

## **Chapter 3-100**

### **Part 3-110 Campaign Finance Disclosure**

#### **3-111 General.**

All candidates for elective municipal office shall comply with the campaign finance disclosure requirements set forth in this chapter.

#### **3-112 Definitions.**

The following definitions shall be applicable to this Chapter:

A. "Candidate" shall mean any person who files a declaration of candidacy for an elective office of the City; or is nominated by a committee, party, or petition; or received contributions or made expenditures or consents to another person receiving contributions or making expenditures with a view to bringing about such person's nomination or election to such office; or causes or allows on his/her behalf, any written material or advertisement to be printed published, broadcast, distributed or disseminated which indicates an intention to seek such office.

B. "Contribution" shall mean monetary and non-monetary contributions such as in-kind contributions and contributions of tangible things but shall not include personal services provided without compensation by individuals volunteering their time on behalf of a candidate.

C. "Election" shall mean both primary and final elections.

D. "Expenditure" shall mean a purchase, payment, distribution, loan, advance, deposit or gift of money or anything of value made for the purpose of influencing the nomination or election of any candidate.

#### **3-113 Filing of Disclosure Reports.**

Each candidate for elective office who either receives \$750.00 or more in campaign contributions or spends \$750.00 or more in campaign expenses shall file with the City Recorder dated and signed financial reports which comply with this chapter. Forms shall be made available by the City. Other forms in substantially the same format are also acceptable.

#### **3-114 Time Of Filing.**

The reports required by this chapter shall be filed at least seven (7) days before both the primary and general elections and at least once within thirty (30) days following the final election. A candidate losing in the primary election shall file the final report within thirty (30) days of the date of the primary election.

### **3-115 Contents of Statement.**

A. The statements filed seven (7) days before an election shall include:

- (1) A list of each contribution of more than \$50.00 received by the candidate, and the name of the donor,
- (2) An aggregate total of all contributions of \$50.00 or less received by the candidate; and
- (3) A list of each expenditure for political purposes made during the campaign period as of ten (10) days before the date of the election, and the recipient of each expense.

B. The statement filed thirty (30) days after an election shall include:

- (1) A list of each contribution of more than \$50.00 received after the cutoff date for the statement filed seven (7) days before an election, and the name of the donor;
- (2) A total of all contributions of \$50.00 or less received by the candidate after the cutoff date for the statement filed seven (7) days before an election;
- (3) A list of all expenditures for political purposes made by the candidate after the cutoff date for the statement filed seven (7) days before an election, and the recipient of each expense.

C. All contributions and expenditures related to the candidate's candidacy should be accounted for between the pre-election and post-election statement.

### **3-116 Public Information.**

The statements required by this chapter shall be public documents and shall be available for public inspection and copying during regular business hours. Appropriate costs may be assessed pursuant to the provisions of Government Records Access and Management Act.

### **3-117 Penalty for Noncompliance.**

Any candidate who fails to comply with the provisions of this chapter is guilty of an infraction.

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