into the Zoning Ordinance.	Revision of PUD, chapter 27 and Agriculture, chapter 13.	32
15	Establish an Industrial Zoning Ordinance that identifies industrial zones and design standards that	Revision of Manufacturing, chapter 25.	32

<i>STEP 4</i>	<b>Task</b>	<b>Hours</b>
	A	310
	<b>TOTAL</b>	<b>310</b>

**Step 5. Document Development and Production**

- A. Document development and production. A draft plan will be compiled for review by Richmond City officials and will be presented at a Richmond City Council meeting. After revisions are made, BIO/WEST will provide Richmond City with 5 copies of the final document.

<b>STEP 5</b>	<b>Task</b>	<b>Hours</b>
	<b>A</b>	<b>40</b>
	<b>TOTAL</b>	<b>40</b>

## **Project Management**

For each phase of the project, activities associated with overall management of the project, separate from the tasks outlined above, will be required. This effort will involve the direct management and administration of the project and includes progress reporting and invoicing, and a thorough review of all project work. The Project Manager, Mr. Christopher Sands, will review the project timeline and work task progress on a weekly basis. He will utilize project tracking computer software to follow project progress and budgeting on a monthly basis. BIO/WEST will then invoice Richmond City on a monthly basis at an hourly rate for each Project Team member based upon the monthly progress report. These invoices will include a detailed description of the preceding month's activities, including how much time each Project Team member worked on the project, and a discussion of the items that were completed.

## **City Council and Planning and Zoning Commission Coordination**

The effort in this scope of work includes attending one City Council meeting to present the draft document to the public and the City Council. Additional City Council and Planning and Zoning Commission presentations on ordinance development will be conducted by a liaison from either the City Council or the Planning and Zoning Commission. This liaison will meet with BIO/WEST to be briefed about the ordinance revisions and then present this information to the City Council and the Planning and Zoning Commission. Comments and revisions on the ordinance changes will then be presented by the liaison to BIO/WEST for incorporation into the ordinance document. This process will allow for the Project Team to spend a majority of its time on ordinance writing and production.

## Project Schedule

The table below outlines the proposed project schedule.

QUALITY GROWTH DEMONSTRATION	May	June	July	Aug	Sept	Oct
Step 1 - Documenting Existing Conditions						
Step 2 - Identifying Opportunities & Constraints						
Step 3 - Analyzing Land Use Suitability						
Step 4 - Developing Implementation Tools						
Step 5 - Document development and production						

## Cost Estimate

This scope of work and cost estimate were prepared for a project budget of \$25,000.00 cash (\$10,000.00 from Richmond City and \$15,000.00 from the Quality Growth Commission). In addition, Richmond City will contribute \$5000.00 of in-kind services toward the project. BIO/WEST asks that a portion of this contribution be used to create a digital copy of the current zoning ordinance by imputing it into a computer word processing program. Assistance from other city personnel (e.g., city manager, city utilities superintendent) represents the other portion of the in-kind match.

### BIO/WEST

04-17-00

#### Cost Estimate

#### Richmond City

#### Quality Growth Demonstration Area

#### LABOR:

	Employee	Hours	Rate	Cost
Project Manager	Sands, C.	50	73.81	3,690.50
Project Planner	Schroeder, J.	422	43.74	18,458.28
Total Labor		<b>472</b>		<b>22,148.78</b>

#### OTHER DIRECT COSTS:

Telephone / Fax	75.00
Printing / Copying	250.00
Postage / Shipping	50.00
Vehicle Mileage	200.00
Total Other Direct	<u>575.00</u>

**FE** 10.0% 2,272.38

**Total Estimated Cost 24,996.16**

**Chris:** We would like the Council to get back with us if there are any changes with this scope of work and who your liaison is.

**Mayor:** If you don't hear from us by noon on Friday, this is accepted as is.

Barbara Stewart from the Historical Restoration Commission came to talk to the Council.

**Barbara:** I appreciate you letting me come in tonight. We have a great history in our town. The object of the survey is to find out if we have buildings that should be on the historical register. Our plan and budget for the Richmond Historic Preservation Commission for the next two years is enclosed. It is our wish and request that the Council provide \$2,250 this fiscal year and \$2,250 next fiscal year so the commission can perform its duties as required by city ordinance. The money has been guaranteed to be matched by Roger Roper, Historic Preservation Coordinator from the Utah Historic Preservation Office.

Mission Statement:

To fulfill our mandate established by Richmond City and through that mandate create, enhance and protect our "sense of community and identity." To research and disseminate useful information such as tax incentives and grant moneys for historical preservation. To offer encouragement to the citizens of Richmond to rehabilitate, restore and preserve historical buildings and landmarks.

The Richmond Historic Preservation Commission was established by Richmond City Ordinance 96-4.

Section 3:

Commission Duties. The Historic Preservation Commission shall have the following duties:

1. Survey and Inventory Community Historic Resources. The Historic Preservation Commission shall conduct or cause to be conducted a survey of the historic architectural and archaeological resource within the community. The survey shall be compatible with the Utah Inventory of Historic and Archaeological Sites. Survey and inventory documents shall be maintained and shall be open to the public. The survey shall be updated at least every 10 years.
2. Review Proposed Nominations to the National Register of Historic Places.

A recent study in South Carolina found that house prices in local historic districts increased 26% per yr faster than the market as a whole.

Houses in the locally protected historic district sold for 212% more (all factors being equal).

Establishing a local district caused prices of houses to go up an average of 50% in just a few years.

Advantages are that current owners can sell their houses for higher prices or make use of their higher equity. New homeowners can protect their investments and enjoy greater price gains. The community strengthens its tax base.

Our plans are to:

1. Compile donors list
2. Compile foundation and government funding list
3. Apply for grants
4. Network with Historical Societies in local region
5. Organize a "snapshot" of Richmond 2000 for a time capsule
6. Mail personalized fundraiser letters
7. Hire a professional to provide a historical "Reconnaissance Level Survey for buildings before 1955
8. Publish historical walking tour booklet and web page
9. Display historical and present day photos in city building or library
10. Hold fundraising events
11. After funds have been raised hire historical consultant to provide "Intensive Level Survey"
12. Republish booklet and web site with updated information
13. Begin the designation process
14. Prepare and present an annual report to the City Council

Our projected budget for these steps is \$3,868. Future long-term expenses are \$400 - \$500 per eligible building.

Income includes \$4,500 from Richmond City, \$2,000 from fundraisers and \$4,500 matching grant, state historical preservation officer \*guaranteed) for a total of \$11,000.

**Marlowe:** Mark Daines approached me and would like to see if the City would help with labor on the playground assistance. He would like us to take out the old playground equipment and then level off the area so they could put new equipment in. They said we could have the old equipment but it would need to be brought up to date safety-wise. This would be done in one day. It would probably involve 3 of our people a full 8 hours each.

- \*\* The Council decided to offer that they would level the ground and pull the equipment but they must give us free rental of Park School for city basketball usage and the School District must haul away the material.

Beth Skidmore, Justice of the Peace came to report first quarter 2000.

**Beth:** During the first quarter of 2000, we had 71 cases filed. The surcharge was \$1887.61 of which \$4,130.14 went to the City for a total of \$6,107.75

This is a small number of cases. I visited with the Sheriff and told him that we weren't getting much for patrol. He went on his computer and there was 1 citation issued for the

month of February by the Sheriff's Office and it was a fix it ticket. He was really surprised. But things have picked up since then. We have been getting some serious crime activity which requires that we hold a court and witnesses.

Lora Smith, Kathy Gantz, Julie Henderson and Tamara Hardy from the Library Board came to talk to the Council:

**Kathy Gantz:** We have 2 proposals:

Proposal 1: Library operating budget July 2000 to June 2001.

- A. Measures we have taken to cut costs to the City.
  - 1. Volunteer hours averaging 60 per week; this exceeds the hours our paid staff work per week.
  - 2. Deletion of the following line items from our budget..advertising, subscriptions, attorney fee, shelving and a decrease in processing supplies of at least \$400-\$500 per yr.
  - 3. Grants..we have acquired \$12,000 in new computer equipment on grant money in addition to the work completed on the building with the help of grant money.
- B. Measures we are proposing to increase library efficiency per dollar.
  - 1. Place our library director on salary..due to excessive work load, our library director accumulated 140 hours of comp time in the last fiscal year for an equivalent of \$1,424.16. As a salaried employee, no comp time will be earned.
  - 2. Combine savings from comp time (stated above) and combine with 10 hr per week from employee who resigned in Jan. & create a 20 hr per week position (also salaried) as a technical coordinator to adequately and efficiently run the technology (hardware and software) recently purchased through grants, in addition to other duties.

The total for this proposal is \$3,434

Proposal 2: Start up funds for future library expansion

We are in the process of acquiring estimates from several architectural firms for start up costs, including drawn plans and feasibility study in regards to a new and/or renovated library building. We have already completed the following preliminary work to keep these costs to a minimum.

- 1. A needs assessment completed through the State Library in order to apply for matching funds to help decrease the cost to the City.
- 2. A survey of the community to determine the direction the library should take in this planning process.
- 3. Intent to apply for matching funds from the state library.

Measure we are proposing to initiate the process of an expanded library facility:

- 1. Allocation of \$5,000 (50-50 match) from the City to be used toward matching funds to complete preliminary architectural plans by a firm chosen by the city council/library board.

\*\* The Council decided that the council members over their department approve any overtime or comp time before it happens.

**Leslie:** This is something that is needed. It is a reflection on us. Chris does a great job and needs additional help. This is really needed.

**Julie:** If it comes down to us not getting everything we would like Proposal #1 first.

**Mayor:** I think the Library has done a great job putting together their proposal

**Kim:** The Mayor and I met with Joe Kirby and we need to decide what roads we are going to double chip. There is also special oil that lasts longer that we are looking at.

**Mayor:** I think we should decide what speed limit we want and post it at rocky point and get those signs up.

\*\* The Council decided on 35 mph which would match what limit is used going out of South State.

**Leslie:** The new computers came for the Library. Michelle Sanderson is helping on the melodrama. I really appreciate that. I saw the article in SoundOff in Herald Journal concerning pride in Richmond. It says some of the sides of our roads are looking like junk areas. I think we should put it in the city newsletter. It is a real problem.

**Allen:** The last time we met with Neighborhood Watch they wanted to know what stipulations allow street lights on certain streets and not on others. They also wanted to purchase some stickers for people to put into their home. I told them to put something together for the next years budget.

**L.D.:** We have some problems with trees hanging over the sidewalks. These trees are old and the bid is \$1,050 to fix the problem. I called 3 other services and they were higher than what I had. I feel we should get this taken care of. There are some chuckholes in the parking lot behind Theurers. The City committed to keeping that area in good condition because we use this area for the park. Claine Benson and Ion Johnson need new sidewalks in front of their places. Ellen Beckstead wants to open a Ellen's Hair Academy. It would be a learning institution. It would have 6 instructors. It could be a problem. We need to keep on this.

The following bills were presented for payment:

Michelle Sanderson	128.50
DUP	125.00
Utah Business License Assoc.	40.00
Cache Valley Insurance	2,808.00
Marlowe Adkins	275.62
Workers Compensation	849.20
Fred Meyer	557.61
Beazer Lock and Key	28.49
PCs Unlimited	10.95
J.K. Business Machines	23.00
U.S. Filter	707.49
Ben's Plumbing	182.67
KimKo	216.96
U.S. West	94.94

The Book Table	32.95
Western Construction	12,870.00
Christensen Construction	810.00
Safety Supply & Sign	600.26
Chris Nickle	60.76
Gary's Backhoe	800.00
Pete's Repair	38.21
Mt. States Waterworks	456.67
Xerox Corp.	132.00
Ipaco	7.50
Bryan Griffeth	40.00
Beth S. Skidmore	502.62
Herald Journal	12.40
Time Rental	401.22
Gary's Backhoe	448.00
Cantwell Brothers Lumber	15.12
Mt. Valley Motor and Pump	950.00
North Cache Vet.	233.00
Jardine Petroleum	102.87
Staples	380.29
Denny's Stationery	37.17
Amy Jensen	202.95

A motion to pay the bills was made by Cordell, seconded by L.D. and the vote was unanimous.

A motion to adjourn was made by Kim seconded by Leslie and the vote was unanimous.

Adjournment at 11:35 p.m.

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Mayor Kip Panter

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Boyd Lewis, City Recorder